

Table of Contents

COLLEGES

1. Acharya Narendra Dev College.....	1
2. Aditi Mahavidyalaya	7
3. Aryabhatta College.....	13
4. Atma Ram Sanatan Dharma College.....	19
5. Bharati College.....	25
6. Bhaskaracharya College of Applied Sciences	32
7. College of Vocational Studies	38
8. Daulat Ram College	44
9. Delhi College of Arts and Commerce.....	50
10. Delhi University Social Center Co-Ed School	56
11. Deshbandhu College.....	62
12. Dyal Singh College (Evening)	68
13. Dyal Singh College (Morning)	74
14. Gargi College	80
15. Hansraj College.....	86
16. Hindu College.....	92
17. Indraprastha College for women	98
18. Institute of Home Economics.....	104
19. Jesus and Mary College.....	110
20. Jhanki Devi Memorial College.....	116
21. Kalindi College	122
22. Kamala Nehru College	128
23. Kirori Mal College	134
24. Lady Irwin College.....	141
25. Lady Shri Ram College for Women.....	147
26. Lakshmi Bai College.....	153
27. Maharaja Agrasen College.....	159
28. Maitreyi College.....	165
29. Miranda House	171
30. Motilal Nehru College (Evening).....	177
31. Motilal Nehru College Morning.....	183
32. PGDAV College (Evening)	189
33. PGDAV College (Morning)	195
34. Rajdhani College	201
35. Ram Lal Anand College	207
36. Ramanujan College.....	213
37. Ramjas College	219
38. SGTB Khalsa College	225
39. Shaheed Bhagat Singh College	231
40. Shaheed Bhagat Singh Evening College.....	237
41. Shaheed Rajguru College of Applied Science	243
42. Shaheed Sukhdev College of Business Studies.....	249
43. Shivaji College.....	255
44. Shyam Lal College (Evening).....	261
45. Shyam Lal College (Morning).....	267
46. Shri Ram College of Commerce.....	274
47. Sri Aurobindo College	280
48. Sri Aurobindo College (Evening).....	286
49. Sri Guru Gobind Singh College of Commerce	292
50. Sri Venkateswara College	298
51. Vivekananda College	304
52. Zakir Husain Delhi College.....	310
53. Zakir Husain Delhi College (Evening)	316

HOSTELS OF COLLEGES

1. Hans Raj College Hostel	322
2. Hindu College Girls Hostel	326
3. Hindu College Boys Hostel.....	330

4. Indraprastha College for Women Hostel	334
5. Janki Devi Memorial College Hostel	338
6. Lady Irwin College Hostel.....	342
7. Lady Shri Ram College Residence Hostel	346
8. Maharaja Agrasen College Hostel	350
9. Miranda House Hostel.....	354
10. Ramjas College Hostel.....	358
11. SGTB Khalsa Hostel	362
12. Shaheed Rajguru College of Applied Sciences Hostel	366
13. Shaheed Sukhdev College of Business Studies Hostel.....	370
14. Sri Guru Gobind Singh College of Commerce Hostel.....	374
15. Sri Venkateswara College Hostel.....	378

DEPARTMENTS, FACULTIES AND OTHER INSTITUTIONS

Delhi School of Economics

1. Department of Commerce	382
2. Department of Economics.....	388
3. Department of Financial Studies (UDSC)	394
4. Department of Geography.....	400

Faculty of Applied Social Sciences & Humanities

Department of Business Economics (UDSC).....	406
--	-----

Faculty of Arts

1. Department of Arabic	412
2. Department of Buddhist Studies.....	418
3. Department of East Asian Studies	424
4. Department of English.....	430
5. Department of GRS.....	436
6. Department of Hindi (UDSC).....	442
7. Department of History	448
8. Department of Library Science.....	454
9. Department of Linguistics.....	460
10. Department of Philosophy.....	466
11. Department of Punjabi.....	472
12. Department of Sanskrit.....	478
13. Department of Sanskrit (UDSC).....	484

Faculty of Education

Department of Education.....	490
------------------------------	-----

Faculty of Interdisciplinary & Applied Sciences

1. Department of Bio-Chemistry.....	496
2. Department of Bio-Physics (UDSC)	502
3. Department of Electronic Science (UDSC)	508
4. Department of Microbiology (UDSC).....	514
5. Institute of Informatics & Communication (UDSC).....	520

Faculty of Law

1. Campus Law Centre.....	526
2. Law Centre-I.....	532
3. Law Centre-II.....	538

Faculty of Mathematical Sciences

Department of Statistics	544
--------------------------------	-----

Faculty of Music

Department of Music	550
---------------------------	-----

Faculty of Management Studies

Department of Management Studies	556
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Faculty of Science

1. Department of Anthropology	562
2. Department of Botany	568
3. Department of Chemistry	574
4. Department of Environment Studies	580
5. Department of Geology	586
6. Department of Physics and Astrophysics.....	592
7. Department of Social Work	598
8. Department of Zoology.....	604

Faculty of Social Sciences

1. Department of Social Sciences	610
2. Department of Sociology.....	616

DELHI UNIVERSITY HOSTELS

1. Ambedkar Ganguly Students'House for Women	622
2. Aravali PG Men's Hostel	626
3. Central Institute of Education Hostel.....	630
4. Department of Social Work Hostel	634
5. DS Kothari Hostel.....	638
6. Geetanjali Hostel	642
7. Gwyer Hall.....	647
8. International Students' House	651
9. International Students' House for Women	655
10. Jubilee Hall.....	659
11. Mansarovar Hostel	663
12. Meghdoot Hostel	667
13. North Eastern Students' House for Women	671
14. Post-Graduate Men's Hostel	675
15. Rajiv Gandhi Hostel for Women.....	679
16. Saramati PG Men's Hostel (UDSC)	683
17. Under-Graduate Hostel for Women	687
18. University Hostel for Women.....	691
19. VKRV Rao Hostel.....	695

GUEST HOUSES

1. Guest House (North)	699
2. Guest House (UDSC).....	703
3. International Guest House.....	707

LIBRARIES

1. Central Science Library	711
2. Library (UDSC).....	717
3. Ratan Tata Library.....	723

HEALTH CENTRES

1. WUS Health Centre (North).....	729
2. WUS Health Centre (South).....	733
3. WUS Health Centre (West)	737

OFFICES AND OTHERS

1. Cluster Innovation Centre.....	741
2. Delhi University Computer Centre.....	747
3. Gandhi Bhawan	753
4. University Press	759
5. University Science Instrumentation Centre	765

1. **Date** : 03-10-2018
2. **Place** : **Acharya Narendra Dev College**
3. **Co-ordinator** : Prof. Shrikant Kukreti
4. **Members** : Dr. Anupam Jha
5. **Area in Sq. Mtrs** : Constructed Area : 8261 sq. mtrs
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 77
7. **Total Strength of Staff** : Male : 160; Female : 83; Total : 243
8. **Total Number of Toilets (Excluding PwD)** : Male : 04; Female : 04; Total : 08
9. **Total Number of PwD Candidates** : Male : 19; Female : 02
10. **Total Number of Washroom for PwD Candidates** : Nil
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use :
Anti-Ragging Committee : Yes ; Legal Implication of
Ragging : Yes ; Sexual Harassment Committee : Yes
; Legal Implication of Sexual Harassment : Yes ;
Medical Emergency (SOP) : Yes ; Women Help Line
: Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. **Last, when was over-head tank cleaned ?** : 17 July, 2018
27. **Water Purifier** : RO : Yes
28. **Date of last service ?** : August, 2018
29. **Remark :** : _____
30. **Toilets with proper markings and other amenities** : Good
31. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
32. **How many Safai Karamcharis are available for toilets** : Male : 03; Female : 02
33. **Is Soap dispenser available in toilets ?** : Yes
34. **Water facilities in the toilets** : Stored
35. **Display of schedule of cleaning** : No
36. **Sanitary Napkin vending machine is installed** : Yes, in ladies toilet
37. **Closed dustbin (women toilet)** : Yes
38. **Cleanliness of toilets** : Good
39. **Remark** : _____
40. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. **Remark** : _____
42. **Common Room for** : Boys : No ; Girls : Yes
43. **Proper hygienic conditions and other amenities in Common room(s)** : Yes
44. **Cleanliness in Common Room** : Good
45. **Security standards** : Good
46. **Remark** : _____
47. **Are female security guards available?** : Yes
48. **Number of security guards per shift** : 03- Day, - 02- Night
49. **Security** : Private
50. **If private, name of the security firm** : 515
51. **Does the firm has certification from Govt. of Delhi ?** : Yes
52. **Number of theft reported and action taken** : None
53. **Eve-teasing cases reported and action** : None

	taken	
54.	Sexual harassment case reported and action taken	: None
55.	Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56.	Security standard	: Good
57.	Standard operating protocol related to security in case of emergency	: No
58.	If yes, then chain	: _____
59.	Medical facilities	: Good
60.	Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes
61.	List of emergency numbers displayed	: Yes
62.	List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63.	Frequency of visits per month	: Doctor : 8-12 ; Psychologist : >12
64.	WUS membership available to staff/Students	: Yes
65.	Display of Standard operating protocol including point of contact in case of emergency	: No
66.	If yes, the chain	: _____
67.	Remark	: _____
68.	Fire safety	: Good
69.	Safety measures in Science Labs are properly displayed	: Yes
70.	Fire extinguisher installations (essential in Science labs)	: Yes
71.	Are these in working condition ?	: Yes
72.	When last were these checked (date) ?	: 09-Feb,2018
73.	Is concerned staff trained in firefighting protocol ?	: Yes
74.	Are fire exits adequate?	: Yes
75.	Display of Standard operating protocol including point of contact in case of emergency	: No
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes

78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Poor
81.	Science lab waste disposal facilities	: No
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: In a central store
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: As per GFR
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: N.A.
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : No; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : No; Boys Common Room : N.A.; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Activity Room, Incubator;
93.	How many night vision Cameras are installed ?	: Outdoor cameras are night vision
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: N.A.
98.	NCC Room	: _____
99.	Total No. of NSS students	: 80
100.	NSS Room	: Good
101.	Equipment availability	: Good
102.	Remarks	: _____
103.	Counseling facilities	: Yes
104.	Duration, timings	: 11:00 AM to 01:00 PM (2 hrs) 3 Days

105. **Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)** : Yes
106. **Parking facility** : Yes
107. **Bus facility** : Adequate
108. **Metro connectivity** : Yes
109. **Number of Computers/Laptops available for teachers/students use:** : For Students Computers - 250 - For Students Laptop - 928 - For Laptop Teacher - 25
110. **How many computers are accessed by students, for what purpose and duration ?** : Number : 1203; Purpose : Academic Browsing - Classroom Teaching; Duration : As per time table;
111. **Internet accessibility** : Yes
112. **Are students being given access to the internet ?** : Yes
113. **Connectivity** : Good
114. **Library facility** : Yes
115. **Number of books available** : General Section : 31356; Reference Section : 31356;
116. **Lights, fans and proper ventilation and sitting arrangements** : Good
117. **Media Library is used by** : _____
118. **Do you have a grievance committee for students redressal / welfare of the students** : Yes
119. **Display of name and contact number of the Convener and members of the Committee on Notice Board** : Yes
120. **Do you have a designated Complaint Box for maintenance related problems?** : Yes
121. **If Yes, are you (ask students) aware about this?** : Yes
122. **If Not, then, where do you complain?** : _____
123. **Do you have any designated Complaint Register for maintenance related problems?** : Yes
124. **Remark** : _____
125. **Do you have any AE / JE designated by University Engineer for your building?** : No
126. **Do you have any designated Caretaker?** : Yes
127. **If yes, his / her performance is** : Good

128. **Remark** : _____
129. **Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail** : Name : Dr. M.S. Rajeswari (Proctor);
Phone No.: 9350934900;
Email: msrajeswari@andc.du.in
130. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Dr. Subhash Kumar;
Phone No.: 9810926151;
Email: subhashkumar@andc.du.ac.in
131. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Dr. Subhash Kumar;
Phone No.: 9810926151;
Email: subhashkumar@andc.du.ac.in
132. **Any other inputs from the Admin block** : _____
133. **Initiatives regarding Swachh Bharat Abhyaan** : Conducted creative writing competition, debate competition, Eco cluboral presentation, Eco club plantation and village visit.
134. **Remarks** : 1. More accessibility needed for PWD students to the library & other parts to the building.
2. More washbasins to the kept at different place. It should be covered too.
3. Cleaning schedules & timeings in washroom of boys & girls to be displayed everyday.
4. Electric wiring at the entrance of library need to be covered.
5. More signage's relating to disaster operating protocol and also relating to the exit need to be displayed in every building.
6. Repair of the walls and benches is needed in chemistry lab no.-3

1. **Date** : 26-09-2018
2. **Place** : **Aditi Mahavidyalaya**
3. **Co-ordinator** : Prof. Anju Srivastva
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 2.86 - 11,574.0094 sqm;
Area under Green Cover : 1.67 - 6,758.25023 sqm;
Total Area : 347 - 18332.25963 sqm
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 52
7. **Total Strength of Staff** : Male : 51; Female : 111; Total : 162
8. **Total Number of Toilets (Excluding
PwD)** : Male : 7; Female : 16; Total : 23
9. **Total Number of PwD Candidates** : Female : 11
10. **Total Number of Washroom for PwD
Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity
Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation
centre on the ground floor?** : Yes
15. **Remark** : Good
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ;
Anti-Ragging Committee : Yes ; Legal Implication of
Ragging : Yes ; Sexual Harassment Committee : Yes
; Legal Implication of Sexual Harassment : Yes ;
Medical Emergency (SOP) : Yes ; Women Help Line
: Yes
18. **How many wall of democracy are in
your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks; Running water of

corporation

26. Last, when was over-head tank cleaned ? : 25-08-2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : _____
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 06; Female : 04
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Running
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Adequate ; Door Window : Good
41. Remark : _____
42. Common Room for : Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : _____
49. Security : Private
50. If private, name of the security firm : M/s Detective Service (M/S Detective Security Service)
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : No

- | | | | |
|-----|---|---|--|
| 53. | Eve-teasing cases reported and action taken | : | No |
| 54. | Sexual harassment case reported and action taken | : | No |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | No |
| 56. | Security standard | : | Satisfactory |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | _____ |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : | Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | Yes |
| 63. | Frequency of visits per month | : | _____ |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | _____ |
| 66. | If yes, the chain | : | _____ |
| 67. | Remark | : | _____ |
| 68. | Fire safety | : | Satisfactory |
| 69. | Safety measures in Science Labs are properly displayed | : | _____ |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | _____ |
| 73. | Is concerned staff trained in firefighting protocol ? | : | _____ |
| 74. | Are fire exits adequate? | : | _____ |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : | _____ |
| 76. | If yes, then chain | : | _____ |

77.	Availability of multiple exits in auditorium/conference/seminar halls	: _____
78.	Are these exits well illuminated/visible/properly marked	: _____
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: No
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: _____
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: _____
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Library : Yes; Other : Computer Labs., Literary Reading Room, Canteen etc.
93.	How many night vision Cameras are installed ?	: 8
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: _____
98.	NCC Room	: Good
99.	Total No. of NSS students	: 436 Girls Students
100.	NSS Room	: Adequate
101.	Equipment availability	: Adequate
102.	Remarks	: _____
103.	Counseling facilities	: Yes

104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : No
109. Number of Computers/Laptops available for teachers/students use: : Computer - 63, Laptop - 99
110. How many computers are accessed by students, for what purpose and duration ? : Number : 61; Purpose : As Per Curriculum; Duration : Above 5 Hour
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Satisfactory
114. Library facility : Yes
115. Number of books available : General Section : 23,000 approx; Reference Section : 1,500 approx
116. Lights, fans and proper ventilation and sitting arrangements : Adequate
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes

127. If yes, his / her performance is : Satisfactory
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Neelu;
Phone No.: 9313419564;
Email: neelu.aditi@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Ms. Sushma;
Phone No.: 9899144667;
Email: sushma.k2003@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Poonam Yadav;
Phone No.: 9810252813; Email:
poonampopo@rediffmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : _____

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

1. **Date** : 12/10/2018
2. **Place** : **Aryabhata College**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 4477; Area under Green Cover : 15753; Total Area : 20230
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 32
7. **Total Strength of Staff** : Male : 94; Female : 54; Total : 148
8. **Total Number of Toilets (Excluding PwD)** : Male : 7; Female : 7; Total : 14
9. **Total Number of PwD Candidates** : Male : 4; Female : 4
10. **Total Number of Washroom for PwD Candidates** : 3
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : No ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : No
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good

25. Drinking water is : Stored in overhead tanks
26. Last, when was over-head tank cleaned ? : 06/12/2017
27. Water Purifier : RO : Yes ; Water filter : No
28. Date of last service ? : 11/10/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 5; Female : 1
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Running
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : No
48. Number of security guards per shift : 2
49. Security : Private
50. If private, name of the security firm : M/s Nexgen Manpower
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil

- | | | | |
|-----|---|---|---|
| 53. | Eve-teasing cases reported and action taken | : | Nil |
| 54. | Sexual harassment case reported and action taken | : | Nil |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | Yes |
| 56. | Security standard | : | Good |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | Administrative Officer / Concerned Committee - Chowki SDC |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : No |
| 61. | List of emergency numbers displayed | : | No |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | Yes |
| 63. | Frequency of visits per month | : | Doctor : None ; Psychologist : None |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | Yes |
| 66. | If yes, the chain | : | Administrative Officer / Nurse - WUS Health Centre, SDC |
| 67. | Remark | : | _____ |
| 68. | Fire safety | : | Satisfactory |
| 69. | Safety measures in Science Labs are properly displayed | : | _____ |
| 70. | Fire extinguisher installations (essential in Science labs) | : | _____ |
| 71. | Are these in working condition ? | : | _____ |
| 72. | When last were these checked (date) ? | : | _____ |
| 73. | Is concerned staff trained in firefighting protocol ? | : | _____ |
| 74. | Are fire exits adequate? | : | Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : | No |

76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Satisfactory
81.	Science lab waste disposal facilities	: _____
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Under maintenance department
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: Office / maintenance department - committee
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: _____
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : 2; Principal Room Entry : under process; Staff Room Entry : partially concerned; Corridors : 10; Girl Common Room : covered by corridor CCTV; Boys Common Room : na; Parking : not available currently due to construction; Library : 1; Sports Ground : partially covered by principal room cctv
93.	How many night vision Cameras are installed ?	: All are night vision
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: _____
97.	Total No. of NCC students	: 17
98.	NCC Room	: Poor
99.	Total No. of NSS students	: 158
100.	NSS Room	: Poor
101.	Equipment availability	: Good
102.	Remarks	: _____

103. Counseling facilities : No
104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Not Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 975
110. How many computers are accessed by students, for what purpose and duration ? : Number : 75; Purpose : practical; Duration : as per schedule
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Satisfactory
114. Library facility : Yes
115. Number of books available : General Section : 49689; Reference Section : 3055
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : No
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Sangeeta Kumari;
Phone No.: 931236402/8;
Email: sangeetajnu2011@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Surajit Deb.;
Phone No.: 9811256265;
Email: debsurajit@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Sh. N.M. Singh;
Phone No.: 9810829480;
Email: nmanichandra@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Programs/ Activities performed by NSS unit of the college.
134. Remarks : _____

1. **Date** : 17/09/2018
2. **Place** : **Atma Ram Sanatan Dharma College**
3. **Co-ordinator** : Dr. Manoj Kumar Singh
4. **Members** : Mr. Prashant Nagar
5. **Area in Sq. Mtrs** : Constructed Area : 3214.445; Area under Green Cover : 46602.00; Total Area : 49816.803
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 101
7. **Total Strength of Staff** : Male : 309; Female : 116; Total : 425
8. **Total Number of Toilets (Excluding PwD)** : Male : 8; Female : 7; Total : 15
9. **Total Number of PwD Candidates** : Male : 25; Female : 01
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 15/09/2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 14/09/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 15; Female : 3
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Running
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : _____
49. Security : Private
50. If private, name of the security firm : SIS Services Limited, New Delhi
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : NA
53. Eve-teasing cases reported and : NA

action taken	
54. Sexual harassment case reported and action taken	: Nil
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: Security - AO - Principal
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: Doctor : 1-4 ; Psychologist : 8-12
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: Diary - A.O. - Principal
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: Yes
70. Fire extinguisher installations (essential in Science labs)	: Yes
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: 01/09/2018
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes
75. Display of Standard operating protocol including point of contact in case of emergency	: Yes

76.	If yes, then chain	: Reporting - A.O. - Call to Brigade
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Store Room / Dedicated Space
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: Tender / Auction Notice on Website
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: Report to Coordinor - AO - Principal
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Canteen
93.	How many night vision Cameras are installed ?	: 3
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor
97.	Total No. of NCC students	: 56
98.	NCC Room	: Good
99.	Total No. of NSS students	: 120
100.	NSS Room	: Good
101.	Equipment availability	: Good
102.	Remarks	: _____

103. Counseling facilities : Yes
104. Duration, timings : 12-2 pm (Tuesday & Thursday)
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 1386
110. How many computers are accessed by students, for what purpose and duration ? : Number : 100; Purpose : Practical Classes, Study, Research; Duration : Four Hours
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 109481; Reference Section : 3760
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : _____

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Mr. Ashok;
Phone No.: 9650802350;
Email: apoonia82@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Anamika Prasad;
Phone No.: 9811200742;
Email: anamika40@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Ms. Achinglieu Kamei;
Phone No.: 9810229060;
Email: achingliuk@yahoo.co.in
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Awareness Programme, Shram Daan by NSS, Cleanliness Drive, Tree Plantation etc.
134. Remarks : _____

1. **Date** : 09-10-2018
2. **Place** : **Bharati College**
3. **Co-ordinator** : Prof. Anju Shrivastava
4. **Members** : Dr. Suaina Kanojia
5. **Area in Sq. Mtrs** : Constructed Area : 5471.31 sqm.; Area under Green Cover : 29331.69; Total Area : 8.06 Acres
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 100/02/05
7. **Total Strength of Staff** : Male : 67; Female : 119; Total : 186
8. **Total Number of Toilets (Excluding PwD)** : Male : 03; Female : 15; Total : 18
9. **Total Number of PwD Candidates** : Female : 13
10. **Total Number of Washroom for PwD Candidates** : 10
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : The new academic and hostel blocks are under construction. The first phase which is in possession done not have the facility of ramps. Ramps, etc. will be read by December 2021.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : The south west district of DDMA was invited to the college twice. The college is following their instructions.
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : Students and visitors appreciate the level of cleanliness maintained all the year round.

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| 24. | Drinking Water facilities | : Good |
| 25. | Drinking water is | : Stored in overhead tanks ; Running water of corporation |
| 26. | Last, when was over-head tank cleaned ? | : 18-08-2018 |
| 27. | Water Purifier | : RO : Yes ; Water filter : Yes |
| 28. | Date of last service ? | : 26-03-2018 |
| 29. | Remark : | : The college has applied for a new water connection for the hostel. we have sufficient number of water coolers and purifiers for students, staffs and visitors. |
| 30. | Toilets with proper markings and other amenities | : Good |
| 31. | Signage(s) for | : Male toilets : Yes ; Female toilets : Yes |
| 32. | How many Safai Karamcharis are available for toilets | : Male : 05; Female : 04 |
| 33. | Is Soap dispenser available in toilets ? | : Yes |
| 34. | Water facilities in the toilets | : Stored |
| 35. | Display of schedule of cleaning | : Yes |
| 36. | Sanitary Napkin vending machine is installed | : Yes, in ladies toilet |
| 37. | Closed dustbin (women toilet) | : Yes |
| 38. | Cleanliness of toilets | : Good |
| 39. | Remark | : Some toilets in the college are going to be renovated and repair works should start shortly. therefore, some toilets are closed for the moment. |
| 40. | Class Room Facilities | : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Adequate ; Door Window : Good |
| 41. | Remark | : Our new building block is handed over to us in 10-10-2017. Additional auditorium and academic blocks are under construction now. |
| 42. | Common Room for | : Girls : Yes |
| 43. | Proper hygienic conditions and other amenities in Common room(s) | : Yes |
| 44. | Cleanliness in Common Room | : Good |
| 45. | Security standards | : Good |
| 46. | Remark | : The college is providing 24 hours security personnel for the college as well as the girls hostel and entries are being monitored with identity card. |
| 47. | Are female security guards available? | : Yes |

48. Number of security guards per shift : 7
49. Security : Private
50. If private, name of the security firm : M/s Detective Services Pvt. Ltm
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : one (overhead projector)
53. Eve-teasing cases reported and action taken : No
54. Sexual harassment case reported and action taken : 2 cases reported and action taken over them
55. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
56. Security standard : Good
57. Standard operating protocol related to security in case of emergency : Yes
58. If yes, then chain : Centralized alarm system available in the college fire station is only 100 mtrs. away. Fire extinguisher are installed, centralized water storage ment for the fire sevicees are being maintained. Training for self-defense and disaster management are being ogranized from time for the students and staff. mock drills were organized.
59. Medical facilities : Good
60. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed : Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
63. Frequency of visits per month : Doctor : >12
64. WUS membership available to staff/Students : Yes
65. Display of Standard operating protocol including point of contact in case of emergency : Yes
66. If yes, the chain : We have own doctor and nurse and their phone nos. are displayed. however, nearest hospital are Mata Channan Devi Hospital and Deen Dayal Upadhyay
67. Remark : WUS facility is not available for students.

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|-----|--|---|---|
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | No |
| 70. | Fire extinguisher installations (essential in Science labs) | : | No |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | 18-01-2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |
| 74. | Are fire exits adequate? | : | Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : | Yes |
| 76. | If yes, then chain | : | There are exit signage's in staircases. fire extinguishers are installed in staircases. with fire alarm, students/staff can be evacuated just 100 meters away is Jank Puri, Fire Station. |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : | Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : | Yes |
| 79. | Remark | : | College was constructed by the PWD therefore all safety measure were according to urban art commission were observed. |
| 80. | E-waste disposal facility | : | Satisfactory |
| 81. | Science lab waste disposal facilities | : | No |
| 82. | General waste disposal facility | : | Yes |
| 83. | Remark | : | Green-o-Teach a company working in the field of Eco-Friendly waste disposal take away paper and other waste. we are also in the process of upgrading to vermi composting system. |
| 84. | Facility of collection of obsolete items | : | Yes |
| 85. | If yes where these items are stored? | : | Separate Store |
| 86. | Is there a committee to dispose these items for auction? | : | Yes |
| 87. | Standard operating protocol of the same | : | The administration puts up the note the committee for disposal which is referred to governing body. final execution of order is as per University rules. |
| 88. | Remark | : | All the process are followed as per strategy information and rules. |
| 89. | Any radiation hazard in any of the laboratories ? | : | No |

90. **Standard operating protocol in case of emergency. If yes, the chain** : N.A.
91. **CCTV installation ?** : Yes
92. **Location of CCTV installed** : Front Gate : 02; Rear Gate : 02; Foyer : 01; Principal Room Entry : 01; Staff Room Entry : 01; Corridors : 06; Boys Common Room : N.A.; Parking : No; Library : 08; Sports Ground : No; Other : 4 Total=24;
93. **How many night vision Cameras are installed ?** : All cameras installed in the college are night vision cameras.
94. **Remarks** : We are in the process of asking for grants to install CCTV and other safety measures. since, some parts of the blocks are under construction, this work can not be taken up at this point of time.
95. **Sports/Fitness classes** : Yes
96. **Availability of Cultural activity room** : Indoor ; Outdoor
97. **Total No. of NCC students** : 334
98. **NCC Room** : Good
99. **Total No. of NSS students** : 120
100. **NSS Room** : Good
101. **Equipment availability** : Good
102. **Remarks** : WE are associated with (Tihar Jail) for social activities in the area of NSS, theater and computer education. The college is contributing to prisoners welfare by purchasing in bulk for the college from Tihar. We are also providing the college as a platforms to Tihar Jail for selling their products like Namkeen, Bakery and Handicraft items.
103. **Counseling facilities** : Yes
104. **Duration, timings** : 10 to 4 PM
105. **Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)** : No
106. **Parking facility** : Yes
107. **Bus facility** : Adequate
108. **Metro connectivity** : Yes
109. **Number of Computers/Laptops available for teachers/students use:** : Teacher - 80 - Students - 816
110. **How many computers are accessed by students, for what purpose and duration ?** : Number : 120; Purpose : Assignments, Projects etc.; Duration : 1 year
111. **Internet accessibility** : Yes
112. **Are students being given access to** : Yes

the internet ?

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|---|---|--|
| 113. Connectivity | : | Satisfactory |
| 114. Library facility | : | Yes |
| 115. Number of books available | : | General Section : 51696; Reference Section : 599 |
| 116. Lights, fans and proper ventilation and sitting arrangements | : | Good |
| 117. Media Library is used by | : | ———— |
| 118. Do you have a grievance committee for students redressal / welfare of the students | : | Yes |
| 119. Display of name and contact number of the Convener and members of the Committee on Notice Board | : | Yes |
| 120. Do you have a designated Complaint Box for maintenance related problems? | : | Yes |
| 121. If Yes, are you (ask students) aware about this? | : | Yes |
| 122. If Not, then, where do you complain? | : | N.A. |
| 123. Do you have any designated Complaint Register for maintenance related problems? | : | Yes |
| 124. Remark | : | Meeting of class representative of the various committee are held every 2 months. The IQAC has periodic meeting with students, parent, stake holders, ect. to review the quality of maintenance. |
| 125. Do you have any AE / JE designated by University Engineer for your building? | : | No |
| 126. Do you have any designated Caretaker? | : | Yes |
| 127. If yes, his / her performance is | : | Good |
| 128. Remark | : | The caretakers are performing their duties even beyond their office time in case of necessity. They are hard working. |
| 129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail | : | Name : Dr. (Mrs.) Anita Sihmar;
Phone No.: 9810919780, 9971561272;
Email: drasihmar1110@gmail.com |
| 130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail | : | Name : Dr. (Mrs.) Rajni;
Phone No.: 8750057441, 7982792568;
Email: rajni_bharati@rediffmail.com |
| 131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail | : | Name : Mr. Chansa Makan;
Phone No.: 9899923771;
Email: chansozori@gmail.com |
| 132. Any other inputs from the Admin | : | 1. The administration takes a pro-active, student |

- block** friendly approach to solve their problems.
2. The administration reviews regularly all its operation procedures to be in line with the best institutional practices.
- 133. Initiatives regarding Swachh Bharat Abhyaan** : From time, the college runs campaigns, rallies, talks on issues related to hygiene & cleanliness. For example, on 01-01-2018 NCC cadets cleaned the area around Delhi Cantt and Mata Chandan Devi Hospital.
- 134. Remarks** : 1. Bharati College gives special importance to resource generation, saving resources, using eco-friendly practices.
2. Fire extinguishers need to be marked with the date 1 refill & regular refill required.
3. Water coolers need to be cleaned at regular intervals and information should be displayed on the water cooler boards
4. Duty chart of cleanliness in toilet should be there in each toilet.
5. College & Hostel premises are cleaned & maintained.

1. **Date** : 09/10/2018
2. **Place** : **Bhaskaracharya College of Applied Sciences**
3. **Co-ordinator** : Prof. Anju Shrivastava
4. **Members** : Dr. Suman Kanojia
5. **Area in Sq. Mtrs** : Constructed Area : 10886.56; Area under Green Cover : 28521.74; Total Area : 39408.30
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 20
7. **Total Strength of Staff** : Male : 122; Female : 64; Total : 186
8. **Total Number of Toilets (Excluding PwD)** : Male : 11; Female : 11; Total : 22
9. **Total Number of PwD Candidates** : Male : 1
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : The college gives all the facilities to all the stakeholders and our college is being 100% funded by the directorate of higher education, govt. of NCT of Delhi and 100% maintained by the PwD. Therefore, the college is lagging behind in the maintenance otherwise in academic and in academic activities the college is in a good position. The college is counted as best college of university of delhi in the field of science. The college is a star college and NAAC has awarded 'A' Grade status to the college.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : Whenever any statutory information is provided to the college by the university of delhi / university grants commission or any other agency related to our college, immediately the same is put up on the notice board and website of the college.
20. **General cleanliness** : Good

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

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|---|---|---|
| 21. Dustbin(s) | : | In corridors : Adequate in number ; In open spaces : Adequate in number |
| 22. Dustbin (Open / Closed) | : | In corridors : Closed ; In Open Spaces : Closed |
| 23. Remark | : | Sanitation and cleanliness is well maintained and from time to time some measures to improve the sanitation condition, hygiene condition of the college are also taken. |
| 24. Drinking Water facilities | : | Good |
| 25. Drinking water is | : | Stored in overhead tanks |
| 26. Last, when was over-head tank cleaned ? | : | 15/01/2018 |
| 27. Water Purifier | : | RO : Yes ; Water filter : Yes |
| 28. Date of last service ? | : | 05/09/2017 |
| 29. Remark : | : | The college is providing drinking water with facilities of RO and water filter machines. |
| 30. Toilets with proper markings and other amenities | : | Good |
| 31. Signage(s) for | : | Male toilets : Yes ; Female toilets : Yes |
| 32. How many Safai Karamcharis are available for toilets | : | Male : 7; Female : 2 |
| 33. Is Soap dispenser available in toilets ? | : | Yes |
| 34. Water facilities in the toilets | : | Running |
| 35. Display of schedule of cleaning | : | Yes |
| 36. Sanitary Napkin vending machine is installed | : | ———— |
| 37. Closed dustbin (women toilet) | : | Yes |
| 38. Cleanliness of toilets | : | Good |
| 39. Remark | : | The sanitation napkin vending machines are well maintained and th3e concerned technician visits every month for its maintenance |
| 40. Class Room Facilities | : | Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good |
| 41. Remark | : | All the class rooms and laboratories are well ventilated and lighted. |
| 42. Common Room for | : | Boys : Yes ; Girls : Yes |
| 43. Proper hygienic conditions and other amenities in Common room(s) | : | Yes |
| 44. Cleanliness in Common Room | : | Good |
| 45. Security standards | : | Good |

46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : Morning - 2 male and 1 female and Night - 03
49. Security : Private
50. If private, name of the security firm : M/s Gurpreet Singh Security Agency
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : None
53. Eve-teasing cases reported and action taken : None
54. Sexual harassment case reported and action taken : Two complaints received and inquiry is in process.
55. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
56. Security standard : Good
57. Standard operating protocol related to security in case of emergency : Yes
58. If yes, then chain : Caretaker - Section Officer (Admin) - Principal (In case of major issue or emergency the college will contact Delhi Police).
59. Medical facilities : Satisfactory
60. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : No
61. List of emergency numbers displayed : Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
63. Frequency of visits per month : Doctor : None ; Psychologist : None
64. WUS membership available to staff/Students : Yes
65. Display of Standard operating protocol including point of contact in case of emergency : Yes
66. If yes, the chain : Teacher Incharge of the Department - Dispensory - Nearest hospital
67. Remark : _____

68. Fire safety : Good
69. Safety measures in Science Labs are properly displayed : Yes
70. Fire extinguisher installations (essential in Science labs) : Yes
71. Are these in working condition ? : Yes
72. When last were these checked (date) ? : 15/10/2017
73. Is concerned staff trained in firefighting protocol ? : Yes
74. Are fire exits adequate? : Yes
75. Display of Standard operating protocol including point of contact in case of emergency : Yes
76. If yes, then chain : The college staff member will report the incident to the fire brigade and police with information to the Principal, Section Officer (Admn.) and Caretaker.
77. Availability of multiple exits in auditorium/conference/seminar halls : Yes
78. Are these exits well illuminated/visible/properly marked : Yes
79. Remark : The college has audio visual room with two exits and one small conference room.
80. E-waste disposal facility : Good
81. Science lab waste disposal facilities : Yes
82. General waste disposal facility : Yes
83. Remark : For E-waste one box is kept separately. For biomedical waste an outside agency is engaged and it collects the waste on monthly basis.
84. Facility of collection of obsolete items : Yes
85. If yes where these items are stored? : Obsolete items are kept in a separate store room. However, for disposal of the same, approval of the Govt. of NCT of Delhi.
86. Is there a committee to dispose these items for auction? : Yes
87. Standard operating protocol of the same : Committee Members - Principal - Chairman, Governing Body. Teacher in Charge - Principal - Committee - Dte. of Hr. Education.
88. Remark : _____
89. Any radiation hazard in any of the laboratories ? : No
90. Standard operating protocol in case : na

of emergency. If yes, the chain

- | | |
|---|---|
| 91. CCTV installation ? | : Yes |
| 92. Location of CCTV installed | : Front Gate : No; Rear Gate : NA; Principal Room Entry : Yes; Library : Yes |
| 93. How many night vision Cameras are installed ? | : None |
| 94. Remarks | : The college has already submitted an estimate prepared for CCTV Cameras. However, approval from Delhi Govt. is still awaited. |
| 95. Sports/Fitness classes | : Yes |
| 96. Availability of Cultural activity room | : Indoor ; Outdoor |
| 97. Total No. of NCC students | : 1 |
| 98. NCC Room | : Poor |
| 99. Total No. of NSS students | : 123 |
| 100. NSS Room | : Good |
| 101. Equipment availability | : Good |
| 102. Remarks | : _____ |
| 103. Counseling facilities | : Yes |
| 104. Duration, timings | : 9.30 am to 5.00 pm on all working day |
| 105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : No |
| 106. Parking facility | : Yes |
| 107. Bus facility | : Adequate |
| 108. Metro connectivity | : Yes |
| 109. Number of Computers/Laptops available for teachers/students use: | : 405 |
| 110. How many computers are accessed by students, for what purpose and duration ? | : Number : 130; Purpose : For practical; Duration : According to their Lab. timings. 20 computers are exclusively for students in the library from 9.30 am to 5.00 pm |
| 111. Internet accessibility | : _____ |
| 112. Are students being given access to the internet ? | : Yes |
| 113. Connectivity | : Satisfactory |
| 114. Library facility | : Yes |
| 115. Number of books available | : General Section : 23979; Reference Section : 456 |
| 116. Lights, fans and proper ventilation and sitting arrangements | : Good |

117. **Media Library is used by** : Teachers ; PwD Candidates ; Students
118. **Do you have a grievance committee for students redressal / welfare of the students** : Yes
119. **Display of name and contact number of the Convener and members of the Committee on Notice Board** : Yes
120. **Do you have a designated Complaint Box for maintenance related problems?** : Yes
121. **If Yes, are you (ask students) aware about this?** : Yes
122. **If Not, then, where do you complain?** : NA
123. **Do you have any designated Complaint Register for maintenance related problems?** : Yes
124. **Remark** : _____
125. **Do you have any AE / JE designated by University Engineer for your building?** : No
126. **Do you have any designated Caretaker?** : Yes
127. **If yes, his / her performance is** : Good
128. **Remark** : _____
129. **Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail** : Name : Dr. Amit Kumar;
Phone No.: 9868007267;
Email: amitkumar.du@gmail.com
130. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Dr. Saroj Kumar Shukla;
Phone No.: 9818487997;
Email: saroj.shukla@gmail.com
131. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Dr. Saroj Kumar Shukla;
Phone No.: 9818487997;
Email: saroj.shukla@gmail.com
132. **Any other inputs from the Admin block** : _____
133. **Initiatives regarding Swachh Bharat Abhyaan** : _____
134. **Remarks** : 1) The Fire extinguisher needs to be filled on as per basis.
2) The service of regular basis of all water coolers needs to be done and exhibited on the water cooler as well.
3) Electricity boards needs to be fenced.

1. **Date** : 01/10/2018
2. **Place** : **College of Vocational Studies**
3. **Co-ordinator** : Prof. M.P. Sachdeva
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Ram Karan Jatav
3. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 7977.66; Area under Green Cover : 33097.93; Total Area : 41075.59
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 58
7. **Total Strength of Staff** : Male : 90; Female : 86; Total : 176
8. **Total Number of Toilets (Excluding PwD)** : Male : 7; Female : 3 Total : 10
9. **Total Number of PwD Candidates** : Male : 15; Female : 1
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good

25. Drinking water is : Stored in overhead tanks
26. Last, when was over-head tank cleaned ? : 20/08/2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 15/09/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 8; Female : 1
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : No ;
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 4
49. Security : Private
50. If private, name of the security firm : M/s Detective & Security Service
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil

- | | | |
|-----|--|--|
| 53. | Eve-teasing cases reported and action taken | : Nil |
| 54. | Sexual harassment case reported and action taken | : One, service of concerned Adhoc teacher has been terminated as decided by Internal Complaint Committee and Governing Body of the college |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : None ; Psychologist : None |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : _____ |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Satisfactory |
| 69. | Safety measures in Science Labs are properly displayed | : _____ |
| 70. | Fire extinguisher installations (essential in Science labs) | : _____ |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 05/09/2017 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating | : Yes |

	protocol including point of contact in case of emergency	
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: _____
81.	Science lab waste disposal facilities	: _____
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Separately in a room - Eventhough obsolete items has been auctioned.
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: As per Delhi University norms
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes
93.	How many night vision Cameras are installed ?	: 9
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor
97.	Total No. of NCC students	: 55
98.	NCC Room	: Good
99.	Total No. of NSS students	: 120
100.	NSS Room	: Good

101. Equipment availability : Good
102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 83
110. How many computers are accessed by students, for what purpose and duration ? : Number : 833; Purpose : To provide access for internet and college related work; Duration : one year
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 53478; Reference Section : 2131
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____

125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Sunil;
Phone No.: 8130731802;
Email: sjaspa@yahoo.co.in
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Mr. S.K. Bhatia;
Phone No.: 9810648638;
Email: skb_cvs@yahoo.co.in
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Ms. Nandini Oberoi;
Phone No.: 9810272553;
Email: nandinioberoi@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Swachh Bharat Rally, Cleanliness drive in Chirag Delhi Village and Seminar on cleanliness
134. Remarks : _____

1. **Date** : 19/09/2018
2. **Place** : **Daulat Ram College**
3. **Co-ordinator** : Prof. Anju Srivastava
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq. Mtrs** : Constructed Area : 9110.851; Area under Green Cover : 37109.167; Total Area : 13.27 acres;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 63
7. **Total Strength of Staff** : _____
8. **Total Number of Toilets (Excluding PwD)** : Male : 6; Female : 30; Total : 36
9. **Total Number of PwD Candidates** : Female : 53
10. **Total Number of Washroom for PwD Candidates** : 5
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Open ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : June 29, 2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 10/09/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 3; Female : 3
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 5
49. Security : Private
50. If private, name of the security firm : M/s Unique Detective & Protection Security Service Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Thefts are reported by students & mostly resolved through CCTV footage

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|-----|--|---|
| 53. | Eve-teasing cases reported and action taken | : None |
| 54. | Sexual harassment case reported and action taken | : 2 - one case reported by a student Dr. Abhay Kumar, a teacher was arrested. Another case was reported by college bank cashier was arrested. |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : Security Guard informs the caretaker / principal office who in turn give necessary instructions |
| 59. | Medical facilities | : Satisfactory |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : None ; Psychologist : >12 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : To inform TIC of concerned deptt., then nurse in medical room |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 13/09/2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |

- | | | |
|-----|---|---|
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 76. | If yes, then chain | : Class / Lab is evacuated first. The staff is trained for fire extinguisher who can operate in case of emergency simultaneously to inform caretaker who will in turn call 101. |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : Yes |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : Poor |
| 81. | Science lab waste disposal facilities | : Yes |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : Yes |
| 85. | If yes where these items are stored? | : Store Room |
| 86. | Is there a committee to dispose these items for auction? | : Yes |
| 87. | Standard operating protocol of the same | : Scrap Committee evaluates the items to be written off and then through tender, the items are disposed off and DU guidelines are followed. |
| 88. | Remark | : _____ |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : _____ |
| 91. | CCTV installation ? | : Yes |
| 92. | Location of CCTV installed | : Front Gate : Yes; Rear Gate : No; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : No; Parking : Yes; Library : Yes; Sports Ground : No; Other : Yes; |
| 93. | How many night vision Cameras are installed ? | : More than 50 |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |
| 96. | Availability of Cultural activity room | : Indoor ; Outdoor |
| 97. | Total No. of NCC students | : 160 |

98.	NCC Room	:	Good
99.	Total No. of NSS students	:	2000 +
100.	NSS Room	:	Good
101.	Equipment availability	:	Good
102.	Remarks	:	_____
103.	Counseling facilities	:	Yes
104.	Duration, timings	:	On all week days
105.	Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	No
106.	Parking facility	:	Yes
107.	Bus facility	:	Adequate
108.	Metro connectivity	:	Yes
109.	Number of Computers/Laptops available for teachers/students use:	:	Computer - 135, Laptops - 895
110.	How many computers are accessed by students, for what purpose and duration ?	:	Number : all; Purpose : academic; Duration : during college harass;
111.	Internet accessibility	:	Yes
112.	Are students being given access to the internet ?	:	Yes
113.	Connectivity	:	Satisfactory
114.	Library facility	:	Yes
115.	Number of books available	:	General Section : 115059
116.	Lights, fans and proper ventilation and sitting arrangements	:	Good
117.	Media Library is used by	:	Teachers ; PwD Candidates ; Students
118.	Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119.	Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120.	Do you have a designated Complaint Box for maintenance related problems?	:	Yes
121.	If Yes, are you (ask students) aware about this?	:	Yes
122.	If Not, then, where do you complain?	:	_____
123.	Do you have any designated	:	Yes

Complaint Register for maintenance related problems?

124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Moitree Bhattacharya;
Phone No.: 9810118861;
Email: moitree.du@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Ashutosh Bhardwaj;
Phone No.: 9910129636;
Email: fsr-du@yahoo.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Ms. Sandhya Hawbam; Phone No.:
8287584946; Email: sandhaya.hawbam@yahoo.com
132. Any other inputs from the Admin block : Promotion and Appointment due since 2006
133. Initiatives regarding Swachh Bharat Abhyaan : students of NSS / NCC awareness programme periodically. The Housekeep / cleanliness is outsourced & they maintain campus.
134. Remarks : 1) Need more signage like no smoking, no sexual harassment etc.
2) Under ground tank should be in the locking system.
3) Seepage it should be rectify.
4) The Chajjas of the west wing are very dangerous , any time they collapse.
5) Ceiling of the library is also dangerous it should be repaired at once.
6) Some unused material is lying, it is not good for health point of view.

1. **Date** : 15/10/2018
2. **Place** : **Delhi College of Arts and Commerce**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq. Mtrs** : Constructed Area : 25000; Area under Green Cover : 25000; Total Area : 50000
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 93
7. **Total Strength of Staff** : Male : 70; Female : 56; Total : 126
8. **Total Number of Toilets (Excluding PwD)** : Male : 13; Female : 9; Total : 22
9. **Total Number of PwD Candidates** : Male : 19; Female : 2
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Women Help Line :
18. **How many wall of democracy are in your college ?** : 3
19. **Remark** : The college adheres to the guidelines of university regarding signages
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : All standards to maintain hygiene are maintained in the college
24. **Drinking Water facilities** : Good

- | | | | |
|-----|--|---|---|
| 25. | Drinking water is | : | Stored in overhead tanks |
| 26. | Last, when was over-head tank cleaned ? | : | 3.02.2018 |
| 27. | Water Purifier | : | RO : Yes |
| 28. | Date of last service ? | : | 09.04.2018 |
| 29. | Remark : | : | Availability of drinking water and its quality is quite satisfactory. |
| 30. | Toilets with proper markings and other amenities | : | Good |
| 31. | Signage(s) for | : | Male toilets : Yes ; Female toilets : Yes |
| 32. | How many Safai Karamcharis are available for toilets | : | Male : 6; Female : 3 |
| 33. | Is Soap dispenser available in toilets ? | : | Yes |
| 34. | Water facilities in the toilets | : | Stored |
| 35. | Display of schedule of cleaning | : | Yes |
| 36. | Sanitary Napkin vending machine is installed | : | Yes, in girls common room |
| 37. | Closed dustbin (women toilet) | : | Yes |
| 38. | Cleanliness of toilets | : | Good |
| 39. | Remark | : | The hygienic conditions of toilet in the college are satisfactory. |
| 40. | Class Room Facilities | : | Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Poor |
| 41. | Remark | : | Satisfactory |
| 42. | Common Room for | : | Girls : Yes |
| 43. | Proper hygienic conditions and other amenities in Common room(s) | : | Yes |
| 44. | Cleanliness in Common Room | : | Good |
| 45. | Security standards | : | Good |
| 46. | Remark | : | _____ |
| 47. | Are female security guards available? | : | Yes |
| 48. | Number of security guards per shift | : | 2 |
| 49. | Security | : | Private |
| 50. | If private, name of the security firm | : | Diamond Security Personnel |
| 51. | Does the firm has certification from Govt. of Delhi ? | : | Yes |

- | | | | |
|-----|---|---|--|
| 52. | Number of theft reported and action taken | : | NA |
| 53. | Eve-teasing cases reported and action taken | : | NA |
| 54. | Sexual harassment case reported and action taken | : | NA |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | Yes |
| 56. | Security standard | : | Good |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | Principal - Local Police Station (Flex Boards Displayed) |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : | Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | Yes |
| 63. | Frequency of visits per month | : | Doctor : None ; Psychologist : 4-8 |
| 64. | WUS membership available to staff/Students | : | No |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | Yes |
| 66. | If yes, the chain | : | Principal - Call the Ambulance (Numbers displayed through Flex board) |
| 67. | Remark | : | Satisfactory |
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | ———— |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | 23/01/2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |

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|---|--|
| 74. Are fire exits adequate? | : Yes |
| 75. Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 76. If yes, then chain | : Principal - Local Police Station |
| 77. Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. Are these exits well illuminated/visible/properly marked | : Yes |
| 79. Remark | : All safety measures have been taken |
| 80. E-waste disposal facility | : Poor |
| 81. Science lab waste disposal facilities | : ——— |
| 82. General waste disposal facility | : Yes |
| 83. Remark | : Waste is collected through garbage bins / dustbins and disposed off on regular basis to the big dustbins placed by NDMC outside the college |
| 84. Facility of collection of obsolete items | : Yes |
| 85. If yes where these items are stored? | : Yes |
| 86. Is there a committee to dispose these items for auction? | : Yes |
| 87. Standard operating protocol of the same | : AS and when required, a committee is formed to take stock of the material and auction is being done under their supervision |
| 88. Remark | : The college adheres to the guidelines of the university given from time to time |
| 89. Any radiation hazard in any of the laboratories ? | : ——— |
| 90. Standard operating protocol in case of emergency. If yes, the chain | : ——— |
| 91. CCTV installation ? | : Yes |
| 92. Location of CCTV installed | : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : No; Parking : Yes; Library : Yes; Sports Ground : Yes; |
| 93. How many night vision Cameras are installed ? | : NA |
| 94. Remarks | : The college is in the process of procuring night vision camera. |
| 95. Sports/Fitness classes | : Yes |
| 96. Availability of Cultural activity room | : Indoor |

97.	Total No. of NCC students	:	54
98.	NCC Room	:	Good
99.	Total No. of NSS students	:	120
100.	NSS Room	:	Good
101.	Equipment availability	:	Good
102.	Remarks	:	The college has sufficient infrastructure for extracurricular activities.
103.	Counseling facilities	:	Yes
104.	Duration, timings	:	Twice a week
105.	Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	No
106.	Parking facility	:	Yes
107.	Bus facility	:	Adequate
108.	Metro connectivity	:	Yes
109.	Number of Computers/Laptops available for teachers/students use:	:	746
110.	How many computers are accessed by students, for what purpose and duration ?	:	Number : 90; Purpose : classes
111.	Internet accessibility	:	Yes
112.	Are students being given access to the internet ?	:	Yes
113.	Connectivity	:	Good
114.	Library facility	:	Yes
115.	Number of books available	:	General Section : 37776; Reference Section : 7000
116.	Lights, fans and proper ventilation and sitting arrangements	:	Good
117.	Media Library is used by	:	Teachers ; Students
118.	Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119.	Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120.	Do you have a designated Complaint Box for maintenance related problems?	:	Yes
121.	If Yes, are you (ask students) aware about this?	:	Yes

122. **If Not, then, where do you complain?** : In writing to the committee of the principal's office
123. **Do you have any designated Complaint Register for maintenance related problems?** : Yes
124. **Remark** : The college has proper mechanism for maintenance related problems.
125. **Do you have any AE / JE designated by University Engineer for your building?** : No
126. **Do you have any designated Caretaker?** : Yes
127. **If yes, his / her performance is** : Good
128. **Remark** : Satisfactory
129. **Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail** : Name : Lt. Bhupinder;
Phone No.: 8512074464;
Email: bsjaryal@dcac.du.ac.in
130. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Dr. Amrit Kaur Basra;
Phone No.: 9810819914;
Email: amritdcac@gmail.com
131. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Mr. Jeremiah Pamei;
Phone No.: 9953029135;
Email: jerepame@yahoo.com
132. **Any other inputs from the Admin block** : This building is owned by DHE, Govt. of NCT of Delhi and maintained by PwD.
133. **Initiatives regarding Swachh Bharat Abhyaan** : NSS organizes various programmes related to cleanliness and educate the students of the college and activities undertaken to aware the public in nearby vicinity of the college.
134. **Remarks** : _____

1. **Date** : 24/09/2018
2. **Place** : **Delhi University Social Center Co-Ed School**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 2200; Area under Green Cover : 800; Total Area : 3000
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 20
7. **Total Strength of Staff** : Male : 8; Female : 22; Total : 30
8. **Total Number of Toilets (Excluding PwD)** : Male : 2; Female : 5; Total : 7
9. **Total Number of PwD Candidates** : Male : na; Female : na
10. **Total Number of Washroom for PwD Candidates** : na
11. **PwD facilities** : _____
12. **Accessibility to ramps, lifts, roads** : _____
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : _____
14. **Do you have admission facilitation centre on the ground floor?** : _____
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : _____
17. **Display of following** : No Smoking : Yes ; No Substance Use :
Anti-Ragging Committee : Legal Implication of Ragging
: Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : Medical
Emergency (SOP) : Yes ; Disaster Management Plan
(SOP) : Yes ; Evacuation Plan : Women Help Line :
Yes
18. **How many wall of democracy are in your college ?** : None
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Satisfactory
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : July, 2018
27. Water Purifier : Yes
28. Date of last service ? : July, 2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Satisfactory
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
33. Is Soap dispenser available in toilets ? : _____
34. Water facilities in the toilets : Running
35. Display of schedule of cleaning : _____
36. Sanitary Napkin vending machine is installed : No
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : No
48. Number of security guards per shift : 2
49. Security : Own recruited
50. If private, name of the security firm : na
51. Does the firm has certification from Govt. of Delhi ? : _____
52. Number of theft reported and action taken : na

- | | | | |
|-----|---|---|--|
| 53. | Eve-teasing cases reported and action taken | : | na |
| 54. | Sexual harassment case reported and action taken | : | na |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | No |
| 56. | Security standard | : | Satisfactory |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | _____ |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : | No |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | No |
| 63. | Frequency of visits per month | : | Doctor : None ; Psychologist : None |
| 64. | WUS membership available to staff/Students | : | No |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | No |
| 66. | If yes, the chain | : | na |
| 67. | Remark | : | _____ |
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | March, 2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |
| 74. | Are fire exits adequate? | : | Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : | No |

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|------|---|--|
| 76. | If yes, then chain | : _____ |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : No |
| 78. | Are these exits well illuminated/visible/properly marked | : No |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : Satisfactory |
| 81. | Science lab waste disposal facilities | : Yes |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : _____ |
| 85. | If yes where these items are stored? | : na |
| 86. | Is there a committee to dispose these items for auction? | : _____ |
| 87. | Standard operating protocol of the same | : _____ |
| 88. | Remark | : _____ |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : na |
| 91. | CCTV installation ? | : Yes |
| 92. | Location of CCTV installed | : Front Gate : Yes; Corridors : Yes; Sports Ground : Yes |
| 93. | How many night vision Cameras are installed ? | : 4 |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |
| 96. | Availability of Cultural activity room | : Indoor |
| 97. | Total No. of NCC students | : na |
| 98. | NCC Room | : _____ |
| 99. | Total No. of NSS students | : na |
| 100. | NSS Room | : _____ |
| 101. | Equipment availability | : _____ |
| 102. | Remarks | : _____ |
| 103. | Counseling facilities | : _____ |

104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
106. Parking facility : No
107. Bus facility : Not Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 7
110. How many computers are accessed by students, for what purpose and duration ? : Number : 6; Purpose : Practice; Duration : 40 - 45 minutes;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Satisfactory
114. Library facility : Yes
115. Number of books available : General Section : Yes
116. Lights, fans and proper ventilation and sitting arrangements : Adequate
117. Media Library is used by : Teachers ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : _____
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : _____
120. Do you have a designated Complaint Box for maintenance related problems? : No
121. If Yes, are you (ask students) aware about this? : No
122. If Not, then, where do you complain? : To Class Teacher
123. Do you have any designated Complaint Register for maintenance related problems? : No
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : _____
126. Do you have any designated Caretaker? : Yes

127. If yes, his / her performance is : Satisfactory
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : _____
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : 1) Repair of the Plinth Protection of teh Building to avoid seepage.
2) Re-filling of the fire extinguisher in nursery block
3) Need finishing work in class rooms
4) Water cooler is not proper

1. **Date** : 03-10-2018
2. **Place** : **Deshbandhu College**
3. **Co-ordinator** : Prof. Shrikant Kukreti
4. **Members** : Dr. Anupam Jha
5. **Area in Sq. Mtrs** : Constructed Area : 6275.16 sqm; Area under Green Cover : 22,280 sqm; Total Area : 42290 sqm
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 95
7. **Total Strength of Staff** : Male : 219; Female : 122; Total : 341
8. **Total Number of Toilets (Excluding PwD)** : Male : 08; Female : 07; Total : 15
9. **Total Number of PwD Candidates** : Male : 8; Female : 3
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Open ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Satisfactory
25. **Drinking water is** : Stored in overhead tanks ; Running water of corporation

26. Last, when was over-head tank cleaned ? : July, 2018
27. Water Purifier : RO : Water filter : Yes
28. Date of last service ? : September, 2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 02; Female : 02
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet ; Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Adequate ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window : Adequate
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 6:00 AM - 2:00 PM=14, 2:00 PM - 10:00 PM =02, 10:00 PM - 06:00 PM =02
49. Security : Private
50. If private, name of the security firm : WWSO World Wide Security organisation
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil

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|-----|---|---|--|
| 53. | Eve-teasing cases reported and action taken | : | Nil |
| 54. | Sexual harassment case reported and action taken | : | Nil |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | No |
| 56. | Security standard | : | Good |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | ———— |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : | No |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | No |
| 63. | Frequency of visits per month | : | Doctor : Psychologist |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | Yes |
| 66. | If yes, the chain | : | ———— |
| 67. | Remark | : | ———— |
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | November, 2017 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |
| 74. | Are fire exits adequate? | : | Yes |
| 75. | Display of Standard operating protocol including point of contact in | : | No |

	case of emergency	
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: No
79.	Remark	: _____
80.	E-waste disposal facility	: Satisfactory
81.	Science lab waste disposal facilities	: No
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Store Room
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: As pre GFR Rules
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : 02; Principal Room Entry : 03; Staff Room Entry : 01; Corridors : 14; Library : 32; Other : 82
93.	How many night vision Cameras are installed ?	: 82
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: 320
98.	NCC Room	: Good
99.	Total No. of NSS students	: 120
100.	NSS Room	: _____
101.	Equipment availability	: Adequate
102.	Remarks	: _____

- | | | |
|--|---|--|
| 103. Counseling facilities | : | Yes |
| 104. Duration, timings | : | _____ |
| 105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : | No |
| 106. Parking facility | : | Yes |
| 107. Bus facility | : | Not Adequate |
| 108. Metro connectivity | : | Yes |
| 109. Number of Computers/Laptops available for teachers/students use: | : | Computer 150 (approx), Laptop 1800 (approx) |
| 110. How many computers are accessed by students, for what purpose and duration ? | : | Number : 150; Purpose : Class - Web Access; Duration : As per Time Table |
| 111. Internet accessibility | : | Yes |
| 112. Are students being given access to the internet ? | : | Yes |
| 113. Connectivity | : | Satisfactory |
| 114. Library facility | : | Yes |
| 115. Number of books available | : | General Section : 1,06,000 (approx); Reference Section : 6000 (approx) |
| 116. Lights, fans and proper ventilation and sitting arrangements | : | Good |
| 117. Media Library is used by | : | Teachers ; Students |
| 118. Do you have a grievance committee for students redressal / welfare of the students | : | Yes |
| 119. Display of name and contact number of the Convener and members of the Committee on Notice Board | : | Yes |
| 120. Do you have a designated Complaint Box for maintenance related problems? | : | Yes |
| 121. If Yes, are you (ask students) aware about this? | : | Yes |
| 122. If Not, then, where do you complain? | : | _____ |
| 123. Do you have any designated Complaint Register for maintenance related problems? | : | No |
| 124. Remark | : | _____ |
| 125. Do you have any AE / JE designated by University Engineer for your building? | : | No |

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Satisfactory
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Indrakant K. Singh;
Phone No.: 011-26439565;
Email: dbcollege.du@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Valte;
Phone No.: 011-26439565;
Email: dbcollege.du.ac@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Various activities and awareness program done under NSS.
134. Remarks : 1. More fire-extinguisher needed in Library.
2. No fire-extinguisher in Auditorium.
3. Accessibility of PWD students to Auditorium.
4. Display of cleaning schedule over water tanks and inside washing room of boys/girls.
5. Display of signage relating to women's helpline anti-ragging helpline, disaster evacuation procedure at prominent place needed.
6. Lap 3 chemistry sinks broken, overall cleaner & upkeep needed.
7. Biochemistry Lab need to be Shiftiness, else senior repair work needed.

1. **Date** : 15/10/2018
2. **Place** : **Dyal Singh College (Evening)**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq. Mtrs** : Constructed Area : 9000
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 41
7. **Total Strength of Staff** : Male : 65; Female : 63; Total : 128
8. **Total Number of Toilets (Excluding PwD)** : Male : 7; Female : 7; Total : 14
9. **Total Number of PwD Candidates** : Male : 26; Female : 2
10. **Total Number of Washroom for PwD Candidates** : 5
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : _____
17. **Display of following** : No Smoking : Yes ; No Substance Use :
Anti-Ragging Committee : Yes ; Legal Implication of
Ragging : Yes ; Sexual Harassment Committee : Yes ;
Legal Implication of Sexual Harassment : Yes ;
Medical Emergency (SOP) : Disaster Management
Plan (SOP) : Evacuation Plan
18. **How many wall of democracy are in your college ?** : _____
19. **Remark** : _____
20. **General cleanliness** : Satisfactory
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Satisfactory
25. **Drinking water is** : Stored in overhead tanks
26. **Last, when was over-head tank cleaned ?** : Sept. 2018

27. **Water Purifier** : RO : Yes
28. **Date of last service ?** : March 2018
29. **Remark :** : _____
30. **Toilets with proper markings and other amenities** : Satisfactory
31. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
32. **How many Safai Karamcharis are available for toilets** : Male : 4; Female : 1
33. **Is Soap dispenser available in toilets ?** : No
34. **Water facilities in the toilets** : Stored
35. **Display of schedule of cleaning** : Yes
36. **Sanitary Napkin vending machine is installed** : No
37. **Closed dustbin (women toilet)** : Yes
38. **Cleanliness of toilets** : Satisfactory
39. **Remark** : _____
40. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. **Remark** : _____
42. **Common Room for** : Boys : No ; Girls : No
43. **Proper hygienic conditions and other amenities in Common room(s)** : No
44. **Cleanliness in Common Room** : _____
45. **Security standards** : Good
46. **Remark** : _____
47. **Are female security guards available?** : Yes
48. **Number of security guards per shift** : 4
49. **Security** : Private
50. **If private, name of the security firm** : NEXGEN
51. **Does the firm has certification from Govt. of Delhi ?** : Yes
52. **Number of theft reported and action taken** : No
53. **Eve-teasing cases reported and action taken** : NA

54. Sexual harassment case reported and action taken : NA
55. Vandalism cases/ Monkey menace/Stray dog/cat menace : _____
56. Security standard : Good
57. Standard operating protocol related to security in case of emergency : Yes
58. If yes, then chain : na
59. Medical facilities : Poor
60. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : No
61. List of emergency numbers displayed : Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
63. Frequency of visits per month : Doctor : None ; Psychologist : 4-8
64. WUS membership available to staff/Students : Yes
65. Display of Standard operating protocol including point of contact in case of emergency : Yes
66. If yes, the chain : Dr. Pawan Kumar Sharma, Principal
67. Remark : na
68. Fire safety : Poor
69. Safety measures in Science Labs are properly displayed : _____
70. Fire extinguisher installations (essential in Science labs) : No
71. Are these in working condition ? : _____
72. When last were these checked (date) ? : na
73. Is concerned staff trained in firefighting protocol ? : _____
74. Are fire exits adequate? : Yes
75. Display of Standard operating protocol including point of contact in case of emergency : No
76. If yes, then chain : _____

77.	Availability of multiple exits in auditorium/conference/seminar halls	:	Yes
78.	Are these exits well illuminated/visible/properly marked	:	_____
79.	Remark	:	na
80.	E-waste disposal facility	:	Poor
81.	Science lab waste disposal facilities	:	_____
82.	General waste disposal facility	:	Yes
83.	Remark	:	_____
84.	Facility of collection of obsolete items	:	Yes
85.	If yes where these items are stored?	:	_____
86.	Is there a committee to dispose these items for auction?	:	Yes
87.	Standard operating protocol of the same	:	Committee approves the disposal of obsolete items.
88.	Remark	:	na
89.	Any radiation hazard in any of the laboratories ?	:	_____
90.	Standard operating protocol in case of emergency. If yes, the chain	:	na
91.	CCTV installation ?	:	Yes
92.	Location of CCTV installed	:	Front Gate : Yes; Rear Gate : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes
93.	How many night vision Cameras are installed ?	:	28
94.	Remarks	:	NA
95.	Sports/Fitness classes	:	Yes
96.	Availability of Cultural activity room	:	Indoor ; Outdoor
97.	Total No. of NCC students	:	50
98.	NCC Room	:	_____
99.	Total No. of NSS students	:	70
100.	NSS Room	:	_____
101.	Equipment availability	:	Poor
102.	Remarks	:	_____
103.	Counseling facilities	:	Yes

104. **Duration, timings** : Monday & Wednesday during 10 am to 12 noon
105. **Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)** : Yes
106. **Parking facility** : Yes
107. **Bus facility** : Adequate
108. **Metro connectivity** : Yes
109. **Number of Computers/Laptops available for teachers/students use:** : 1480
110. **How many computers are accessed by students, for what purpose and duration ?** : Duration : Computers accessed by studnets during college hours
111. **Internet accessibility** : Yes
112. **Are students being given access to the internet ?** : Yes
113. **Connectivity** : Satisfactory
114. **Library facility** : Yes
115. **Number of books available** : General Section : 65622
116. **Lights, fans and proper ventilation and sitting arrangements** : Good
117. **Media Library is used by** : PwD Candidates
118. **Do you have a grievance committee for students redressal / welfare of the students** : Yes
119. **Display of name and contact number of the Convener and members of the Committee on Notice Board** : Yes
120. **Do you have a designated Complaint Box for maintenance related problems?** : Yes
121. **If Yes, are you (ask students) aware about this?** : Yes
122. **If Not, then, where do you complain?** : NA
123. **Do you have any designated Complaint Register for maintenance related problems?** : No
124. **Remark** : NA
125. **Do you have any AE / JE designated by University Engineer for your building?** : No
126. **Do you have any designated Caretaker?** : Yes

127. If yes, his / her performance is : Good
128. Remark : Caretaker has also been looking the work of JACT because he has appointed as caretaker cum JACT
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Ranbir Singh Rana; Phone No.: 9971399797
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Brati Biswas; Phone No.: 8375921089; Email: brati41@gmail.com
132. Any other inputs from the Admin block : Regular internal audits of eating places, toilets, classrooms & passages
133. Initiatives regarding Swachh Bharat Abhyaan : Intra college cleanliness were carried out the same was also done for surrounding areas.
134. Remarks : _____

1. **Date** : 22/10/2018
2. **Place** : **Dyal Singh College (Morning)**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq. Mtrs** : Constructed Area : 19198.63; Area under Green Cover : 8355.496; Total Area : 47977.48
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 120
7. **Total Strength of Staff** : Male : 223; Female : 142; Total : 365
8. **Total Number of Toilets (Excluding PwD)** : Male : 8; Female : 8; Total : 16
9. **Total Number of PwD Candidates** : Male : 87; Female : 24
10. **Total Number of Washroom for PwD Candidates** : 3
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ; Running water of corporation

26. Last, when was over-head tank cleaned ? : March 2017
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : Sept 2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 7; Female : 3
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : No
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Satisfactory
45. Security standards : Satisfactory
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 4
49. Security : Private
50. If private, name of the security firm : M/s NexGen
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : 4

- | | | |
|-----|---|---|
| 53. | Eve-teasing cases reported and action taken | : No |
| 54. | Sexual harassment case reported and action taken | : 2 |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Poor |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : None ; Psychologist : 1-4 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : Call Ambulance, Be ready with location details, college Principal, AO, Teacher / Non-Teaching Staff, Guidance for ambulance |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : Sept 2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating | : Yes |

	protocol including point of contact in case of emergency	
76.	If yes, then chain	: Fire Station, College Principal, AO, Local Police, Disaster Management Cell
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Satisfactory
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: basement + open space
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: 1. concerned Dept. write off committee, 2. Governing Body Sub-Committee, 3. Auction following due process.
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes
93.	How many night vision Cameras are installed ?	: 5
94.	Remarks	: _____
95.	Sports/Fitness classes	: _____
96.	Availability of Cultural activity room	: None ;
97.	Total No. of NCC students	: _____
98.	NCC Room	: Adequate
99.	Total No. of NSS students	: 155
100.	NSS Room	: Poor

101. Equipment availability : Adequate
102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : one full day / week
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 1892
110. How many computers are accessed by students, for what purpose and duration ? : Number : 1784; Purpose : class work, other academic work; Duration : 8 am to 5 pm 6 days a week
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Satisfactory
114. Library facility : Yes
115. Number of books available : General Section : 103917; Reference Section : 2400
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____

125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Yashpal Singh;
Phone No.: 9136381038;
Email: dryasn80@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Sudhir Singh;
Phone No.: 9810947348;
Email: sudheer162000@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Navneet Manav;
Phone No.: 9871076666;
Email: navneetmanav@yahoo.co.in
132. Any other inputs from the Admin block : space / infrastructure shortage, impediments in best possible functioning as per rules.
133. Initiatives regarding Swachh Bharat Abhyaan : Activity being regularly taken up by students & staff in and around the college through a dedicated group
134. Remarks : _____

1. **Date** : 05-10-2018
2. **Place** : **Gargi College**
3. **Co-ordinator** : Dr. Balram Pani
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 7189.47 sqm;
Total Area : 37224.306 sqm
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 98
7. **Total Strength of Staff** : Male : 139; Female : 219; Total : 358
8. **Total Number of Toilets (Excluding PwD)** : Male : 7; Female : 14; Total : 21
9. **Total Number of PwD Candidates** : Female : 36
10. **Total Number of Washroom for PwD Candidates** : 4
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ;
Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ;
Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 3
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ; Running water of

corporation

26. Last, when was over-head tank cleaned ? : 10-September-2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : Under AMC. Monthly basic (September 2018)
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 5; Female : 3
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 2
49. Security : Own recruited
50. If private, name of the security firm : N.A.
51. Does the firm has certification from Govt. of Delhi ? : _____
52. Number of theft reported and action taken : None

- | | | |
|-----|---|--|
| 53. | Eve-teasing cases reported and action taken | : None |
| 54. | Sexual harassment case reported and action taken | : None |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : Inform Superior then Police |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : No |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 1-4 ; Psychologist : None |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : Administration Personal - Medical Team - Outside Hospital |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Satisfactory |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 15 September-2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating | : Yes |

	protocol including point of contact in case of emergency	
76.	If yes, then chain	: Office - Caretaker - Support Staff
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Store Room
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: Invite Quotation & Meetings to Decide
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: N.A.
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : 1; Rear Gate : 1; Foyer : 1; Principal Room Entry : 1; Staff Room Entry : 1; Corridors : 1; Girl Common Room : Nil; Boys Common Room : N.A.; Parking : 4; Library : 1; Sports Ground : Nil
93.	How many night vision Cameras are installed ?	: All are night vision cameras
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: 160
98.	NCC Room	: Good
99.	Total No. of NSS students	: 542
100.	NSS Room	: Good
101.	Equipment availability	: Good

102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : 30 Min to 1 Hrs - Weekdays & SOS
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 1798
110. How many computers are accessed by students, for what purpose and duration ? : Number : 1776; Purpose : Practicals, Project Work, Assignments; Duration : 8:40 AM to 5:05 PM (as required - timings)
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 70,000
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : N.A.
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your : No

building?

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Geeta Sidharth;
Phone No.: 9716927924;
Email: drgeetasidharth@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Ms. Deeksha;
Phone No.: 9810651915;
Email: deeksha.du@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Chingrishon Kathing;
Phone No.: 9599514263;
Email: ckathing@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : 'Clean your campus' is an on going program in Gargi Workshop conducted to sensitize students
134. Remarks : _____

1. **Date** : 20/09/2018
2. **Place** : **Hansraj College**
3. **Co-ordinator** : Prof. Rajagopal Raman
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 10729.97; Area under Green Cover : 50134.80; Total Area : 15.04 acre
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 90
7. **Total Strength of Staff** : Male : 220; Female : 125; Total : 345
8. **Total Number of Toilets (Excluding PwD)** : Male : 17; Female : 14; Total : 31
9. **Total Number of PwD Candidates** : Male : 36; Female : 6
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : Overall, we consider the faculty to be satisfactory through the continue to work towards making them better.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good

25. Drinking water is : Stored in overhead tanks
26. Last, when was over-head tank cleaned ? : 01/09/2018 & 02/09/2018
27. Water Purifier : RO : Yes
28. Date of last service ? : 06/07/2018
29. Remark : : The RO purifier is regularly serviced
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 9; Female : 2
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : (8 am to 5.30 pm - 6 guards), (9 pm to 5 am - 1 guard), (8 am to 4 pm, 4 pm to 12 am, 12 am to 8 am - 1 guard)
49. Security : Own recruited
50. If private, name of the security firm : M/s Rapid Action Security India (Regd)
51. Does the firm has certification from Govt. of Delhi ? : Yes

- | | | |
|-----|---|---|
| 52. | Number of theft reported and action taken | : None |
| 53. | Eve-teasing cases reported and action taken | : None |
| 54. | Sexual harassment case reported and action taken | : None |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 56. | Security standard | : Poor |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : _____ >12 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : No |
| 66. | If yes, the chain | : First aid provided at medical room, contact one of hospitals near by (list displayed), Inform principal & parent / local guardian |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : We are in the process of installing firefighting system that covers the entire college. |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |

- | | |
|---|--|
| 74. Are fire exits adequate? | : Yes |
| 75. Display of Standard operating protocol including point of contact in case of emergency | : No |
| 76. If yes, then chain | : Fire Alarm, Evacuation, Inform Fire Station |
| 77. Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. Are these exits well illuminated/visible/properly marked | : Yes |
| 79. Remark | : _____ |
| 80. E-waste disposal facility | : Satisfactory |
| 81. Science lab waste disposal facilities | : Yes |
| 82. General waste disposal facility | : Yes |
| 83. Remark | : Color coded bins have been installed so that segregation happen at source. Seperate bins have been installed in the labs for sharp objects such as razons, needles, blades etc. Biomedical waste. |
| 84. Facility of collection of obsolete items | : Yes |
| 85. If yes where these items are stored? | : Near Canteen area & principal bunglaw compound |
| 86. Is there a committee to dispose these items for auction? | : Yes |
| 87. Standard operating protocol of the same | : A committee is assigned the task of disposal of obsolete equipment after careful scrutiny. Scrutiny is followed by invitation of tender for auction from registered vendors. |
| 88. Remark | : The above mentioned committee has members from various science departments + hence utmost responsibility is exercised in executing the entire process. |
| 89. Any radiation hazard in any of the laboratories ? | : No |
| 90. Standard operating protocol in case of emergency. If yes, the chain | : Warning Bell - Switch off electricity mains - contact emergency number - evacuation - inform the principal |
| 91. CCTV installation ? | : Yes |
| 92. Location of CCTV installed | : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes at entry gate; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Hostel, labs, Administrative Block |
| 93. How many night vision Cameras are installed ? | : _____ |
| 94. Remarks | : _____ |

95. Sports/Fitness classes : Yes
96. Availability of Cultural activity room : Indoor ; Outdoor
97. Total No. of NCC students : 147
98. NCC Room : Good
99. Total No. of NSS students : 200 active volunteers
100. NSS Room : Good
101. Equipment availability : Good
102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : 6 days a week - 10 am - 3.30 pm
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : laptop of students - 1231, laptops for teachers - 25, computers for students - 160
110. How many computers are accessed by students, for what purpose and duration ? : Number : 600; Purpose : study; Duration : 1 year;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 72487
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes

121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : Can also complain directly to the caretaker
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Mr. Sanjay Batra;
Phone No.: 9811754988;
Email: sanjaybatra9@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Ms. Alka Kacker;
Phone No.: 9811600001;
Email: alkakacker@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Beauty Das;
Phone No.: 9810605668;
Email: prof.beautydas@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : We do regularly cleaning campaigns in college
134. Remarks : 1) Refilling of the Fire-Extinguisher.
2) Electric panel should be in cages system
3)Emergency numbers (mobile) should be displayed in the lift.
4) Repair / Renovation of some class room like A-210 etc.
Note : Some construction work in progress. There is improvement rather than last visit like cleaning library etc. The proctorial team thanked the principal and all college staff.

1. **Date** : 20/09/2018
2. **Place** : **Hindu College**
3. **Co-ordinator** : Prof. Raja Gopal Raman
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 20351; Area under Green Cover : 68679.8; Total Area : 89030.8
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 86
7. **Total Strength of Staff** : Male : 170; Female : 91; Total : 261
8. **Total Number of Toilets (Excluding PwD)** : Male : 115; Female : 50; Total : 165
9. **Total Number of PwD Candidates** : Male : 79; Female : 23
10. **Total Number of Washroom for PwD Candidates** : 3
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ;
Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ;
Legal Implication of Sexual Harassment : Yes ;
Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ;
Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 3 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ; Running water of

	corporation	
26.	Last, when was over-head tank cleaned ?	: 18/08/2018
27.	Water Purifier	: RO : Yes
28.	Date of last service ?	: August, 2018
29.	Remark :	: _____
30.	Toilets with proper markings and other amenities	: Good
31.	Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32.	How many Safai Karamcharis are available for toilets	: Male : 2; Female : 2
33.	Is Soap dispenser available in toilets ?	: Yes
34.	Water facilities in the toilets	: Stored
35.	Display of schedule of cleaning	: Yes
36.	Sanitary Napkin vending machine is installed	: Yes, in ladies toilet ; Yes, in girls common room
37.	Closed dustbin (women toilet)	: Yes
38.	Cleanliness of toilets	: Good
39.	Remark	: _____
40.	Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41.	Remark	: _____
42.	Common Room for	: Boys : Yes ; Girls : Yes
43.	Proper hygienic conditions and other amenities in Common room(s)	: Yes
44.	Cleanliness in Common Room	: Good
45.	Security standards	: Good
46.	Remark	: _____
47.	Are female security guards available?	: Yes
48.	Number of security guards per shift	: (1) 8.00 am to 4.00 pm = 10 (2) 4 pm to 12 night = 7 (3) 12 am to 8 am = 7
49.	Security	: Private
50.	If private, name of the security firm	: M/s Libra Infra Projects Pvt. Ltd.
51.	Does the firm has certification from Govt. of Delhi ?	: Yes
52.	Number of theft reported and action	: More reported

	taken	
53.	Eve-teasing cases reported and action taken	: More reported
54.	Sexual harassment case reported and action taken	: More reported
55.	Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56.	Security standard	: Good
57.	Standard operating protocol related to security in case of emergency	: Yes
58.	If yes, then chain	: As per requirement / inform to college authorities (situation approach)
59.	Medical facilities	: Good
60.	Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
61.	List of emergency numbers displayed	: Yes
62.	List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63.	Frequency of visits per month	: Doctor : None ; Psychologist : >12
64.	WUS membership available to staff/Students	: Yes
65.	Display of Standard operating protocol including point of contact in case of emergency	: Yes
66.	If yes, the chain	: _____
67.	Remark	: _____
68.	Fire safety	: Good
69.	Safety measures in Science Labs are properly displayed	: Yes
70.	Fire extinguisher installations (essential in Science labs)	: Yes
71.	Are these in working condition ?	: Yes
72.	When last were these checked (date) ?	: 18/09/2018 to 17/09/2019
73.	Is concerned staff trained in firefighting protocol ?	: Yes
74.	Are fire exits adequate?	: Yes

75. Display of Standard operating protocol including point of contact in case of emergency	:	Yes
76. If yes, then chain	:	Fire / Police / Ambulance
77. Availability of multiple exits in auditorium/conference/seminar halls	:	Yes
78. Are these exits well illuminated/visible/properly marked	:	Yes
79. Remark	:	_____
80. E-waste disposal facility	:	Good
81. Science lab waste disposal facilities	:	Yes
82. General waste disposal facility	:	Yes
83. Remark	:	_____
84. Facility of collection of obsolete items	:	Yes
85. If yes where these items are stored?	:	one of the old residential buildings converted into warehouse away from the main college block
86. Is there a committee to dispose these items for auction?	:	Yes
87. Standard operating protocol of the same	:	Depending upon nature of waste.
88. Remark	:	_____
89. Any radiation hazard in any of the laboratories ?	:	No
90. Standard operating protocol in case of emergency. If yes, the chain	:	_____
91. CCTV installation ?	:	Yes
Location of CCTV installed	:	Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Corridors : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes
93. How many night vision Cameras are installed ?	:	_____
94. Remarks	:	_____
95. Sports/Fitness classes	:	Yes
96. Availability of Cultural activity room	:	Indoor ; Outdoor
97. Total No. of NCC students	:	50
98. NCC Room	:	Good
99. Total No. of NSS students	:	120
100. NSS Room	:	Good

101. Equipment availability : Good
102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : Daily 10.30 am to 4.30 pm
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : Computer - 150, Laptops - 1096
110. How many computers are accessed by students, for what purpose and duration ? : Number : All above; Purpose : Educational; Duration : As per need;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 106632;
Reference Section : 14000;
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____

125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Satisfactory
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Rameshwari Rai;
Phone No.: 9711177909;
Email: dr.rameshwarrai@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Sudhir Kapoor;
Phone No.: 9811302133;
Email: sudhirk58@hotmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. N. Santakrus Singh;
Phone No.: 9311110502;
Email: 25santacruz@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : 1) Students have been sent for Swachh Bharat Internship. 2) Regular participation in cleanliness drive.3) Active NSS / NCC / Panchtatva Society.
134. Remarks : 1) Need repair / renovation of Chajjas, Beams, Toilet Block, Ceiling at Physics department on urgent basis
2) Repair of Toilet Block in Chemistry.
3) Repair of Toilet in Boys Hostel and also mess area.
4) Some finishing / Distempering in corridor/ staircase.
5) exist signage in seminar hall.

1. **Date** : 24/09/2018
2. **Place** : **Indraprastha College for women**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 13007; Area under Green Cover : 75360; Total Area : 88367
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : Classroom - 55, Staff room - 1, Staff Department Rooms - 16, Labs - 12, Centre - 4, Library - 1
7. **Total Strength of Staff** : Male : 80; Female : 156; Total : 236
8. **Total Number of Toilets (Excluding PwD)** : Male : 7; Female : 148; Total : 155
9. **Total Number of PwD Candidates** : Male : 5; Female : 65
10. **Total Number of Washroom for PwD Candidates** : 9
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ;
In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ; Running water of

corporation

- | | | |
|-----|---|---|
| 26. | Last, when was over-head tank cleaned ? | : 24/07/2018 |
| 27. | Water Purifier | : RO : Yes ; Water filter : Yes |
| 28. | Date of last service ? | : 23/08/2018 |
| 29. | Remark : | : _____ |
| 30. | Toilets with proper markings and other amenities | : Good |
| 31. | Signage(s) for | : Male toilets : Yes ; Female toilets : Yes |
| 32. | How many Safai Karamcharis are available for toilets | : Male : 2; Female : 3 |
| 33. | Is Soap dispenser available in toilets ? | : Yes |
| 34. | Water facilities in the toilets | : Running |
| 35. | Display of schedule of cleaning | : Yes |
| 36. | Sanitary Napkin vending machine is installed | : Yes, in ladies toilet |
| 37. | Closed dustbin (women toilet) | : Yes |
| 38. | Cleanliness of toilets | : Good |
| 39. | Remark | : _____ |
| 40. | Class Room Facilities | : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good |
| 41. | Remark | : _____ |
| 42. | Common Room for | : Girls : Yes |
| 43. | Proper hygienic conditions and other amenities in Common room(s) | : _____ |
| 44. | Cleanliness in Common Room | : _____ |
| 45. | Security standards | : Good |
| 46. | Remark | : _____ |
| 47. | Are female security guards available? | : Yes |
| 48. | Number of security guards per shift | : 4 |
| 49. | Security | : Private |
| 50. | If private, name of the security firm | : _____ |
| 51. | Does the firm has certification from Govt. of Delhi ? | : Yes |
| 52. | Number of theft reported and action taken | : None |

- | | | | |
|-----|---|---|--|
| 53. | Eve-teasing cases reported and action taken | : | None |
| 54. | Sexual harassment case reported and action taken | : | None |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | No |
| 56. | Security standard | : | Good |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | Letter enclosed |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : | Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | _____ |
| 63. | Frequency of visits per month | : | Doctor : None ; Psychologist : >12 |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | Yes |
| 66. | If yes, the chain | : | _____ |
| 67. | Remark | : | _____ |
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | July 18, 2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |
| 74. | Are fire exits adequate? | : | Yes |
| 75. | Display of Standard operating protocol including point of contact in | : | Yes |

	case of emergency	
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: _____
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: _____
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: _____
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : NA; Foyer : Yes; Principal Room Entry : No; Staff Room Entry : No; Corridors : No; Girl Common Room : No; Boys Common Room : NA; Parking : No; Library : Yes; Sports Ground : No; Other : Hostel, Canteen, Auditorium, Conference Room, Seminar Room, Audio - Visual Room
93.	How many night vision Cameras are installed ?	: 37
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: 60
98.	NCC Room	: Good
99.	Total No. of NSS students	: 120
100.	NSS Room	: Good

- | | | |
|--|---|--|
| 101. Equipment availability | : | Good |
| 102. Remarks | : | _____ |
| 103. Counseling facilities | : | Yes |
| 104. Duration, timings | : | Monday to Friday - 10.30 am to 2.30 pm |
| 105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : | Yes |
| 106. Parking facility | : | Yes |
| 107. Bus facility | : | Adequate |
| 108. Metro connectivity | : | Yes |
| 109. Number of Computers/Laptops available for teachers/students use: | : | Laptops - 1184, Desktops - 290 |
| 110. How many computers are accessed by students, for what purpose and duration ? | : | Number : 698; Purpose : Study, Research and extra curricular activities; Duration : as per requirement |
| 111. Internet accessibility | : | Yes |
| 112. Are students being given access to the internet ? | : | Yes |
| 113. Connectivity | : | Good |
| 114. Library facility | : | Yes |
| 115. Number of books available | : | General Section : 89057; Reference Section : 5290 |
| 116. Lights, fans and proper ventilation and sitting arrangements | : | Good |
| 117. Media Library is used by | : | Teachers ; PwD Candidates ; Students |
| 118. Do you have a grievance committee for students redressal / welfare of the students | : | Yes |
| 119. Display of name and contact number of the Convener and members of the Committee on Notice Board | : | Yes |
| 120. Do you have a designated Complaint Box for maintenance related problems? | : | Yes |
| 121. If Yes, are you (ask students) aware about this? | : | Yes |
| 122. If Not, then, where do you complain? | : | _____ |
| 123. Do you have any designated Complaint Register for maintenance related problems? | : | Yes |
| 124. Remark | : | _____ |

125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : The college has to own civil engineer and architecture appointed by Governing Body of the college as per building committee norms
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Babli Moitra Saraf;
Phone No.: 9811017064;
Email: ipcw@du.ac.in
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Ms. Rekha Rani;
Phone No.: 9873128699;
Email: rekha_kashyap16@rediffmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Liamboi Vaiphei;
Phone No.: 9990106828;
Email: lianboivaiphei@gmail.com
132. Any other inputs from the Admin block : Six centres to enable hands-on innovative projects of pragmatic use automatic laundry service in both the hostels for which both students and college pay. The college subsidizes the service Compactor File Storage system (Dust and Waterproof) in the Accoun
133. Initiatives regarding Swachh Bharat Abhyaan : 1. Swachhat Pakhwada observed by NSS from 1 – 15 August 2018-12-06
2. Under the outreach programme Swachhata activities were promoted through NSS in Khyber Pass Colony and Defence Colony (behind DRDO Office). Awareness camps were conducted in these coloni
134. Remarks : Under the outreach programme Swachhata activities were promoted through NSS in Khyber Pass Colony and Defence Colony (behind DRDO Office). Awareness camps were conducted in these colonies on weekly basis from Jan – May 2018. In the villages adopted by the College, ODF (Open Defecation Free) status was partially achieved. As a part of Swachhata activities, NSS unit of the College is considering renovation of the already installed public toilets in the localities this year.
1) Need some finishing / distemping work in Library Front / In front hall at G.F.
2) Electric pannel should be in a cages system.
3) Seepage in some class rooms.

1. **Date** : 05-October-2018
2. **Place** : **Institute of Home Economics**
3. **Co-ordinator** : Dr. Balram Pari
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : Block 'A'-6461 sq mtrs & Block "B"
10884 sq mtrs;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : One Staff Room, One Girls Common Room Block A-12
theory rooms Block B-11 theory rooms
7. **Total Strength of Staff** : Male : 58; Female : 128; Total : 186
8. **Total Number of Toilets (Excluding PwD)** : Male : 3; Female : 13; Total : 16
9. **Total Number of PwD Candidates** : Male : 03; Female : 05
10. **Total Number of Washroom for PwD Candidates** : 8
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Anti-Ragging
Committee : Yes ; Legal Implication of Ragging : Yes ;
Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : Yes ; Medical
Emergency (SOP) : Yes ; Disaster Management Plan
(SOP) : Yes ; Evacuation Plan : Yes ; Women Help
Line : Yes
18. **How many wall of democracy are in your college ?** : None
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 15 September, 2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 13-04-2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Satisfactory
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 2; Female : 2
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 7
49. Security : Private
50. If private, name of the security firm : M/s Diamond Security Agency
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : None Till Date

53. **Eve-teasing cases reported and action taken** : None Till Date
54. **Sexual harassment case reported and action taken** : Yes, Department of Elementary Education. Internal complaints committee handled to the case.
55. **Vandalism cases/ Monkey menace/Stray dog/cat menace** : No
56. **Security standard** : Good
57. **Standard operating protocol related to security in case of emergency** : Yes
58. **If yes, then chain** : _____
59. **Medical facilities** : Good
60. **Medical Facilities** : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. **List of emergency numbers displayed** : Yes
62. **List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.** : Yes
63. **Frequency of visits per month** : _____
64. **WUS membership available to staff/Students** : Yes
65. **Display of Standard operating protocol including point of contact in case of emergency** : Yes
66. **If yes, the chain** : Nurse- Dr. Manjula Suri-AIIMS, Safdurjung Hospital
67. **Remark** : We have a doctor as a faculty on our rolls and she is available most of the day.
68. **Fire safety** : Good
69. **Safety measures in Science Labs are properly displayed** : Yes
70. **Fire extinguisher installations (essential in Science labs)** : Yes
71. **Are these in working condition ?** : Yes
72. **When last were these checked (date) ?** : Last checked dated 24-01-2018, due date 23-01-2019
73. **Is concerned staff trained in firefighting protocol ?** : Yes
74. **Are fire exits adequate?** : Yes
75. **Display of Standard operating protocol including point of contact in** : Yes

case of emergency

76. **If yes, then chain** : Any kind of incident of fire to section officer and caretaker is informed in the administration office.
77. **Availability of multiple exits in auditorium/conference/seminar halls** : No
78. **Are these exits well illuminated/visible/properly marked** : _____
79. **Remark** : We don't have auditorium or conference hall. We have a small conference room with a seating of about 40.
80. **E-waste disposal facility** : Good
81. **Science lab waste disposal facilities** : Yes
82. **General waste disposal facility** : Yes
83. **Remark** : E-waste of college has been dispose off in E-waste bin, placed in Admin. officer and computer lab. The contact organization and informed to collect the E-waste for further processing. For science lab disposal we have on going with an agency that comes and
84. **Facility of collection of obsolete items** : _____
85. **If yes where these items are stored?** : In two room dedicated for storage.
86. **Is there a committee to dispose these items for auction?** : No
87. **Standard operating protocol of the same** : The two identified vendor are called to pick up e waste
88. **Remark** : _____
89. **Any radiation hazard in any of the laboratories ?** : No
90. **Standard operating protocol in case of emergency. If yes, the chain** : N.A.
91. **CCTV installation ?** : Yes
92. **Location of CCTV installed** : Front Gate : 3; Foyer : 1; Principal Room Entry : 1; Parking : 1; Library : 1; Sports Ground : 1
93. **How many night vision Cameras are installed ?** : One (Foyer to face main gate)
94. **Remarks** : _____
95. **Sports/Fitness classes** : Yes
96. **Availability of Cultural activity room** : Outdoor ;
97. **Total No. of NCC students** : None
98. **NCC Room** : _____
99. **Total No. of NSS students** : 50 Students

100. NSS Room : Good
101. Equipment availability : Adequate
102. Remarks : ———
103. Counseling facilities : Yes
104. Duration, timings : Teacher are available for students as and when student who require conselling. The Human Development Department has trained faculty for dealing with student problems.
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : Computer - 154 Laptop - 341
110. How many computers are accessed by students, for what purpose and duration ? : Number : 73; Purpose : Class; Duration : 9 HR;
111. Internet accessibility : ———
112. Are students being given access to the internet ? : Yes
113. Connectivity : Satisfactory
114. Library facility : Yes
115. Number of books available : General Section : 21,896 (approx.); Reference Section : 3,500 (approx.)
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : ———
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : Yes they are. We have received minor complaints last year and we have resolved them.

123. Do you have any designated Complaint Register for maintenance related problems? : No
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Renu Gulati;
Phone No.: 9650193024;
Email: drrenugulati@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Chanchal;
Phone No.: 9818513432;
Email: chanchal_dagur@yahoo.co.in
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Arti Nigam;
Phone No.: 9874367069;
Email: artinigam_68@yahoo.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : NSS committee under Swachh Bharat Abhyan has conducted various activities from June 2018 till now. In June many of our students completed an Swachh Bharat Summer Internship in which they visited Slum areas in Saket, Dwarka and Near Chhararpur for awareness
134. Remarks : _____

1. **Date** : 17/09/2018
2. **Place** : **Jesus and Mary College**
3. **Co-ordinator** : Dr. Manoj Kumar Singh
4. **Members** : 1. : Mr. Prashant Nagar
2. : Mr. Om Veer Chauhan
5. **Area in Sq. Mtrs** : Constructed Area : 16226.66;
Total Area : 57064.7224
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 108
7. **Total Strength of Staff** : Male : 7; Female : 127; Total : 134
8. **Total Number of Toilets (Excluding PwD)** : Male : 3; Female : 9; Total : 12
9. **Total Number of PwD Candidates** : Male : na; Female : 8
10. **Total Number of Washroom for PwD Candidates** : 5
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : No
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : None
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks
26. **Last, when was over-head tank** : once a year in June

	cleaned ?	
27.	Water Purifier	: RO : Yes ; Water filter : Yes
28.	Date of last service ?	: Service every month.
29.	Remark :	: _____
30.	Toilets with proper markings and other amenities	: Good
31.	Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32.	How many Safai Karamcharis are available for toilets	: Male : 8; Female : 2
33.	Is Soap dispenser available in toilets ?	: Yes
34.	Water facilities in the toilets	: Stored
35.	Display of schedule of cleaning	: Yes
36.	Sanitary Napkin vending machine is installed	: Yes, in ladies toilet
37.	Closed dustbin (women toilet)	: Yes
38.	Cleanliness of toilets	: Good
39.	Remark	: _____
40.	Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41.	Remark	: _____
42.	Common Room for	: Boys : No ; Girls : Yes
43.	Proper hygienic conditions and other amenities in Common room(s)	: Yes
44.	Cleanliness in Common Room	: Good
45.	Security standards	: Good
46.	Remark	: CCTV cameras installed in Admn Block / Teaching Block is in Process
47.	Are female security guards available?	: No
48.	Number of security guards per shift	: 6
49.	Security	: Own recruited
50.	If private, name of the security firm	: na
51.	Does the firm has certification from Govt. of Delhi ?	: _____
52.	Number of theft reported and action taken	: Reported at the Police Stationi
53.	Eve-teasing cases reported and	: none

action taken	
54. Sexual harassment case reported and action taken	: none
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: Yes
56. Security standard	: Satisfactory
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: S. No. 52 & 55 (Chowkidar - Caretaker - Principal), S.No. 53 & 54 (Respective Committee - Principal)
59. Medical facilities	: Satisfactory
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: Doctor : None ; Psychologist : >12 ;
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: Reporting person (student / staff) - Principal - Primus Hopital / NDMC Nager Patika
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: _____
70. Fire extinguisher installations (essential in Science labs)	: _____
71. Are these in working condition ?	: _____
72. When last were these checked (date) ?	: _____
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes
75. Display of Standard operating protocol including point of contact in	: No

	case of emergency	
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Satisfactory
81.	Science lab waste disposal facilities	: _____
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: These items are stored in the store room.
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: Tenders are invited from Scrap dealers for selling these items.
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : No; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : No; Corridors : Administrative Block Corridors; Girl Common Room : No; Boys Common Room : NA; Parking : Disconnected because of construction work; Library : No; Sports Ground : Yes; Other : Teaching Block in Process
93.	How many night vision Cameras are installed ?	: 2
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: 160
98.	NCC Room	: Good
99.	Total No. of NSS students	: 1800
100.	NSS Room	: Good

101. Equipment availability : Good
102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : Monday, Tuesday and Thursday 12 hours per week
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 125
110. How many computers are accessed by students, for what purpose and duration ? : Number : 95; Purpose : Study and Practicals; Duration : Varied
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Satisfactory
114. Library facility : Yes
115. Number of books available : General Section : 47760; Reference Section : 5087;
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____

125. Do you have any AE / JE designated by University Engineer for your building? : Yes
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Sunita Kaistha; Phone No.: 9910057172
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Mani Arul Nandhi; Phone No.: 9810588124
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : _____

1. **Date** : 05-10-2018
2. **Place** : **Jhanki Devi Memorial College**
3. **Co-ordinator** : Prof. S. Annapoorni
4. **Members** : Dr. Gyan Prakash Sharma
5. **Area in Sq. Mtrs** : Constructed Area : 23702.44; Area under Green Cover : 9377.83; Total Area : 43108.6
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 91
7. **Total Strength of Staff** : Male : 75; Female : 137; Total : 212
8. **Total Number of Toilets (Excluding PwD)** : Male : 03; Female : 13; Total : 16
9. **Total Number of PwD Candidates** : Female : 16
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : _____
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 24-06-2018
27. Water Purifier : RO : Yes
28. Date of last service ? : 28-07-2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 01; Female : 02
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : 1
47. Are female security guards available? : _____
48. Number of security guards per shift : Day-2, Night-4
49. Security : Own recruited
50. If private, name of the security firm : Max Security, Advance Corporate Security
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : No
53. Eve-teasing cases reported and : No

action taken	
54. Sexual harassment case reported and action taken	: No
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: Faculty/Non-Teaching Staff (Caretaker and A O) - Security Guards - PCR Van - Dail-100
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: Doctor : >12 ; Psychologist : >12
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: Student/Faculty/Non-Teaching Staff - Faculty Non-Teaching Staff al Hand - Doctor Nurse - Hospital
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: _____
70. Fire extinguisher installations (essential in Science labs)	: Yes
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: 20-07-2018
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes
75. Display of Standard operating protocol including point of contact in	: Yes

case of emergency

- | | | | |
|-----|--|---|--|
| 76. | If yes, then chain | : | Caretaker/Non-Teaching Staff/AO./Security Guards - Usage of Fire distinguish to extinguish if it is small - Dail 101 to Fire Service |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : | Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : | Yes |
| 79. | Remark | : | _____ |
| 80. | E-waste disposal facility | : | _____ |
| 81. | Science lab waste disposal facilities | : | _____ |
| 82. | General waste disposal facility | : | Yes |
| 83. | Remark | : | _____ |
| 84. | Facility of collection of obsolete items | : | Yes |
| 85. | If yes where these items are stored? | : | Store Room |
| 86. | Is there a committee to dispose these items for auction? | : | Yes |
| 87. | Standard operating protocol of the same | : | We allow GFR Rules - Committee - Dr. Poonam Sharma, Ms. Vandana Madan, Dr. Kaushal Kishor, Ms. Avinash Caretaker, Mr. Vijay Pratap Caretaker |
| 88. | Remark | : | We do auction for any absolute item by Quotation/ Tender/as per GFR |
| 89. | Any radiation hazard in any of the laboratories ? | : | No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : | _____ |
| 91. | CCTV installation ? | : | Yes |
| 92. | Location of CCTV installed | : | Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : No; Boys Common Room : NA; Parking : Yes; Library : Yes; Sports Ground : In Process; Other : Corridors, Electric, Panel, Canteen |
| 93. | How many night vision Cameras are installed ? | : | 47 |
| 94. | Remarks | : | _____ |
| 95. | Sports/Fitness classes | : | Yes |
| 96. | Availability of Cultural activity room | : | Indoor |
| 97. | Total No. of NCC students | : | 164 |
| 98. | NCC Room | : | _____ |

99. Total No. of NSS students	:	169
100. NSS Room	:	Good
101. Equipment availability	:	Good
102. Remarks	:	_____
103. Counseling facilities	:	Yes
104. Duration, timings	:	Ms. Sunjay Bedi- 2PM-5PM (Tuesday and Friday), Dr. Renu Gulati Conselor on Call, M/s Zyego - 4 workshops PG Semters for Teaching/Non-Teaching Staff and Students
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	Yes
106. Parking facility	:	Yes
107. Bus facility	:	Adequate
108. Metro connectivity	:	Yes
109. Number of Computers/Laptops available for teachers/students use:	:	120 Computer + 873 Laptop
110. How many computers are accessed by students, for what purpose and duration ?	:	Number : 143; Purpose : Classroom Teaching /Gen Purpose, For use of Teachers and Students; Duration : 9:00 AM to 5:00 PM;
111. Internet accessibility	:	Yes
112. Are students being given access to the internet ?	:	Yes
113. Connectivity	:	Good
114. Library facility	:	Yes
115. Number of books available	:	General Section : 80089; Reference Section : 3443;
116. Lights, fans and proper ventilation and sitting arrangements	:	_____
117. Media Library is used by	:	Teachers ; Students
118. Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120. Do you have a designated Complaint Box for maintenance related problems?	:	Yes
121. If Yes, are you (ask students) aware about this?	:	Yes
122. If Not, then, where do you complain?	:	_____

123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Chanchal Chopra;
Phone No.: 9811669670;
Email: chanchalchopra59@yahoo.in
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Ruby Bhardwaj;
Phone No.: 9910124655;
Email: bhardwaj_ruby@yahoo.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Ms. Bijoyata Yonzon;
Phone No.: 9643040992;
Email: bijoyatayonzon@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Swachhata Pakhwada with MCD - Swachhata Abhiyaan by NCC and NSS Avani
134. Remarks : _____

1. **Date** : 28/09/2018
2. **Place** : **Kalindi College**
3. **Co-ordinator** : Prof. Veena Agrawal
4. **Members** : 1. : Dr. Anupam Jha
2. : Mr. Naresh Kumar Dogra
5. **Area in Sq. Mtrs** : Constructed Area : 15381; Area under Green Cover : 18500; Total Area : 33881
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 82
7. **Total Strength of Staff** : Male : 113; Female : 139; Total : 252
8. **Total Number of Toilets (Excluding PwD)** : Male : 5; Female : 19; Total : 24
9. **Total Number of PwD Candidates** : Female : 5
10. **Total Number of Washroom for PwD Candidates** : 5
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ;
Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ;
Legal Implication of Sexual Harassment : Yes ;
Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan :
Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Satisfactory
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 4.8.2018
27. Water Purifier : RO : Yes
28. Date of last service ? : 17.09.2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 3; Female : 7
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Adequate ; Door Window : Good
41. Remark : _____
42. Common Room for : Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 2
49. Security : Private
50. If private, name of the security firm : Agency - Nexgen Man Power Service
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action : None

	taken	
53.	Eve-teasing cases reported and action taken	: None
54.	Sexual harassment case reported and action taken	: One case was reported. Action taken - The concerned person was removed with immediate effect.
55.	Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56.	Security standard	: Good
57.	Standard operating protocol related to security in case of emergency	: Yes
58.	If yes, then chain	: A.O., Principal
59.	Medical facilities	: Good
60.	Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61.	List of emergency numbers displayed	: Yes
62.	List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63.	Frequency of visits per month	: Doctor : 8-12 ; Psychologist : 8-12
64.	WUS membership available to staff/Students	: Yes
65.	Display of Standard operating protocol including point of contact in case of emergency	: Yes
66.	If yes, the chain	: Staff / Students / Office - Medical Room - Nearest Govt. Hospital (Sardar Patel)
67.	Remark	: _____
68.	Fire safety	: Good
69.	Safety measures in Science Labs are properly displayed	: Yes
70.	Fire extinguisher installations (essential in Science labs)	: Yes
71.	Are these in working condition ?	: Yes
72.	When last were these checked (date) ?	: 09.04.2018
73.	Is concerned staff trained in firefighting protocol ?	: Yes
74.	Are fire exits adequate?	: Yes

75. Display of Standard operating protocol including point of contact in case of emergency	: Yes
76. If yes, then chain	: Department - Teacher Incharge - Staff (NTS/Technical)
77. Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78. Are these exits well illuminated/visible/properly marked	: Yes
79. Remark	: _____
80. E-waste disposal facility	: Good
81. Science lab waste disposal facilities	: Yes
82. General waste disposal facility	: Yes
83. Remark	: _____
84. Facility of collection of obsolete items	: Yes
85. If yes where these items are stored?	: Store of Computer Lab.
86. Is there a committee to dispose these items for auction?	: Yes
87. Standard operating protocol of the same	: Green Waste - Disposal in concerned Dustbin - Disposal outside other waste.
88. Remark	: _____
89. Any radiation hazard in any of the laboratories ?	: No
90. Standard operating protocol in case of emergency. If yes, the chain	: _____
91. CCTV installation ?	: Yes
92. Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes
93. How many night vision Cameras are installed ?	: All cameras are night vision.
94. Remarks	: _____
95. Sports/Fitness classes	: Yes
96. Availability of Cultural activity room	: Indoor ; Outdoor
97. Total No. of NCC students	: 164 students
98. NCC Room	: Good
99. Total No. of NSS students	: 120 students
100. NSS Room	: Good

101. Equipment availability : Good
102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : Thrice a week (9 am to 1 pm)
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 1829
110. How many computers are accessed by students, for what purpose and duration ? : Number : 319; Purpose : Learning; Duration : 8.30 am to 5.00 pm;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 80048; Reference Section : 1920
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated : No

by University Engineer for your building?

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Satisfactory
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Anjula Bansal;
Phone No.: 9810886521;
Email: anjula.kalindi@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : manila Narzary;
Phone No.: 9818260002;
Email: manilanarzary@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : manila Narzary;
Phone No.: 9818260002;
Email: manilanarzary@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Various exercises involving staff & students will held regularly in form of cleanliness drive.
134. Remarks : It is submitted that the following requirements is as involved point wise mentioned below :
Need for filling in the fire extinguisher.
Need for cleaning schedule in the bathrooms.
Need for urgent repair work in the science block.
Need for Anti-ragging notice board.
Emergency Helpline number.
Emergency exit in the library hall.
External complaint committee for student.
Permanent ramp board.

1. **Date** : 15-10-2018
2. **Place** : **Kamala Nehru College**
3. **Co-ordinator** : Dr. Balran Pari
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq. Mtrs** : Constructed Area : 5.00 acres; Area under Green Cover : 4.35 acres; Total Area : 9.35 acres;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : Lecture Room - 29, Tote Room - 18, Staff Room - 04, Common Room - 01
7. **Total Strength of Staff** : Male : 94; Female : 136; Total : 230
8. **Total Number of Toilets (Excluding PwD)** : Male : 04; Female : 13; Total : 17
9. **Total Number of PwD Candidates** : Male : 05; Female : 17
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : 1. The college is planning for male PwD toilet. 2. Help desk is provided as per DU norms during admission to all students. 3. Waiting room (Seminar room) provided to parents with air conditioner facility during admission time. 4. We had been organizing open house for admissions in every admission session.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : _____
19. **Remark** : We keep regular check of outer/ Boundary walls against defacing as per
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed

23. Remark : Swaccha Bharat Abhiyan is continuing through NSS, NSS and the students union
24. Drinking Water facilities : Good
25. Drinking water is : Stored in overhead tanks
26. Last, when was over-head tank cleaned ? : June, 2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : June, 2018
29. Remark : : Soft water is supplied to all water dispensers. Bone water is used for ga-dening & general cleaning
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 06; Female : 02
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : _____
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : Sanitary Napkin Vending machine, process completed and the same is installed in the next months.
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : Tine-Table are placed for each classroom
42. Common Room for : Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : In house security (Regular) + security through agency (Including women guard)
47. Are female security guards available? : Yes
48. Number of security guards per shift : 3
49. Security : Private

50. **If private, name of the security firm** : Miraz Security Agency & Chase Agency
51. **Does the firm has certification from Govt. of Delhi ?** : Yes
52. **Number of theft reported and action taken** : 1
53. **Eve-teasing cases reported and action taken** : Nil
54. **Sexual harassment case reported and action taken** : A few students had approached the ICC regarding the sexual harassment faced on public transport (Buses) while commuting to college. The committee had sent official representation to authorities - DCP, South Delhi, SHO (Hauz Khas) and chairperson DTC, regarding
55. **Vandalism cases/ Monkey menace/Stray dog/cat menace** : No
56. **Security standard** : Good
57. **Standard operating protocol related to security in case of emergency** : Yes
58. **If yes, then chain** : 1. Principal - 2. Administrative officer - 3. Section officer - 4. Caretaker
59. **Medical facilities** : Good
60. **Medical Facilities** : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes ;
61. **List of emergency numbers displayed** : Yes
62. **List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.** : Yes
63. **Frequency of visits per month** : Doctor : 8-12 ; Psychologist : 8-12
64. **WUS membership available to staff/Students** : Yes
65. **Display of Standard operating protocol including point of contact in case of emergency** : Yes
66. **If yes, the chain** : Principal, AO, So (Adm), SO (A/U) & Caretaker
67. **Remark** : It is available to staff & WUS information is being placed at accounts / staff notice board
68. **Fire safety** : Good
69. **Safety measures in Science Labs are properly displayed** : ———
70. **Fire extinguisher installations (essential in Science labs)** : Yes

71. Are these in working condition ? : Yes
72. When last were these checked (date) ? : August, 2018
73. Is concerned staff trained in firefighting protocol ? : Yes
74. Are fire exits adequate? : Yes
75. Display of Standard operating protocol including point of contact in case of emergency : Yes
76. If yes, then chain : 1. Principal 2. A.O. 3. So (Admn)/so (A/cs) 4. Caretaker
77. Availability of multiple exits in auditorium/conference/seminar halls : Yes
78. Are these exits well illuminated/visible/properly marked : Yes
79. Remark : Regular checkups are done & staff is tamed in with five extinguishers. 2. Disaster preparedness demonstration one being organized for the benefit of students & staff last time the Delhi Police & Disaster Management Authority has agonized the same.
80. E-waste disposal facility : _____
81. Science lab waste disposal facilities : No
82. General waste disposal facility : Yes
83. Remark : The college is planning to keep the e-disposal booth in the lobby to dispose bat tones, hand-phones & mobile etx.
84. Facility of collection of obsolete items : Yes
85. If yes where these items are stored? : Store room of the concerned departments.
86. Is there a committee to dispose these items for auction? : Yes
87. Standard operating protocol of the same : As per norms.
88. Remark : The committee will meet annually to dispose the general waste/obsolete items of the college.
89. Any radiation hazard in any of the laboratories ? : No
90. Standard operating protocol in case of emergency. If yes, the chain : N.A.
91. CCTV installation ? : Yes
92. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : No; Boys

Common Room : NA, Parking : Yes, Library : Yes (At entry gate); Sports Ground : Yes; Other : Canteen Gate;

93. How many night vision Cameras are installed ? : 32
94. Remarks : Further, expansion of cetus are under process.
95. Sports/Fitness classes : Yes
96. Availability of Cultural activity room : Indoor
97. Total No. of NCC students : 240
98. NCC Room : Good
99. Total No. of NSS students : 992
100. NSS Room : Good
101. Equipment availability : Adequate
102. Remarks : ———
103. Counseling facilities : Yes
104. Duration, timings : 2 Hours
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : Computer - 122, Laptop- 25
110. How many computers are accessed by students, for what purpose and duration ? : Number : 130; Purpose : Practical, Presentation, Study, Documentation, Lecture; Duration : Morning to Evening
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 95121; Reference Section : 5514
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ;
118. Do you have a grievance committee for students redressal / welfare of the students : Yes

119. **Display of name and contact number of the Convener and members of the Committee on Notice Board** : Yes
120. **Do you have a designated Complaint Box for maintenance related problems?** : Yes
121. **If Yes, are you (ask students) aware about this?** : Yes
122. **If Not, then, where do you complain?** : NA
123. **Do you have any designated Complaint Register for maintenance related problems?** : Yes
124. **Remark** : The complaints are being cleared on every 1st & 4th Monday of the month
125. **Do you have any AE / JE designated by University Engineer for your building?** : Yes
126. **Do you have any designated Caretaker?** : Yes
127. **If yes, his / her performance is** : Satisfactory
128. **Remark** : _____
129. **Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail** : Name : Dr. Pankaj Kumar;
Phone No.: 9818522539;
Email: ahlawat.pankaj@gmail.com
130. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Ms. Namita Paul;
Phone No.: 9818542561;
Email: namita.paul@gmail.com
131. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Ms. Victoria Potshangbam;
Phone No.: 9891348920;
Email: victorai.potshangbam@gmail.com
132. **Any other inputs from the Admin block** : Nil
133. **Initiatives regarding Swachh Bharat Abhyaan** : NSS, NCC & NSO student are actively participating in all Swachh Bharat Abhiyaan in the college.
134. **Remarks** : Swacch Bharat Abhiyaan is being managed thought Nukkad Nataks & Awareness driver regularly

1. **Date** : 17/09/2018
2. **Place** : **Kirori Mal College**
3. **Co-ordinator** : Prof. Gautam
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq. Mtrs** : Constructed Area : 19807.88; Area under Green Cover : 8000; Total Area : 13.82 acre
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 195
7. **Total Strength of Staff** : Male : 246; Female : 132; Total : 378
8. **Total Number of Toilets (Excluding PwD)** : Male : 13; Female : 10; Total : 23
9. **Total Number of PwD Candidates** : Male : 83; Female : 10
10. **Total Number of Washroom for PwD Candidates** : 5
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : we have tactile pavements, ramps, lift, wheel chairs to facilitate PwD candidates. We also have information in Braille on the boards outside the rooms. We also have angel software and supporting device for them. We have very active PRAYAS Society in the college which is extremely dedicated to it along with computers with special software programmes.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : During students election, the college strictly followed the policy of students putting posters only on the democracy walls.
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number

- | | | |
|---|---|--|
| 22. Dustbin (Open / Closed) | : | In corridors : Closed ; In Open Spaces : Closed |
| 23. Remark | : | ———— |
| 24. Drinking Water facilities | : | Good |
| 25. Drinking water is | : | Stored in overhead tanks ; Running water of corporation |
| 26. Last, when was over-head tank cleaned ? | : | 26-05-2018 |
| 27. Water Purifier | : | RO : Yes |
| 28. Date of last service ? | : | All the filters were changed in the month of May, 2018 cleaning is done regularly after every 4 months. |
| 29. Remark : | : | We have water purifiers and water coolers, ensuring 24 hrs availability of clean water in the college as well as in the hostel. |
| 30. Toilets with proper markings and other amenities | : | Good |
| 31. Signage(s) for | : | Male toilets : Yes ; Female toilets : Yes |
| 32. How many Safai Karamcharis are available for toilets | : | Male : 22; Female : 05 |
| 33. Is Soap dispenser available in toilets ? | : | Yes |
| 34. Water facilities in the toilets | : | Running |
| 35. Display of schedule of cleaning | : | Yes |
| 36. Sanitary Napkin vending machine is installed | : | Yes, in ladies toilet ; Yes, in girls common room |
| 37. Closed dustbin (women toilet) | : | Yes |
| 38. Cleanliness of toilets | : | Good |
| 39. Remark | : | the contract for cleanliness has been given to 'SULABH' which is doing a good job. |
| 40. Class Room Facilities | : | Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good |
| 41. Remark | : | We are in the process of having IT and Projection facilities in all the classrooms and labs. |
| 42. Common Room for | : | Boys : Yes ; Girls : Yes |
| 43. Proper hygienic conditions and other amenities in Common room(s) | : | Yes |
| 44. Cleanliness in Common Room | : | Good |
| 45. Security standards | : | Good |
| 46. Remark | : | The college has installed CCTV cameras at all critical points and also at entry / exit gates. we have ample no. of male and female security guards. We ar also |

organising workshops on self defence for students and staff members.

47. Are female security guards available? : Yes
48. Number of security guards per shift : (1) General Duty from 8 am to 4 pm with 2 male and 3 female guards. (2) Shift duty from 10 pm to 6 am with 5 male and 0 female guard, from 6 pm to 2 am with 5 male and 0 female guard, from 02 pm to 10 pm with 5 male and 0 female guard
49. Security : Private
50. If private, name of the security firm : Nexgen Manpower Services Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : none this year
53. Eve-teasing cases reported and action taken : Very few cases were reported, which were solved by giving warnings counselling of both the sides were done. The follow up of such cases was also done with satisfactory results.
54. Sexual harassment case reported and action taken : none in the last academic year.
55. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
56. Security standard : Good
57. Standard operating protocol related to security in case of emergency : Yes
58. If yes, then chain : Security Guards address it at a basic level otherwise guards immediately report the matter to the principal, Admn Staff and to available senior teachers, who try to resolve it depending upon the intensity of the situation police is informed accordingly.
59. Medical facilities : Good
60. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed : Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
63. Frequency of visits per month : Doctor : >12
64. WUS membership available to staff/Students : Yes
65. Display of Standard operating : Yes

protocol including point of contact in case of emergency	
66. If yes, the chain	: Student / Staff contact medical room after giving basic treatment in the medical room, depending upon the case may be shifted to health centre
67. Remark	: Staff and students help each other in such cases, which is the strength of the colleges.
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: Yes
70. Fire extinguisher installations (essential in Science labs)	: Yes
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: Refilling is in the process
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes
75. Display of Standard operating protocol including point of contact in case of emergency	: _____
76. If yes, then chain	: _____
77. Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78. Are these exits well illuminated/visible/properly marked	: Yes
79. Remark	: Fire extinguisher are adequate and are refilled and checked regularly. This process for the current year is on.
80. E-waste disposal facility	: _____
81. Science lab waste disposal facilities	: Yes
82. General waste disposal facility	: Yes
83. Remark	: E-waste disposal of the college is in the process which would be completed shortly.
84. Facility of collection of obsolete items	: Yes
85. If yes where these items are stored?	: Store rooms and then auction is done by following proper procedure
86. Is there a committee to dispose these items for auction?	: Yes
87. Standard operating protocol of the same	: College advertises on its website, mentioning date and time to survey the material to be disposed and to submit the quotation for the same in the college office.

88. Remark	: _____
89. Any radiation hazard in any of the laboratories ?	: No
90. Standard operating protocol in case of emergency. If yes, the chain	: NA
91. CCTV installation ?	: Yes
92. Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : No; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Hostel, College Lawn
93. How many night vision Cameras are installed ?	: 16 Night Vision Cameras are installed in the College
94. Remarks	: Adequate cameras are provided at different places to give full coverage of all the activities going on inside and around the college.
95. Sports/Fitness classes	: Yes
96. Availability of Cultural activity room	: Indoor ; Outdoor
97. Total No. of NCC students	: 320
98. NCC Room	: Good
99. Total No. of NSS students	: 120
100. NSS Room	: Adequate
101. Equipment availability	: Good
102. Remarks	: Various committees in the college like purchase committees of the respective departments, college (CPC), Development and maintenance committee etc keeps on adding latest equipments, according to the requirement of the College, along with the maintenance of already existing equipments.
103. Counseling facilities	: Yes
104. Duration, timings	: As and when required, it is done in house, with the help of the staff, and also with the external help when required.
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	: Yes
106. Parking facility	: Yes
107. Bus facility	: _____
108. Metro connectivity	: Yes
109. Number of Computers/Laptops available for teachers/students use:	: Over 1000 laptops and more than 180 computers
110. How many computers are accessed	: Number : 180; Purpose : Prayas Portal Academic;

- by students, for what purpose and duration ?
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 149336;
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : The College has a retired civil engineer as a consultant for the building and civil work in the college
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Rasal Singh;
Phone No.: 8800886847;
Email: rasal_singh@yahoo.co.in
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Rupak Duttagupta;
Phone No.: 9312409034;
Email: rupak_0915@yahoo.co.in
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Mr. Panmei Gaijan;
Phone No.: 8860135468;
Email: Panmeichem@gmail.com

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

- 132. Any other inputs from the Admin block** : Limited repairs have been possible in the Admin Block due to the Heritage status of the college building. Paucity of funds has also stopped the process of suitable renovation in the Admn Block
- 133. Initiatives regarding Swachh Bharat Abhyaan** : The active participation of college in Swachh Bharat Abhyaan and Swachhata Pakhwada has been consistent for the last few year. The details reports have been submitted in the University Office.
- 134. Remarks** :
1) Need repair / finishing work like distempering, painting etc. of the exterior face of the building, corridors of the class rooms.
2) Seepage in the toilet please rectify it.
3) Refilling of the fire extinguisher on priority basis
4) Need more bathrooms / toilets in Hostel.
5) Development of ground / some Pucca

1. **Date** : 27/09/2018
2. **Place** : **Lady Irwin College**
3. **Co-ordinator** : Prof. Veena Agrawal
4. **Members** : 1. : Dr. Anupam Jha
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 17731.62; Area under Green Cover : 57101.44; Total Area : 74771.09
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 187
7. **Total Strength of Staff** : Male : 104; Female : 117; Total : 221
8. **Total Number of Toilets (Excluding PwD)** : Male : 10; Female : 40; Total : 50
9. **Total Number of PwD Candidates** : Female : 7
10. **Total Number of Washroom for PwD Candidates** : 6
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : No ; Women Help Line : No
18. **How many wall of democracy are in your college ?** : 2 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ; Running water of

corporation

- | | | |
|-----|---|---|
| 26. | Last, when was over-head tank cleaned ? | : July, 2018 |
| 27. | Water Purifier | : RO : Yes ; Water filter : Yes |
| 28. | Date of last service ? | : As per AMC No. of Water filters more than 50 |
| 29. | Remark : | : _____ |
| 30. | Toilets with proper markings and other amenities | : Good |
| 31. | Signage(s) for | : Male toilets : Yes ; Female toilets : Yes |
| 32. | How many Safai Karamcharis are available for toilets | : Male : 1; Female : 4 |
| 33. | Is Soap dispenser available in toilets ? | : Yes |
| 34. | Water facilities in the toilets | : Stored |
| 35. | Display of schedule of cleaning | : Yes |
| 36. | Sanitary Napkin vending machine is installed | : No |
| 37. | Closed dustbin (women toilet) | : Yes |
| 38. | Cleanliness of toilets | : Good |
| 39. | Remark | : _____ |
| 40. | Class Room Facilities | : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good |
| 41. | Remark | : _____ |
| 42. | Common Room for | : Girls : Yes |
| 43. | Proper hygienic conditions and other amenities in Common room(s) | : Yes |
| 44. | Cleanliness in Common Room | : Good |
| 45. | Security standards | : Good |
| 46. | Remark | : _____ |
| 47. | Are female security guards available? | : No |
| 48. | Number of security guards per shift | : 5 |
| 49. | Security | : Private |
| 50. | If private, name of the security firm | : Westech Securities, Chase Security |
| 51. | Does the firm has certification from Govt. of Delhi ? | : Yes |
| 52. | Number of theft reported and action taken | : Nil |

- | | | | |
|-----|---|---|--|
| 53. | Eve-teasing cases reported and action taken | : | Nil |
| 54. | Sexual harassment case reported and action taken | : | 01, referred to ICC |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | No |
| 56. | Security standard | : | Good |
| 57. | Standard operating protocol related to security in case of emergency | : | ———— |
| 58. | If yes, then chain | : | ———— |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : | Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | Yes |
| 63. | Frequency of visits per month | : | Doctor : None ; Psychologist : None |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | No |
| 66. | If yes, the chain | : | ———— |
| 67. | Remark | : | ———— |
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | July 2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |
| 74. | Are fire exits adequate? | : | Yes |
| 75. | Display of Standard operating protocol including point of contact in | : | No |

	case of emergency	
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: Repair recommended, not executed due to paucity of funds.
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Junkyard from where it is auctioned.
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: Yes, condemnation committee & Auction Committee
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes
93.	How many night vision Cameras are installed ?	: 46
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: 54
98.	NCC Room	: Adequate
99.	Total No. of NSS students	: 120
100.	NSS Room	: Adequate

101. Equipment availability : Good
102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : Tuesday after noon, Thursday after noon
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 504
110. How many computers are accessed by students, for what purpose and duration ? : Number : 504; Purpose : Research, Assignment, Teaching & Extension; Duration : Issued full time
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 47525; Reference Section : 9475
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____

125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : No
127. If yes, his / her performance is : _____
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. T.G. Rupa;
Phone No.: 9899006736;
Email: tgrupa70@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Archana Kumar;
Phone No.: 9810894390;
Email: archnak@hotmail.com, archank01@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Kayina Hriiyippro;
Phone No.: 9891919217;
Email: jiplokayina@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Yes, NSS Committee headed by Dr. Aparna and Swati Kwatra
134. Remarks : Auditorium - Termites in pillars, emergency exits
All water tanks - cleaning date should be mentioned
Signages at Proper places.
Water Motor & Electric Switching Points Open
Cleaning Schedule in all Toilets not given Library - Exit
Signages, Gardening Room / Caretaker is not cleaned
Window Panes & Panels are in loose position. Hostel
corridor near mess should be cleaned unwanted ma

1. **Date** : 05-10-2018
2. **Place** : **Lady Shri Ram College for Women**
3. **Co-ordinator** : Dr. Balram Pani
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 12510.94 sq. Mtrs.; Area under Green Cover : 4431544.00; Total Area : 58672.86 sq. Mtrs.
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 88
7. **Total Strength of Staff** : Male : 24; Female : 123; Total : 147
8. **Total Number of Toilets (Excluding PwD)** : Male : 06; Female : 30; Total : 36
9. **Total Number of PwD Candidates** : Male : Nil; Female : 59
10. **Total Number of Washroom for PwD Candidates** : 6
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : No
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : None
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good

25. **Drinking water is** : Stored in overhead tanks, Running water of corporation
26. **Last, when was over-head tank cleaned ?** : Plumber on contract for year long cleaning
27. **Water Purifier** : RO : No ; Water filter : Yes
28. **Date of last service ?** : Service is part of Annual Maintenance Contract.
29. **Remark :** : _____
30. **Toilets with proper markings and other amenities** : Good
31. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
32. **How many Safai Karamcharis are available for toilets** : Male : 03; Female : 03
33. **Is Soap dispenser available in toilets ?** : Yes
34. **Water facilities in the toilets** : Running
35. **Display of schedule of cleaning** : Yes
36. **Sanitary Napkin vending machine is installed** : Yes, in ladies toilet
37. **Closed dustbin (women toilet)** : Yes
38. **Cleanliness of toilets** : Good
39. **Remark** : _____
40. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. **Remark** : _____
42. **Common Room for** : Girls : Yes
43. **Proper hygienic conditions and other amenities in Common room(s)** : Yes
44. **Cleanliness in Common Room** : Good
45. **Security standards** : Good
46. **Remark** : _____
47. **Are female security guards available?** : Yes
48. **Number of security guards per shift** : 1.Shift-06 2.Shift-03 3.Shift -02
49. **Security** : Private
50. **If private, name of the security firm** : M/s. Mirza Facility Management Service Private Limited.
51. **Does the firm has certification from Govt. of Delhi ?** : Yes

- | | | |
|-----|---|--|
| 52. | Number of theft reported and action taken | : None |
| 53. | Eve-teasing cases reported and action taken | : None |
| 54. | Sexual harassment case reported and action taken | : None |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : All Number Displayed. |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 8-12 ; Psychologist : 1-4 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : Displayed at Strategic Points |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 2017 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |

75. Display of Standard operating protocol including point of contact in case of emergency	:	Yes
76. If yes, then chain	:	Emergency Number Displayed Inside and Near Elevators.
77. Availability of multiple exits in auditorium/conference/seminar halls	:	Yes
78. Are these exits well illuminated/visible/properly marked	:	Yes
79. Remark	:	_____
80. E-waste disposal facility	:	Satisfactory
81. Science lab waste disposal facilities	:	Yes
82. General waste disposal facility	:	Yes
83. Remark	:	_____
84. Facility of collection of obsolete items	:	Yes
85. If yes where these items are stored?	:	In Flat 23, a space designated for storage.
86. Is there a committee to dispose these items for auction?	:	Yes
87. Standard operating protocol of the same	:	Proposed list duly notified by Governing Body.
88. Remark	:	_____
89. Any radiation hazard in any of the laboratories ?	:	No
90. Standard operating protocol in case of emergency. If yes, the chain	:	N.A.
91. CCTV installation ?	:	Yes
92. Location of CCTV installed	:	Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : No; Corridors : Yes; Girl Common Room : No; Boys Common Room : N.A.; Parking : No; Library : Yes; Sports Ground : No; Other : Visito's Room;
93. How many night vision Cameras are installed ?	:	IN all the above.
94. Remarks	:	_____
95. Sports/Fitness classes	:	Yes
96. Availability of Cultural activity room	:	Indoor ; Outdoor
97. Total No. of NCC students	:	164
98. NCC Room	:	Good
99. Total No. of NSS students	:	700

100. NSS Room : Good
101. Equipment availability : Good
102. Remarks : ———
103. Counseling facilities : Yes
104. Duration, timings : Thrice a week - Visit 02 hrs. each.
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 150
110. How many computers are accessed by students, for what purpose and duration ? : Number : 150; Purpose : Teaching and Learning; Duration : 09:00 am to 05:00 pm;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Satisfactory
114. Library facility : Yes
115. Number of books available : General Section : 1,20,000; Reference Section : 10,000;
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : ———
123. Do you have any designated Complaint Register for maintenance related problems? : Yes

124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : Yes
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Sanjoy Roy Chowdhury;
Phone No.: 011-45494944;
Email: vp@lsrcollege.org
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Ms. Rukshana Shroff;
Phone No.: 9810020262;
Email: rukshanashroff@hotmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Pamyaphy Ngashang;
Phone No.: 9999765735;
Email: ng_es@yahoo.co.in
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Participated in MHRD Swachhta Ranking Survey. - 48 Students enrolled in Swachhh Bharat Summer Intership MHRD
134. Remarks : _____

1. **Date** : 03/10/2018
2. **Place** : **Lakshmi Bai College**
3. **Co-ordinator** : Prof. Mahendra Nath
4. **Members** : Dr. Nisha Bala Tyagi
5. **Area in Sq. Mtrs** : Constructed Area : 8013.61; Area under Green Cover : 2662.45; Total Area : 42846.68
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 78
7. **Total Strength of Staff** : Male : 39; Female : 97; Total : 136
8. **Total Number of Toilets (Excluding PwD)** : Male : 15; Female : 29; Total : 44
9. **Total Number of PwD Candidates** : Female : 23
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Satisfactory
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Open ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Satisfactory
25. **Drinking water is** : Running water of corporation

26. Last, when was over-head tank cleaned ? : 09/04/2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 07/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Satisfactory
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 6; Female : 5
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 6
49. Security : Private
50. If private, name of the security firm : Datar Security Services Group
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : _____
53. Eve-teasing cases reported and : _____

	action taken	
54.	Sexual harassment case reported and action taken	: ———
55.	Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56.	Security standard	: Good
57.	Standard operating protocol related to security in case of emergency	: Yes
58.	If yes, then chain	: ———
59.	Medical facilities	: Good
60.	Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61.	List of emergency numbers displayed	: Yes
62.	List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63.	Frequency of visits per month	: Doctor : None ; Psychologist : None
64.	WUS membership available to staff/Students	: Yes
65.	Display of Standard operating protocol including point of contact in case of emergency	: Yes
66.	If yes, the chain	: SO (Admn) / AO / Principal
67.	Remark	: ———
68.	Fire safety	: Satisfactory
69.	Safety measures in Science Labs are properly displayed	: Yes
70.	Fire extinguisher installations (essential in Science labs)	: Yes
71.	Are these in working condition ?	: Yes
72.	When last were these checked (date) ?	: 16/03/2016 - 15/03/2021 (AMC till)
73.	Is concerned staff trained in firefighting protocol ?	: Yes
74.	Are fire exits adequate?	: Yes
75.	Display of Standard operating protocol including point of contact in case of emergency	: Yes

76.	If yes, then chain	:	Caretaker - SO (Admn) - Admin. Officer - Principal
77.	Availability of multiple exits in auditorium/conference/seminar halls	:	Yes
78.	Are these exits well illuminated/visible/properly marked	:	Yes
79.	Remark	:	_____
80.	E-waste disposal facility	:	Satisfactory
81.	Science lab waste disposal facilities	:	No
82.	General waste disposal facility	:	Yes
83.	Remark	:	_____
84.	Facility of collection of obsolete items	:	Yes
85.	If yes where these items are stored?	:	Store Room & 8 - Dumb Staff Flats
86.	Is there a committee to dispose these items for auction?	:	Yes
87.	Standard operating protocol of the same	:	As per DU Rules
88.	Remark	:	_____
89.	Any radiation hazard in any of the laboratories ?	:	No
90.	Standard operating protocol in case of emergency. If yes, the chain	:	_____
91.	CCTV installation ?	:	Yes
92.	Location of CCTV installed	:	Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes
93.	How many night vision Cameras are installed ?	:	66
94.	Remarks	:	_____
95.	Sports/Fitness classes	:	Yes
96.	Availability of Cultural activity room	:	Indoor ; Outdoor
97.	Total No. of NCC students	:	160
98.	NCC Room	:	Good
99.	Total No. of NSS students	:	100
100.	NSS Room	:	Adequate
101.	Equipment availability	:	Adequate
102.	Remarks	:	_____

103. Counseling facilities : Yes
104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Not Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 1358
110. How many computers are accessed by students, for what purpose and duration ? : Number : 74; Purpose : For study purpose i.e. practical exams.; Duration : Unlimited college hours
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Satisfactory
114. Library facility : Yes
115. Number of books available : General Section : 88614
116. Lights, fans and proper ventilation and sitting arrangements : Adequate
117. Media Library is used by : _____
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Geetanjali Dey
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Ms. Hemlata;
Phone No.: 9999270743;
Email: hemlatanath11@rediffmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Mr. Rammathot Khongreiwo;
Phone No.: 9818708642
132. Any other inputs from the Admin block : Some important building projects for electrical paneling repair and construction work are in pipeline.
133. Initiatives regarding Swachh Bharat Abhyaan : Several activities have been conducted like awareness rally seminars and workshops have been conducted for the Swachh Bharat Abhyaan
134. Remarks : Observations :
Dustbins to be covered.
Exhaust fans required in the toilets.
Write of material in the corridors to be removed.
Computer lab. – No emergency exists
Corridors to be cleared.
Principals room damaged cupboards to be repaired;
entrance ramp required urgently.
Electrical panels to be covered.
Fire Extinguisher required in the server room.

1. **Date** : 25/09/2018
2. **Place** : **Maharaja Agrasen College**
3. **Co-ordinator** : Prof. Amita Chandra
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Naresh Dogra
3. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Total Area : 40468.6;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 127
7. **Total Strength of Staff** : Male : 108; Female : 71; Total : 179
8. **Total Number of Toilets (Excluding PwD)** : Male : 15; Female : 15; Total : 30
9. **Total Number of PwD Candidates** : Male : 12; Female : 8
10. **Total Number of Washroom for PwD Candidates** : 8
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : Girls' Common Room, NSS
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 09/07/2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 3rd of every month
29. Remark : : We are providing RO purified water to students
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 4; Female : 4
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Running
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet ; Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : We are providing good security services to the students and staf in the college as security guards are deputed in each floor
47. Are female security guards available? : Yes
48. Number of security guards per shift : 9 guards in day shift and 5 guards in night shift
49. Security : Private
50. If private, name of the security firm : M/s Nexgen Manpower Private Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action : NA

	taken	
53.	Eve-teasing cases reported and action taken	: None
54.	Sexual harassment case reported and action taken	: 01, The employee was terminated
55.	Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56.	Security standard	: Good
57.	Standard operating protocol related to security in case of emergency	: Yes
58.	If yes, then chain	: Principal, AO, Section Officer, Caretaker, Committee Convenor
59.	Medical facilities	: Good
60.	Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
61.	List of emergency numbers displayed	: Yes
62.	List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63.	Frequency of visits per month	: Doctor : None ; Psychologist : None
64.	WUS membership available to staff/Students	: Yes
65.	Display of Standard operating protocol including point of contact in case of emergency	: Yes
66.	If yes, the chain	: Principal, AO, Section Officer, Caretaker, Committee Convenor
67.	Remark	: ———
68.	Fire safety	: Good
69.	Safety measures in Science Labs are properly displayed	: Yes
70.	Fire extinguisher installations (essential in Science labs)	: Yes
71.	Are these in working condition ?	: Yes
72.	When last were these checked (date) ?	: 21/06/2018
73.	Is concerned staff trained in firefighting protocol ?	: Yes
74.	Are fire exits adequate?	: Yes

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|-----|---|---|
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 76. | If yes, then chain | : Principal, AO, Section Officer, Caretaker, Committee Convenor. |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : Yes |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : Good |
| 81. | Science lab waste disposal facilities | : Yes |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : Yes |
| 85. | If yes where these items are stored? | : Disposed off everyday |
| 86. | Is there a committee to dispose these items for auction? | : Yes |
| 87. | Standard operating protocol of the same | : Governing Body Committee |
| 88. | Remark | : _____ |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : _____ |
| 91. | CCTV installation ? | : Yes |
| 92. | Location of CCTV installed | : Front Gate : 2; Rear Gate : 1; Principal Room Entry : 1; Staff Room Entry : 1; Corridors : 3 every floor; Girl Common Room : 1; Boys Common Room : -; Parking : 2; Library : 2; Sports Ground : 1; Other : Abdul Kalam Centre (01), Student Parking |
| 93. | How many night vision Cameras are installed ? | : 62 |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |
| 96. | Availability of Cultural activity room | : Indoor |
| 97. | Total No. of NCC students | : None |
| 98. | NCC Room | : _____ |
| 99. | Total No. of NSS students | : 170 |

- | | | |
|--|---|--|
| 100. NSS Room | : | Good |
| 101. Equipment availability | : | Good |
| 102. Remarks | : | _____ |
| 103. Counseling facilities | : | Yes |
| 104. Duration, timings | : | Once in a month |
| 105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : | No |
| 106. Parking facility | : | Yes |
| 107. Bus facility | : | Adequate |
| 108. Metro connectivity | : | Yes |
| 109. Number of Computers/Laptops available for teachers/students use: | : | 598 |
| 110. How many computers are accessed by students, for what purpose and duration ? | : | Number : 50; Purpose : For general purpose, net surfing, reading etc.; Duration : 09.00 am to 05.00 pm |
| 111. Internet accessibility | : | Yes |
| 112. Are students being given access to the internet ? | : | Yes |
| 113. Connectivity | : | Good |
| 114. Library facility | : | Yes |
| 115. Number of books available | : | General Section : 38323; Reference Section : 2331; |
| 116. Lights, fans and proper ventilation and sitting arrangements | : | Good |
| 117. Media Library is used by | : | Teachers ; PwD Candidates ; Students |
| 118. Do you have a grievance committee for students redressal / welfare of the students | : | Yes |
| 119. Display of name and contact number of the Convener and members of the Committee on Notice Board | : | Yes |
| 120. Do you have a designated Complaint Box for maintenance related problems? | : | Yes |
| 121. If Yes, are you (ask students) aware about this? | : | Yes |
| 122. If Not, then, where do you complain? | : | _____ |
| 123. Do you have any designated Complaint Register for maintenance related problems? | : | Yes |

124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : Yes
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Shashi Singh;
Phone No.: 9871972003;
Email: drshashi.singh13@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Jiron Ametei;
Phone No.: 9540068711;
Email: ajmetei@yahoo.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Jiron Ametei;
Phone No.: 9540068711;
Email: ajmetei@yahoo.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Regular Swachhta walk, two special drive on swachhta was held in the month of Aug. One special drive is ongoing.
134. Remarks : 1) Need re-filling of the fire extinguisher.
2) Electric panels should be in the cage system.
3) the water tank in which water stored for drinking purpose should be in proper locking system / cage system.
4) The cover of the under ground tank are in the damaged condition. The proctorial team already requested for it. But no any action taken so far. It is risky, any mishappening can take place. We again request to look into the matter in on urgent basis.
5) Need more signage like No Ragging, No Smoking at many places.
6) Display the mobile number and name of the committee member at many places.

1. **Date** : 12/10/2018
2. **Place** : **Maitreyi College**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 13391.39; Area under Green Cover : 27076.83; Total Area : 40468.22
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : List attached as per Annexure - I
7. **Total Strength of Staff** : Male : 106; Female : 174; Total : 280
8. **Total Number of Toilets (Excluding PwD)** : Male : 03; Female : 10; Total : 13
9. **Total Number of PwD Candidates** : Male : 3; Female : 3
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : _____
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : _____
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks
26. **Last, when was over-head tank** : 24/08/2018

cleaned ?	
27. Water Purifier	: RO : Yes
28. Date of last service ?	: 03/10/2018
29. Remark :	: _____
30. Toilets with proper markings and other amenities	: Good
31. Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets	: Male : 2; Female : 2
33. Is Soap dispenser available in toilets ?	: Yes
34. Water facilities in the toilets	: Stored
35. Display of schedule of cleaning	: No
36. Sanitary Napkin vending machine is installed	: No
37. Closed dustbin (women toilet)	: Yes
38. Cleanliness of toilets	: Good
39. Remark	: Sanitary Napkin provided by college nurse
40. Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark	: _____
42. Common Room for	: Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s)	: Yes
44. Cleanliness in Common Room	: Good
45. Security standards	: Good
46. Remark	: _____
47. Are female security guards available?	: Yes
48. Number of security guards per shift	: 4
49. Security	: Private
50. If private, name of the security firm	: Miraz Security Services Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ?	: Yes
52. Number of theft reported and action taken	: No
53. Eve-teasing cases reported and action taken	: No

- | | | |
|-----|--|--|
| 54. | Sexual harassment case reported and action taken | : No |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : No |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 8-12 ; Psychologist : 1-4 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : No |
| 66. | If yes, the chain | : _____ |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Satisfactory |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : June, 2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : No |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : No |
| 76. | If yes, then chain | : _____ |

77.	Availability of multiple exits in auditorium/conference/seminar halls	:	No
78.	Are these exits well illuminated/visible/properly marked	:	No
79.	Remark	:	_____
80.	E-waste disposal facility	:	Satisfactory
81.	Science lab waste disposal facilities	:	No
82.	General waste disposal facility	:	Yes
83.	Remark	:	_____
84.	Facility of collection of obsolete items	:	Yes
85.	If yes where these items are stored?	:	Store room
86.	Is there a committee to dispose these items for auction?	:	Yes
87.	Standard operating protocol of the same	:	Committee is formed under instructions of Principal Mam.
88.	Remark	:	_____
89.	Any radiation hazard in any of the laboratories ?	:	No
90.	Standard operating protocol in case of emergency. If yes, the chain	:	_____
91.	CCTV installation ?	:	Yes
92.	Location of CCTV installed	:	Front Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Sports Ground : Yes; Other : Yes
93.	How many night vision Cameras are installed ?	:	16
94.	Remarks	:	_____
95.	Sports/Fitness classes	:	Yes
96.	Availability of Cultural activity room	:	Indoor ; Outdoor
97.	Total No. of NCC students	:	160
98.	NCC Room	:	Adequate
99.	Total No. of NSS students	:	100
100.	NSS Room	:	Adequate
101.	Equipment availability	:	Good
102.	Remarks	:	_____
103.	Counseling facilities	:	Yes

104. Duration, timings : One in a week for two hours
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 48/1031
110. How many computers are accessed by students, for what purpose and duration ? : Number : 118; Purpose : Study and internet surfing; Duration : 8.30 am to 4.30 pm
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 65524; Reference Section : 14342
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : No
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes

127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Sandhya Gupta;
Phone No.: 9873982571
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Mr. M. Tianla;
Phone No.: 9599845359
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Mr. Gimman Lal;
Phone No.: 9654094417
132. Any other inputs from the Admin block : The Admin Department of the College take all initiative for providing better facilities to students & staff.
133. Initiatives regarding Swachh Bharat Abhyaan : The college has organized regularly Programme under Swachh Bharat Abhyaan
134. Remarks : _____

1. **Date** : 05-10-2018
2. **Place** : **Miranda House**
3. **Co-ordinator** : Prof. S. Annapoorni
4. **Members** : Dr. Gyan Prakash Sharma
5. **Area in Sq. Mtrs** : Constructed Area : 27393.50 sqm.; Area under Green Cover : 31976.22 sqm.; Total Area : 61160.86 sqm.
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 78
7. **Total Strength of Staff** : Male : 18; Female : 167; Total : 185
8. **Total Number of Toilets (Excluding PwD)** : Male : 06; Female : 12; Total : 18
9. **Total Number of PwD Candidates** : Female : 74
10. **Total Number of Washroom for PwD Candidates** : 5
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 3
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Not adequate in number ; In open spaces : Not adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : Dustbins are provided in all classroom, Laboratories and corridors of Departments wings. Ample dustbins are placed in open spaces and student areas
24. **Drinking Water facilities** : Good

- | | | | |
|-----|--|---|---|
| 25. | Drinking water is | : | Running water of corporation |
| 26. | Last, when was over-head tank cleaned ? | : | July,2018 |
| 27. | Water Purifier | : | RO : Yes |
| 28. | Date of last service ? | : | 13-09-2018 |
| 29. | Remark : | : | College and Hostel both have Industrial R.O. Units these are Covered under AMC college has an AMC for Cleaning of all thanks four (4) time a Year |
| 30. | Toilets with proper markings and other amenities | : | Good |
| 31. | Signage(s) for | : | Male toilets : Yes ; Female toilets : Yes |
| 32. | How many Safai Karamcharis are available for toilets | : | Male : 3; Female : 3 |
| 33. | Is Soap dispenser available in toilets ? | : | Yes |
| 34. | Water facilities in the toilets | : | Stored |
| 35. | Display of schedule of cleaning | : | Yes |
| 36. | Sanitary Napkin vending machine is installed | : | Yes, in ladies toilet |
| 37. | Closed dustbin (women toilet) | : | Yes |
| 38. | Cleanliness of toilets | : | Good |
| 39. | Remark | : | In process of installing more ST Vending machines in Toilets Pads obtain from medical room |
| 40. | Class Room Facilities | : | Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good |
| 41. | Remark | : | _____ |
| 42. | Common Room for | : | Girls : Yes |
| 43. | Proper hygienic conditions and other amenities in Common room(s) | : | Yes |
| 44. | Cleanliness in Common Room | : | Good |
| 45. | Security standards | : | Good |
| 46. | Remark | : | _____ |
| 47. | Are female security guards available? | : | Yes |
| 48. | Number of security guards per shift | : | Timings: 8:00 AM to 8:00 PM (M) / 8:00 AM to 4:00 PM (F) - 8 S.G.in Day Duty (6 Male + 2 Female) - 4 S.G. at Night Duty (12 Hrs 2 Mele) |
| 49. | Security | : | Private |
| 50. | If private, name of the security firm | : | Miraz Security Private Limited |

- | | | | |
|-----|---|---|--|
| 51. | Does the firm has certification from Govt. of Delhi ? | : | Yes |
| 52. | Number of theft reported and action taken | : | None |
| 53. | Eve-teasing cases reported and action taken | : | No |
| 54. | Sexual harassment case reported and action taken | : | One Case reported and action taken as per services rules |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | No |
| 56. | Security standard | : | Good |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | _____ |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : | Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | Yes |
| 63. | Frequency of visits per month | : | Doctor : >12 ; Psychologist : >12 |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | Yes |
| 66. | If yes, the chain | : | Annexure 1 |
| 67. | Remark | : | _____ |
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | June, 2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |

74. Are fire exits adequate? : Yes
75. Display of Standard operating protocol including point of contact in case of emergency : Yes
76. If yes, then chain : Annexure 2
77. Availability of multiple exits in auditorium/conference/seminar halls : Yes
78. Are these exits well illuminated/visible/properly marked : Yes
79. Remark : _____
80. E-waste disposal facility : Good
81. Science lab waste disposal facilities : Yes
82. General waste disposal facility : Yes
83. Remark : _____
84. Facility of collection of obsolete items : Yes
85. If yes where these items are stored? : 2 Dedicate Stores
86. Is there a committee to dispose these items for auction? : Yes
87. Standard operating protocol of the same : 1. List of items is be written off made. 2. Approval obtained for writing off. 3. Enlay to be made in the stock register of items written off. 4. Auction to be done in the presence of auction supervisory committee
88. Remark : _____
89. Any radiation hazard in any of the laboratories ? : No
90. Standard operating protocol in case of emergency. If yes, the chain : 1. Students to be asked to leave the Laboratory immediately. 2. Laboratory Staff to switch off Gas from main distribution point, switch off all exhaust fans and lights and then leave the Laboratory along with the faculty.
91. CCTV installation ? : Yes
92. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Cafeteria, Student Activity area open spaces;
93. How many night vision Cameras are installed ? : All
94. Remarks : _____
95. Sports/Fitness classes : Yes
96. Availability of Cultural activity room : Indoor ; Outdoor

97.	Total No. of NCC students	:	160 Students
98.	NCC Room	:	Good
99.	Total No. of NSS students	:	466 Students
100.	NSS Room	:	Adequate
101.	Equipment availability	:	Adequate
102.	Remarks	:	_____
103.	Counseling facilities	:	Yes
104.	Duration, timings	:	Monday, Wednesday, Friday - 11:00 AM to 4:00 PM
105.	Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	Yes
106.	Parking facility	:	Yes
107.	Bus facility	:	Adequate
108.	Metro connectivity	:	Yes
109.	Number of Computers/Laptops available for teachers/students use:	:	Computer - 384, Laptop - 1127, Notebook - 111
110.	How many computers are accessed by students, for what purpose and duration ?	:	Number : 1511; Purpose : Academic; Duration : 1 Year
111.	Internet accessibility	:	Yes
112.	Are students being given access to the internet ?	:	Yes
113.	Connectivity	:	Good
114.	Library facility	:	Yes
115.	Number of books available	:	General Section : 99107; Reference Section : 2601
116.	Lights, fans and proper ventilation and sitting arrangements	:	Good
117.	Media Library is used by	:	Teachers ; PwD Candidates ; Students
118.	Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119.	Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120.	Do you have a designated Complaint Box for maintenance related problems?	:	Yes
121.	If Yes, are you (ask students) aware about this?	:	Yes
122.	If Not, then, where do you complain?	:	_____

123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : Yes
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : JE employed by college on contractual basis additionally assistance from University Engineering office for specific projects.
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Ms. Alka Budhiraja;
Phone No.: 9811348931;
Email: alka.budhiraja@mirandahouse.ac.in
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Bharati Jagannathan;
Phone No.: 9958823078;
Email: bharati.jagannathan@mirandahosue.ac.in
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. N. Bilasini;
Phone No.: 9911068681;
Email: n.bilasini@mirandahosue.ac.in
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : 1. Composting of biodegradable waste from kitchen (hostel) and cafe within the premises. 2. Recycling paper waste produced in college within premises to make paper and produced. 3. Anti-litter drive within college and around the college periodically, spec
134. Remarks : _____

1. **Date** : 17/09/2018
2. **Place** : **Motilal Nehru College (Evening)**
3. **Co-ordinator** : Dr. Manoj Kumar Singh
4. **Members** : Mr. Prashant Nagar
5. **Area in Sq. Mtrs** : Constructed Area : 12240.22; Area under Green Cover : 27701.78; Total Area : 39942.00
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 50
7. **Total Strength of Staff** : Male : 82; Female : 46; Total : 128
8. **Total Number of Toilets (Excluding PwD)** : Male : 8; Female : 7; Total : 15
9. **Total Number of PwD Candidates** : Male : 16; Female : 1
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks
26. **Last, when was over-head tank cleaned ?** : 07/09/2018

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

27. **Water Purifier** : RO : Yes ; Water filter : Yes
28. **Date of last service ?** : 16/05/2018
29. **Remark :** : One water cooler has been installed in our evening college library. Rest water coolers are maintained by the Day College
30. **Toilets with proper markings and other amenities** : _____
31. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
32. **How many Safai Karamcharis are available for toilets** : Male : 4; Female : 1
33. **Is Soap dispenser available in toilets ?** : Yes
34. **Water facilities in the toilets** : Stored
35. **Display of schedule of cleaning** : _____
36. **Sanitary Napkin vending machine is installed** : Yes, in ladies toilet ; Yes, in girls common room
37. **Closed dustbin (women toilet)** : Yes
38. **Cleanliness of toilets** : Good
39. **Remark** : We are maintaining a house keeping checklist to monitor the cleanliness
40. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window
41. **Remark** : _____
42. **Common Room for** : Boys : No ; Girls : Yes
43. **Proper hygienic conditions and other amenities in Common room(s)** : Yes
44. **Cleanliness in Common Room** : Good
45. **Security standards** : Good
46. **Remark** : _____
47. **Are female security guards available?** : Yes
48. **Number of security guards per shift** : _____
49. **Security** : Private
50. **If private, name of the security firm** : M/s Stallion Security Services
51. **Does the firm has certification from Govt. of Delhi ?** : _____
52. **Number of theft reported and action taken** : Nil

- | | | | |
|-----|---|---|--|
| 53. | Eve-teasing cases reported and action taken | : | Nil |
| 54. | Sexual harassment case reported and action taken | : | Nil |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | _____ |
| 56. | Security standard | : | _____ |
| 57. | Standard operating protocol related to security in case of emergency | : | _____ |
| 58. | If yes, then chain | : | _____ |
| 59. | Medical facilities | : | _____ |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : No |
| 61. | List of emergency numbers displayed | : | Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | _____ |
| 63. | Frequency of visits per month | : | Doctor : 8-12 |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | _____ |
| 66. | If yes, the chain | : | _____ |
| 67. | Remark | : | _____ |
| 68. | Fire safety | : | _____ |
| 69. | Safety measures in Science Labs are properly displayed | : | _____ |
| 70. | Fire extinguisher installations (essential in Science labs) | : | _____ |
| 71. | Are these in working condition ? | : | _____ |
| 72. | When last were these checked (date) ? | : | _____ |
| 73. | Is concerned staff trained in firefighting protocol ? | : | _____ |
| 74. | Are fire exits adequate? | : | _____ |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : | _____ |

76. If yes, then chain : _____
77. Availability of multiple exits in auditorium/conference/seminar halls : _____
78. Are these exits well illuminated/visible/properly marked : _____
79. Remark : Fire safety equipments are maintained by the Day College
80. E-waste disposal facility : _____
81. Science lab waste disposal facilities : _____
82. General waste disposal facility : Yes
83. Remark : _____
84. Facility of collection of obsolete items : Yes
85. If yes where these items are stored? : In a room
86. Is there a committee to dispose these items for auction? : Yes
87. Standard operating protocol of the same : _____
88. Remark : _____
89. Any radiation hazard in any of the laboratories ? : _____
90. Standard operating protocol in case of emergency. If yes, the chain : The evening college does not have science laboratories
91. CCTV installation ? : Yes
92. Location of CCTV installed : Principal Room Entry : Yes; Corridors : Yes; Library : Yes; Other : Canteen
93. How many night vision Cameras are installed ? : _____
94. Remarks : Rest are maintained by the Day College.
95. Sports/Fitness classes : Yes
96. Availability of Cultural activity room : _____
97. Total No. of NCC students : 11
98. NCC Room : _____
99. Total No. of NSS students : 29
100. NSS Room : _____
101. Equipment availability : _____
102. Remarks : _____
103. Counseling facilities : No

104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
106. Parking facility : Yes
107. Bus facility : _____
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 595
110. How many computers are accessed by students, for what purpose and duration ? : Number : 64; Purpose : Computer classes; Duration : As per the time-table
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : _____
114. Library facility : Yes
115. Number of books available : General Section : 50518; Reference Section : 16191
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : _____
118. Do you have a grievance committee for students redressal / welfare of the students : _____
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : _____
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : _____
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : _____
124. Remark : The college had constituted the grievance committee for students for a period of two years upto 08-03-2018. The college has to now constitute a new committee.
125. Do you have any AE / JE designated by University Engineer for your building? : No

126. Do you have any designated Caretaker? : No
127. If yes, his / her performance is : _____
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Vidya Shankar Singh;
Phone No.: 9891576939;
Email: vidyashankar8727@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. (Mrs.) Jyoti Jakhar Dahiya;
Phone No.: 9811016607;
Email: jyotidahiya@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Ms. Michella Brahma;
Phone No.: 9811886294;
Email: michallebrahma@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : _____

1. **Date** : 17/09/2018
2. **Place** : **Motilal Nehru College Morning**
3. **Co-ordinator** : Dr. Manoj Kumar Singh
4. **Members** : 1. : Mr. Prashant Nagar
2. : Mr. Om Veer Chauhan
5. **Area in Sq. Mtrs** : Constructed Area : 12240.22; Area under Green Cover : 27701.78; Total Area : 39942;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 52
7. **Total Strength of Staff** : Male : 66; Female : 7; Total : 73
8. **Total Number of Toilets (Excluding PwD)** : Male : 9; Female : 8; Total : 17
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks
26. **Last, when was over-head tank** : In the month of June 2015

	cleaned ?	
27.	Water Purifier	: RO : Yes ; Water filter : Yes
28.	Date of last service ?	: August 2018
29.	Remark :	: All RO systems are under AMC
30.	Toilets with proper markings and other amenities	: Good
31.	Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32.	How many Safai Karamcharis are available for toilets	: Male : 7; Female : 2
33.	Is Soap dispenser available in toilets ?	: Yes
34.	Water facilities in the toilets	: Running
35.	Display of schedule of cleaning	: Yes
36.	Sanitary Napkin vending machine is installed	: Yes, in girls common room
37.	Closed dustbin (women toilet)	: Yes
38.	Cleanliness of toilets	: Satisfactory
39.	Remark	: _____
40.	Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41.	Remark	: _____
42.	Common Room for	: Boys : No ; Girls : Yes
43.	Proper hygienic conditions and other amenities in Common room(s)	: Yes
44.	Cleanliness in Common Room	: Satisfactory
45.	Security standards	: Good
46.	Remark	: _____
47.	Are female security guards available?	: Yes
48.	Number of security guards per shift	: 3
49.	Security	: Private
50.	If private, name of the security firm	: Stallion Security Services Ltd.
51.	Does the firm has certification from Govt. of Delhi ?	: Yes
52.	Number of theft reported and action taken	: No theft happened
53.	Eve-teasing cases reported and action taken	: No eve-teasing reported

- | | | |
|-----|--|--|
| 54. | Sexual harassment case reported and action taken | : No call |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : First Aid during Emergency : Yes ; Patient Bed : Yes ; |
| 61. | List of emergency numbers displayed | : No |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : No |
| 63. | Frequency of visits per month | : Doctor : >12 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : _____ |
| 66. | If yes, the chain | : _____ |
| 67. | Remark | : Doctor available for five days a week for 10 to 2 pm |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 04.04.2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : No |
| 76. | If yes, then chain | : Five extinguishers instruments installed. |

- | | | |
|------|---|---|
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : Yes |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : _____ |
| 81. | Science lab waste disposal facilities | : Yes |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : Yes |
| 85. | If yes where these items are stored? | : Store in the basement |
| 86. | Is there a committee to dispose these items for auction? | : Yes |
| 87. | Standard operating protocol of the same | : As GFR Guidelines |
| 88. | Remark | : _____ |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : _____ |
| 91. | CCTV installation ? | : _____ |
| 92. | Location of CCTV installed | : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : No; Corridors : Yes; Girl Common Room : No; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Gardens |
| 93. | How many night vision Cameras are installed ? | : yes all |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |
| 96. | Availability of Cultural activity room | : Indoor ; |
| 97. | Total No. of NCC students | : 200 boys + 140 girls |
| 98. | NCC Room | : Adequate |
| 99. | Total No. of NSS students | : 200 |
| 100. | NSS Room | : Adequate |
| 101. | Equipment availability | : Good |
| 102. | Remarks | : _____ |
| 103. | Counseling facilities | : No |

104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 125
110. How many computers are accessed by students, for what purpose and duration ? : Number : 150
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 96800; Reference Section : 20000
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : _____
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : _____
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : _____
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : No

127. If yes, his / her performance is : _____
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Krishan Kumar;
Phone No.: 9818906623
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Munish Tamang
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Kholey Timothy;
Phone No.: 9891067987
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : _____

1. **Date** : 15/10/2018
2. **Place** : **PGDAV College (Evening)**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq. Mtrs** : Constructed Area : 6272.34; Area under Green Cover : 9000.00; Total Area : 15272.34
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 62
7. **Total Strength of Staff** : Male : 85; Female : 32; Total : 117
8. **Total Number of Toilets (Excluding PwD)** : Male : 12; Female : 10; Total : 22
9. **Total Number of PwD Candidates** : Male : 5
10. **Total Number of Washroom for PwD Candidates** : 3
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 19/09/2018
27. Water Purifier : RO : Yes
28. Date of last service ? : 24/08/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 4; Female : 1
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : _____
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 5
49. Security : Private
50. If private, name of the security firm : NexGen Manpower Services Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : None
53. Eve-teasing cases reported and : None

action taken	
54. Sexual harassment case reported and action taken	: None
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: SO (Admin) - Convener Discipline Committee - Convener Disaster Mgt. Committee - (1) Principal (2) Law Enforcement Agencies
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: ——— 4-8
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: Immediately available staff members - SO (Admin) - (i) Nurse (for first aid), (ii) Convener Medical Committee (iii) Patient
67. Remark	: ———
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: No
70. Fire extinguisher installations (essential in Science labs)	: Yes
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: 11/05/2018
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes

75. Display of Standard operating protocol including point of contact in case of emergency	: Yes
76. If yes, then chain	: Immediately Contactable Person - SO (Admin) - (I) Fire Station (ii) Convener Disaster Mgt. Committee
77. Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78. Are these exits well illuminated/visible/properly marked	: Yes
79. Remark	: _____
80. E-waste disposal facility	: Good
81. Science lab waste disposal facilities	: No
82. General waste disposal facility	: Yes
83. Remark	: _____
84. Facility of collection of obsolete items	: Yes
85. If yes where these items are stored?	: At specially designated place in the Library
86. Is there a committee to dispose these items for auction?	: Yes
87. Standard operating protocol of the same	: As and when these items get accumulated, the concerned committee takes care of its disposing off.
88. Remark	: _____
89. Any radiation hazard in any of the laboratories ?	: No
90. Standard operating protocol in case of emergency. If yes, the chain	: na
91. CCTV installation ?	: Yes
92. Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Auditorium, Seminar Hall, Canteen & Stairs
93. How many night vision Cameras are installed ?	: all
94. Remarks	: _____
95. Sports/Fitness classes	: Yes
96. Availability of Cultural activity room	: Indoor ; Outdoor
97. Total No. of NCC students	: _____
98. NCC Room	: _____
99. Total No. of NSS students	: 214

100. NSS Room	:	Good
101. Equipment availability	:	Good
102. Remarks	:	_____
103. Counseling facilities	:	Yes
104. Duration, timings	:	Flexible - not fixed, depends on mentor's and mentee's mutual decision
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	Yes
106. Parking facility	:	Yes
107. Bus facility	:	Adequate
108. Metro connectivity	:	Yes
109. Number of Computers/Laptops available for teachers/students use:	:	151
110. How many computers are accessed by students, for what purpose and duration ?	:	Number : 112; Purpose : For practical classes, general access; Duration : 1 hour each class (Total classes 72)
111. Internet accessibility	:	Yes
112. Are students being given access to the internet ?	:	Yes
113. Connectivity	:	Satisfactory
114. Library facility	:	Yes
115. Number of books available	:	General Section : 51011; Reference Section : 4262
116. Lights, fans and proper ventilation and sitting arrangements	:	Good
117. Media Library is used by	:	Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120. Do you have a designated Complaint Box for maintenance related problems?	:	Yes
121. If Yes, are you (ask students) aware about this?	:	Yes
122. If Not, then, where do you complain?	:	na
123. Do you have any designated Complaint Register for maintenance related problems?	:	Yes

124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. B.N. Chaudhary;
Phone No.: 9868389124;
Email: drbnchaudhary1961@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : No
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Isha Verma;
Phone No.: 9810989930;
Email: isha1963@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Paper waste bins have been installed in places and in office / staff room areas for collection of waste papers and its recycling.
134. Remarks : _____

1. **Date** : 15/10/2018
2. **Place** : **PGDAV College (Morning)**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq. Mtrs** : Constructed Area : 8532.16; Area under Green Cover : 23289.51; Total Area : 28821.67
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 89
7. **Total Strength of Staff** : Male : 122; Female : 95; Total : 217
8. **Total Number of Toilets (Excluding PwD)** : Male : 9; Female : 9; Total : 18
9. **Total Number of PwD Candidates** : Male : 47; Female : 10
10. **Total Number of Washroom for PwD Candidates** : 3
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : Planning for instalation of textile path in the college
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ;
26. **Last, when was over-head tank** : 11, 12/10/2018

	cleaned ?	
27.	Water Purifier	: RO : Yes ; Water filter :
28.	Date of last service ?	: 24/08/2018
29.	Remark :	: _____
30.	Toilets with proper markings and other amenities	: Good
31.	Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32.	How many Safai Karamcharis are available for toilets	: Male : 6; Female : 4
33.	Is Soap dispenser available in toilets ?	: Yes
34.	Water facilities in the toilets	: Stored
35.	Display of schedule of cleaning	: No
36.	Sanitary Napkin vending machine is installed	: No ;
37.	Closed dustbin (women toilet)	: Yes
38.	Cleanliness of toilets	: Good
39.	Remark	: _____
40.	Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41.	Remark	: _____
42.	Common Room for	: Boys : Yes ; Girls : Yes
43.	Proper hygienic conditions and other amenities in Common room(s)	: Yes
44.	Cleanliness in Common Room	: Good
45.	Security standards	: Good
46.	Remark	: _____
47.	Are female security guards available?	: Yes
48.	Number of security guards per shift	: 6 am to 2 pm - 5, 2 pm to 10 pm - 4, 10 pm to 6 am - 3
49.	Security	: Own recruited
50.	If private, name of the security firm	: na
51.	Does the firm has certification from Govt. of Delhi ?	: _____
52.	Number of theft reported and action taken	: 1
53.	Eve-teasing cases reported and action taken	: Nil

- | | | |
|-----|---|---|
| 54. | Sexual harassment case reported and action taken | : Nil |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : ——— |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : >12 ; Psychologist : None |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : ——— |
| 67. | Remark | : Some of the displays are on notice boards of PGDAV (Evening) which are clearly seen by students of PGDAV College as well. |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 26/10/2017 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |

76.	If yes, then chain	:	_____
77.	Availability of multiple exits in auditorium/conference/seminar halls	:	Yes
78.	Are these exits well illuminated/visible/properly marked	:	Yes
79.	Remark	:	_____
80.	E-waste disposal facility	:	Good
81.	Science lab waste disposal facilities	:	_____
82.	General waste disposal facility	:	Yes
83.	Remark	:	_____
84.	Facility of collection of obsolete items	:	Yes
85.	If yes where these items are stored?	:	1 room, 1 e-waste-box
86.	Is there a committee to dispose these items for auction?	:	Yes
87.	Standard operating protocol of the same	:	The committee is constituted as and when there is sufficient waste accumulated.
88.	Remark	:	1) e-waste is disposed off to ISO - certified Co. E-Parisaroo, Bangaloo (b) Paper waste is disposed through ENACTOS (3) Other waste like iron / steel etc. is disposed off through auction committee.
89.	Any radiation hazard in any of the laboratories ?	:	_____
90.	Standard operating protocol in case of emergency. If yes, the chain	:	na
91.	CCTV installation ?	:	Yes
92.	Location of CCTV installed	:	Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Seminar Halls
93.	How many night vision Cameras are installed ?	:	16
94.	Remarks	:	_____
95.	Sports/Fitness classes	:	Yes
96.	Availability of Cultural activity room	:	Indoor ; Outdoor
97.	Total No. of NCC students	:	133
98.	NCC Room	:	Good
99.	Total No. of NSS students	:	120
100.	NSS Room	:	Good

- | | | |
|---|----------|---|
| 101. Equipment availability | : | Good |
| 102. Remarks | : | _____ |
| 103. Counseling facilities | : | Yes |
| 104. Duration, timings | : | (a) Counseling is done at the time of admissions (b)
There is a career counseling cell |
| 105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : | Yes |
| 106. Parking facility | : | Yes |
| 107. Bus facility | : | Adequate |
| 108. Metro connectivity | : | Yes |
| 109. Number of Computers/Laptops available for teachers/students use: | : | 1745 |
| 110. How many computers are accessed by students, for what purpose and duration ? | : | Number : 200; Purpose : Practical classes; Duration : as per university guidelines |
| 111. Internet accessibility | : | Yes |
| 112. Are students being given access to the internet ? | : | Yes |
| 113. Connectivity | : | Satisfactory |
| 114. Library facility | : | Yes |
| 115. Number of books available | : | General Section : 98235 |
| 116. Lights, fans and proper ventilation and sitting arrangements | : | Good |
| 117. Media Library is used by | : | PwD Candidates |
| 118. Do you have a grievance committee for students redressal / welfare of the students | : | Yes |
| 119. Display of name and contact number of the Convener and members of the Committee on Notice Board | : | Yes |
| 120. Do you have a designated Complaint Box for maintenance related problems? | : | Yes |
| 121. If Yes, are you (ask students) aware about this? | : | Yes |
| 122. If Not, then, where do you complain? | : | Apart from the complaint box students can contact the principal directly or approach the principal through student union office bearers |
| 123. Do you have any designated Complaint Register for maintenance related problems? | : | No |

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

124. Remark : Students and staff can directly tell the problems of maintenance to the caretaker.
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Kusum Lata Chadda;
Phone No.: 9818029276;
Email: kusumlatachadda56@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Ashwini Mahajan;
Phone No.: 9212209090;
Email: ashwanimahajan@rediffmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Ms. Sangeeta Mondal;
Phone No.: 9953722468;
Email: msangita@gmail.com
132. Any other inputs from the Admin block : Our Administrative is very helpful to students. To increase their efficiency, we are going for complete renovation of admn. block.
133. Initiatives regarding Swachh Bharat Abhyaan : Students are involved in regular cleanliness drives through NSS and Environment Society.
134. Remarks : _____

1. **Date** : 01/10/2018
2. **Place** : **Rajdhani College**
3. **Co-ordinator** : Prof. Rajesh
4. **Members** : 1. : Dr. Anupam Jha
2. : Sh. Umesh
5. **Area in Sq. Mtrs** : Constructed Area : 2801.11; Area under Green Cover : 34632.34; Total Area : 37433.45
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 48
7. **Total Strength of Staff** : Male : 177; Female : 100; Total : 277
8. **Total Number of Toilets (Excluding PwD)** : Male : 12; Female : 10; Total : 22
9. **Total Number of PwD Candidates** : Male : 38; Female : 3
10. **Total Number of Washroom for PwD Candidates** : 4
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 30.12.2017
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 17.08.2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 9; Female : 1
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet ; Yes, in girls common room ;
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : Morning - 9, Evening - 6, Night - 4
49. Security : Private
50. If private, name of the security firm : Eagle Hunter Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil
53. Eve-teasing cases reported and : Nil

action taken	
54. Sexual harassment case reported and action taken	: nil
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: _____
58. If yes, then chain	: _____
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: Doctor : Psychologist
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: _____
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: Yes
70. Fire extinguisher installations (essential in Science labs)	: Yes
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: Oct / Nov, 2017
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes
75. Display of Standard operating protocol including point of contact in case of emergency	: Yes

76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Principal's Residence
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: _____
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: na
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes;
93.	How many night vision Cameras are installed ?	: Nil
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Outdoor ;
97.	Total No. of NCC students	: Male - 110, Female - 110
98.	NCC Room	: Good
99.	Total No. of NSS students	: Male 100, Female - 50
100.	NSS Room	: Good
101.	Equipment availability	: Good
102.	Remarks	: _____

103. Counseling facilities : Yes
104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 1032
110. How many computers are accessed by students, for what purpose and duration ? : Number : 35 at a time; Purpose : Net surfing, fees payment, assignment
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 128000; Reference Section : 7000
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : Yes
126. Do you have any designated : Yes

Caretaker?

127. If yes, his / her performance is : Good
128. Remark : ———
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. G.P. Bairwa;
Phone No.: 9818466999; Email: gpbairwa@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Mr. Shri Bhagwan;
Phone No.: 9891852572;
Email: sbhagwanyadav@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Mr. Yumirin Kapai;
Phone No.: 9711162344;
Email: Vuimikapai@gmail.com
132. Any other inputs from the Admin block : ———
133. Initiatives regarding Swachh Bharat Abhyaan : ———
134. Remarks : 1) Exit Plan signages
2) Ramps in Lib. Gate leading to main hall as well as leading to room provided for PWD
3) Chemical disposal bin in chemistry lab.
4) Helpline no. each floor.
5) Leveling of beverage men hole cover.
6) Improve overall cleanliness
7) Cleaning schedule in every toilet.
8) More fire extinguishers.

1. **Date** : 12/10/2018
2. **Place** : **Ram Lal Anand College**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 40000; Area under Green Cover : 62000; Total Area : 10200
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 52
7. **Total Strength of Staff** : Male : 40; Female : 45; Total : 85
8. **Total Number of Toilets (Excluding PwD)** : Male : 5; Female : 4; Total : 9
9. **Total Number of PwD Candidates** : Male : 4; Female : 1
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks
26. **Last, when was over-head tank** : 30/09/2018

	cleaned ?	
27.	Water Purifier	: RO : Yes
28.	Date of last service ?	: 15/09/2018
29.	Remark :	: _____
30.	Toilets with proper markings and other amenities	: Good
31.	Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32.	How many Safai Karamcharis are available for toilets	: Male : 6; Female : 1
33.	Is Soap dispenser available in toilets ?	: Yes
34.	Water facilities in the toilets	: Stored
35.	Display of schedule of cleaning	: Yes
36.	Sanitary Napkin vending machine is installed	: Yes, in girls common room
37.	Closed dustbin (women toilet)	: Yes
38.	Cleanliness of toilets	: Good
39.	Remark	: _____
40.	Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41.	Remark	: _____
42.	Common Room for	: Boys : No ; Girls : Yes
43.	Proper hygienic conditions and other amenities in Common room(s)	: Yes
44.	Cleanliness in Common Room	: Good
45.	Security standards	: Good
46.	Remark	: _____
47.	Are female security guards available?	: Yes
48.	Number of security guards per shift	: 3
49.	Security	: Private
50.	If private, name of the security firm	: Skylark Pvt. Ltd.
51.	Does the firm has certification from Govt. of Delhi ?	: Yes
52.	Number of theft reported and action taken	: _____
53.	Eve-teasing cases reported and action taken	: None

- | | | |
|-----|--|--|
| 54. | Sexual harassment case reported and action taken | : None |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : _____ |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 8-12 ; Psychologist : 8-12 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : Convenor, Women Welfare Advisory and Convener, ICC - Principal |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : Sept - Oct. 2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : No |

76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: In well defined and allocated space
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: Through Tendor
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : No common room for boys; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Canteen, Office
93.	How many night vision Cameras are installed ?	: 50
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor
97.	Total No. of NCC students	: 52
98.	NCC Room	: Good
99.	Total No. of NSS students	: 100
100.	NSS Room	: Good
101.	Equipment availability	: Good
102.	Remarks	: _____

103. Counseling facilities : Yes
104. Duration, timings : one hour, three days a week
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Not Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : _____
110. How many computers are accessed by students, for what purpose and duration ? : Number : 165; Purpose : Classes and general accessibility; Duration : 9.00 am to 5.00 pm
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Poor
114. Library facility : Yes
115. Number of books available : General Section : 57000; Reference Section : 4200
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : On line also from college website
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Pradeep Sharma;
Phone No.: 9911501924;
Email: rla_pk@ymail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Parul Lan Gaur;
Phone No.: 9818562545;
Email: parullangaur@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Prabhas Pande;
Phone No.: 9899768706;
Email: prabhaspande@gmail.com
132. Any other inputs from the Admin block : Well maintained
133. Initiatives regarding Swachh Bharat Abhyaan : Awareness campaign well established.
134. Remarks : _____

1. **Date** : 03-10-2018
2. **Place** : **Ramanujan College**
3. **Co-ordinator** : Prof. Shrikant Kukreti
4. **Members** : Dr. Anupam Jha
5. **Area in Sq. Mtrs** : Constructed Area : 10,000; Area under Green Cover : 18,000; Total Area : 28,000
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 06 Staff room - 56 class room - 09 Laboratories
7. **Total Strength of Staff** : Male : 103; Female : 45; Total : 148
8. **Total Number of Toilets (Excluding PwD)** : Male : 14; Female : 13; Total : 27
9. **Total Number of PwD Candidates** : Male : 04
10. **Total Number of Washroom for PwD Candidates** : 6
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ; Running water of corporation
26. **Last, when was over-head tank** : 14-07-2018

	cleaned ?	
27.	Water Purifier	: RO : Yes ; Water filter : Yes
28.	Date of last service ?	: 12-09-2018
29.	Remark :	: _____
30.	Toilets with proper markings and other amenities	: Good
31.	Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32.	How many Safai Karamcharis are available for toilets	: Male : 09; Female : 06
33.	Is Soap dispenser available in toilets ?	: Yes
34.	Water facilities in the toilets	: Stored
35.	Display of schedule of cleaning	: Yes
36.	Sanitary Napkin vending machine is installed	: No ;
37.	Closed dustbin (women toilet)	: Yes
38.	Cleanliness of toilets	: Good
39.	Remark	: _____
40.	Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41.	Remark	: _____
42.	Common Room for	: Girls : Yes
43.	Proper hygienic conditions and other amenities in Common room(s)	: Yes
44.	Cleanliness in Common Room	: Good
45.	Security standards	: Good
46.	Remark	: _____
47.	Are female security guards available?	: Yes
48.	Number of security guards per shift	: 09 Security Guards
49.	Security	: Private
50.	If private, name of the security firm	: M/s Bravado security surveillance, D-20, Sector- 7, Noida
51.	Does the firm has certification from Govt. of Delhi ?	: Yes
52.	Number of theft reported and action taken	: Nil
53.	Eve-teasing cases reported and	: Nil

action taken	
54. Sexual harassment case reported and action taken	: Nil
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: _____
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes ;
61. List of emergency numbers displayed	: No
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: Doctor : 1-4 ; Psychologist : 1-4
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: No
66. If yes, the chain	: _____
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: No
70. Fire extinguisher installations (essential in Science labs)	: _____
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: _____
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes
75. Display of Standard operating protocol including point of contact in case of emergency	: Yes

- | | | |
|------|---|---|
| 76. | If yes, then chain | : _____ |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : Yes |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : Good |
| 81. | Science lab waste disposal facilities | : No |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : Yes |
| 85. | If yes where these items are stored? | : _____ |
| 86. | Is there a committee to dispose these items for auction? | : Yes |
| 87. | Standard operating protocol of the same | : _____ |
| 88. | Remark | : _____ |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : _____ |
| 91. | CCTV installation ? | : Yes |
| 92. | Location of CCTV installed | : Front Gate : Yes; Rear Gate : Yes; Principal Room Entry : Yes; Staff Room Entry : No; Corridors : Yes; Girl Common Room : No; Boys Common Room : No; Parking : Yes; Library : Yes; Sports Ground : No |
| 93. | How many night vision Cameras are installed ? | : All cameras are working in night |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |
| 96. | Availability of Cultural activity room | : Indoor ; Outdoor |
| 97. | Total No. of NCC students | : 102 |
| 98. | NCC Room | : Adequate |
| 99. | Total No. of NSS students | : 152 |
| 100. | NSS Room | : Adequate |
| 101. | Equipment availability | : Good |
| 102. | Remarks | : _____ |

103. Counseling facilities : Yes
104. Duration, timings : Monday, Friday (10:00 AM to 12:00 PM)
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 990
110. How many computers are accessed by students, for what purpose and duration ? : Number : 180; Purpose : for lab (practical); Duration : 9:00 AM to 5:00 PM
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 45782; Reference Section : 45782
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated : Yes

Caretaker?

127. If yes, his / her performance is : Good
128. Remark : ———
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Mohinder Paul;
Phone No.: 9871150904;
Email: paulmhnder@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Sh. J.N. Choudhary;
Phone No.: 9953663083;
Email: jnchoudhury12@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Mr. H. Lamminlun Nelhsial;
Phone No.: 8470937362;
Email: lunneihsial@gmail.com
132. Any other inputs from the Admin block : Required Record Room
133. Initiatives regarding Swachh Bharat Abhyaan : Yes
134. Remarks : 1. Standard operating protocol in cafe of disaster & outbreak be displayed i every building.
2. Acceptability of PWD students to administrative wing may be improved a little bit.

1. **Date** : 18/09/2018/
2. **Place** : **Ramjas College**
3. **Co-ordinator** : Prof. Veena Agrawal
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 57700; Area under Green Cover : as per norms
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 105
7. **Total Strength of Staff** : Male : 92; Female : 16; Total : 139
8. **Total Number of Toilets (Excluding PwD)** : Male : 13; Female : 11; Total : 24
9. **Total Number of PwD Candidates** : Male : 63; Female : 10
10. **Total Number of Washroom for PwD Candidates** : 7 for staff
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : _____
17. **Display of following** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 3
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks
26. **Last, when was over-head tank** : At regular intervals

	cleaned ?	
27.	Water Purifier	: RO : Yes ; Water filter : Yes
28.	Date of last service ?	: 14/08/2018
29.	Remark :	: _____
30.	Toilets with proper markings and other amenities	: Good
31.	Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32.	How many Safai Karamcharis are available for toilets	: Male : 24; Female : 8
33.	Is Soap dispenser available in toilets ?	: Yes
34.	Water facilities in the toilets	: Stored
35.	Display of schedule of cleaning	: Yes
36.	Sanitary Napkin vending machine is installed	: Yes, in girls common room
37.	Closed dustbin (women toilet)	: Yes
38.	Cleanliness of toilets	: Good
39.	Remark	: _____
40.	Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41.	Remark	: _____
42.	Common Room for	: Boys : Yes ; Girls : Yes
43.	Proper hygienic conditions and other amenities in Common room(s)	: Yes
44.	Cleanliness in Common Room	: Good
45.	Security standards	: Satisfactory
46.	Remark	: _____
47.	Are female security guards available?	: Yes
48.	Number of security guards per shift	: 28 personnel
49.	Security	: Private
50.	If private, name of the security firm	: M/s Nexgen Pvt. Ltd. / JMD Security Services Ltd.
51.	Does the firm has certification from Govt. of Delhi ?	: Yes
52.	Number of theft reported and action taken	: _____
53.	Eve-teasing cases reported and action taken	: The Act of Parliament and the UGC regulation does not mention the term eve teasing at all. As a matter of fact

all the actions that fall loosely.

- 54. **Sexual harassment case reported and action taken** : Since, Feb. we have resolved are case & closed it (Ms. Aduba) Act and regulation. Investigated are case & submitted report for action . 3 pending cases that we are working on.
- 55. **Vandalism cases/ Monkey menace/Stray dog/cat menace** : _____
- 56. **Security standard** : Satisfactory
- 57. **Standard operating protocol related to security in case of emergency** : _____
- 58. **If yes, then chain** : _____
- 59. **Medical facilities** : Good
- 60. **Medical Facilities** : Medical Inspection (MI) room facility : Nurse Present : First Aid during Emergency : Yes ; Patient Bed
- 61. **List of emergency numbers displayed** : Yes
- 62. **List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.** : Yes
- 63. **Frequency of visits per month** : Doctor : Psychologist
- 64. **WUS membership available to staff/Students** : Yes
- 65. **Display of Standard operating protocol including point of contact in case of emergency** : _____
- 66. **If yes, the chain** : _____
- 67. **Remark** : _____
- 68. **Fire safety** : Good
- 69. **Safety measures in Science Labs are properly displayed** : Yes
- 70. **Fire extinguisher installations (essential in Science labs)** : Yes
- 71. **Are these in working condition ?** : Yes
- 72. **When last were these checked (date) ?** : July 2018
- 73. **Is concerned staff trained in firefighting protocol ?** : Yes
- 74. **Are fire exits adequate?** : Yes
- 75. **Display of Standard operating protocol including point of contact in case of emergency** : Yes

- | | | |
|------|---|---|
| 76. | If yes, then chain | : _____ |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : Yes |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : Good |
| 81. | Science lab waste disposal facilities | : Yes |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : Yes |
| 85. | If yes where these items are stored? | : Near Estate Department |
| 86. | Is there a committee to dispose these items for auction? | : Yes |
| 87. | Standard operating protocol of the same | : University Regd. Vendors |
| 88. | Remark | : Always transparent |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : _____ |
| 91. | CCTV installation ? | : Yes |
| 92. | Location of CCTV installed | : Front Gate : Yes; Principal Room Entry : Yes; Corridors : Yes; Parking : Yes; Sports Ground : Yes |
| 93. | How many night vision Cameras are installed ? | : 20 in Hostel + 22 old building |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |
| 96. | Availability of Cultural activity room | : Indoor ; |
| 97. | Total No. of NCC students | : Being introduced |
| 98. | NCC Room | : _____ |
| 99. | Total No. of NSS students | : _____ |
| 100. | NSS Room | : _____ |
| 101. | Equipment availability | : _____ |
| 102. | Remarks | : _____ |
| 103. | Counseling facilities | : _____ |

104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
106. Parking facility : Yes
107. Bus facility : _____
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : _____
110. How many computers are accessed by students, for what purpose and duration ? : Number : 60; Purpose : Academic; Duration : During classes;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 125612;
Reference Section : 2677
116. Lights, fans and proper ventilation and sitting arrangements : Adequate
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : _____
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : _____
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated : Yes

Caretaker?

127. If yes, his / her performance is : Good
128. Remark : ———
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. S.K. Jha;
Phone No.: 9868148790
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Git;
Phone No.: 9971328910;
Email: git102005@yahoo.co.in
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Git;
Phone No.: 9971328910;
Email: git102005@yahoo.co.in
132. Any other inputs from the Admin block : ———
133. Initiatives regarding Swachh Bharat Abhyaan : ———
134. Remarks : 1) Need renovation of the library and other corridor of the old building / class rooms.
2) Need road light back side of the new building of hostel of boys.
3) Refilling of the fire extinguisher on urgent basis of the expired dates.
Note : The matter was discussed with the competent authority. Some portion is being shifted in the new building and then it will be renovated / repair like library etc.

1. **Date** : 19/09/2018
2. **Place** : **SGTB Khalsa College**
3. **Co-ordinator** : Prof. Anju Srivastava
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq. Mtrs** : Constructed Area : 20451.04; Area under Green Cover : 28512.80; Total Area : 60702.84
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 61
7. **Total Strength of Staff** : Male : 121; Female : 66; Total : 187
8. **Total Number of Toilets (Excluding PwD)** : Male : 8; Female : 7; Total : 15
9. **Total Number of PwD Candidates** : Male : 63; Female : 10
10. **Total Number of Washroom for PwD Candidates** : 5
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : Academic and Infrastructural facilities are given to PwD students.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : No ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2
19. **Remark** : Adequate participation of students and teacher have ensured that no cases of sexual harassment has occurred.
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Open ; In Open Spaces : Open
23. **Remark** : Adequate amount of Safai Karamcharis and strict

supervisor ensures that the college is reasonably clean.

- | | | |
|---|---|--|
| 24. Drinking Water facilities | : | Good |
| 25. Drinking water is | : | Stored in overhead tanks ; Running water of corporation |
| 26. Last, when was over-head tank cleaned ? | : | From 30.06.2018 to 07.07.2018 for tanks |
| 27. Water Purifier | : | RO : No ; Water filter : Yes |
| 28. Date of last service ? | : | 21/07/2018 |
| 29. Remark : | : | Adequate filtered water is available at multiple station. |
| 30. Toilets with proper markings and other amenities | : | Good |
| 31. Signage(s) for | : | Male toilets : Yes ; Female toilets : Yes |
| 32. How many Safai Karamcharis are available for toilets | : | Male : 15; Female : 5 |
| 33. Is Soap dispenser available in toilets ? | : | Yes |
| 34. Water facilities in the toilets | : | Running |
| 35. Display of schedule of cleaning | : | No |
| 36. Sanitary Napkin vending machine is installed | : | Yes, in ladies toilet ; Yes, in girls common room ; |
| 37. Closed dustbin (women toilet) | : | Yes |
| 38. Cleanliness of toilets | : | Good |
| 39. Remark | : | Toilets are reasonably clean. |
| 40. Class Room Facilities | : | Lights : Good ; Fans : Adequate ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window : Adequate |
| 41. Remark | : | Almost all class rooms are air conditioned. |
| 42. Common Room for | : | Boys : No ; Girls : Yes |
| 43. Proper hygienic conditions and other amenities in Common room(s) | : | Yes |
| 44. Cleanliness in Common Room | : | Good |
| 45. Security standards | : | Satisfactory |
| 46. Remark | : | In addition to 2 permanent security guards, adequate no. of private security guards are on duty 24 x 7. The campaign under CCTV surveillance |
| 47. Are female security guards available? | : | Yes |
| 48. Number of security guards per shift | : | 6 |
| 49. Security | : | Private |

50. If private, name of the security firm : Parvesh Security Services Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : No reports over the past year.
53. Eve-teasing cases reported and action taken : Nil
54. Sexual harassment case reported and action taken : Nil
55. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
56. Security standard : Good
57. Standard operating protocol related to security in case of emergency : Yes
58. If yes, then chain : Security guards, Caretaker, i/c Discipline, Principal
59. Medical facilities : Satisfactory
60. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : No
61. List of emergency numbers displayed : No
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
63. Frequency of visits per month : Doctor : None ; Psychologist : None
64. WUS membership available to staff/Students : Yes
65. Display of Standard operating protocol including point of contact in case of emergency : Yes
66. If yes, the chain : Concerned Teacher, A.O., Principal
67. Remark : Emergency cases are transported to WUS and follow up is extended on the advice of WUS. First aid cases are attended locally.
68. Fire safety : Good
69. Safety measures in Science Labs are properly displayed : Yes
70. Fire extinguisher installations (essential in Science labs) : Yes
71. Are these in working condition ? : Yes
72. When last were these checked (date) : Oct. 2017.

	?		
73.	Is concerned staff trained in firefighting protocol ?	:	Yes
74.	Are fire exits adequate?	:	Yes
75.	Display of Standard operating protocol including point of contact in case of emergency	:	No
76.	If yes, then chain	:	————
77.	Availability of multiple exits in auditorium/conference/seminar halls	:	Yes
78.	Are these exits well illuminated/visible/properly marked	:	Yes
79.	Remark	:	Well illuminated exits.
80.	E-waste disposal facility	:	Good
81.	Science lab waste disposal facilities	:	Yes
82.	General waste disposal facility	:	Yes
83.	Remark	:	Periodic write - offs are undertaker.
84.	Facility of collection of obsolete items	:	Yes
85.	If yes where these items are stored?	:	Individual departments, common store.
86.	Is there a committee to dispose these items for auction?	:	Yes
87.	Standard operating protocol of the same	:	Through recommendation of the committee consisting of experts from colleg and DU and with permission of GB.
88.	Remark	:	Write - off material are auctioned periodically.
89.	Any radiation hazard in any of the laboratories ?	:	No
90.	Standard operating protocol in case of emergency. If yes, the chain	:	NA
91.	CCTV installation ?	:	Yes
92.	Location of CCTV installed	:	Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : NA; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes
93.	How many night vision Cameras are installed ?	:	8
94.	Remarks	:	CCTVs are maintained periodically.
95.	Sports/Fitness classes	:	Yes
96.	Availability of Cultural activity room	:	Indoor ; Outdoor

97.	Total No. of NCC students	:	178
98.	NCC Room	:	Good
99.	Total No. of NSS students	:	About 200
100.	NSS Room	:	Adequate
101.	Equipment availability	:	Adequate
102.	Remarks	:	A very well maintained sports ground, facilities and gym. Academies for Tennis, Cricket are available.
103.	Counseling facilities	:	Yes
104.	Duration, timings	:	As and when a student demands.
105.	Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	No
106.	Parking facility	:	Yes
107.	Bus facility	:	Adequate
108.	Metro connectivity	:	Yes
109.	Number of Computers/Laptops available for teachers/students use:	:	1300
110.	How many computers are accessed by students, for what purpose and duration ?	:	Number : 1300; Purpose : Academies; Duration : Entire academic year about 3 hours per day.
111.	Internet accessibility	:	Yes
112.	Are students being given access to the internet ?	:	Yes
113.	Connectivity	:	Satisfactory
114.	Library facility	:	Yes
115.	Number of books available	:	General Section : 100000 +; Reference Section : 25000
116.	Lights, fans and proper ventilation and sitting arrangements	:	Good
117.	Media Library is used by	:	Teachers ; PwD Candidates ; Students
118.	Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119.	Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120.	Do you have a designated Complaint Box for maintenance related problems?	:	No
121.	If Yes, are you (ask students) aware about this?	:	_____

122. **If Not, then, where do you complain?** : The office or caretaker
123. **Do you have any designated Complaint Register for maintenance related problems?** : No
124. **Remark** : Redressal of complaints are undertaken at the earliest.
125. **Do you have any AE / JE designated by University Engineer for your building?** : No
126. **Do you have any designated Caretaker?** : Yes
127. **If yes, his / her performance is** : Satisfactory
128. **Remark** : Construction and renovation work are undertaken as and when required.
129. **Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail** : Name : Dr. Bipin K. Thakur;
Phone No.: 9899173167;
Email: bipint26@rediffmail.com
130. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Dr. Sukanta Dutta;
Phone No.: 9811687970;
Email: sukanta.dutta@gmail.com
131. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Mr. H. Ramo Chyotho;
Phone No.: 9971221190;
Email: rmo.tnn@gmail.com
132. **Any other inputs from the Admin block** : _____
133. **Initiatives regarding Swachh Bharat Abhyaan** : _____
134. **Remarks** : 1) Re-filling of the fire extinguisher
2) Display the emergency nos. in the lift and other places.
3) Need more signage like no smoking, no sexual harassment etc.

1. **Date** : 01/10/2018
2. **Place** : **Shaheed Bhagat Singh College**
3. **Co-ordinator** : Prof. M.P. Sachdeva
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Ram Karan Jatav
3. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 9485.93; Area under Green Cover : 23698.27; Total Area : 33184.20
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 72
7. **Total Strength of Staff** : Male : 107; Female : 97; Total : 201;
8. **Total Number of Toilets (Excluding PwD)** : Male : 10; Female : 8; Total : 18;
9. **Total Number of PwD Candidates** : Male : 78; Female : 19;
10. **Total Number of Washroom for PwD Candidates** : 9
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good

25. Drinking water is : Stored in overhead tanks ; Running water of corporation
26. Last, when was over-head tank cleaned ? : _____
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 10/07/2018
29. Remark : : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 18; Female : 2
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Running
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet ; Yes, in girls common room ;
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : Day Shift - 9, Night Shift - 4
49. Security : Private
50. If private, name of the security firm : Flawless Security Services Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : No

- | | | | |
|-----|---|---|--|
| 53. | Eve-teasing cases reported and action taken | : | No |
| 54. | Sexual harassment case reported and action taken | : | No |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | No |
| 56. | Security standard | : | Good |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | ———— |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes ; |
| 61. | List of emergency numbers displayed | : | Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | Yes |
| 63. | Frequency of visits per month | : | Doctor : 1-4 ; Psychologist : 4-8 ; |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | No |
| 66. | If yes, the chain | : | ———— |
| 67. | Remark | : | ———— |
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | No |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | 05/09/2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |
| 74. | Are fire exits adequate? | : | Yes |
| 75. | Display of Standard operating protocol including point of contact in | : | No |

	case of emergency	
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: No
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Waste store room
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: As per University Rules
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : NA; Foyer : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes;
93.	How many night vision Cameras are installed ?	: All CCTV cameras installed in college are night vision cameras.
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: 130
98.	NCC Room	: Good
99.	Total No. of NSS students	: 103
100.	NSS Room	: Adequate
101.	Equipment availability	: Adequate

102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : Twice in a week
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 662
110. How many computers are accessed by students, for what purpose and duration ? : Number : 602; Purpose : Study; Duration : 2018-19;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 60506; Reference Section : 6937;
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Arun Kumar Attree;
Phone No.: 9811379891;
Email: arunattree@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Amrita Bajaj;
Phone No.: 9811351872;
Email: amrita.dse@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. K.B. Veio Pou;
Phone No.: 9910820029;
Email: pou2020@yahoo.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : The college organizes cleanliness drives time to time. Some extra dustbins to segregate Wet & Dry garbage are also arranged.
134. Remarks : _____

1. **Date** : 01/10/2018
2. **Place** : **Shaheed Bhagat Singh Evening College**
3. **Co-ordinator** : Prof. M.P. Sachdeva
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Ram Karan Jatav
3. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 36000; Total Area : 36000;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : _____
7. **Total Strength of Staff** : Total : 187;
8. **Total Number of Toilets (Excluding PwD)** : Male : 4; Female : 2 Total : 6;
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use :
Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ;
Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Women Help Line :
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : In Open Spaces
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 09/09/2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 09/09/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 3; Female : 1
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet ; Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : Female Security Guards - 2 and Male - 4
49. Security : Private
50. If private, name of the security firm : Flawless Security Service
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil
53. Eve-teasing cases reported and : Nil

action taken	
54. Sexual harassment case reported and action taken	: Nil
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: Security Guards - Discipline Committee Members - Principal
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: _____
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: We have not handle any case for a long time. In case of any emergency, there is a medical room for first aid, then we have a doctor call, if needed we have arrangement to rescue the person nearest hospital
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: _____
70. Fire extinguisher installations (essential in Science labs)	: Yes
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: 12/08/2017
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes

75.	Display of Standard operating protocol including point of contact in case of emergency	: Yes
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: _____
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: _____
82.	General waste disposal facility	: Yes
83.	Remark	: By Sulab International (Cleaning + Disposals)
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: store room
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: _____
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: no laboratories (Science)
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Corridors : Yes; Girl Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes
93.	How many night vision Cameras are installed ?	: Nil
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: Evening college NCC incharge
98.	NCC Room	: Adequate
99.	Total No. of NSS students	: 180
100.	NSS Room	: Poor
101.	Equipment availability	: Poor

- | | |
|---|--|
| 102. Remarks | : No room for NSS due to shortage of space |
| 103. Counseling facilities | : Yes |
| 104. Duration, timings | : _____ |
| 105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : _____ |
| 106. Parking facility | : Yes |
| 107. Bus facility | : Not Adequate |
| 108. Metro connectivity | : Yes |
| 109. Number of Computers/Laptops available for teachers/students use: | : 842 |
| 110. How many computers are accessed by students, for what purpose and duration ? | : Number : 52; Purpose : Practicals works, Research Purposes etc.; Duration : one hrs per day |
| 111. Internet accessibility | : Yes |
| 112. Are students being given access to the internet ? | : Yes |
| 113. Connectivity | : Good |
| 114. Library facility | : Yes |
| 115. Number of books available | : General Section : 51337 |
| 116. Lights, fans and proper ventilation and sitting arrangements | : Good |
| 117. Media Library is used by | : _____ |
| 118. Do you have a grievance committee for students redressal / welfare of the students | : Yes |
| 119. Display of name and contact number of the Convener and members of the Committee on Notice Board | : Yes |
| 120. Do you have a designated Complaint Box for maintenance related problems? | : Yes |
| 121. If Yes, are you (ask students) aware about this? | : Yes |
| 122. If Not, then, where do you complain? | : Complaints from students received in the office is sent to the caretaker - to the concerned personnel to solve the problems & report back. |
| 123. Do you have any designated Complaint Register for maintenance related problems? | : Yes |
| 124. Remark | : _____ |

125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Naresh Kumar;
Phone No.: 9873899986;
Email: nareshkumartyagi@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. S.K. Jaiv;
Phone No.: 9810990599;
Email: drstvk@gmail.com
132. Any other inputs from the Admin block : We are increasingly have short of space. We need working space, storage and library
133. Initiatives regarding Swachh Bharat Abhyaan : The cleanliness has been given on contract to the Sulabh International. A close watch is kept by the college administration.
134. Remarks : _____

1. **Date** : 25/09/2018
2. **Place** : **Shaheed Rajguru College of Applied Science**
3. **Co-ordinator** : Prof. Amita Chandra
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq. Mtrs** : Constructed Area : 19226.70; Area under Green Cover : 6070.28463; Total Area : 34398.2796
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 118
7. **Total Strength of Staff** : Male : 67; Female : 78; Total : 145
8. **Total Number of Toilets (Excluding PwD)** : Male : 7; Female : 17; Total : 24
9. **Total Number of PwD Candidates** : Male : 2; Female : 3
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good

- | | | | |
|-----|--|---|---|
| 25. | Drinking water is | : | Stored in overhead tanks |
| 26. | Last, when was over-head tank cleaned ? | : | 07/07/2018 |
| 27. | Water Purifier | : | RO : Yes |
| 28. | Date of last service ? | : | 30/08/2018 |
| 29. | Remark : | : | 30/08/2018 |
| 30. | Toilets with proper markings and other amenities | : | Good |
| 31. | Signage(s) for | : | Male toilets : Yes ; Female toilets : Yes |
| 32. | How many Safai Karamcharis are available for toilets | : | _____ |
| 33. | Is Soap dispenser available in toilets ? | : | Yes |
| 34. | Water facilities in the toilets | : | Stored |
| 35. | Display of schedule of cleaning | : | Yes |
| 36. | Sanitary Napkin vending machine is installed | : | Yes, in ladies toilet ; Yes, in girls common room |
| 37. | Closed dustbin (women toilet) | : | Yes |
| 38. | Cleanliness of toilets | : | Good |
| 39. | Remark | : | _____ |
| 40. | Class Room Facilities | : | Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good |
| 41. | Remark | : | _____ |
| 42. | Common Room for | : | Girls : Yes |
| 43. | Proper hygienic conditions and other amenities in Common room(s) | : | Yes |
| 44. | Cleanliness in Common Room | : | Good |
| 45. | Security standards | : | Good |
| 46. | Remark | : | _____ |
| 47. | Are female security guards available? | : | Yes |
| 48. | Number of security guards per shift | : | 9 |
| 49. | Security | : | Private |
| 50. | If private, name of the security firm | : | M/s Gaurav Enterprises |
| 51. | Does the firm has certification from Govt. of Delhi ? | : | Yes |
| 52. | Number of theft reported and action taken | : | None |

- | | | |
|-----|---|--|
| 53. | Eve-teasing cases reported and action taken | : None |
| 54. | Sexual harassment case reported and action taken | : Yes one |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 8-12 ; Psychologist : >12 |
| 64. | WUS membership available to staff/Students | : _____ |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : Annexure 1 |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 21/06/2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating protocol including point of contact in | : Yes |

	case of emergency	
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: In a covered
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: _____
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: _____
90.	Standard operating protocol in case of emergency. If yes, the chain	: Kindly see Annexure - III
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Nil; Parking : Yes; Library : Yes; Sports Ground : Yes
93.	How many night vision Cameras are installed ?	: 36
94.	Remarks	: 4 PTZ Cameras are also installed.
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: Nil
98.	NCC Room	: _____
99.	Total No. of NSS students	: 64
100.	NSS Room	: Adequate
101.	Equipment availability	: Adequate

102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : 10.00 am to 4.00 pm
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 586
110. How many computers are accessed by students, for what purpose and duration ? : Number : 550; Purpose : Educational purpose; Duration : 9.00 am to 5.30 pm;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 152605; Reference Section : 17605
116. Lights, fans and proper ventilation and sitting arrangements : _____
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : _____
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : Complaint Register is kept with caretaker where complaints are made.
125. Do you have any AE / JE designated by University Engineer for your : Yes

building?

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : P.W.D. provides AE / JE for maintenance purposes.
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Ms. Preeti Singhal; Phone No.: 9868516331;
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Indu Arora;
Phone No.: 9891027157;
Email: aroraindu2004@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Saquib Ansari;
Phone No.: 9868877867;
Email: equal_opp@rajgurudu.ac.in
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : 1) Some fire-extinguisher need refilling.
2) The under ground tank opening should be in proper locking system.
3) There is a seepage in Hostel and also in College. It is requested to the PwD Staff to rectify it.
4) PwD Horticulture & Civil need to urgent attention.

1. **Date** : 08/10/2018
2. **Place** : **Shaheed Sukhdev College of Business Studies**
3. **Co-ordinator** : Prof. Rajagopal
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq. Mtrs** : Constructed Area : 36654.63; Area under Green Cover : 10872.01; Total Area : 47526.64
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 122
7. **Total Strength of Staff** : Male : 55; Female : 31; Total : 86
8. **Total Number of Toilets (Excluding PwD)** : Male : 30; Female : 26; Total : 56
9. **Total Number of PwD Candidates** : Male : 19; Female : 4
10. **Total Number of Washroom for PwD Candidates** : 8
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 28/04/2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 12/07/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 19; Female : 4
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 6 male 4 female and 1 security officer (8.30 am to 5.30 pm), 6 male 1 female (10 am to 6 am)
49. Security : Private
50. If private, name of the security firm : M/s Centurion Detective Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil

53. **Eve-teasing cases reported and action taken** : Nil
54. **Sexual harassment case reported and action taken** : one case was reported in the ICC. The Governing body resolved and considered the ICC report and notwithstanding the ICC orders it was resolved that the concerned students be asked to tender an Unconditional apology, and they should do community service
55. **Vandalism cases/ Monkey menace/Stray dog/cat menace** : No
56. **Security standard** : Good
57. **Standard operating protocol related to security in case of emergency** : ———
58. **If yes, then chain** : First inform the Head of the institution and wait for the decision of the HOD then call the police
59. **Medical facilities** : Good
60. **Medical Facilities** : Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. **List of emergency numbers displayed** : Yes
62. **List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.** : Yes
63. **Frequency of visits per month** : Doctor : None ; Psychologist : None
64. **WUS membership available to staff/Students** : Yes
65. **Display of Standard operating protocol including point of contact in case of emergency** : Yes
66. **If yes, the chain** : We have provided first aid kit at each floor for first aid in emergency the student / hostler will inform the office / warden. We will send him to the Nirwana Hospital, multispecialty and well equipped hospital with all types of emergency facilities, work
67. **Remark** : ———
68. **Fire safety** : Good
69. **Safety measures in Science Labs are properly displayed** : Yes
70. **Fire extinguisher installations (essential in Science labs)** : Yes
71. **Are these in working condition ?** : Yes
72. **When last were these checked (date) ?** : 02/12/2016

- | | | |
|-----|--|---|
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 76. | If yes, then chain | : After blowing the alarm power will be disconnected. Then location will be identified and control the fire |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : Yes |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : Good |
| 81. | Science lab waste disposal facilities | : Yes |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : Yes |
| 85. | If yes where these items are stored? | : _____ |
| 86. | Is there a committee to dispose these items for auction? | : Yes |
| 87. | Standard operating protocol of the same | : Technical committee of the college sends its report after taking the approval from Governing body of the college to the university of delhi for their final approval for disposal through open auction. |
| 88. | Remark | : _____ |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : _____ |
| 91. | CCTV installation ? | : Yes |
| 92. | Location of CCTV installed | : Front Gate : Two; Rear Gate : Two; Foyer : one; Principal Room Entry : one; Staff Room Entry : one; Corridors : Four each floor; Girl Common Room : in the corridors; Boys Common Room : in the corridors; Parking : twenty two; Library : eight; Other : Hostel Entrance, canteen premises |
| 93. | How many night vision Cameras are installed ? | : two |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |

96.	Availability of Cultural activity room	:	Indoor
97.	Total No. of NCC students	:	————
98.	NCC Room	:	Good
99.	Total No. of NSS students	:	137
100.	NSS Room	:	Good
101.	Equipment availability	:	Good
102.	Remarks	:	————
103.	Counseling facilities	:	Yes
104.	Duration, timings	:	As all teachers are involved, the students can access them as per their convenience
105.	Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	Yes
106.	Parking facility	:	Yes
107.	Bus facility	:	Adequate
108.	Metro connectivity	:	Yes
109.	Number of Computers/Laptops available for teachers/students use:	:	698
110.	How many computers are accessed by students, for what purpose and duration ?	:	Number : 174; Purpose : Lab, Research, Study, Surfing, Online Library and other; Duration : 9 am to 5.30 pm
111.	Internet accessibility	:	Yes
112.	Are students being given access to the internet ?	:	Yes
113.	Connectivity	:	Good
114.	Library facility	:	Yes
115.	Number of books available	:	General Section : 19650; Reference Section : 1905
116.	Lights, fans and proper ventilation and sitting arrangements	:	Good
117.	Media Library is used by	:	Teachers ; PwD Candidates ; Students
118.	Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119.	Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120.	Do you have a designated Complaint Box for maintenance related problems?	:	Yes
121.	If Yes, are you (ask students) aware	:	Yes

about this?

122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : Yes
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Sanjay Goyal;
Phone No.: 9810420436;
Email: sanjaygoyal@sscbsdu.ac.in
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Anuja Mathur;
Phone No.: 9871109444;
Email: anujamathur@sscbsdu.ac.in
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Abhishek Tandon;
Phone No.: 9968392392;
Email: abhishektandon@sscbsdu.ac.in
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Swachhta Drive and Swachhta Oath were conducted last year. Dustbins were placed last year. Swachhta Pakhwada from August 1, 2018 to August 15, 2018 was also observed and celebrated Babarpur Vill. & Shahdara were also adopted by the students for Swachh Bharat
134. Remarks : _____

1. **Date** : 01/10/2018
2. **Place** : **Shivaji College**
3. **Co-ordinator** : Prof. Rajesh
4. **Members** : 1. : Dr. Anupam Jha
2. : Sh. Umesh
5. **Area in Sq. Mtrs** : Constructed Area : 3250.12; Area under Green Cover : 37219.88; Total Area : 40470
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 88
7. **Total Strength of Staff** : Male : 181; Female : 129; Total : 310
8. **Total Number of Toilets (Excluding PwD)** : Male : 12; Female : 11; Total : 23
9. **Total Number of PwD Candidates** : Male : 48; Female : 5
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : No ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 23/09/2018
27. Water Purifier : RO : Yes
28. Date of last service ? : 28/09/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 11; Female : 3
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet ; Yes, in girls common room
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 5
49. Security : Private
50. If private, name of the security firm : Knight Watch Security Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil

- | | | | |
|-----|---|---|--|
| 53. | Eve-teasing cases reported and action taken | : | Nil |
| 54. | Sexual harassment case reported and action taken | : | Nil |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : | No |
| 56. | Security standard | : | Good |
| 57. | Standard operating protocol related to security in case of emergency | : | Yes |
| 58. | If yes, then chain | : | _____ |
| 59. | Medical facilities | : | Good |
| 60. | Medical Facilities | : | Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : | Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : | Yes |
| 63. | Frequency of visits per month | : | Doctor : >12 ; Psychologist : 8-12 |
| 64. | WUS membership available to staff/Students | : | Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : | _____ |
| 66. | If yes, the chain | : | _____ |
| 67. | Remark | : | _____ |
| 68. | Fire safety | : | Good |
| 69. | Safety measures in Science Labs are properly displayed | : | Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : | Yes |
| 71. | Are these in working condition ? | : | Yes |
| 72. | When last were these checked (date) ? | : | 30/09/2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : | Yes |
| 74. | Are fire exits adequate? | : | Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : | _____ |

76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Behind pump room
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: As per university rules
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes
93.	How many night vision Cameras are installed ?	: Almost all
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: 320
98.	NCC Room	: Good
99.	Total No. of NSS students	: 300
100.	NSS Room	: Good
101.	Equipment availability	: Good
102.	Remarks	: _____

- | | | | |
|------|---|---|---|
| 103. | Counseling facilities | : | Yes |
| 104. | Duration, timings | : | 4 hrs per week |
| 105. | Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : | Yes |
| 106. | Parking facility | : | Yes |
| 107. | Bus facility | : | Adequate |
| 108. | Metro connectivity | : | Yes |
| 109. | Number of Computers/Laptops available for teachers/students use: | : | Laptops - 936, Desktops - 188 |
| 110. | How many computers are accessed by students, for what purpose and duration ? | : | Number : 775; Purpose : Academic; Duration : As and when required & laptops by 1st year students for entire semesters |
| 111. | Internet accessibility | : | Yes |
| 112. | Are students being given access to the internet ? | : | Yes |
| 113. | Connectivity | : | Good |
| 114. | Library facility | : | Yes |
| 115. | Number of books available | : | General Section : 74070; Reference Section : 2297 |
| 116. | Lights, fans and proper ventilation and sitting arrangements | : | Good |
| 117. | Media Library is used by | : | Teachers ; PwD Candidates ; Students |
| 118. | Do you have a grievance committee for students redressal / welfare of the students | : | Yes |
| 119. | Display of name and contact number of the Convener and members of the Committee on Notice Board | : | Yes |
| 120. | Do you have a designated Complaint Box for maintenance related problems? | : | Yes |
| 121. | If Yes, are you (ask students) aware about this? | : | Yes |
| 122. | If Not, then, where do you complain? | : | _____ |
| 123. | Do you have any designated Complaint Register for maintenance related problems? | : | Yes |
| 124. | Remark | : | _____ |
| 125. | Do you have any AE / JE designated by University Engineer for your building? | : | No |
| 126. | Do you have any designated | : | Yes |

Caretaker?

127. If yes, his / her performance is : Good
128. Remark : ———
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Poonam Singh;
Phone No.: 9891060438;
Email: poonam.singh.shanti@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Ms. Preeti Desodiya;
Phone No.: 9999515323;
Email: dpreeti@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Ms. Siamlianvung Hangzo;
Phone No.: 9968289113;
Email: grace-hangzo@hotmail.com
132. Any other inputs from the Admin block : ———
133. Initiatives regarding Swachh Bharat Abhyaan : ———
134. Remarks : 1) Signages to be displayed more visibly displayed.
2) Evacuation plan to be displayed .
3) Accessibility to Library of PWD students to be improved.
4) Exit Plan / Disaster plan for evacuation to be displayed in Library & Auditorium and in each floor.
5) Provision of lift in new building which will be connected with old building.

1. **Date** : 10-10-2018
2. **Place** : **Shyam Lal College (Evening)**
3. **Co-ordinator** : Prof. Shrikant Kukreti
4. **Members** : Dr. Nisha Bala Tyagi
5. **Area in Sq. Mtrs** : Constructed Area : 7505.40 sq. mts.; Area under Green Cover : 21995.60 sq. mts.; Total Area : 29501 sq. mts.
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 83
7. **Total Strength of Staff** : Male : 52; Female : 20; Total : 72
8. **Total Number of Toilets (Excluding PwD)** : Male : 07; Female : 06; Total : 13
9. **Total Number of PwD Candidates** : Male : 06
10. **Total Number of Washroom for PwD Candidates** : 3
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ; Running water of corporation

26. Last, when was over-head tank cleaned ? : 01-10-2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : On Call
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 03; Female : 01
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet ; Yes, in girls common room ;
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 10
49. Security : Private
50. If private, name of the security firm : Miraz Security Service Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : N.A.
53. Eve-teasing cases reported and : N.A.

action taken	
54. Sexual harassment case reported and action taken	: N.A.
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: Visitors entry in register with in and out timings. students entry allowed on ID card.
59. Medical facilities	: Satisfactory
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: Doctor : 8-12 ; Psychologist : None
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: _____
67. Remark	: _____
68. Fire safety	: Satisfactory
69. Safety measures in Science Labs are properly displayed	: _____
70. Fire extinguisher installations (essential in Science labs)	: Yes
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: 06-10-2018
73. Is concerned staff trained in firefighting protocol ?	: No
74. Are fire exits adequate?	: Yes
75. Display of Standard operating protocol including point of contact in case of emergency	: Yes

76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Satisfactory
81.	Science lab waste disposal facilities	: _____
82.	General waste disposal facility	: _____
83.	Remark	: EDMC karamehsri pic waste
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: In store room
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: As per EC resolution 207 dated 23-12-2009
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: _____
90.	Standard operating protocol in case of emergency. If yes, the chain	: NA
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Principal Room Entry : Yes; Corridors : Yes; Parking : Yes; Library : Yes; Other : and some other CCTV cameras are combined with morning college
93.	How many night vision Cameras are installed ?	: All
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: Sh. Anil Kumar and 160 Students in NCC Convener
98.	NCC Room	: Good
99.	Total No. of NSS students	: 150
100.	NSS Room	: Good
101.	Equipment availability	: Good
102.	Remarks	: _____

103. Counseling facilities : _____
104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
106. Parking facility : Yes
107. Bus facility : _____
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 12 computer for teacher - 112 computer for students
110. How many computers are accessed by students, for what purpose and duration ? : Number : 112; Purpose : Practical and Classes; Duration : Semester Wise;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 48836; Reference Section : 1630
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : No
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Ramesh Kumar;
Phone No.: 9871692130;
Email: mdr.rameshkumar@yahoo.co.in
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Sh. Nehkholen Haokip;
Phone No.: 9582708704;
Email: lienhaokip@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : Conducted time to time by Model officer or NSS prog. officer.
134. Remarks : 1. Dustbins to be covered.
2. Fire Extinguishers required in corridors, library, office and other places.
3. Write off material to be removed from corridors.
4. Training programmer/workshop may be conducted for students/office for the working of fire extinguishers.
5. Canteen drainage to be covered fungus on walls near water tapas to be removed.

1. **Date** : 10-10-2018
2. **Place** : **Shyam Lal College (Morning)**
3. **Co-ordinator** : Prof. Shrikant Kukreti
4. **Members** : Dr. Nisha Bala Tyagi
5. **Area in Sq. Mtrs** : Constructed Area : 7505.40 sq. mt.; Area under Green Cover : 21995.60 sq. mt.; Total Area : 29501 sq. mt.
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 83
7. **Total Strength of Staff** : Male : 67; Female : 04; Total : 71
8. **Total Number of Toilets (Excluding PwD)** : Male : 07; Female : 05; Total : 12
9. **Total Number of PwD Candidates** : Male : 16; Female : 03
10. **Total Number of Washroom for PwD Candidates** : 3
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ;

26. Last, when was over-head tank cleaned ? : 01-10-2018
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : On Call
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 01; Female : 01
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in girls common room ;
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Satisfactory
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Satisfactory
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 12
49. Security : Private
50. If private, name of the security firm : M/S Miraz Security Pvt. Ltd.
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : N.A.
53. Eve-teasing cases reported and : N.A.

action taken	
54. Sexual harassment case reported and action taken	: One can was reported and action taken.
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Satisfactory
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: _____
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: No
63. Frequency of visits per month	: Doctor : >12
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: No
66. If yes, the chain	: _____
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: Yes
70. Fire extinguisher installations (essential in Science labs)	: No
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: 30-10-2018
73. Is concerned staff trained in firefighting protocol ?	: No
74. Are fire exits adequate?	: No
75. Display of Standard operating protocol including point of contact in case of emergency	: No

76. If yes, then chain : _____
77. Availability of multiple exits in auditorium/conference/seminar halls : Yes
78. Are these exits well illuminated/visible/properly marked : No
79. Remark : _____
80. E-waste disposal facility : Satisfactory
81. Science lab waste disposal facilities : Yes
82. General waste disposal facility : Yes
83. Remark : _____
84. Facility of collection of obsolete items : Yes
85. If yes where these items are stored? : In the store Room
86. Is there a committee to dispose these items for auction? : Yes
87. Standard operating protocol of the same : As per EC resolution 207 dated 23-12-2009
88. Remark : _____
89. Any radiation hazard in any of the laboratories ? : No
90. Standard operating protocol in case of emergency. If yes, the chain : _____
91. CCTV installation ? : Yes
92. Location of CCTV installed : Front Gate : 08; Rear Gate : Nil; Principal Room Entry : 01; Staff Room Entry : Nil; Corridors : 16; Girl Common Room : NA; Boys Common Room : NA; Parking : 02; Library : 08; Sports Ground : 02; Other : 16
93. How many night vision Cameras are installed ? : All Above
94. Remarks : _____
95. Sports/Fitness classes : Yes
96. Availability of Cultural activity room : Outdoor ;
97. Total No. of NCC students : 111
98. NCC Room : Adequate
99. Total No. of NSS students : 200
100. NSS Room : Poor
101. Equipment availability : Poor
102. Remarks : _____

103. Counseling facilities : Yes
104. Duration, timings : Arranged
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Not Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : Computer - 161
110. How many computers are accessed by students, for what purpose and duration ? : Number : 123
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 5000; Reference Section : 26800;
116. Lights, fans and proper ventilation and sitting arrangements : Adequate
117. Media Library is used by : PwD Candidates
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : N.A.
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated : Yes

Caretaker?

127. If yes, his / her performance is : Satisfactory
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Mr. Pankaj Kumar Chaudhary;
Phone No.: 09560669113
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Abbasuddin Thapadar;
Phone No.: 09811139966
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : NSS team of the college has clone Swachh Bharat Internship Program and drive regularly in the college
134. Remarks : 1. Dustbins to be covered.
2. Fire Extinguishers required in corridors, library, office and other essential places.
3. Write off material to removed from corridors.
4. Training programmer/workshop may be conducted for office/students for the working of fire extinguishers.
5. Canteen drainage it be covered immediately fungus near water taps to be immediately cleaned.

1. **Date** : 18/09/2018
2. **Place** : **Shri Ram College of Commerce**
3. **Co-ordinator** : Prof. Veena Agrawal
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 34940; Area under Green Cover : 31759; Total Area : 16 acres
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 90
7. **Total Strength of Staff** : Male : 117; Female : 83; Total : 200
8. **Total Number of Toilets (Excluding PwD)** : Male : 12; Female : 9; Total : 21
9. **Total Number of PwD Candidates** : Male : 58; Female : 20
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 3 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ;
In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Open ; In Open Spaces : Open
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks

26. Last, when was over-head tank cleaned ? : 24/05/2018
27. Water Purifier : RO : Yes
28. Date of last service ? : 07/08/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 6; Female : 2
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : No
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : All classrooms are air conditioned
42. Common Room for : Boys : No ; Girls : No
43. Proper hygienic conditions and other amenities in Common room(s) : _____
44. Cleanliness in Common Room : _____
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 11 guards (Day shift - 7 am to 7 pm), 10 guards (night shift - 7 pm to 7 am)
49. Security : Private
50. If private, name of the security firm : M/s Rulex Security Group
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil

- | | | |
|-----|---|--|
| 53. | Eve-teasing cases reported and action taken | : Nil |
| 54. | Sexual harassment case reported and action taken | : Nil |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : Caretaker - A.O. (Adm) - Principal |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 1-4 ; Psychologist : None |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : Medical Room (BHCU) - Nulife Hospital - Warden / Principals's Office - Parents of student concerned are informed. |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : _____ |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 24/08/2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |

75.	Display of Standard operating protocol including point of contact in case of emergency	:	Yes
76.	If yes, then chain	:	Caretaker - A.O. (Admn.) - Principal / Warden [In case fire ins significant Delhi Fire Service is informed in the first instance]
77.	Availability of multiple exits in auditorium/conference/seminar halls	:	Yes
78.	Are these exits well illuminated/visible/properly marked	:	Yes
79.	Remark	:	_____
80.	E-waste disposal facility	:	Poor
81.	Science lab waste disposal facilities	:	_____
82.	General waste disposal facility	:	Yes
83.	Remark	:	_____
84.	Facility of collection of obsolete items	:	Yes
85.	If yes where these items are stored?	:	Appropriate godown / stores are available for unused materials
86.	Is there a committee to dispose these items for auction?	:	Yes
87.	Standard operating protocol of the same	:	Auction
88.	Remark	:	_____
89.	Any radiation hazard in any of the laboratories ?	:	_____
90.	Standard operating protocol in case of emergency. If yes, the chain	:	_____
91.	CCTV installation ?	:	Yes
92.	Location of CCTV installed	:	Front Gate : Yes; Rear Gate : NA; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : NA; Boys Common Room : NA; Parking : Yes; Library : Yes; Sports Ground : Yes
93.	How many night vision Cameras are installed ?	:	65
94.	Remarks	:	_____
95.	Sports/Fitness classes	:	Yes
96.	Availability of Cultural activity room	:	_____
97.	Total No. of NCC students	:	na
98.	NCC Room	:	_____
99.	Total No. of NSS students	:	300

100. NSS Room : Good
101. Equipment availability : Good
102. Remarks : _____
103. Counseling facilities : No
104. Duration, timings : na
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : Students - 826, Teachers - 23
110. How many computers are accessed by students, for what purpose and duration ? : Number : 115; Purpose : Teaching - Learning Process; Duration : During College Hours (8.30 am to 5.15 pm)
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 79126; Reference Section : 5173
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : No

124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Nawang Gialchhen;
Phone No.: 8010734581;
Email: ngsrcc@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Kinneri Jain;
Phone No.: 9911726224;
Email: kinnerijain@rediffmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Esther N. Ngaihte;
Phone No.: 9560588188;
Email: esther.khual@gmail.com
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : 1) Refilling of the fire extinguisher at once at many places like corridor, library, computer centre etc.
2) repair of the Chajjas at the canteen to avoid any mishappening.
3) Required cleaning scheduled in toilet block.
4) Seepage at many places, required to remove and distempering, painting, etc.

1. **Date** : 01/10/2018
2. **Place** : **Sri Aurobindo College**
3. **Co-ordinator** : Prof. M.P. Sachdeva
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Ram Karan Jatav
3. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 10117.15; Area under Green Cover : 4046.86; Total Area : 14164.01
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 78
7. **Total Strength of Staff** : Male : 119; Female : 94; Total : 213
8. **Total Number of Toilets (Excluding PwD)** : Male : 8; Female : 7; Total : 15
9. **Total Number of PwD Candidates** : Male : 32; Female : 2
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good

25. Drinking water is : Stored in overhead tanks ; Running water of corporation
26. Last, when was over-head tank cleaned ? : April, 2018
27. Water Purifier : RO : Yes
28. Date of last service ? : August, 2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 2; Female : 2
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : No ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 4 guards per shift
49. Security : Private
50. If private, name of the security firm : MIRAZ Security
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : None

- | | | |
|-----|--|--|
| 53. | Eve-teasing cases reported and action taken | : None |
| 54. | Sexual harassment case reported and action taken | : Two cases reported in last two years. Amicably resolved |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 1-4 ; Psychologist : 1-4 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : In case of emergency the student is taken immediately to the nearby hospitals without any delay. |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : August, 2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating | : Yes |

protocol including point of contact in case of emergency

- | | | |
|------------|--|--|
| 76. | If yes, then chain | : Emergency numbers displayed, when they are contacted immediate help is provided. |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : Yes |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : Satisfactory |
| 81. | Science lab waste disposal facilities | : Yes |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : Yes |
| 85. | If yes where these items are stored? | : The college has number of store rooms plus the corridors have enough storage space. |
| 86. | Is there a committee to dispose these items for auction? | : Yes |
| 87. | Standard operating protocol of the same | : Through governing body and college staff. |
| 88. | Remark | : _____ |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : _____ |
| 91. | CCTV installation ? | : Yes |
| 92. | Location of CCTV installed | : Front Gate : Yes; Rear Gate : Yes; Foyer : No; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : No; Boys Common Room : No; Parking : Yes; Library : Yes; Sports Ground : No; Other : No |
| 93. | How many night vision Cameras are installed ? | : Only one at the main gate. |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |
| 96. | Availability of Cultural activity room | : Indoor ; Outdoor |
| 97. | Total No. of NCC students | : 165 |
| 98. | NCC Room | : Good |
| 99. | Total No. of NSS students | : 150 |

100. NSS Room	:	Good
101. Equipment availability	:	Good
102. Remarks	:	Whenever and whatever is the requirement, is provided to NSS and NCC
103. Counseling facilities	:	Yes
104. Duration, timings	:	Throughout the year the mentors have regular counselling sessions.
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	No
106. Parking facility	:	Yes
107. Bus facility	:	Adequate
108. Metro connectivity	:	Yes
109. Number of Computers/Laptops available for teachers/students use:	:	1283
110. How many computers are accessed by students, for what purpose and duration ?	:	Number : 1100; Purpose : teaching, practicals; Duration : as per prescribed in various courses
111. Internet accessibility	:	Yes
112. Are students being given access to the internet ?	:	Yes
113. Connectivity	:	Good
114. Library facility	:	Yes
115. Number of books available	:	General Section : 42400; Reference Section : 15960
116. Lights, fans and proper ventilation and sitting arrangements	:	Good
117. Media Library is used by	:	Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120. Do you have a designated Complaint Box for maintenance related problems?	:	Yes
121. If Yes, are you (ask students) aware about this?	:	Yes
122. If Not, then, where do you complain?	:	Yes, they are aware and register their complain in the office either verbally or written
123. Do you have any designated Complaint Register for maintenance	:	Yes

related problems?

124. Remark : If the students complaint, it is immediately addressed.
125. Do you have any AE / JE designated by University Engineer for your building? : Yes
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : Seepage in top floor class rooms. Toilets are in very bad shape. Also class rooms, less lights in class, have required tubelights in class rooms.
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. S.S. Rana;
Phone No.: 9811467296
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Soni Rastogi;
Phone No.: 9810620366;
Email: drrastogisoni@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Kalpita Sonowa; Phone No.: 9717498668;
Email: kalpitas04@gmail.com
132. Any other inputs from the Admin block : Transparent Administration, Student Staff dealing is efficient
133. Initiatives regarding Swachh Bharat Abhyaan : Yes, the students have actively participated in Swachh Bharat Internship started by the Govt. of India various cleanliness drives have taken place.
134. Remarks : _____

1. **Date** : 01/10/2018
2. **Place** : **Sri Aurobindo College (Evening)**
3. **Co-ordinator** : Prof. M.P. Sachdeva
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Ram Karan Jatav
3. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 10117.15;
Area under Green Cover : 4046.86;
Total Area : 14164.01
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 78
7. **Total Strength of Staff** : Male : 63; Female : 42; Total : 105
8. **Total Number of Toilets (Excluding PwD)** : Male : 8; Female : 7; Total : 15
9. **Total Number of PwD Candidates** : ———
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : ———
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : ———
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : ———
24. **Drinking Water facilities** : Good

25. **Drinking water is** : Stored in overhead tanks ; Running water of corporation
26. **Last, when was over-head tank cleaned ?** : April 2018
27. **Water Purifier** : RO : Yes
28. **Date of last service ?** : August 2018
29. **Remark :** : _____
30. **Toilets with proper markings and other amenities** : Good
31. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
32. **How many Safai Karamcharis are available for toilets** : Male : 2; Female : 2
33. **Is Soap dispenser available in toilets ?** : Yes
34. **Water facilities in the toilets** : Stored
35. **Display of schedule of cleaning** : Yes
36. **Sanitary Napkin vending machine is installed** : Yes, in ladies toilet ;
37. **Closed dustbin (women toilet)** : Yes
38. **Cleanliness of toilets** : Good
39. **Remark** : _____
40. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. **Remark** : _____
42. **Common Room for** : Boys : No ; Girls : Yes
43. **Proper hygienic conditions and other amenities in Common room(s)** : Yes
44. **Cleanliness in Common Room** : Good
45. **Security standards** : Good
46. **Remark** : _____
47. **Are female security guards available?** : Yes
48. **Number of security guards per shift** : 4 guards
49. **Security** : Private
50. **If private, name of the security firm** : MIRAZ Security
51. **Does the firm has certification from Govt. of Delhi ?** : Yes
52. **Number of theft reported and action** : None

	taken	
53.	Eve-teasing cases reported and action taken	: None
54.	Sexual harassment case reported and action taken	: None
55.	Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56.	Security standard	: Good
57.	Standard operating protocol related to security in case of emergency	: Yes
58.	If yes, then chain	: _____
59.	Medical facilities	: Good
60.	Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
61.	List of emergency numbers displayed	: _____
62.	List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63.	Frequency of visits per month	: Doctor : None ; Psychologist : None
64.	WUS membership available to staff/Students	: Yes
65.	Display of Standard operating protocol including point of contact in case of emergency	: No
66.	If yes, the chain	: _____
67.	Remark	: _____
68.	Fire safety	: Good
69.	Safety measures in Science Labs are properly displayed	: Yes
70.	Fire extinguisher installations (essential in Science labs)	: Yes
71.	Are these in working condition ?	: Yes
72.	When last were these checked (date) ?	: 2018
73.	Is concerned staff trained in firefighting protocol ?	: _____
74.	Are fire exits adequate?	: No
75.	Display of Standard operating	: Yes

	protocol including point of contact in case of emergency	
76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: Behind Office
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: Yes, from time to time committee is appointed by Principal
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: No
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : No; Other : NA
93.	How many night vision Cameras are installed ?	: Only one of the main gate
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ; Outdoor
97.	Total No. of NCC students	: _____
98.	NCC Room	: Good
99.	Total No. of NSS students	: _____
100.	NSS Room	: Poor

- | | | |
|--|---|---|
| 101. Equipment availability | : | Adequate |
| 102. Remarks | : | _____ |
| 103. Counseling facilities | : | Yes |
| 104. Duration, timings | : | _____ |
| 105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : | Yes |
| 106. Parking facility | : | Yes |
| 107. Bus facility | : | Adequate |
| 108. Metro connectivity | : | Yes |
| 109. Number of Computers/Laptops available for teachers/students use: | : | _____ |
| 110. How many computers are accessed by students, for what purpose and duration ? | : | Purpose : Tracing and practice; Duration : 8 hrs in a day |
| 111. Internet accessibility | : | Yes |
| 112. Are students being given access to the internet ? | : | Yes |
| 113. Connectivity | : | Good |
| 114. Library facility | : | Yes |
| 115. Number of books available | : | _____ |
| 116. Lights, fans and proper ventilation and sitting arrangements | : | Adequate |
| 117. Media Library is used by | : | Teachers ; PwD Candidates ; Students |
| 118. Do you have a grievance committee for students redressal / welfare of the students | : | Yes |
| 119. Display of name and contact number of the Convener and members of the Committee on Notice Board | : | Yes |
| 120. Do you have a designated Complaint Box for maintenance related problems? | : | Yes |
| 121. If Yes, are you (ask students) aware about this? | : | Yes |
| 122. If Not, then, where do you complain? | : | _____ |
| 123. Do you have any designated Complaint Register for maintenance related problems? | : | Yes |
| 124. Remark | : | _____ |
| 125. Do you have any AE / JE designated | : | No |

by University Engineer for your building?

126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : _____
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : _____

1. **Date** : 08/10/2018
2. **Place** : **Sri Guru Gobind Singh College of Commerce**
3. **Co-ordinator** : Prof. Rajagopal
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq. Mtrs** : Constructed Area : 16196; Area under Green Cover : 5082; Total Area : 21878
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 55
7. **Total Strength of Staff** : Male : 30; Female : 82; Total : 112
8. **Total Number of Toilets (Excluding PwD)** : Male : 9; Female : 9; Total : 18
9. **Total Number of PwD Candidates** : Male : 1; Female : 1
10. **Total Number of Washroom for PwD Candidates** : 4
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 1
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Running water of corporation

26. Last, when was over-head tank cleaned ? : A week ago
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : AMC given regular cleaning as per schedule
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 3; Female : 2
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Stored
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in ladies toilet
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : Good
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : 1
49. Security : Private
50. If private, name of the security firm : NexGen Manpower
51. Does the firm has certification from Govt. of Delhi ? : Yes
52. Number of theft reported and action taken : Nil
53. Eve-teasing cases reported and : Nil

action taken	
54. Sexual harassment case reported and action taken	: Nil
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: _____
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: Doctor : 1-4 ; Psychologist : 1-4
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: _____
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: _____
70. Fire extinguisher installations (essential in Science labs)	: Yes
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: 2 months ago
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: _____
75. Display of Standard operating protocol including point of contact in case of emergency	: _____

76.	If yes, then chain	:	_____
77.	Availability of multiple exits in auditorium/conference/seminar halls	:	Yes
78.	Are these exits well illuminated/visible/properly marked	:	Yes
79.	Remark	:	_____
80.	E-waste disposal facility	:	Good
81.	Science lab waste disposal facilities	:	_____
82.	General waste disposal facility	:	Yes
83.	Remark	:	_____
84.	Facility of collection of obsolete items	:	Yes
85.	If yes where these items are stored?	:	Basement
86.	Is there a committee to dispose these items for auction?	:	Yes
87.	Standard operating protocol of the same	:	_____
88.	Remark	:	_____
89.	Any radiation hazard in any of the laboratories ?	:	_____
90.	Standard operating protocol in case of emergency. If yes, the chain	:	_____
91.	CCTV installation ?	:	Yes
92.	Location of CCTV installed	:	Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : No; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes
93.	How many night vision Cameras are installed ?	:	all
94.	Remarks	:	_____
95.	Sports/Fitness classes	:	Yes
96.	Availability of Cultural activity room	:	Indoor
97.	Total No. of NCC students	:	114
98.	NCC Room	:	Good
99.	Total No. of NSS students	:	80
100.	NSS Room	:	Adequate
101.	Equipment availability	:	Good
102.	Remarks	:	_____

- | | | | |
|------|---|---|---|
| 103. | Counseling facilities | : | Yes |
| 104. | Duration, timings | : | every month |
| 105. | Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : | Yes |
| 106. | Parking facility | : | Yes |
| 107. | Bus facility | : | Adequate |
| 108. | Metro connectivity | : | Yes |
| 109. | Number of Computers/Laptops available for teachers/students use: | : | 790 |
| 110. | How many computers are accessed by students, for what purpose and duration ? | : | Number : 100; Purpose : Academic; Duration : Whole year |
| 111. | Internet accessibility | : | Yes |
| 112. | Are students being given access to the internet ? | : | Yes |
| 113. | Connectivity | : | Satisfactory |
| 114. | Library facility | : | Yes |
| 115. | Number of books available | : | General Section : 48334; Reference Section : 751 |
| 116. | Lights, fans and proper ventilation and sitting arrangements | : | Good |
| 117. | Media Library is used by | : | Teachers ; PwD Candidates ; Students |
| 118. | Do you have a grievance committee for students redressal / welfare of the students | : | Yes |
| 119. | Display of name and contact number of the Convener and members of the Committee on Notice Board | : | Yes |
| 120. | Do you have a designated Complaint Box for maintenance related problems? | : | Yes |
| 121. | If Yes, are you (ask students) aware about this? | : | Yes |
| 122. | If Not, then, where do you complain? | : | _____ |
| 123. | Do you have any designated Complaint Register for maintenance related problems? | : | _____ |
| 124. | Remark | : | _____ |
| 125. | Do you have any AE / JE designated by University Engineer for your building? | : | Yes |
| 126. | Do you have any designated | : | Yes |

Caretaker?

127. If yes, his / her performance is : Good
128. Remark : ———
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Harpreet Singh;
Phone No.: 9313720333;
Email: drhpsbhatia@gmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Harvinder Kaur;
Phone No.: 9810216016;
Email: harvinderkaur@sggsc.ac.in
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. (Mrs.) Shelly Verma;
Phone No.: 9810874517;
Email: shallyverma@sggsc.ac.in
132. Any other inputs from the Admin block : Need from training for (a) procurement (b) PFMS (c) accounting & auditing.
133. Initiatives regarding Swachh Bharat Abhyaan : Regular exercise to clean up ignored areas, Regular cleaning through housekeeping, Hand holding of community for cleanline
134. Remarks : ———

1. **Date** : 12/10/2018
2. **Place** : **Sri Venkateswara College**
3. **Co-ordinator** : Dr. Balaram Pani
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Area in Sq. Mtrs** : Constructed Area : 8907.614; Area under Green Cover : 51795.19; Total Area : 60702.80
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 99
7. **Total Strength of Staff** : Male : 161; Female : 132; Total : 293
8. **Total Number of Toilets (Excluding PwD)** : Male : 7; Female : 7; Total : 14
9. **Total Number of PwD Candidates** : Male : 36; Female : 10
10. **Total Number of Washroom for PwD Candidates** : one washroom which is under renovation
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : PwD facilities have been taken on priority basis and most of the facilities are in working conditions. Some of the facilities will be operational soon.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : No ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : No ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 3 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : In Open Spaces
23. **Remark** : General Cleanliness is upto the mark.
24. **Drinking Water facilities** : Good

- | | | | |
|-----|---|---|---|
| 25. | Drinking water is | : | Stored in overhead tanks ;
Running water of corporation |
| 26. | Last, when was over-head tank cleaned ? | : | 3 months back |
| 27. | Water Purifier | : | RO : Yes ; Water filter : Yes |
| 28. | Date of last service ? | : | All water purifiers are serviced regularly under AMC. |
| 29. | Remark : | : | There are adequate Drinking water facilities as per requirement. |
| 30. | Toilets with proper markings and other amenities | : | Good |
| 31. | Signage(s) for | : | Male toilets : Yes ; Female toilets : Yes |
| 32. | How many Safai Karamcharis are available for toilets | : | Male : 19; Female : 3 |
| 33. | Is Soap dispenser available in toilets ? | : | Yes |
| 34. | Water facilities in the toilets | : | Stored |
| 35. | Display of schedule of cleaning | : | Yes |
| 36. | Sanitary Napkin vending machine is installed | : | Yes, in girls common room |
| 37. | Closed dustbin (women toilet) | : | Yes |
| 38. | Cleanliness of toilets | : | Good |
| 39. | Remark | : | Toilet facilities are maintained properly with regularly cleaning and water supply. |
| 40. | Class Room Facilities | : | Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good |
| 41. | Remark | : | _____ |
| 42. | Common Room for | : | Boys : No ; Girls : Yes |
| 43. | Proper hygienic conditions and other amenities in Common room(s) | : | Yes |
| 44. | Cleanliness in Common Room | : | Good |
| 45. | Security standards | : | Good |
| 46. | Remark | : | _____ |
| 47. | Are female security guards available? | : | Yes |
| 48. | Number of security guards per shift | : | 1st Shift - 10 guards & 1 supervisor, 2nd Shift - 7 guards & 1 supervisor, 3rd Shift (night) - 4 guards |
| 49. | Security | : | Private |
| 50. | If private, name of the security firm | : | Knight watch security private limited |

- | | | |
|-----|---|--|
| 51. | Does the firm has certification from Govt. of Delhi ? | : Yes |
| 52. | Number of theft reported and action taken | : Nil |
| 53. | Eve-teasing cases reported and action taken | : Nil |
| 54. | Sexual harassment case reported and action taken | : Nil |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : Security guards report through supervisor to Proctor, Hostel Wardens and P.A. to Principal which then reports to Principal |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 1-4 ; Psychologist : 1-4 |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : _____ |
| 66. | If yes, the chain | : _____ |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Good |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : Last week |

- | | | |
|-----|--|---|
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 76. | If yes, then chain | : _____ |
| 77. | Availability of multiple exits in auditorium/conference/seminar halls | : Yes |
| 78. | Are these exits well illuminated/visible/properly marked | : No |
| 79. | Remark | : _____ |
| 80. | E-waste disposal facility | : Satisfactory |
| 81. | Science lab waste disposal facilities | : Yes |
| 82. | General waste disposal facility | : Yes |
| 83. | Remark | : _____ |
| 84. | Facility of collection of obsolete items | : Yes |
| 85. | If yes where these items are stored? | : The item are stored in the basement of auditorium |
| 86. | Is there a committee to dispose these items for auction? | : _____ |
| 87. | Standard operating protocol of the same | : A disposal committee is constituted under the chairmanship of Principal and the basic price item wise is decided by TTSD Engineers. A Tender is floated and auctioned is organised by inviting the eligible vendors. |
| 88. | Remark | : _____ |
| 89. | Any radiation hazard in any of the laboratories ? | : No |
| 90. | Standard operating protocol in case of emergency. If yes, the chain | : _____ |
| 91. | CCTV installation ? | : Yes |
| 92. | Location of CCTV installed | : Front Gate : Yes; Rear Gate : No; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : NA; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : ICT & Hostel; |
| 93. | How many night vision Cameras are installed ? | : 32 |
| 94. | Remarks | : _____ |
| 95. | Sports/Fitness classes | : Yes |
| 96. | Availability of Cultural activity room | : Indoor |

97.	Total No. of NCC students	:	na
98.	NCC Room	:	_____
99.	Total No. of NSS students	:	120
100.	NSS Room	:	_____
101.	Equipment availability	:	Good
102.	Remarks	:	_____
103.	Counseling facilities	:	No
104.	Duration, timings	:	_____
105.	Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303)	:	No
106.	Parking facility	:	Yes
107.	Bus facility	:	Adequate
108.	Metro connectivity	:	Yes
109.	Number of Computers/Laptops available for teachers/students use:	:	220
110.	How many computers are accessed by students, for what purpose and duration ?	:	Number : 160; Purpose : Lap Practicals, internet surfing, PPT presentations; Duration : 8.45 am to 5.0 pm
111.	Internet accessibility	:	Yes
112.	Are students being given access to the internet ?	:	Yes
113.	Connectivity	:	Good
114.	Library facility	:	Yes
115.	Number of books available	:	Reference Section : 30000
116.	Lights, fans and proper ventilation and sitting arrangements	:	Good
117.	Media Library is used by	:	_____
118.	Do you have a grievance committee for students redressal / welfare of the students	:	Yes
119.	Display of name and contact number of the Convener and members of the Committee on Notice Board	:	Yes
120.	Do you have a designated Complaint Box for maintenance related problems?	:	Yes
121.	If Yes, are you (ask students) aware about this?	:	Yes
122.	If Not, then, where do you complain?	:	_____

123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated Caretaker? : Yes
127. If yes, his / her performance is : Good
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Mr. M. Jeevan;
Phone No.: 9350881100;
Email: g1m@hotmail.com
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Nirmal Kumar;
Phone No.: 9717090294;
Email: kumarnirmal42@gmail.com
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : K. Chandramani Singh;
Phone No.: 8527324499;
Email: kcsingh@svc.ac.in
132. Any other inputs from the Admin block : Eco friendly sustainable model of development, viz Rain Water Harvesting, Sewage Treatment Plant are future plans for upgradation of infrastructure. Waste management, and reduction in carbon footprint are continuous objectives.
133. Initiatives regarding Swachh Bharat Abhyaan : College NSS has undertaken lot of cleanliness programmes under Swachh Bharat Abhyaan
134. Remarks : _____

1. **Date** : 04/10/2018
2. **Place** : **Vivekananda College**
3. **Co-ordinator** : Prof. Amita Chandra
4. **Members** : Dr. Nisha Bala Tyagi
5. **Area in Sq. Mtrs** : Constructed Area : 9707.00; Area under Green Cover : 30000; Total Area : 40587.59
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 85
7. **Total Strength of Staff** : Male : 74; Female : 93; Total : 167
8. **Total Number of Toilets (Excluding PwD)** : Male : 3; Female : 32; Total : 35
9. **Total Number of PwD Candidates** : Female : 21
10. **Total Number of Washroom for PwD Candidates** : 5
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : _____
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Disaster Management Plan (SOP) : Evacuation Plan
18. **How many wall of democracy are in your college ?** : _____
19. **Remark** : _____
20. **General cleanliness** : Satisfactory
21. **Dustbin(s)** : In corridors : In open spaces
22. **Dustbin (Open / Closed)** : In corridors : In Open Spaces
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : _____
26. **Last, when was over-head tank cleaned ?** : _____

27. **Water Purifier** : RO : Yes ; Water filter : Yes
28. **Date of last service ?** : _____
29. **Remark :** : _____
30. **Toilets with proper markings and other amenities** : Satisfactory
31. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
32. **How many Safai Karamcharis are available for toilets** : _____
33. **Is Soap dispenser available in toilets ?** : Yes
34. **Water facilities in the toilets** : Stored
35. **Display of schedule of cleaning** : Yes
36. **Sanitary Napkin vending machine is installed** : Yes, in ladies toilet ;
37. **Closed dustbin (women toilet)** : Yes
38. **Cleanliness of toilets** : Good
39. **Remark** : _____
40. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Ventilation : Door Window : Good
41. **Remark** : _____
42. **Common Room for** : Boys : No ; Girls : No
43. **Proper hygienic conditions and other amenities in Common room(s)** : _____
44. **Cleanliness in Common Room** : _____
45. **Security standards** : Satisfactory
46. **Remark** : _____
47. **Are female security guards available?** : Yes
48. **Number of security guards per shift** : 9
49. **Security** : Private
50. **If private, name of the security firm** : Alert Enterprises
51. **Does the firm has certification from Govt. of Delhi ?** : Yes
52. **Number of theft reported and action taken** : Nil
53. **Eve-teasing cases reported and action taken** : Nil

- | | | |
|-----|---|--|
| 54. | Sexual harassment case reported and action taken | : _____ |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : Yes |
| 56. | Security standard | : Satisfactory |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : Through Principer and Office |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : >12 ; Psychologist : 1-4 ; |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : Through Principer and her Officer |
| 67. | Remark | : _____ |
| 68. | Fire safety | : _____ |
| 69. | Safety measures in Science Labs are properly displayed | : _____ |
| 70. | Fire extinguisher installations (essential in Science labs) | : _____ |
| 71. | Are these in working condition ? | : _____ |
| 72. | When last were these checked (date) ? | : _____ |
| 73. | Is concerned staff trained in firefighting protocol ? | : _____ |
| 74. | Are fire exits adequate? | : _____ |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 76. | If yes, then chain | : Through Principal and her office |

77. Availability of multiple exits in auditorium/conference/seminar halls : _____
78. Are these exits well illuminated/visible/properly marked : _____
79. Remark : _____
80. E-waste disposal facility : Satisfactory
81. Science lab waste disposal facilities : _____
82. General waste disposal facility : Yes
83. Remark : _____
84. Facility of collection of obsolete items : Yes
85. If yes where these items are stored? : Time to time as needed through tender
86. Is there a committee to dispose these items for auction? : Yes
87. Standard operating protocol of the same : As per rule
88. Remark : _____
89. Any radiation hazard in any of the laboratories ? : No
90. Standard operating protocol in case of emergency. If yes, the chain : _____
91. CCTV installation ? : _____
92. Location of CCTV installed : Front Gate : 03; Principal Room Entry : 01; Staff Room Entry : 01; Corridors : 16; Parking : 01; Library : 32; Sports Ground : 1; Other : 25;
93. How many night vision Cameras are installed ? : 12
94. Remarks : _____
95. Sports/Fitness classes : Yes
96. Availability of Cultural activity room : _____
97. Total No. of NCC students : _____
98. NCC Room : _____
99. Total No. of NSS students : 156
100. NSS Room : Adequate
101. Equipment availability : Adequate
102. Remarks : _____
103. Counseling facilities : Yes
104. Duration, timings : As and when required.

105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
106. Parking facility : Yes
107. Bus facility : _____
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 852
110. How many computers are accessed by students, for what purpose and duration ? : Number : 113; Purpose : study; Duration : 9.00 am to 5.00 pm;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 64145;
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : _____
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : _____
121. If Yes, are you (ask students) aware about this? : _____
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : _____
126. Do you have any designated Caretaker? : _____
127. If yes, his / her performance is : _____

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Mrs. Anju Nagpal; Phone No.: 9868711411; Email: anjunagpal165@gmail.com;
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Mrs. Purnima Vir; Phone No.: 9811685451; Email: purnima56@gmail.com;
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Ranjeeta Phukan; Phone No.: 9868531470; Email: phukan_r@rediffmail.com;
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : _____

1. **Date** : 27/09/2018
2. **Place** : **Zakir Husain Delhi College**
3. **Co-ordinator** : Prof. Veena Agrawal
4. **Members** : 1. : Dr. Anupam Jha
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : Constructed Area : 3151.18; Area under Green Cover : 1.25 acres; Total Area : 6.2 acres;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 78
7. **Total Strength of Staff** : Male : 205; Female : 109; Total : 314;
8. **Total Number of Toilets (Excluding PwD)** : Male : 22; Female : 8; Total : 30;
9. **Total Number of PwD Candidates** : Male : 33; Female : 5;
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Stored in overhead tanks ; Running water of corporation
26. **Last, when was over-head tank** : 15/09/2017

	cleaned ?	
27.	Water Purifier	: RO : Yes ; Water filter : Yes
28.	Date of last service ?	: 31/08/2018
29.	Remark :	: _____
30.	Toilets with proper markings and other amenities	: Good
31.	Signage(s) for	: Male toilets : Yes ; Female toilets : Yes
32.	How many Safai Karamcharis are available for toilets	: Male : 10; Female : 1;
33.	Is Soap dispenser available in toilets ?	: Yes
34.	Water facilities in the toilets	: Stored
35.	Display of schedule of cleaning	: Yes
36.	Sanitary Napkin vending machine is installed	: Yes, in girls common room ;
37.	Closed dustbin (women toilet)	: Yes
38.	Cleanliness of toilets	: Good
39.	Remark	: _____
40.	Class Room Facilities	: Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41.	Remark	: _____
42.	Common Room for	: Boys : Yes ; Girls : Yes
43.	Proper hygienic conditions and other amenities in Common room(s)	: Yes
44.	Cleanliness in Common Room	: Good
45.	Security standards	: Good
46.	Remark	: _____
47.	Are female security guards available?	: Yes
48.	Number of security guards per shift	: 10 (Day shift) + 06 (Night shift)
49.	Security	: Own recruited
50.	If private, name of the security firm	: na
51.	Does the firm has certification from Govt. of Delhi ?	: _____
52.	Number of theft reported and action taken	: na
53.	Eve-teasing cases reported and action taken	: na

- | | | |
|-----|--|--|
| 54. | Sexual harassment case reported and action taken | : na |
| 55. | Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 56. | Security standard | : Good |
| 57. | Standard operating protocol related to security in case of emergency | : Yes |
| 58. | If yes, then chain | : _____ |
| 59. | Medical facilities | : Good |
| 60. | Medical Facilities | : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes ; |
| 61. | List of emergency numbers displayed | : Yes |
| 62. | List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. | : Yes |
| 63. | Frequency of visits per month | : Doctor : 4-8 ; Psychologist : 1-4 ; |
| 64. | WUS membership available to staff/Students | : Yes |
| 65. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 66. | If yes, the chain | : Displayed |
| 67. | Remark | : _____ |
| 68. | Fire safety | : Satisfactory |
| 69. | Safety measures in Science Labs are properly displayed | : Yes |
| 70. | Fire extinguisher installations (essential in Science labs) | : Yes |
| 71. | Are these in working condition ? | : Yes |
| 72. | When last were these checked (date) ? | : 03/03/2018 |
| 73. | Is concerned staff trained in firefighting protocol ? | : Yes |
| 74. | Are fire exits adequate? | : Yes |
| 75. | Display of Standard operating protocol including point of contact in case of emergency | : Yes |
| 76. | If yes, then chain | : _____ |

77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Satisfactory
81.	Science lab waste disposal facilities	: Yes
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: _____
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: Through notification of tender
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: No
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : on entry point; Boys Common Room : on entry point; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Canteen;
93.	How many night vision Cameras are installed ?	: 23
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ;
97.	Total No. of NCC students	: 160
98.	NCC Room	: Good
99.	Total No. of NSS students	: 250
100.	NSS Room	: Good
101.	Equipment availability	: Good
102.	Remarks	: _____

103. Counseling facilities : Yes
104. Duration, timings : _____
105. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
106. Parking facility : Yes
107. Bus facility : Adequate
108. Metro connectivity : Yes
109. Number of Computers/Laptops available for teachers/students use: : 138
110. How many computers are accessed by students, for what purpose and duration ? : Number : 138; Purpose : Multimedia Library + Computer Lab; Duration : 9 am to 5.30 pm;
111. Internet accessibility : Yes
112. Are students being given access to the internet ? : Yes
113. Connectivity : Good
114. Library facility : Yes
115. Number of books available : General Section : 81592;
116. Lights, fans and proper ventilation and sitting arrangements : Good
117. Media Library is used by : Teachers ; PwD Candidates ; Students
118. Do you have a grievance committee for students redressal / welfare of the students : Yes
119. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
120. Do you have a designated Complaint Box for maintenance related problems? : Yes
121. If Yes, are you (ask students) aware about this? : Yes
122. If Not, then, where do you complain? : _____
123. Do you have any designated Complaint Register for maintenance related problems? : Yes
124. Remark : _____
125. Do you have any AE / JE designated by University Engineer for your building? : No
126. Do you have any designated : No

Caretaker?

127. If yes, his / her performance is : _____
128. Remark : _____
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : _____
132. Any other inputs from the Admin block : _____
133. Initiatives regarding Swachh Bharat Abhyaan : _____
134. Remarks : Auditorium - Termites in pillars, emergency exits
All water tanks - cleaning date should be mentioned
Signages at Proper places.
Water Motor & Electric Switching Points Open Cleaning
Schedule in all Toilets not given Library - Exit Signages,
Gardening Room / Caretaker is not cleaned Window
Panes & Panels are in loose position. Hostel corridor
near mess should be cleaned unwanted ma
Suggestions :
1) Need refilling of the fire extinguisher.
2) Need grill in class room / lab and first & second floor
for the safety point of view.
3) There is some seepage, pl. rectify.

1. **Date** : 27/09/2018
2. **Place** : **Zakir Husain Delhi College (Evening)**
3. **Co-ordinator** : Prof. Veena Agrawal
4. **Members** : 1. : Dr. Anupam Jha
2. : Mr. Prem Singh
5. **Area in Sq. Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 72
7. **Total Strength of Staff** : Male : 105; Female : 32; Total : 137;
8. **Total Number of Toilets (Excluding PwD)** : Male : 22; Female : 8; Total : 30;
9. **Total Number of PwD Candidates** : Male : 9; Female : Nil;
10. **Total Number of Washroom for PwD Candidates** : one
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
14. **Do you have admission facilitation centre on the ground floor?** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Display of following** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **How many wall of democracy are in your college ?** : 2 ;
19. **Remark** : _____
20. **General cleanliness** : Good
21. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
22. **Dustbin (Open / Closed)** : In corridors : Closed ; In Open Spaces : Closed
23. **Remark** : _____
24. **Drinking Water facilities** : Good
25. **Drinking water is** : Running water of corporation

26. Last, when was over-head tank cleaned ? : 15/09/2017
27. Water Purifier : RO : Yes ; Water filter : Yes
28. Date of last service ? : 12/09/2018
29. Remark : _____
30. Toilets with proper markings and other amenities : Good
31. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
32. How many Safai Karamcharis are available for toilets : Male : 3; Female : 2
33. Is Soap dispenser available in toilets ? : Yes
34. Water facilities in the toilets : Running
35. Display of schedule of cleaning : Yes
36. Sanitary Napkin vending machine is installed : Yes, in girls common room ;
37. Closed dustbin (women toilet) : Yes
38. Cleanliness of toilets : Good
39. Remark : _____
40. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
41. Remark : _____
42. Common Room for : Boys : Yes ; Girls : Yes
43. Proper hygienic conditions and other amenities in Common room(s) : Yes
44. Cleanliness in Common Room : Good
45. Security standards : _____
46. Remark : _____
47. Are female security guards available? : Yes
48. Number of security guards per shift : _____
49. Security : Own recruited
50. If private, name of the security firm : na
51. Does the firm has certification from Govt. of Delhi ? : _____
52. Number of theft reported and action taken : Nil
53. Eve-teasing cases reported and : Nil

action taken	
54. Sexual harassment case reported and action taken	: Nil
55. Vandalism cases/ Monkey menace/Stray dog/cat menace	: Yes
56. Security standard	: Good
57. Standard operating protocol related to security in case of emergency	: Yes
58. If yes, then chain	: _____
59. Medical facilities	: Good
60. Medical Facilities	: Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes ;
61. List of emergency numbers displayed	: Yes
62. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.	: Yes
63. Frequency of visits per month	: Doctor : 8-12 ; Psychologist : 8-12 ;
64. WUS membership available to staff/Students	: Yes
65. Display of Standard operating protocol including point of contact in case of emergency	: Yes
66. If yes, the chain	: _____
67. Remark	: _____
68. Fire safety	: Good
69. Safety measures in Science Labs are properly displayed	: No
70. Fire extinguisher installations (essential in Science labs)	: No
71. Are these in working condition ?	: Yes
72. When last were these checked (date) ?	: August 2018
73. Is concerned staff trained in firefighting protocol ?	: Yes
74. Are fire exits adequate?	: Yes
75. Display of Standard operating protocol including point of contact in case of emergency	: Yes

76.	If yes, then chain	: _____
77.	Availability of multiple exits in auditorium/conference/seminar halls	: Yes
78.	Are these exits well illuminated/visible/properly marked	: Yes
79.	Remark	: _____
80.	E-waste disposal facility	: Good
81.	Science lab waste disposal facilities	: _____
82.	General waste disposal facility	: Yes
83.	Remark	: _____
84.	Facility of collection of obsolete items	: Yes
85.	If yes where these items are stored?	: store room
86.	Is there a committee to dispose these items for auction?	: Yes
87.	Standard operating protocol of the same	: _____
88.	Remark	: _____
89.	Any radiation hazard in any of the laboratories ?	: Yes
90.	Standard operating protocol in case of emergency. If yes, the chain	: _____
91.	CCTV installation ?	: Yes
92.	Location of CCTV installed	: Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Other : Yes;
93.	How many night vision Cameras are installed ?	: 48
94.	Remarks	: _____
95.	Sports/Fitness classes	: Yes
96.	Availability of Cultural activity room	: Indoor ;
97.	Total No. of NCC students	: 160
98.	NCC Room	: Good
99.	Total No. of NSS students	: 82
100.	NSS Room	: Good
101.	Equipment availability	: Good
102.	Remarks	: _____

- | | | |
|------|---|--|
| 103. | Counseling facilities | : Yes |
| 104. | Duration, timings | : Monday and Wednesday 4 pm to 6 pm |
| 105. | Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) | : Yes |
| 106. | Parking facility | : Yes |
| 107. | Bus facility | : Not Adequate |
| 108. | Metro connectivity | : Yes |
| 109. | Number of Computers/Laptops available for teachers/students use: | : Computers - 100, Laptops = 650 |
| 110. | How many computers are accessed by students, for what purpose and duration ? | : Number : 100; Purpose : computer classes; Duration : 4 pm to 9 pm; |
| 111. | Internet accessibility | : Yes |
| 112. | Are students being given access to the internet ? | : Yes |
| 113. | Connectivity | : Satisfactory |
| 114. | Library facility | : Yes |
| 115. | Number of books available | : General Section : 61859; |
| 116. | Lights, fans and proper ventilation and sitting arrangements | : Good |
| 117. | Media Library is used by | : Teachers ; PwD Candidates ; Students |
| 118. | Do you have a grievance committee for students redressal / welfare of the students | : Yes |
| 119. | Display of name and contact number of the Convener and members of the Committee on Notice Board | : Yes |
| 120. | Do you have a designated Complaint Box for maintenance related problems? | : Yes |
| 121. | If Yes, are you (ask students) aware about this? | : Yes |
| 122. | If Not, then, where do you complain? | : _____ |
| 123. | Do you have any designated Complaint Register for maintenance related problems? | : Yes |
| 124. | Remark | : _____ |
| 125. | Do you have any AE / JE designated by University Engineer for your building? | : _____ |
| 126. | Do you have any designated | : Yes |

Caretaker?

127. If yes, his / her performance is : Good
128. Remark : ———
129. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Mazhar Ahmad; Phone No.: 9212089910; Email: mazhar_tolat@hyahoo.in;
130. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Hari Prasad; Phone No.: 9350316781; Email: hariprasad42@yahoo.com;
131. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Mrs. Al. Moohshina Muzzammil; Phone No.: 9873272495; Email: mohshina_al@yahoo.co.in;
132. Any other inputs from the Admin block : Computers, printers, ACS, Bio-matric attendance machine, software and other necessary facilities are available to administrative staff
133. Initiatives regarding Swachh Bharat Abhyaan : Organized various cleanliness progreammes from time to time.
134. Remarks : 1) Display the emergency mobile number in lift.
2) Cleaning of the under ground tank should be done by mechanical process with chemical and also mentioned to next due date of cleaning.

P

1. **Date** : 20/09/2018
2. **Place** : **Hans Raj College Hostel**
3. **Team Leader** : Prof. Rajagopal Raman
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
5. **Hostel** : Male : Yes;
6. **Area in Sq. Mtr.** : Total Area : 1928.95;
7. **Total Number of Rooms/Dining Room/
Other Rooms** : 132
8. **Total Strength of Staff** : Male : 18; Female : 1; Total : 19;
9. **No. of Rooms** : Single seated : Nil; Double seated : 95;
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the
notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint
Committee (ICC) of DU ; Display of Women help lines
;
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal
Implication of sexual harassment ; No smoking ;
Substance abuse(Drugs) ;
15. **Standard operating protocol in case
of emergency. If yes, the chain** : Yes, Display of emergency phone nos and full time
manager
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for
cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : No
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 19/09/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : _____
36. Signage for Female Toilets : _____
37. Lady Safai Karamchari for female toilets : _____
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : _____
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : _____
46. Number of security guards per shift : 2
47. If private, name of the security firm : Rapid Action Security India (Reg.)
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : _____
58. Are fire exits adequate : Yes

59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 19
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Gym / Store / Dining hall / Ground;
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : Yes
82. Remark : _____

83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : First Quality; Flour : First Quality; Grains : First Quality; Vegetables : First Quality; Milk : First Quality; Milk Products : First Quality; Spices : First Quality; Non-Veg : First Quality;
86. Any other inputs from the Admin block : ———
87. Initiatives regarding Swachh Bharat Abhyaan : Swachhta Pakwara is celebrated.
88. Remarks : ———

1. **Date** : 20/09/2018
2. **Place** : **Hindu College Girls Hostel**
3. **Team Leader** : Prof. Rajagopal Raman
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
5. **Hostel** : Female : Yes
6. **Area in Sq. Mtr.** : Constructed Area : 36000; Area under Green Cover : 2000
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 87
8. **Total Strength of Staff** : Female : 2 Total : Kitchen - 6, Housekeeping - 08, Security - 03 / Shift
9. **No. of Rooms** : Double seated : 71
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : _____
16. **Remark** : Security - Warden / administration
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : _____
33. Remark : 03.09.18 - ground floor water cooled, 15.09.18 - For kitchen
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : _____
36. Signage for Female Toilets : _____
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 3
47. If private, name of the security firm : DSD & Matwar Services Pvt. Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Security - Administration - Relevant Action
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : Sept 2018
58. Are fire exits adequate : Yes

59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : Contact emergency helpline numbers. Security - Administration
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 16
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Kitchen, dining hall
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : No
70. If Yes, are you (ask guests) aware about this? : _____
71. If not, then, where do you complain? : Complaint Register
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Same as college
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : _____
82. Remark : Same as college

83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Refined oil; Flour : Packaged; Grains : Packaged; Vegetables : Fresh; Milk : Amul / mother dairy toned; Milk Products : authorized declared; Spices : packaged; Non-Veg : chicken and eggs
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : _____
88. Remarks : Same as College

1. **Date** : 20/09/2018
2. **Place** : **Hindu College Boys Hostel**
3. **Team Leader** : Prof. Rajagopal Raman
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
5. **Hostel** : Male : Yes
6. **Area in Sq. Mtr.** : _____
7. **Total Number of Rooms/Dining Room/
Other Rooms** : 133
8. **Total Strength of Staff** : Male : 29;
9. **No. of Rooms** : Single seated : 10; Double seated : 100
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the
notice boards and respective website** : No Smoking ; Substance Abuse ; Display of Women
help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; No
smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case
of emergency. If yes, the chain** : Emergency Nos. / Caretaker / Warden
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Open
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : _____
22. **Remark** : _____
23. **General cleanliness** : Poor
24. **Kitchen(proper hygiene conditions for
cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Satisfactory
29. **Are water coolers installed ?** : Yes
30. **Is RO facility available ?** : Yes

31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 16/08/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : _____
35. Signage for Male Toilets : No
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : _____
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : _____
42. Cleanliness : Satisfactory
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : 1
47. If private, name of the security firm : A.J. Rakshak
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Caretaker / Warden / Necessary action
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Satisfactory
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 11/12/2017
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes

- | | | |
|---|---|---|
| 60. If yes, then chain | : | Caretaker / Warden / Necessary action |
| 61. Availability of multiple exits in case of emergency? | : | Yes |
| 62. Are these exits well illuminated/visible/properly marked | : | Yes |
| 63. Remark | : | _____ |
| 64. CCTV installation ? | : | Yes |
| 65. Total Number of CCTV installed | : | 16 |
| 66. Location of CCTV installed | : | Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Mess / Kitchen / Common Room etc. |
| 67. Remarks | : | _____ |
| 68. Parking facility | : | Yes |
| 69. Do you have a designated Complaint Box for quality/maintenance related problems? | : | Yes |
| 70. If Yes, are you (ask guests) aware about this? | : | Yes |
| 71. If not, then, where do you complain? | : | _____ |
| 72. Do you have any designated Complaint Register for quality/maintenance related problems? | : | Yes |
| 73. Remark | : | _____ |
| 74. Do you have any AE / JE designated by University Engineer for your building? | : | No |
| 75. Do you have any designated Caretaker? | : | Yes |
| 76. If yes, his / her performance is | : | Satisfactory |
| 77. Remark | : | _____ |
| 78. Facility of collection of obsolete items | : | Yes |
| 79. If yes where these items are stored? | : | Store Rooms |
| 80. Is there a committee formed to dispose these items off for auctioning ? | : | Yes |
| 81. Standard operating protocol of the same | : | Procedure of disposal via Committee |
| 82. Remark | : | _____ |
| 83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? | : | Yes |

84. **Cleanliness in Storeroom** : Good
85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Refined Ruchi Brand / Dalda Banaspati / Mother Dairy Ghee; Flour : Nature Fresh; Grains : Kendirya Bhandar; Vegetables : Fresh Vegetable from Subji - Mandi; Milk : Mother Dairy; Milk Products : Authorized Dealer (Raghav Paneer Bhandar); Spices : Kendirya Bhandar; Non-Veg : Egg & Chicken
86. **Any other inputs from the Admin block** : _____
87. **Initiatives regarding Swachh Bharat Abhyaan** : _____
88. **Remarks** : _____

1. **Date** : 24/09/2018
2. **Place** : **Indraprastha College for Women Hostel**
3. **Team Leader** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
5. **Hostel** : Female : Yes
6. **Area in Sq. Mtr.** : Constructed Area : 1792; Area under Green Cover : 3585; Total Area : 5377
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 228
8. **Total Strength of Staff** : Male : Yes; Female : Yes;
9. **No. of Rooms** : Double seated : 225;
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : Displayed on the notice board.
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good
29. **Are water coolers installed ?** : Yes

30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 12 Sept in KG, 19 Sept in IP
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : One at a time
47. If private, name of the security firm : Sai Security Pvt. Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Written on the Notice Board
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 17/07/2018 (I.P.), 05/10/2017 (KG Hostel)
58. Are fire exits adequate : Yes
59. Standard operating protocol in case : Yes

- of emergency
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 37
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Mess
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : There is a dedicated place in the college premises
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing : Yes

ingredients/food items?	
84. Cleanliness in Storeroom	: Good
85. Quality of the Ingredients used for Cooking ?	: Cooking Oil : Fortune; Flour : Delhi Flour Mill; Vegetables : Freshly bought; Milk : DMS; Milk Products : Freshly bought; Spices : MDH; Non-Veg : Freshly bought
86. Any other inputs from the Admin block	: _____
87. Initiatives regarding Swachh Bharat Abhyaan	: _____
88. Remarks	: _____

1. **Date** : 05/10/2018
2. **Place** : **Janki Devi Memorial College Hostel**
3. **Team Leader** : Prof. Annapoorni
4. **Members** : Dr. Gyan Prakash Sharma
5. **Hostel** : Female : Yes
6. **Area in Sq. Mtr.** : Constructed Area : 458.71 sqm.; Area under Green Cover : 650 sqm.; Total Area : 1108.71
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 44
8. **Total Strength of Staff** : Male : 8; Female : 7; Total : 15
9. **No. of Rooms** : ———
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : Yes - (1) Asst. Warden - Warden- Provost
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : ———
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good
29. **Are water coolers installed ?** : Yes

30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 29-10-2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 2
47. If private, name of the security firm : Advance Corporate Security
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 5-08-2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes

60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 16
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : yes; Any other places : Reception, Kitchen, Mess, Garden Area, G.C.R. Room each floor
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : No
79. If yes where these items are stored? : NA
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : NA
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing : Yes

ingredients/food items?

84. **Cleanliness in Storeroom** : Good
85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Good; Flour : Good; Grains : Good; Vegetables : Good; Milk : Good; Milk Products : Good; Spices : Good
86. **Any other inputs from the Admin block** : _____
87. **Initiatives regarding Swachh Bharat Abhyaan** : Swachh Bhrat Abhiyaan conductedby college which includes the hostel
88. **Remarks** : _____

1. **Date** : 27/09/2018
2. **Place** : **Lady Irwin College Hostel**
3. **Team Leader** : Prof. Veena Agrawal
4. **Members** : 1. : Dr. Anupam Jha
2. : Mr. Prem Singh
5. **Hostel** : _____
6. **Area in Sq. Mtr.** : Constructed Area : GF - 2101.4, 1st F - 2535.84 and Height = 17.50
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 75
8. **Total Strength of Staff** : Male : 13; Female : 1; Total : 14
9. **No. of Rooms** : _____
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU
14. **Display of signage** : Anti-ragging committee ; No smoking
15. **Standard operating protocol in case of emergency. If yes, the chain** : Yes
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good
29. **Are water coolers installed ?** : Yes
30. **Is RO facility available ?** : Yes

31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 12/09/2018
33. Remark : AMC Facility
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : _____
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : _____
47. If private, name of the security firm : Private Security Guard is appointed for the college from west tech on main gate
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : _____
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : In emergency cases students are taken to RML Hospital or any government hospital
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : _____
58. Are fire exits adequate : Yes
59. Standard operating protocol in case : _____

- of emergency
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : No
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 12
66. Location of CCTV installed : Entrance Gate : 1; Corridors : 7; Any other places : 4
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : Complaint register is maintained by hostel student union
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : Hostel suprintendent looks the hostel maintenance
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Kitchen yard and hostel backside till auction
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : Condemnation committee approve the obsolete items and auction committee disposes
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing : Yes

- ingredients/food items?
84. **Cleanliness in Storeroom** : _____
85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Refined oil; Flour : Chakki Atta; Grains : wehat, cereals; Vegetables : green seasonal vegetables; Milk : Mother Dairy; Milk Products : Nutrilite; Spices : MDH & OK; Non-Veg : NA
86. **Any other inputs from the Admin block** : Yes, Pay taxation, pension, audits, security requirements from college if any.
87. **Initiatives regarding Swachh Bharat Abhyaan** : Students participate in Swachh Bharat Abhyaan activities inside college and outside college.
88. **Remarks** : _____

1. **Date** : 05/10/2018
2. **Place** : **Lady Shri Ram College Residence Hostel**
3. **Team Leader** : Dr. Balram Pani
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Hostel** : Female : Yes
6. **Area in Sq. Mtr.** : Constructed Area : 5290.97 sq mts.; Area under
Green Cover : 8200 sq mts; Total Area : 13490.97
7. **Total Number of Rooms/Dining Room/
Other Rooms** : 205
8. **Total Strength of Staff** : Male : 31; Female : 02; Total : 33
9. **No. of Rooms** : Single seated : 90; Double seated : 96
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : No Light
13. **Display of various committees on the
notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint
Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; No
smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case
of emergency. If yes, the chain** : Yes
16. **Remark** : Displayed with Chain
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for
cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good
29. **Are water coolers installed ?** : Yes

30. Is RO facility available ? : No
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : Displayed on every cooler (all under AMC)
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : _____
36. Signage for Female Toilets : _____
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : One two at night
47. If private, name of the security firm : Miraz Facilities and Management.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : yes, given
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : August 2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes

60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 4
66. Location of CCTV installed : Entrance Gate : yes; Back Gate : yes; Any other places : kitchen
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Store in inner quadraugle and their removed.
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : No.
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes

84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Vegetables : Good
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Swacchta Comm formed by students.
88. Remarks : _____

1. **Date** : 25/09/2018
2. **Place** : **Maharaja Agrasen College Hostel**
3. **Team Leader** : Prof. Amita Chandra
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Female : Yes
6. **Area in Sq. Mtr.** : Total Area : 1296
7. **Total Number of Rooms/Dining Room/
Other Rooms** : 32
8. **Total Strength of Staff** : Female : 5; Total : 5
9. **No. of Rooms** : Single seated : 1; Double seated : 29
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the
notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint
Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal
Implication of sexual harassment ; No smoking ;
Substance abuse(Drugs)
15. **Standard operating protocol in case
of emergency. If yes, the chain** : Supervisor, Matron
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Open
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for
cooking, water supply etc.)** : Satisfactory
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : ———
28. **Drinking Water facilities** : Good
29. **Are water coolers installed ?** : Yes

30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 19/06/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : _____
36. Signage for Female Toilets : _____
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : No
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 1
47. If private, name of the security firm : Nexgen Manpower Pvt. Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Supervisor, Matron
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 11/06/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case : Yes

- of emergency
60. If yes, then chain : Supervisor, Matron
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 8
66. Location of CCTV installed : Any other places : Play ground
67. Remarks : _____
68. Parking facility : No
69. Do you have a designated Complaint Box for quality/maintenance related problems? : No
70. If Yes, are you (ask guests) aware about this? : _____
71. If not, then, where do you complain? : Complaint Register is maintained in the hostel
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Basement
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : As per university
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes

84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Good; Flour : Good; Grains : Good; Vegetables : Good; Milk : Good; Milk Products : Good; Spices : Good; Non-Veg : Good
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : _____
88. Remarks : _____

1. **Date** : 05/10/2018
2. **Place** : **Miranda House Hostel**
3. **Team Leader** : Prof. S. Annapoorni
4. **Members** : Dr. Gyan Prakash Sharma
5. **Hostel** : Female : Yes
6. **Area in Sq. Mtr.** : Constructed Area : 3230 sq mtr.; Area under Green Cover : 4993 sq mtr.; Total Area : 8223 sq mtr.
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 172
8. **Total Strength of Staff** : Male : 32; Female : 14; Total : 46
9. **No. of Rooms** : Single seated : 01; Double seated : 163
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : Lifts are not available in the hostel
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : 1. Call 077/100/101/102/108 or All (Depending on the nature of the emergency) 2. There after the hostel committee is unformed (Principal, Vice Principal, Bursar and Faculty Member) 3. Local guardian and parent are informed.
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 18-September-2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 2 per shift and 1 extra during college working hours.
47. If private, name of the security firm : Miraz Detective & Security Services Pvt. Ltd
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : 1. Call Ambulance/Police/Fire/Women Helpline Number. 2. Inform the Hostel Committee Member. 3. Inform Local Guardians and Parents.
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 06-August-2018

58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : 1. Call 101/102/100 2. Announce on Hostel PA System 3. Inform Hostel Committee
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 18
66. Location of CCTV installed : Entrance Gate : 4; Back Gate : 1; Corridors : 3; Any other places : Both Path to New Building, Laures Backside of New Building, From Front Gate till PAM Cafe
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : NA
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : No
76. If yes, his / her performance is : _____
77. Remark : 2 Wardens look after the Hostel
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Store Room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes

81. **Standard operating protocol of the same** : 1. List of the item to be written off made. 2. Approval obtained for writing off. 3. Writing off procedure to be cascaded out. 4. Entry to be made in the stock register of the items written off. 5. Auction to be done in the presence of Auction committee
82. **Remark** : _____
83. **Do you have a secured and well-maintained Storeroom for storing ingredients/food items?** : Yes
84. **Cleanliness in Storeroom** : Good
85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Good Quality, Procured from Kendriya Bhandar; Flour : Good Quality, Procured from Kendriya Bhandar; Grains : Good Quality, Procured from Kendriya Bhandar; Vegetables : Good Quality fresh Vegetables procured daily; Milk : Daily procured from DMS; Milk Products : Good Quality and fresh only; Spices : Good Quality/Banded from Kendriya Bhandar; Non-Veg : Good Quality and fresh
86. **Any other inputs from the Admin block** : _____
87. **Initiatives regarding Swachh Bharat Abhyaan** : 1. Cleanliness drive outside the hostel gate on 05-August-2018 & 11-September-2018. 2. Awareness campaign among students. 3. Seminar on "Volunteerism reasoning cleanliness and other social services".
88. **Remarks** : _____

1. **Date** : 18/09/2018
2. **Place** : **Ramjas College Hostel**
3. **Team Leader** : Prof. Pamela Singla
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
5. **Hostel** : Male : Yes; Female : Yes
6. **Area in Sq. Mtr.** : Constructed Area : 2034; Area under Green Cover : 2088; Total Area : 4122
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 336
8. **Total Strength of Staff** : Male : 24; Female : 05; Total : 29
9. **No. of Rooms** : Single seated : Nil; Double seated : 103
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : One more ramp to be constructed soon, VH residents are taken special care in dining hall through mess staff.
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : In case of emergency, the warden, the mess manager and matron can be contacted 24 x 7
16. **Remark** : Warden remains available and can be approached / contacted any time.
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Open
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Satisfactory

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 20/08/2018
33. Remark : Filters of RO systems are cleaned every week by our own staff.
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : No
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : In both boys and girls hostel, toilet and bathrooms etc. are cleaned twice a day. Wastes are disposed everyday. For girls hostel, toilets are cleaned 2 more times in night.
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : Girls Hostel : 1, Boys Hostel : 2
47. If private, name of the security firm : Nexgen Manpower Pvt. Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Residents - Warden - Principal (if needed), Residents - Mess Manager / Matron - Warden - Principal (if needed)
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : only some basic amenities are kept in First Aid Box.
54. Fire safety : Good
55. Fire extinguisher installations : Yes

56. Are these in working condition ? : No
57. When were these last checked (date)? : more than a year.
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : Person noticed fire - guard / manager / warden - fire service (No. 101)
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : na
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : Total 24 (16 in boys hostels, 7 in girls hostel, 1 near warden house cum mess entry point)
66. Location of CCTV installed : Entrance Gate : 3; Back Gate : 1; Corridors : 8; Any other places : 12 are installed in Mess, Dining Hall, Mess stores kitchen, common room (boys) and girls hostel terrace.
67. Remarks : These cctv cameras covers all major portions of hostel and main gate, the operating monitors are in hostel office. CCTV in girls corridor etc. are not allowed / installed.
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : No
71. If not, then, where do you complain? : They may contact the warden
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : One in boys and one in girls hostels with the guards.
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : No
76. If yes, his / her performance is : _____
77. Remark : In place of caretaker, hostels have a manager and a matron for overall maintenance.

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : These obsolete items are kept in a store type rooms, 1 + 1 few boys & girls hostels
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : Committee of 3 - 4 members out of hostel committee & college staff (1) v+ one or 2 hostel staff approved by the Principal.
82. Remark : ———
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Standard Agmark, popular brand eg. fortune etc.; Flour : Standard Agmark, popular brand eg. Shakti Bhog & Ashirwad; Grains : Standard Agmark, popular brand eg. Kendriya Bhandar; Vegetables : Through Supplier; Milk : Mother Dairy & DMS; Milk Products : Mother Dairy & Luxmi Dairy etc.; Spices : MDH, Everest, Star etc.; Non-Veg : Through standard suppliers etc.
86. Any other inputs from the Admin block : Hostel office has one Assistant.
87. Initiatives regarding Swachh Bharat Abhyaan : Regular Cleanliness is maintained.
88. Remarks : The overall operations and maintenance of the hostel is done in the framework and rules established by the staff council of the college and University of Delhi. The mess menu and other maintenance are done through cooperative participation of students

1. **Date** : 19/09/2018
2. **Place** : **SGTB Khalsa Hostel**
3. **Team Leader** : Prof. Anju Srivastava
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Female : Yes
6. **Area in Sq. Mtr.** : Constructed Area : 2344; Area under Green Cover : 74; Total Area : 2418
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 55
8. **Total Strength of Staff** : Male : 8; Female : 12; Total : 20
9. **No. of Rooms** : Double seated : Triple Seat - 49
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : Warden, Principal and the appropriate Committee
16. **Remark** : All rules, regulations and information are notified in the prospectus which every resident has to possess.
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Open
22. **Remark** : Safai Karamcharis under strict supervision ensure general cleanliness, as well as changing once in two days.
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : No
27. **Do you have a defined Washing Area?** : Yes

28. Drinking Water facilities : Good
29. Are water coolers installed ? : Yes
30. Is RO facility available ? : No
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 20/07/2018
33. Remark : Service of water purification is under AMC with Aqua Guard.
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : _____
36. Signage for Female Toilets : _____
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : All rooms in the hostel have attached toilets. Toilets for male staff and female staff are in the Gurdwara and Hostel office respectively.
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 6
47. If private, name of the security firm : Parvesh Security Services Pvt. Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Warden, Principal, and Concerned Committee.
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : All residents are members of WUS
54. Fire safety : Good
55. Fire extinguisher installations : Yes

56. Are these in working condition ? : Yes
57. When were these last checked (date)? : Oct. 2017, due in Oct. 2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : Resident Warden, Principal.
61. Availability of multiple exits in case of emergency? : No
62. Are these exits well illuminated/visible/properly marked : _____
63. Remark : There are two exits from each floor.
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 10
66. Location of CCTV installed : Entrance Gate : Yes; Corridors : Yes
67. Remarks : _____
68. Parking facility : No
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : na
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : Complaint Box, Complaint Register are under the custody of the Hostel staff in charge. Complaints are redressed by the Hostel Committee.
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : In the store room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

81. **Standard operating protocol of the same** : As per DU rules
82. **Remark** : An attempt is made to clear obsolete items once every year
83. **Do you have a secured and well-maintained Storeroom for storing ingredients/food items?** : Yes
84. **Cleanliness in Storeroom** : Good
85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Nature Fresh; Flour : Shakti Bhog; Grains : Rajdhani; Vegetables : Safal and Azadpur Veg. Market; Milk : Amul; Milk Products : Amul; Spices : Catch; Non-Veg : From hygenic, approved vendors
86. **Any other inputs from the Admin block** : _____
87. **Initiatives regarding Swachh Bharat Abhyaan** : Integrated with the college program
88. **Remarks** : _____

1. **Date** : 25/09/2018
2. **Place** : **Shaheed Rajguru College of Applied Sciences Hostel**
3. **Team Leader** : Prof. Amita Chandra
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Female : Yes;
6. **Area in Sq. Mtr.** : Constructed Area : 2563.28; Area under Green Cover : 200.00; Total Area : 3404.1
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 63
8. **Total Strength of Staff** : Male : 7; Female : 3 Total : 10
9. **No. of Rooms** : Double seated : 52
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : PwD students are allotted room only at ground floor.
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : _____
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Open
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 20/08/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 1
47. If private, name of the security firm : Gaurav Enterprises
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 21/06/2018
58. Are fire exits adequate : Yes

59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 31
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Mess
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : Annexure - II
82. Remark : _____

83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Fortune; Flour : Kanak; Milk Products : Mother Dairy, Ananda; Spices : MDH; Non-Veg : No
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : NSS
88. Remarks : _____

1. **Date** : 08/10/2018
2. **Place** : **Shaheed Sukhdev College of Business Studies Hostel**
3. **Team Leader** : Prof. Raja Gopal Raman
4. **Members** : Dr. Manoj Kumar Singh
5. **Hostel** : Male : Yes; Female : Yes; Both : Yes
6. **Area in Sq. Mtr.** : Constructed Area : 4789.25; Total Area : 4789.25
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 103
8. **Total Strength of Staff** : Male : 8; Female : 8; Total : 16
9. **No. of Rooms** : Double seated : 48
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : First inform the Matron / manager then Warden and after that the Head of the Institution and wait for the decision of the Warden / HOD, then call the police (if necessary)
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 12/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 6
47. If private, name of the security firm : M/s Centurion Detective Pvt. Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : First inform the Matron / manager then Warden and after that the Head of the Institution and wait for the decision of the Warden and HOD, then call the police (if necessary)
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 02/12/2016

58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : After blowing the alarm, power will be disconnected. Then location of fire will be identified and the fire will be controlled.
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 15
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Store Room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : Technical Committee of teh college sends its report after taking the approval from Governing Body of the

College to the University of Delhi (e-waste Technical Committee) for their final approval for disposal through open auction.

82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Good; Flour : Good; Grains : Good; Vegetables : Good; Milk : Good; Milk Products : Good; Spices : Good; Non-Veg : NA
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : _____
88. Remarks : _____

1. **Date** : 08/10/2018
2. **Place** : **Sri Guru Gobind Singh College of Commerce Hostel**
3. **Team Leader** : Prof. Rajagopal
4. **Members** : Dr. Manoj Kumar Singh
5. **Hostel** : Male : 4; Female : 11; Both : 15
6. **Area in Sq. Mtr.** : Constructed Area : 2460; Total Area : 2460
7. **Total Number of Rooms/Dining Room/ Other Rooms** : ———
8. **Total Strength of Staff** : Male : 4; Female : 11; Total : 15;
9. **No. of Rooms** : Single seated : 5; Double seated : 40;
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : ———
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Open
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good
29. **Are water coolers installed ?** : Yes

30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : New installed
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : _____
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 2
47. If private, name of the security firm : NexGen
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : New installed
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes

60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 16
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Yes
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good

85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Soyabean Refined Oil, Vegetables : Seasonal; Milk : Amul; Milk Products : Amul; Spices : Spices Branded; Non-Veg : Not provided
86. **Any other inputs from the Admin block** : _____
87. **Initiatives regarding Swachh Bharat Abhyaan** : _____
88. **Remarks** : _____

1. **Date** : 12/10/2018
2. **Place** : **Sri Venkateswara College Hostel**
3. **Team Leader** : Dr. Balaram Pani
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Hostel** : Male : 72; Female : 75; Both : 147
6. **Area in Sq. Mtr.** : Constructed Area : 2706.684; Total Area : 2706.684
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 78
8. **Total Strength of Staff** : Male : 1; Female : 1 Total : 2
9. **No. of Rooms** : Double seated : 73;
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking
14. **Display of signage** : No smoking
15. **Standard operating protocol in case of emergency. If yes, the chain** : _____
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good
29. **Are water coolers installed ?** : Yes
30. **Is RO facility available ?** : Yes

31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 06/10/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Satisfactory
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : _____
47. If private, name of the security firm : _____
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Security guards report through supervisor to wardens which inform report to Principal
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : July, 2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes

60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 4
66. Location of CCTV installed : Entrance Gate : Yes; Any other places : Reception Area
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Yes; Flour : Yes; Grains : Yes; Vegetables : Yes; Milk : Yes; Milk Products : Yes; Spices : Yes; Non-Veg : Yes
86. **Any other inputs from the Admin block** : _____
87. **Initiatives regarding Swachh Bharat Abhyaan** : Cleaniness society, Segregating of waste, Cleaning of Dustbins, Eco friendly
88. **Remarks** : _____

1. **Date** : 06/04/2018
2. **Place** : **Department of Commerce**
3. **Co-ordinator** : Prof. Rajesh
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Sh. Prem Singh
3. : Sh. Balraj Singh
5. **Area in Sq Mtrs** : Constructed Area : 1165; Area under Green Cover : U.E. office;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : ———
7. **Total Strength of Staff** : Male : 26; Female : 22; Total : 48
8. **Total Number of Toilets (Excluding PwD)** : Male : 3; Female : 3 Total : 6
9. **Total Number of PwD Candidates** : Male : 2; Female : 3
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : ———
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **Remark** : ———
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : ———
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks ; Running water of corporation Other (please specify)
25. **Last, when was over-head tank cleaned** : 03/09/2017

- ?
26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : 03/09/2017
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 2
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : 2
48. Security : Own recruited
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : 0
52. Eve-teasing cases reported and action taken : _____
53. Sexual harassment case reported and : _____

- action taken
54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
 55. Security standard : Good
 56. Standard operating protocol related to : No
security in case of emergency
 57. If yes, then chain : _____
 58. Medical facilities : Satisfactory
 59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
 60. List of emergency numbers displayed : Yes
 61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
 62. Frequency of visits per month : Doctor : None ; Psychologist : None
 63. WUS membership available to : Yes
staff/Students
 64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
 65. If yes, the chain : _____
 66. Remark : _____
 67. Fire safety : Good
 68. Safety measures in Science Labs are : _____
properly displayed
 69. Fire extinguisher installations : Yes
(essential in Science labs)
 70. Are these in working condition ? : Yes
 71. When last were these checked (date) ? : 06/04/2018
 72. Is concerned staff trained in fire- : Yes
fighting protocol ?
 73. Are fire exits adequate? : Yes
 74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
 75. If yes, then chain : _____
 76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
 77. Are these exits well : Yes

- illuminated/visible/properly marked
78. Remark : _____
79. E-waste disposal facility : Good
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : na
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : yes; Foyer : yes; Principal Room Entry : yes; Corridors : yes; Parking : yes; Library : yes;
92. How many night vision Cameras are installed ? : 0
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Indoor
96. Total No. of NCC students : na
97. NCC Room : _____
98. Total No. of NSS students : na
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : in tutorials
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes

105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 24
109. How many computers are accessed by students, for what purpose and duration ? : Number : 11; Purpose : self study;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : commerce books; Reference Section : commerce books
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Shital Jhunjhunwala; Phone No.: 9985945819

129. Name of Nodal Officer for Foreign : _____
students, Phone Number, and E-Mail
130. Name of Nodal Officer for North-East : Name : Dr. Abha Shukla
students, Phone Number, and E-Mail
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat : Initiate Swachhta Bharat Abhiyan Programme in Year
Abhyaan 2014-15 and 2016-07 on the day of Gandhi Jayanti.
133. Remarks : Performed Nukkad Natak, Rashtriya Ekta Diwas on
31.10.2014 on the occasion of Sardar Vallabhbai
Patel's Birth Anniversary, Clean DSE - Green DSE
Sankalp - A Social Responsibility Cell Clean and Green
Society of Department.
1) Need refilling of the fire fighter.
2) Some obsolete items are lying, it should be right off.
3) Need some cleaning in the toilets
4) Display of signages and committee member etc.

1. Date : 06/04/2018
2. Place : Department of Economics
3. Co-ordinator : Prof. Rajesh
4. Members : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Balraj Singh
5. Area in Sq Mtrs : _____
6. Total Number of Rooms/Staff Rooms/
Other Rooms : _____
7. Total Strength of Staff : Male : 18; Female : 6; Total : 24;
8. Total Number of Toilets (Excluding
PwD) : Male : 2; Female : 2 Total : 4;
9. Total Number of PwD Candidates : _____
10. Total Number of Washroom for PwD
Candidates : 1
11. PWD facilities : Good
12. Accessibility to ramps, lifts, roads : Yes
13. Do you have admission facilitation
centre on the ground floor? : Yes
14. Awareness about Equal Opportunity
Cell (EOC) of DU : Yes
15. Remark : _____
16. Display of Internal Complaint
Committee (ICC) of Delhi University : Yes
17. Signage w.r.t. : No Smoking : Yes ; No Substance Use : Yes ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: Yes ; Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : Yes ; Medical
Emergency (SOP) : Yes ; Women Help Line : Yes
18. Remark : _____
19. General cleanliness : Good
20. Dustbin(s) : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. Dustbin(s) : In corridors : Closed ; In Open Spaces : Closed
22. Remark : _____
23. Drinking Water facilities : Good
24. Drinking water is : Stored in overhead tanks
25. Last, when was over-head tank cleaned
? : cleaned through UE office Dec. 2017
26. Water Purifier : RO : Yes ; Water filter : Yes

27. Date of last service ? : Dec. 2017
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 2
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : Satisfactory
45. Remark : Two Male security guards urgently required and two female security guards be deputed during 9.00 to 5.30 pm
46. Are female security guards available? : No
47. Number of security guards per shift : 2
48. Security : Own recruited
49. If private, name of the security firm : NA
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : No theft reported in the DSE campus.
52. Eve-teasing cases reported and action taken : No Case taken
53. Sexual harassment case reported and action taken : No Case taken

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 01/08/2017
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Good
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Store Room
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : NA
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : NA
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Parking : Yes; Library : Yes; Other : Near Cafe, Lawn
92. How many night vision Cameras are installed ? : 6 in the DSE
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Indoor ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : NA
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 1
109. How many computers are accessed by students, for what purpose and duration ? : _____
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : RTL; Reference Section : RTL
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____
129. Name of Nodal Officer for Foreign : _____

students, Phone Number, and E-Mail

130. Name of Nodal Officer for North-East : _____
students, Phone Number, and E-Mail

131. Any other inputs from the Admin block : _____

132. Initiatives regarding Swachh Bharat : _____
Abhyaan

133. Remarks : 1) Need Fire Fighter / Extinguisher refilling.
2) Need CCTV.
3) It is requested to Estate Branch to provide some out sources.
4) No Female Security Guard. So provide on the priority basis.
5) No Female toilet. So provide on the priority basis.

1. **Date** : 22/10/2018
2. **Place** : **Department of Financial Studies (UDSC)**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
3. : Mr. Y.P. Singh
4. : Mr. R.K. Tyagi
5. **Area in Sq Mtrs** : Total Area : Information with Engineering Office
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 12
7. **Total Strength of Staff** : Male : 11; Female : 2 Total : 13
8. **Total Number of Toilets (Excluding PwD)** : Male : 2; Female : 1; Total : 3
9. **Total Number of PwD Candidates** : Male : 2; Female : 1
10. **Total Number of Washroom for PwD Candidates** : Central facility of the building
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : _____
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : No ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : Yes ; Women Help Line : No ;
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : 13/10/2018

26. **Water Purifier** : RO : Yes ; Water filter : No ; Other (please specify) -
27. **Date of last service ?** : Information with General Branch
28. **Remark** : _____
29. **Toilets with proper markings and other amenities** : Satisfactory
30. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
31. **How many Safai Karamcharis are available for toilets** : Male : 1; Female : 1
32. **Is Soap dispenser available in toilets ?** : No
33. **Water facilities in the toilets** : Running
34. **Display of schedule of cleaning** : Yes
35. **Sanitary Napkin vending machine is installed** : Yes, in ladies toilet ;
36. **Closed dustbin (women toilet)** : Yes
37. **Cleanliness of toilets** : Satisfactory
38. **Remark** : _____
39. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. **Remark** : _____
41. **Common Room for** : Boys : No ; Girls : No
42. **Proper hygienic conditions and other amenities in Common room(s)** : _____
43. **Cleanliness in Common Room** : _____
44. **Security standards** : Good
45. **Remark** : _____
46. **Are female security guards available?** : Yes
47. **Number of security guards per shift** : Information with security section
48. **Security** : Private
49. **If private, name of the security firm** : SIS Security Service
50. **Does the firm has certification from Govt. of Delhi ?** : _____
51. **Number of theft reported and action taken** : Nil - None in the Department
52. **Eve-teasing cases reported and action taken** : Nil - None in the Department
53. **Sexual harassment case reported and action taken** : Nil - None in the Department

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : _____
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse
Present : Yes ; First Aid during Emergency : Yes ;
Patient Bed : Yes
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : _____
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : Psychologist
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : _____
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Poor
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : No
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : _____
72. Is concerned staff trained in fire- : _____
fighting protocol ?
73. Are fire exits adequate? : No
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : _____
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Information with General Branch
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : As per University Rules
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : _____
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : na
92. How many night vision Cameras are installed ? : Nil
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : Nil
97. NCC Room : _____
98. Total No. of NSS students : Nil
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : na
102. Counseling facilities : Yes
103. Duration, timings : na
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 10
109. How many computers are accessed by students, for what purpose and duration ? : Number : 3 Laptops; Purpose : Academic and Presentations; Duration : As per classes
110. Internet accessibility : No
111. Are students being given access to the internet ? : No
112. Connectivity : _____
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : No
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Varun Dawar
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Same as above

130. Name of Nodal Officer for North-East : Name : Same as above
students, Phone Number, and E-Mail
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat : _____
Abhyaan
133. Remarks : 1) Urgent need of lift for disabled person.
2) Need more exit gate.
3) Internet is not working.
4) Fire alarm is not working.
5) No CCTV

1. **Date** : 06/04/2018
2. **Place** : **Department of Geography**
3. **Co-ordinator** : Prof. Rajesh
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Balraj Singh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 26
7. **Total Strength of Staff** : Male : 14; Female : 4; Total : 18
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Poor
12. **Accessibility to ramps, lifts, roads** : No
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Disaster Management Plan (SOP) : Evacuation Plan
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : _____

26. Water Purifier : RO : Yes
27. Date of last service ? : none
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : No
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : No
37. Cleanliness of toilets : Satisfactory
38. Remark : _____
39. Class Room Facilities : Lights : Adequate ; Fans : Adequate ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window : Good
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : Satisfactory
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : DSE maintain this facility
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : No
53. Sexual harassment case reported and action taken : No

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 06/04/2018
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : No
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : No
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : No
92. How many night vision Cameras are installed ? : 0
93. Remarks : _____
94. Sports/Fitness classes : Yes
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : NA
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : Each teacher conduct counselling in tutorial clean.
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : No
108. Number of Computers/Laptops available for teachers/students use : 31
109. How many computers are accessed by students, for what purpose and duration ? : Number : 31; Purpose : RS & GS practical; Duration : working hours
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Poor
113. Library facility : Yes
114. Number of books available : General Section : RTL; Reference Section : RTL
115. Lights, fans and proper ventilation and sitting arrangements : _____
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : No
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Anindira Datta
Phone No.: 9810633776
Email: anindita.dse@gmail.com
129. Name of Nodal Officer for Foreign : Name : Dr. Aparjita De;

- students, Phone Number, and E-Mail** : Phone No.: 9899331087,
Email: ade.dse@gmail.com;
- 130. Name of Nodal Officer for North-East : Name : Dr. Anindira Datta;**
students, Phone Number, and E-Mail : Phone No.: 9810633776;
Email: anindita.dse@gmail.com;
- 131. Any other inputs from the Admin block : ———**
- 132. Initiatives regarding Swachh Bharat : Department conducted Swachhata Bharat Abhyaan**
Abhyaan
- 133. Remarks** : 1) Need Re-filling of the fire fighting.
2) Need CCTV
3) Distemping & Fancing are in progress
4) Need emergency Exit.
5) Ramp required for physically person on the first Floor
and also need toilet at first floor. No toilet on first floor. It
is requested to the Engineering Department to look into
the matter.

1. **Date** : 22/10/2018
2. **Place** : **Department of Business Economics (UDSC)**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
3. : Mr. Y.P. Singh
5. **Area in Sq Mtrs** : Total Area : Information with Engineering Department;
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 16
7. **Total Strength of Staff** : Male : 6; Female : 8; Total : 14
8. **Total Number of Toilets (Excluding
PwD)** : Male : 2; Female : 4; Total : 6
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD
Candidates** : _____
11. **PWD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation
centre on the ground floor?** : No
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : _____
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : No ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: No ; Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : No ; Medical
Emergency (SOP) : No ; Disaster Management Plan
(SOP) : No ; Evacuation Plan : Yes ; Women Help Line :
No
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned
?** : 13/10/2018

26. **Water Purifier** : RO : Yes ; Water filter : Yes
27. **Date of last service ?** : Information with General Branch
28. **Remark** : _____
29. **Toilets with proper markings and other amenities** : Satisfactory
30. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
31. **How many Safai Karamcharis are available for toilets** : Male : 1; Female : 1
32. **Is Soap dispenser available in toilets ?** : Yes
33. **Water facilities in the toilets** : Running
34. **Display of schedule of cleaning** : Yes
35. **Sanitary Napkin vending machine is installed** : No ;
36. **Closed dustbin (women toilet)** : Yes
37. **Cleanliness of toilets** : Satisfactory
38. **Remark** : _____
39. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. **Remark** : _____
41. **Common Room for** : Boys : No ; Girls : No
42. **Proper hygienic conditions and other amenities in Common room(s)** : _____
43. **Cleanliness in Common Room** : _____
44. **Security standards** : Good
45. **Remark** : _____
46. **Are female security guards available?** : Yes
47. **Number of security guards per shift** : Information with security section
48. **Security** : Private
49. **If private, name of the security firm** : SIS security system
50. **Does the firm has certification from Govt. of Delhi ?** : _____
51. **Number of theft reported and action taken** : NIL - none in the department
52. **Eve-teasing cases reported and action taken** : NIL - none in the department
53. **Sexual harassment case reported and action taken** : NIL - none in the department

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : NIL - none in the department
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse
Present : Yes ; First Aid during Emergency : Yes ;
Patient Bed : Yes
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : _____
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : Psychologist
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : _____
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Poor
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : No
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : _____
72. Is concerned staff trained in fire- : _____
fighting protocol ?
73. Are fire exits adequate? : No
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : _____
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : information with general branch
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : As per university rules
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : _____
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : na
92. How many night vision Cameras are installed ? : Nil
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : Nil
97. NCC Room : _____
98. Total No. of NSS students : Nil
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : na
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 10
109. How many computers are accessed by students, for what purpose and duration ? : Number : 3 laptops; Purpose : academic & presentation; Duration : as per classes
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : No
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Chander Mohan; Phone No.: 9971202689; Email: cmthakras@gmail.com
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Phone No.: same as above

130. Name of Nodal Officer for North-East : Phone No.: same as above
students, Phone Number, and E-Mail

131. Any other inputs from the Admin block : _____

132. Initiatives regarding Swachh Bharat : _____
Abhyaan

133. Remarks : _____

1. **Date** : 28/03/2018
2. **Place** : **Department of Arabic**
3. **Co-ordinator** : Prof. M.P. Sachdeva
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 10
7. **Total Strength of Staff** : Male : 10; Total : 10;
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Total : 1;
9. **Total Number of PwD Candidates** : Male : 1;
10. **Total Number of Washroom for PwD Candidates** : _____
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : na

26. Water Purifier : RO : Yes
27. Date of last service ? : 27/03/2017
28. Remark : ———
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : No
31. How many Safai Karamcharis are available for toilets : Male : 2
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : No
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : No
37. Cleanliness of toilets : Satisfactory
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Poor ; Ventilation : Good ; Door Window : Poor
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : ———
44. Security standards : Satisfactory
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : ———
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : no taken
52. Eve-teasing cases reported and action taken : ——— taken
53. Sexual harassment case reported and action taken : 1 action taken

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : No
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 28/03/2018
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : No
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : Nil
92. How many night vision Cameras are installed ? : Nil
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : Adequate
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 24
109. How many computers are accessed by students, for what purpose and duration ? : Number : 24
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Mujeeb Akhtar;
Phone No.: 9810582934;
Email: mujeebakhtardr@gmail.com;
129. Name of Nodal Officer for Foreign : Name : Prof. Wali Akhtar;

students, Phone Number, and E-Mail

Phone No.: 8750717695,
Email: waliakhtarnadwi@gmail.com;

130. Name of Nodal Officer for North-East : students, Phone Number, and E-Mail

Name : Dr. Asghar Mahmood;
Phone No.: 9990806505;
Email: aamn26@gmail.com;

131. Any other inputs from the Admin block : _____

**132. Initiatives regarding Swachh Bharat : _____
Abhyaan**

133. Remarks

- : 1) There is a need of exit in the seminar hall for the safety point of view. There is only one entrance / exit.
2) Need of fire safety. It should be done on priority basis. It is requested to the Engineering Department to look into the matter.
3) Need refilling of the fire fighter.
4) Seepage at many places, it should be removed.

1. Date : 28/03/2018
2. Place : Department of Buddhist Studies
3. Co-ordinator : Prof. M.P. Sachdeva
4. Members : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. Area in Sq Mtrs : ———
6. Total Number of Rooms/Staff Rooms/
Other Rooms : 19
7. Total Strength of Staff : Male : 7; Female : 3 Total : 10
8. Total Number of Toilets (Excluding
PwD) : Male : 2; Female : 1; Total : 3
9. Total Number of PwD Candidates : Male : 6;
10. Total Number of Washroom for PwD :
Candidates : ———
11. PWD facilities : Poor
12. Accessibility to ramps, lifts, roads : Yes
13. Do you have admission facilitation
centre on the ground floor? : No
14. Awareness about Equal Opportunity
Cell (EOC) of DU : Yes
15. Remark : ———
16. Display of Internal Complaint
Committee (ICC) of Delhi University : No
17. Signage w.r.t. : No Smoking : Yes ; No Substance Use : No ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: Yes ; Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : Yes ; Medical
Emergency (SOP) : Yes ; Disaster Management Plan
(SOP) : No ; Evacuation Plan : No ; Women Help Line :
Yes
18. Remark : ———
19. General cleanliness : Good
20. Dustbin(s) : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. Dustbin(s) : In corridors : Closed ; In Open Spaces : Open
22. Remark : ———
23. Drinking Water facilities : Satisfactory
24. Drinking water is : Stored in overhead tanks
25. Last, when was over-head tank cleaned : 24/03/2018
?

26. Water Purifier : RO : Yes
27. Date of last service ? : 26/03/2018
28. Remark : _____
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 2;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : No
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : No
37. Cleanliness of toilets : Satisfactory
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Adequate ; Ventilation : Good ; Door Window : Good
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : Satisfactory
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : as per du arrangement
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : no taken
52. Eve-teasing cases reported and action taken : _____ taken
53. Sexual harassment case reported and action taken : _____ action taken

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : No
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 28/03/2018
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : na
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : na
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : nil
92. How many night vision Cameras are installed ? : none
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : none
97. NCC Room : _____
98. Total No. of NSS students : none
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : na
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 4
109. How many computers are accessed by students, for what purpose and duration ? : _____
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Poor
113. Library facility : Yes
114. Number of books available : General Section : 600; Reference Section : 100;
115. Lights, fans and proper ventilation and sitting arrangements : Poor
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : na
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Poor
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. R.K. Rana;
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Subhra B. Pavagadhi

130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Dr. Subhra B. Pavagadhi
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : The department has a committee for this purpose.
133. **Remarks** : 1) There is a need of the right lift. The unused furniture / materials are lying in the corridor.
2) Need refilling of the fire fighter / extinguisher.
Note : Exterior face need repair / renovation. The Chajjas are in the damage position.

1. Date : 27/03/2018
2. Place : Department of East Asian Studies
3. Co-ordinator : Prof. H.C. Pokhriyal
4. Members : 1. : Dr. Gyan Prakash Sharma
2. : Sh. Prem Singh
3. : Sh. Naresh Dogra
5. Area in Sq Mtrs : _____
6. Total Number of Rooms/Staff Rooms/
Other Rooms : _____
7. Total Strength of Staff : _____
8. Total Number of Toilets (Excluding
PwD) : _____
9. Total Number of PwD Candidates : Female : 1
10. Total Number of Washroom for PwD
Candidates : _____
11. PWD facilities : Good
12. Accessibility to ramps, lifts, roads : Yes
13. Do you have admission facilitation
centre on the ground floor? : Yes
14. Awareness about Equal Opportunity
Cell (EOC) of DU : Yes
15. Remark : _____
16. Display of Internal Complaint
Committee (ICC) of Delhi University : Yes
17. Signage w.r.t. : No Smoking : Yes ; No Substance Use : Yes ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: Yes ; Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : Yes ; Medical
Emergency (SOP) : Yes ; Disaster Management Plan
(SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line
: Yes
18. Remark : _____
19. General cleanliness : Good
20. Dustbin(s) : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. Dustbin(s) : In corridors : Closed ; In Open Spaces : Closed
22. Remark : _____
23. Drinking Water facilities : Poor
24. Drinking water is : Stored in overhead tanks
25. Last, when was over-head tank cleaned : _____
?

26. Water Purifier : RO : No ; Water filter : No
27. Date of last service ? : 27/03/2018
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : through sulabh; Female : through sulabh
32. Is Soap dispenser available in toilets ? : No
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : _____
39. Class Room Facilities : Lights : Adequate ; Fans : Adequate ; IT & Projection Facilities : Poor ; Ventilation : Adequate ; Door Window : Poor
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : Satisfactory
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : No
53. Sexual harassment case reported and : No

- action taken
54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
 55. Security standard : Satisfactory
 56. Standard operating protocol related to : Yes
security in case of emergency
 57. If yes, then chain : _____
 58. Medical facilities : Satisfactory
 59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
 60. List of emergency numbers displayed : No
 61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
 62. Frequency of visits per month : Doctor : None ; Psychologist : None
 63. WUS membership available to : Yes
staff/Students
 64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
 65. If yes, the chain : _____
 66. Remark : _____
 67. Fire safety : Satisfactory
 68. Safety measures in Science Labs are : No
properly displayed
 69. Fire extinguisher installations : Yes
(essential in Science labs)
 70. Are these in working condition ? : Yes
 71. When last were these checked (date) ? : 27/03/2018
 72. Is concerned staff trained in fire- : No
fighting protocol ?
 73. Are fire exits adequate? : Yes
 74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
 75. If yes, then chain : _____
 76. Availability of multiple exits in : No
auditorium/conference/seminar halls
 77. Are these exits well : Yes

- illuminated/visible/properly marked
78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : nil
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Library : Yes
92. How many night vision Cameras are installed ? : 7
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : as per requirement
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes

105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 15
109. How many computers are accessed by students, for what purpose and duration ? : Number : 5
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 7000
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Vidhan pathak;
Phone No.: 8286686919;

Email: vidhanpathak@gmail.com

- 129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail :** Name : Dr. Sandipani Dash;
Phone No.: 9868927174;
Email: sandipanid@gmail.com
- 130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail :** Name : Prof. AS Yaruvingam;
Phone No.: 9560714373;
Email: yaruingam65@gmail.com
- 131. Any other inputs from the Admin block :** _____
- 132. Initiatives regarding Swachh Bharat Abhyaan :** _____
- 133. Remarks :** 1) Need Finishing of exterior face of building like front face / compound wall.
2) Need refilling of the fire extinguisher.
3) HOD office should be furnished.

1. **Date** : 02/07/2018
2. **Place** : **Department of English**
3. **Co-ordinator** : Prof. Rajesh
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 22
7. **Total Strength of Staff** : Male : 14; Female : 15; Total : 29
8. **Total Number of Toilets (Excluding PwD)** : Male : 2; Female : 2 Total : 4
9. **Total Number of PwD Candidates** : Male : 1; Female : 14
10. **Total Number of Washroom for PwD Candidates** : _____
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : it is looked after by Faculty office
26. **Water Purifier** : RO : Yes ; Water filter : Yes

27. Date of last service ? : 31/03/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : Satisfactory
45. Remark : ———
46. Are female security guards available? : Yes
47. Number of security guards per shift : to be checked with proctor office
48. Security : Private
49. If private, name of the security firm : ———
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : ———
53. Sexual harassment case reported and action taken : ———
54. Vandalism cases/ Monkey : Yes

menace/Stray dog/cat menace

55. Security standard : Satisfactory
56. Standard operating protocol related to security in case of emergency : No
57. If yes, then chain : _____
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : No
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to staff/Students : Yes
64. Display of Standard operating protocol including point of contact in case of emergency : No
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are properly displayed : _____
69. Fire extinguisher installations (essential in Science labs) : Yes
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 02/04/2018
72. Is concerned staff trained in fire-fighting protocol ? : No
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol including point of contact in case of emergency : No
75. If yes, then chain : _____
76. Availability of multiple exits in auditorium/conference/seminar halls : Yes
77. Are these exits well illuminated/visible/properly marked : No
78. Remark : _____

79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : No
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : None
92. How many night vision Cameras are installed ? : None
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes
106. Bus facility : Not Adequate

107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 7
109. How many computers are accessed by students, for what purpose and duration ? : Number : 7; Purpose : to access online resources; Duration : during the morning time
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : Nil; Reference Section : Nil
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : A drop box is placed near the office.
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Raj Kumar;
Phone No.: 9868722854;
Email: bedamatiraj@gmail.com
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____

130. Name of Nodal Officer for North-East : _____
students, Phone Number, and E-Mail

131. Any other inputs from the Admin block : _____

132. Initiatives regarding Swachh Bharat : _____
Abhyaan

133. Remarks : 1) Need refilling of the fire fighter and more number in
the library for the safety point of view.
2) Some seepage, it should be rectified.
3) CCTV required.
4) Need friendly washrooms for disabled person.

1. **Date** : 28/03/2018
2. **Place** : **Department of GRS**
3. **Co-ordinator** : Prof. Rajesh Kumar
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Sh. Naresh Dogra
3. : Sh. Prem Singh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 25
7. **Total Strength of Staff** : Male : 3; Female : 17; Total : 20
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 2 Total : 3
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD Candidates** : _____
11. **PwD facilities** : Poor
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : No
17. **Signage w.r.t.** : No Smoking : No ; No Substance Use : Anti-Ragging Committee : Legal Implication of Ragging : Sexual Harassment Committee : Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Disaster Management Plan (SOP) : Evacuation Plan
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : we are planning to install extra bins for separation of garbage.
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : _____

26. Water Purifier : RO : Yes
27. Date of last service ? : within the purview of Arts Faculty
28. Remark : we are planning to install one RO for the Department
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 2;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : No
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Adequate ; Door Window : Good
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : Satisfactory
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : within the purview of Arts Faculty
48. Security : Private
49. If private, name of the security firm : ———
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : ———
53. Sexual harassment case reported and action taken : ———

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : No
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Poor
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 02/04/2018
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : In some designated room.
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : No
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : NA
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : na
92. How many night vision Cameras are installed ? : 0
93. Remarks : na
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : 0
97. NCC Room : _____
98. Total No. of NSS students : 0
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : During admission & whenever needed.
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes
106. Bus facility : Adequate

107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 50
109. How many computers are accessed by students, for what purpose and duration ? : Number : 14; Purpose : research and study; Duration : 9.00 am to 5.00 pm
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 30000; Reference Section : 10000
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : Planning to install the complaint box.
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : not full time
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Vijaya Venkatarawan
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Rawa Paul

130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Rawa Paul
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : separate bins are being installed for separation of garbage.
133. **Remarks** : 1) Need fire fighter in the library and refilling the existing fire fighter.
2) some finishing work in the library and some offices.
3) Need signages like no smoking, no sexual harassment in the library and some other places.

1. **Date** : 22/10/2018
2. **Place** : **Department of Hindi (UDSC)**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
3. : Mr. Y.P. Singh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 4
7. **Total Strength of Staff** : Male : 3 Total : 3;
8. **Total Number of Toilets (Excluding PwD)** : Total : 1;
9. **Total Number of PwD Candidates** : Male : 1;
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : Provision of Lifts is required.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : _____
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Sexual Harassment Committee : Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Women Help Line :
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : _____
26. **Water Purifier** : RO : Yes ; Water filter : Yes

27. Date of last service ? : Not in working condition.
28. Remark : ———
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : Male; Female : -;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : No
37. Cleanliness of toilets : Satisfactory
38. Remark : Renovation required
39. Class Room Facilities : Lights : Poor ; Fans : Adequate ; IT & Projection Facilities : Poor ; Ventilation : Good ; Door Window : Good
40. Remark : Urgently required IT & Projection faculties in classroom.
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : Satisfactory
45. Remark : ———
46. Are female security guards available? : Yes
47. Number of security guards per shift : 2
48. Security : ———
49. If private, name of the security firm : SIS
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : ———
52. Eve-teasing cases reported and action taken : ———
53. Sexual harassment case reported and action taken : ———

54. Vandalism cases/ Monkey : _____
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : _____
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse
Present : Yes ; First Aid during Emergency : Yes ;
Patient Bed : Yes ;
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : _____
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : WUS Health centre helps whenever needs arise.
67. Fire safety : Poor
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : _____
(essential in Science labs)
70. Are these in working condition ? : _____
71. When last were these checked (date) ? : _____
72. Is concerned staff trained in fire- : _____
fighting protocol ?
73. Are fire exits adequate? : _____
74. Display of Standard operating protocol : _____
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : _____
auditorium/conference/seminar halls
77. Are these exits well : _____
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : _____
80. Science lab waste disposal facilities : _____
81. General waste disposal facility : _____
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Store section of SDC
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : _____
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : _____
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : _____
92. How many night vision Cameras are installed ? : _____
93. Remarks : There is no CCTV installed in Hindi Department & Classroom
94. Sports/Fitness classes : Yes
95. Availability of Cultural activity room : Indoor ;
96. Total No. of NCC students : na
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : Adequate
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 6
109. How many computers are accessed by students, for what purpose and duration ? : Number : 1;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : We are going to maintain complaint Register very soon in future.
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Gopeeshwar Singh/Dr. Prem Singh;
Phone No.: 8826723389/8826275067;
Email: gopeshwar1955@gmail.com;

129. Name of Nodal Officer for Foreign : _____
students, Phone Number, and E-Mail
130. Name of Nodal Officer for North-East : _____
students, Phone Number, and E-Mail
131. Any other inputs from the Admin block : Grant is given time to time
132. Initiatives regarding Swachh Bharat : We maintain the cleanliness in the office and class room
Abhyaan regularly.
133. Remarks : Need lift urgently.

1. **Date** : 25/03/2018
2. **Place** : **Department of History**
3. **Co-ordinator** : Prof. H.C. Pokhriyal
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Sh. Naresh Dogra
3. : Sh. Prem Singh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 39
7. **Total Strength of Staff** : Male : 19; Female : 13; Total : 32;
8. **Total Number of Toilets (Excluding PwD)** : Male : 3; Female : 3 Total : 6;
9. **Total Number of PwD Candidates** : Male : 3;
10. **Total Number of Washroom for PwD Candidates** : _____
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : No ;
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Not adequate in number ; In open spaces : Not adequate in number ;
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : No idea

26. Water Purifier : RO : Water filter : Yes
27. Date of last service ? : 17/03/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 01;
32. Is Soap dispenser available in toilets ? : No
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : No
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : No
37. Cleanliness of toilets : Poor
38. Remark : ———
39. Class Room Facilities : Lights : Adequate ; Fans : Adequate ; IT & Projection Facilities : Adequate ; Ventilation : Adequate ; Door Window : Adequate ;
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : Satisfactory
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 0
48. Security : Private
49. If private, name of the security firm : 1
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : NA
52. Eve-teasing cases reported and action taken : ———
53. Sexual harassment case reported and action taken : ———

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : HOD, Office Staff, Faculty / students
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No ;
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 11/11/2016
72. Is concerned staff trained in fire- : _____
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Store room
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : Nil
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : Na;
92. How many night vision Cameras are installed ? : NA
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 50
109. How many computers are accessed by students, for what purpose and duration ? : Number : 15; Purpose : online researchy; Duration : 1 hour a week;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : No
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : No
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Sunil Kumar;
Phone No.: 9650511673;
Email: sunilkumar.history.du@gmail.com;
129. Name of Nodal Officer for Foreign : Name : Dr. David Zou;

students, Phone Number, and E-Mail

Phone No.: 99109679762,
Email: davidlalzou@gmail.com;

130. Name of Nodal Officer for North-East : students, Phone Number, and E-Mail

Name : Dr. David Zou;
Phone No.: 99109679762;
Email: davidlalzou@gmail.com;

131. Any other inputs from the Admin block : _____

**132. Initiatives regarding Swachh Bharat : _____
Abhyaan**

133. Remarks : 1) Need some finishing / repair work in corridor, library, toilets etc. along with classes.
2) Refilling of the Fire Extinguisher.
3) Curtains in the library / vertical

1. **Date** : 28/03/2018
2. **Place** : **Department of Library Science**
3. **Co-ordinator** : Prof. M.P. Sachdeva
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Prem Singh
5. **Area in Sq Mtrs** : Constructed Area : 1150; Area under Green Cover : 5;
Total Area : 1155
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 13
7. **Total Strength of Staff** : Male : 9; Female : 4; Total : 13
8. **Total Number of Toilets (Excluding
PwD)** : Male : 2; Female : 2 Total : 4
9. **Total Number of PwD Candidates** : Male : 3; Female : 1
10. **Total Number of Washroom for PwD
Candidates** : ———
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : No
13. **Do you have admission facilitation
centre on the ground floor?** : No
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : Yes
15. **Remark** : NA
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: Yes ; Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : Yes ; Medical
Emergency (SOP) : Yes ; Disaster Management Plan
(SOP) : Yes ; Evacuation Plan : No ; Women Help Line :
Yes
18. **Remark** : ———
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : NA
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned** : 14-12-2017

- ?
26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : 14/12/2017
28. Remark : NA
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : na
41. Common Room for : Boys : Yes ; Girls : Yes
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Good
44. Security standards : Good
45. Remark : na
46. Are female security guards available? : Yes
47. Number of security guards per shift : 2
48. Security : Private
49. If private, name of the security firm : Rakshak Security
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil
53. Sexual harassment case reported and : Nil

- action taken
54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
 55. Security standard : Good
 56. Standard operating protocol related to : Yes
security in case of emergency
 57. If yes, then chain : ———
 58. Medical facilities : Satisfactory
 59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
 60. List of emergency numbers displayed : Yes
 61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
 62. Frequency of visits per month : Doctor : None ; Psychologist : None
 63. WUS membership available to : Yes
staff/Students
 64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
 65. If yes, the chain : na
 66. Remark : na
 67. Fire safety : Good
 68. Safety measures in Science Labs are : Yes
properly displayed
 69. Fire extinguisher installations : Yes
(essential in Science labs)
 70. Are these in working condition ? : Yes
 71. When last were these checked (date) ? : 28/03/2018
 72. Is concerned staff trained in fire- : Yes
fighting protocol ?
 73. Are fire exits adequate? : Yes
 74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
 75. If yes, then chain : ———
 76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
 77. Are these exits well : Yes

illuminated/visible/properly marked

78. Remark : na
79. E-waste disposal facility : Good
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : store room
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : as per university norms
87. Remark : na
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : na
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : in process
92. How many night vision Cameras are installed ? : na
93. Remarks : na
94. Sports/Fitness classes : Yes
95. Availability of Cultural activity room : Indoor ;
96. Total No. of NCC students : 0
97. NCC Room : Poor
98. Total No. of NSS students : 0
99. NSS Room : Poor
100. Equipment availability : Good
101. Remarks : na
102. Counseling facilities : Yes
103. Duration, timings : As and when need arises / demand
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes

106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 53
109. How many computers are accessed by students, for what purpose and duration ? : Number : 45; Purpose : research and practical; Duration : no time limit
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 8800; Reference Section : 530
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : No
121. If Not, then, where do you complain? : Online through e connect web link
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : na
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : Satisfactory
127. Remark : na
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. K. P. Singh;
Phone No.: 9818057510;
Email: kpsingh330@gmail.com

129. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Dr. K.P. Singh,
Phone No.: 9818057510;
Email: kpsingh330@gmail.com
130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Dr. Meera;
Phone No.: 9818002377;
Email: dlishmeera@gmail.com
131. **Any other inputs from the Admin block** : na
132. **Initiatives regarding Swachh Bharat Abhyaan** : Dustbin placed in classroom & proper management of waste materials.
133. **Remarks** : 1) Need CCTV on the priority basis for the safety point of view.
2) Need fire fighter / extinguisher at various places like library / labs in corridors.

1. **Date** : 28/03/2018
2. **Place** : **Department of Linguistics**
3. **Co-ordinator** : Prof. M.P. Sachdeva
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 22
7. **Total Strength of Staff** : Male : 4; Female : 6; Total : 10
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2
9. **Total Number of PwD Candidates** : Male : 1
10. **Total Number of Washroom for PwD Candidates** : _____
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : No ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : No
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : March, 2018

26. Water Purifier : RO : Yes
27. Date of last service ? : 27/03/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : No
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : ———
39. Class Room Facilities : Lights : Adequate ; Fans : Adequate ; IT & Projection Facilities : Poor ; Ventilation : Adequate ; Door Window : Adequate
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : Satisfactory
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : ———
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : 0
52. Eve-teasing cases reported and action taken : 0
53. Sexual harassment case reported and : 0

- action taken
54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
 55. Security standard : Satisfactory
 56. Standard operating protocol related to : No
security in case of emergency
 57. If yes, then chain : _____
 58. Medical facilities : Satisfactory
 59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
 60. List of emergency numbers displayed : No
 61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
 62. Frequency of visits per month : Doctor : None ; Psychologist : None
 63. WUS membership available to : Yes
staff/Students
 64. Display of Standard operating protocol : No
including point of contact in case of
emergency
 65. If yes, the chain : _____
 66. Remark : _____
 67. Fire safety : Poor
 68. Safety measures in Science Labs are : _____
properly displayed
 69. Fire extinguisher installations : No
(essential in Science labs)
 70. Are these in working condition ? : No
 71. When last were these checked (date) ? : 28/03/2018
 72. Is concerned staff trained in fire- : _____
fighting protocol ?
 73. Are fire exits adequate? : No
 74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
 75. If yes, then chain : _____
 76. Availability of multiple exits in : No
auditorium/conference/seminar halls
 77. Are these exits well : No

illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : no
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : nil
92. How many night vision Cameras are installed ? : 0
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : 0
97. NCC Room : _____
98. Total No. of NSS students : 0
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : as per availability of faculty members
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : _____

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 71
109. How many computers are accessed by students, for what purpose and duration ? : Number : 10; Purpose : research work; Duration : 10.00 am to 4.00 pm;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 10739; Reference Section : 276;
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : Office of Department of Linguistics
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : No
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Shobha Satyanath; Phone No.: 9958777558; Email: ssatyanath.du@gmail.com;
129. Name of Nodal Officer for Foreign : _____

students, Phone Number, and E-Mail

- 130. Name of Nodal Officer for North-East : Name : Dr. Tanmoy Bhattacharya; Phone No.:**
students, Phone Number, and E-Mail 9818105513; Email: tanmoy1@gmail.com;
- 131. Any other inputs from the Admin block : _____**
- 132. Initiatives regarding Swachh Bharat : _____**
Abhyaan
- 133. Remarks** : 1) Fire fighter should be refilled.
2) There is some seepage in HOD office
3) Corridor should be furnished.

1. Date : 02/04/2018
2. Place : Department of Philosophy
3. Co-ordinator : Prof. Rajesh
4. Members : 1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. Area in Sq Mtrs : _____
6. Total Number of Rooms/Staff Rooms/
Other Rooms : 28
7. Total Strength of Staff : Male : 9; Female : 8; Total : 17;
8. Total Number of Toilets (Excluding
PwD) : _____
9. Total Number of PwD Candidates : Male : 1; Female : 1
10. Total Number of Washroom for PwD : 1
Candidates
11. PwD facilities : Satisfactory
12. Accessibility to ramps, lifts, roads : Yes
13. Do you have admission facilitation
centre on the ground floor? : Yes
14. Awareness about Equal Opportunity
Cell (EOC) of DU : Yes
15. Remark : _____
16. Display of Internal Complaint
Committee (ICC) of Delhi University : Yes
17. Signage w.r.t. : No Smoking : Yes ; No Substance Use : Yes ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: Yes ; Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : No ; Medical
Emergency (SOP) : No ; Disaster Management Plan
(SOP) : No ; Evacuation Plan : No ; Women Help Line :
Yes
18. Remark : _____
19. General cleanliness : Satisfactory
20. Dustbin(s) : In corridors : Not adequate in number ; In open spaces :
Not adequate in number ;
21. Dustbin(s) : In corridors : Closed ; In Open Spaces : Closed
22. Remark : _____
23. Drinking Water facilities : Satisfactory
24. Drinking water is : Stored in overhead tanks
25. Last, when was over-head tank cleaned : _____
?

26. Water Purifier : RO : Yes
27. Date of last service ? : 20/02/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 2;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : There is room for improvement on the above items.
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : ———
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : within the purview of arts faculty.
48. Security : Private
49. If private, name of the security firm : Rakshak
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : 2 cases were reported and to secure the corridor, it was decided to be locked & the key is kept with the office-incharge
52. Eve-teasing cases reported and action taken : no such cases reported
53. Sexual harassment case reported and : the department has only students grievance redressal

- action taken** committee. Any sexual harassment case is dealt with by ICC of the university. One complaint was received for which the department conducted two meetings and the candidate was suggested that she may appr
54. **Vandalism cases/ Monkey : No**
menace/Stray dog/cat menace
 55. **Security standard : Good**
 56. **Standard operating protocol related to : No**
security in case of emergency
 57. **If yes, then chain : _____**
 58. **Medical facilities : Satisfactory**
 59. **Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : No ; Patient Bed : No ;**
 60. **List of emergency numbers displayed : No**
 61. **List of the empaneled hospital in near : Yes**
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
 62. **Frequency of visits per month : Doctor : None ; Psychologist : None**
 63. **WUS membership available to : Yes**
staff/Students
 64. **Display of Standard operating protocol : No**
including point of contact in case of
emergency
 65. **If yes, the chain : _____**
 66. **Remark : _____**
 67. **Fire safety : Satisfactory**
 68. **Safety measures in Science Labs are : _____**
properly displayed
 69. **Fire extinguisher installations : Yes**
(essential in Science labs)
 70. **Are these in working condition ? : Yes**
 71. **When last were these checked (date) ? : 03/07/2015**
 72. **Is concerned staff trained in fire- : No**
fighting protocol ?
 73. **Are fire exits adequate? : No**
 74. **Display of Standard operating protocol : No**
including point of contact in case of
emergency :
 75. **If yes, then chain : _____**
 76. **Availability of multiple exits in : No**

auditorium/conference/seminar halls

77. Are these exits well illuminated/visible/properly marked : No
78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : In the store room.
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Yes, following the university policy
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : na
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : na;
92. How many night vision Cameras are installed ? : nil
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : No
97. NCC Room : _____
98. Total No. of NSS students : No
99. NSS Room : _____
100. Equipment availability : Poor
101. Remarks : Outdated Computers have not been replaced.
102. Counseling facilities : Yes
103. Duration, timings : For non academic counselling there is no slot in the time table. But different faculty members do it as per their convenience and they also have a record for that.

104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 1
109. How many computers are accessed by students, for what purpose and duration ? : _____
110. Internet accessibility : No
111. Are students being given access to the internet ? : No
112. Connectivity : Poor
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : students are aware
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____

128. Name of Nodal Officer for Anti-ragging, : _____
Phone Number, and E-Mail
129. Name of Nodal Officer for Foreign : _____
students, Phone Number, and E-Mail
130. Name of Nodal Officer for North-East : _____
students, Phone Number, and E-Mail
131. Any other inputs from the Admin block : Insufficient number of office staff in the department.
132. Initiatives regarding Swachh Bharat : The department strictly follows university directions in
Abhyaan this matter. Students are often told to keep the campus clean and there is strict university policy against smoking on the campus. Sign boards relating to prohibition of smoking, littering in the co
133. Remarks : 1) Need fire fighter refilling.
2) Need friendly wash rooms.
3) Finishing work in the corridors.
4) Repair/replacement of the blinds.
5) There is lack of space / rooms. It is requested to the Estate Branch to look into the matter.
6) Need CCTV
7) Need AC in some rooms / seminar hall.
8) No proper PA.

1. **Date** : 02/04/2018
2. **Place** : **Department of Punjabi**
3. **Co-ordinator** : Prof. S. Annapoorni
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : Constructed Area : 1; Area under Green Cover : 1; Total Area : 1;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 12
7. **Total Strength of Staff** : Male : 7; Female : 3 Total : 10;
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2;
9. **Total Number of PwD Candidates** : Male : 08;
10. **Total Number of Washroom for PwD Candidates** : 3
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : No ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Poor
24. **Drinking water is** : Stored in overhead tanks ; Running water of corporation Other (please specify)

25. Last, when was over-head tank cleaned : 25/12/2016
?
26. Water Purifier : RO : No ; Water filter : No
27. Date of last service ? : 26/10/2017
28. Remark : Point No. 24 & 26 : Information available with the SO, Arts Faculty. No drinking water facility for students in and around the department. Overhead tank is not maintained by the department. Deals with maintenance of the extension building.
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : Information available with SO, Arts Faculty; Female : Information available with SO, Arts Faculty;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Poor
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Adequate ;
40. Remark : Classroom needs more attention regarding infrastructure window glasses are broken in most classrooms
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Poor
44. Security standards : Satisfactory
45. Remark : Common Security arrangements are made by the University System
46. Are female security guards available? : No
47. Number of security guards per shift : 0
48. Security : Own recruited
49. If private, name of the security firm : Information available with SO Arts Faculty
50. Does the firm has certification from Govt. of Delhi ? : No

51. Number of theft reported and action taken : Information available with SO Arts Faculty
52. Eve-teasing cases reported and action taken : One - resolved
53. Sexual harassment case reported and action taken : Nil
54. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
55. Security standard : Satisfactory
56. Standard operating protocol related to security in case of emergency : No
57. If yes, then chain : ———
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : No ; Patient Bed : No ;
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to staff/Students : Yes
64. Display of Standard operating protocol including point of contact in case of emergency : Yes
65. If yes, the chain : ———
66. Remark : 59 : Information available with Univesity Health System.
62 : Information available in the University Website
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are properly displayed : No
69. Fire extinguisher installations (essential in Science labs) : Yes
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 1/1/2014
72. Is concerned staff trained in fire-fighting protocol ? : No
73. Are fire exits adequate? : No
74. Display of Standard operating protocol including point of contact in case of

emergency :

75. If yes, then chain : NA
76. Availability of multiple exits in auditorium/conference/seminar halls : Yes
77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : 71 : Information available with SO Arts Faculty
79. E-waste disposal facility : : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : : Yes
82. Remark : : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Information available with SO Arts Faculty
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Information available with SO Arts Faculty
87. Remark : : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : NA
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : NA;
92. How many night vision Cameras are installed ? : No
93. Remarks : : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : Nil
97. NCC Room : : _____
98. Total No. of NSS students : NA
99. NSS Room : Poor
100. Equipment availability : Poor
101. Remarks : 99 & 100 : NA
102. Counseling facilities : No

103. Duration, timings : NA
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 123
109. How many computers are accessed by students, for what purpose and duration ? : Number : 110; Purpose : Research Work; Duration : Till the research work is completed;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Poor
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : NA
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : 114 & 116 : Information with CRL
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes

126. If yes, his / her performance is : Poor
127. Remark : 126: Information with SO, Arts Faculty
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Jaspal Kaur; Phone No.: 9868454545; Email: drjaspalkaur@gmail.com;
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Dr. Jaspal Kaur; Phone No.: 9868454545; Email: drjaspalkaur@gmail.com;
130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. Jaspal Kaur; Phone No.: 9868454545; Email: drjaspalkaur@gmail.com;
131. Any other inputs from the Admin block : ———
132. Initiatives regarding Swachh Bharat Abhyaan : Proper arrangements have been made in this regard.
133. Remarks : 1) Need re-filling of the Fire extinguisher.
2) Need display of the signage like no smoking, no sexual harassment and other signage like exist, entrance.
3) There is shortage of drinking water to the students and staff. Request to engineering for provide water supply line and also request to General Branch to provide water cooler all around.
4) Need CCTV for the safety point of view.

1. **Date** : 02/04/2018
2. **Place** : **Department of Sanskrit**
3. **Co-ordinator** : Prof. S. Annapoorani
4. **Members** : 1. : Sh. Prem Singh
2. : Sh. Naresh Dogra
5. **Area in Sq Mtrs** : Constructed Area : maintained by University Engineer
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 29
7. **Total Strength of Staff** : Male : 21; Female : 7; Total : 28
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2
9. **Total Number of PwD Candidates** : Male : 5; Female : 2
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : No
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : maintained by Engineer Office

26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : maintained by faculty of arts
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 2; Female : 1;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : No
37. Cleanliness of toilets : Satisfactory
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : _____
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : Yes
47. Number of security guards per shift : maintained by the Faculty of Arts
48. Security : Private
49. If private, name of the security firm : Maintained by the University
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : No
53. Sexual harassment case reported and action taken : No

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : Through : Proctor, DU
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No ;
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
65. If yes, the chain : Through : Head of the Department
66. Remark : _____
67. Fire safety : Poor
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : No
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 02/04/2018
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : No
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : Through : Proctor's Office
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : No
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Departmental Store
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Yes
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Other : Research Lab;
92. How many night vision Cameras are installed ? : No
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : NA
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : in each semester
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes

106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 64
109. How many computers are accessed by students, for what purpose and duration ? : Number : 7; Purpose : Research Work; Duration : 9.00 - 5.00 pm;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : No
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : _____
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : No
121. If Not, then, where do you complain? : There is a complaint register in the department.
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Dayashankar Tiwary; Phone No.: 9810781398, 9910871525; Email: docdstiwari@yahoo.com;
129. Name of Nodal Officer for Foreign : Name : Dr. Subhash Chandra; Phone No.: 9953215276;

students, Phone Number, and E-Mail

Email: subhash.jnu@gmail.com,

- 130. Name of Nodal Officer for North-East : Name : Dr. Ved Prakash Dindoriya; Phone No.:**
students, Phone Number, and E-Mail 9650550957; Email: vpdindoriya@gmail.com;
- 131. Any other inputs from the Admin block : ———**
- 132. Initiatives regarding Swachh Bharat : Daily cleanliness of all rooms.**
Abhyaan
- 133. Remarks** : 1) Need refilling of the fire fighter.
2) Need signage on the toilet and other signage like no smoking, no ragging and display the name of the committee members etc.

1. Date : 22/10/2018
2. Place : Department of Sanskrit (UDSC)
3. Co-ordinator : Prof. Suman Kundu
4. Members : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
3. : Mr. Y.P. Singh
5. Area in Sq Mtrs : _____
6. Total Number of Rooms/Staff Rooms/
Other Rooms : 2
7. Total Strength of Staff : _____
8. Total Number of Toilets (Excluding
PwD) : Male : 1; Female : 1 Total : 2;
9. Total Number of PwD Candidates : _____
10. Total Number of Washroom for PwD
Candidates : _____
11. PwD facilities : Poor
12. Accessibility to ramps, lifts, roads : No
13. Do you have admission facilitation
centre on the ground floor? : No
14. Awareness about Equal Opportunity
Cell (EOC) of DU : No
15. Remark : _____
16. Display of Internal Complaint
Committee (ICC) of Delhi University : No
17. Signage w.r.t. : No Smoking : No Substance Use : Anti-Ragging
Committee : Legal Implication of Ragging : Sexual
Harassment Committee : Legal Implication of Sexual
Harassment : Medical Emergency (SOP) : Women Help
Line :
18. Remark : _____
19. General cleanliness : Poor
20. Dustbin(s) : In corridors : Not adequate in number ; In open spaces :
Not adequate in number ;
21. Dustbin(s) : In corridors : Open ; In Open Spaces : Open
22. Remark : _____
23. Drinking Water facilities : Poor
24. Drinking water is : Other (please specify)
25. Last, when was over-head tank cleaned
? : _____
26. Water Purifier : RO : No ; Water filter : No

27. Date of last service ? : _____
28. Remark : Non - availability of drinking water
29. Toilets with proper markings and other amenities : Poor
30. Signage(s) for : Male toilets : Female toilets :
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : No
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : No
37. Cleanliness of toilets : Poor
38. Remark : _____
39. Class Room Facilities : Lights : Poor ; Fans : Poor ; IT & Projection Facilities : Poor ; Ventilation : Poor ; Door Window : Poor ;
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Poor
44. Security standards : Satisfactory
45. Remark : should be more
46. Are female security guards available? : No
47. Number of security guards per shift : one
48. Security : _____
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil
53. Sexual harassment case reported and action taken : Ni
54. Vandalism cases/ Monkey : No

menace/Stray dog/cat menace

- 55. Security standard : Satisfactory
- 56. Standard operating protocol related to security in case of emergency : No
- 57. If yes, then chain : _____
- 58. Medical facilities : Satisfactory
- 59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : No ; Patient Bed : No ;
- 60. List of emergency numbers displayed : No
- 61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
- 62. Frequency of visits per month : Doctor : 1-4 ; Psychologist :
- 63. WUS membership available to staff/Students : Yes
- 64. Display of Standard operating protocol including point of contact in case of emergency : No
- 65. If yes, the chain : _____
- 66. Remark : _____
- 67. Fire safety : Poor
- 68. Safety measures in Science Labs are properly displayed : No
- 69. Fire extinguisher installations (essential in Science labs) : _____
- 70. Are these in working condition ? : _____
- 71. When last were these checked (date) ? : _____
- 72. Is concerned staff trained in fire-fighting protocol ? : _____
- 73. Are fire exits adequate? : No
- 74. Display of Standard operating protocol including point of contact in case of emergency : _____
- 75. If yes, then chain : _____
- 76. Availability of multiple exits in auditorium/conference/seminar halls : No
- 77. Are these exits well illuminated/visible/properly marked : No
- 78. Remark : _____

79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : _____
81. General waste disposal facility : No
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : _____
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : _____
92. How many night vision Cameras are installed ? : _____
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Indoor ;
96. Total No. of NCC students : _____
97. NCC Room : Poor
98. Total No. of NSS students : _____
99. NSS Room : Poor
100. Equipment availability : Poor
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
105. Parking facility : Yes
106. Bus facility : Not Adequate

107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 1
109. How many computers are accessed by students, for what purpose and duration ? : _____
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Poor
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Poor
116. Media Library is used by : PwD Candidates ;
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : Administration
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
130. Name of Nodal Officer for North-East : _____

students, Phone Number, and E-Mail

131. Any other inputs from the Admin block : _____

132. Initiatives regarding Swachh Bharat : _____
Abhyaan

133. Remarks : _____

1. **Date** : 26/03/2018
2. **Place** : **Department of Education**
3. **Co-ordinator** : Prof. Amita Chandra
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : Constructed Area : 66736.5; Area under Green Cover : 16684.12; Total Area : 83420.62;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 120
7. **Total Strength of Staff** : Male : 15; Female : 24; Total : 39;
8. **Total Number of Toilets (Excluding PwD)** : Male : 8; Female : 10; Total : 18;
9. **Total Number of PwD Candidates** : Male : 2;
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Women Help Line :
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : 25/09/2017

26. Water Purifier : RO : Yes
27. Date of last service ? : 01/03/2018
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 8; Female : 4;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : _____
41. Common Room for : Boys : Yes ; Girls : Yes
42. Proper hygienic conditions and other amenities in Common room(s) : Yes
43. Cleanliness in Common Room : Good
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : 2
48. Security : Private
49. If private, name of the security firm : Deputed by DU Officials
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : No taken
52. Eve-teasing cases reported and action taken : No taken
53. Sexual harassment case reported and action taken : NA

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : Controlled by DU Officials
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No ;
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
65. If yes, the chain : WUS Health Centre
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : Yes
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 26/03/2018
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : No
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : -; Library : Yes; Sports Ground : -; Other : -;
92. How many night vision Cameras are installed ? : No
93. Remarks : _____
94. Sports/Fitness classes : Yes
95. Availability of Cultural activity room : Indoor ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : NA
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes

105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 145
109. How many computers are accessed by students, for what purpose and duration ? : Number : 60; Purpose : Research / classes / presentation; Duration : 2 hrs per class;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 90,000; Reference Section : 6,000;
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Mr. Vinod Kumar Kanvaria; Email: vinodpr111@gmail.com;

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

- 129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail :** Name : Mr. Kanchan; Email: kanchan.cie@gmail.com;
- 130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail :** Name : Prof. Namita Ranganathan; Email: headcie2014@gmail.com
- 131. Any other inputs from the Admin block :** Administrative Sections are students friendly
- 132. Initiatives regarding Swachh Bharat Abhyaan :** Activity working to initiate successful swachh bharat abhiyaan
- 133. Remarks :**
- 1) Flooring in Library & outside corridor. Flooring of library required all other places.
 - 3) Flooring of the corridor in front of the library need replacement.
 - 4) Need some signage at proper places.
 - 5) Need refilling of fire-extinguisher.
 - 6) Need some finishing work in CIE main building.
 - 7) In school need finishing work but auction is in process.
 - 8) There is seepage in toilet. It should be done on priority basis for class.

1. **Date** : 26/10/2018
2. **Place** : **Department of Bio-Chemistry**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
5. **Area in Sq Mtrs** : Constructed Area : 13000; Total Area : 13000;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 30
7. **Total Strength of Staff** : Male : 5; Female : 3 Total : 8;
8. **Total Number of Toilets (Excluding PwD)** : Male : 2; Female : 2 Total : 4;
9. **Total Number of PwD Candidates** : Female : 1;
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : The building needs a lift, upper floors are not accessible for PwDs
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : Yes
18. **Remark** : Signages that are absent will be put up shortly
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : ———
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : August 2018

26. **Water Purifier** : RO : Yes ; Water filter : Yes
27. **Date of last service ?** : 18.09.2018
28. **Remark** : _____
29. **Toilets with proper markings and other amenities** : Good
30. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
31. **How many Safai Karamcharis are available for toilets** : Male : Yes; Female : -;
32. **Is Soap dispenser available in toilets ?** : Yes
33. **Water facilities in the toilets** : Running
34. **Display of schedule of cleaning** : Yes
35. **Sanitary Napkin vending machine is installed** : No ;
36. **Closed dustbin (women toilet)** : Yes
37. **Cleanliness of toilets** : Good
38. **Remark** : Space or resources not available for sanitary napkin vending machine
39. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. **Remark** : _____
41. **Common Room for** : Boys : No ; Girls : No
42. **Proper hygienic conditions and other amenities in Common room(s)** : _____
43. **Cleanliness in Common Room** : _____
44. **Security standards** : Good
45. **Remark** : Security is centrally employed by university. No Security available specifically for department.
46. **Are female security guards available?** : Yes
47. **Number of security guards per shift** : Data available for campus with chief security officer
48. **Security** : Private
49. **If private, name of the security firm** : Chief Security Officer will have the information.
50. **Does the firm has certification from Govt. of Delhi ?** : _____
51. **Number of theft reported and action taken** : No recently (has theft in Lab & Department in 2015)
52. **Eve-teasing cases reported and action taken** : None

53. Sexual harassment case reported and action taken : None
54. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
55. Security standard : Good
56. Standard operating protocol related to security in case of emergency : Yes
57. If yes, then chain : Guards usually report to Chief Security Officer
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : No ;
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
62. Frequency of visits per month : Doctor : >12 ; Psychologist : None ;
63. WUS membership available to staff/Students : Yes
64. Display of Standard operating protocol including point of contact in case of emergency : Yes
65. If yes, the chain : Emergency - Any faculty member - HOD - Health Centre
66. Remark : Health Centre facility is good. However, medical database for every one on campus is the need of the hour so that a data bank is created, which can be followed over the years to aid everyone with their lifestyle changes & medical advise.
67. Fire safety : Good
68. Safety measures in Science Labs are properly displayed : Yes
69. Fire extinguisher installations (essential in Science labs) : Yes
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 18/10/2018
72. Is concerned staff trained in fire-fighting protocol ? : Yes
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol including point of contact in case of emergency : Yes
75. If yes, then chain : In such kind of emergency, hard to follow chain. Most

people are advised to move out of labs & building to safe area and call the emergency nos., security offices, etc. some many tried to use fire extinguishers.

76. Availability of multiple exits in auditorium/conference/seminar halls : Yes
77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : _____
79. E-waste disposal facility : Good
80. Science lab waste disposal facilities : Yes
81. General waste disposal facility : Yes
82. Remark : Some waste disposal like bio-waste management is done through our department.
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : In an area designated for storage in the department
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : The designated committee inspects and certifies that equipments are non-functional and safe for disposal. For specific equipments certificates are also often obtained from the respective vendotr. Following this approval is sought from competent authority
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : Not applicable in the department.
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Corridors : Yes; Girl Common Room : NA; Boys Common Room : NA; Parking : NA; Library : Yes; Sports Ground : NA; Other : NA;
92. How many night vision Cameras are installed ? : 6
93. Remarks : Some more CCTVs could be installed in the department in the future.
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : NA

99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : We do not have space or resources to install fitness or NSS related equipments. our teaching / research schedule to do permit us to organise sports / fitness classes, NSS activities, or extravagant cultural activities.
102. Counseling facilities : Yes
103. Duration, timings : Variable, since are provide counseling on a student. Teacher based interaction students seek counseling regularly, as and when needed.
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 8
109. How many computers are accessed by students, for what purpose and duration ? : Number : 8; Purpose : Learning, Classes, Academic Work, Seminars, Research; Duration : 9.30 a.m. to 7.00 p.m.;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 129;
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : NA

122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Suman Kundu;
Phone No.: 24112081;
Email: suman.kundu@south.du.ac.in
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Prof. Suman Kundu;
Phone No.: 24112081;
Email: suman.kundu@south.du.ac.in;
130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Prof. Suman Kundu;
Phone No.: 24112081;
Email: suman.kundu@south.du.ac.in;
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat Abhyaan : _____
133. Remarks : _____

1. **Date** : 20/10/2018
2. **Place** : **Department of Bio-Physics (UDSC)**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : Dr. Manoj Kumar Singh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 5
7. **Total Strength of Staff** : Male : 3; Female : 2 Total : 5;
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2;
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD Candidates** : common area
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : Centralized facility
26. **Water Purifier** : RO : Yes ; Water filter : Yes

27. Date of last service ? : Centralized
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : Centralized; Female : Centralized;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : No dedicated classroom yet for Department of Biophysics
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : ———
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : Centralized
48. Security : Private
49. If private, name of the security firm : Centralized
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil
53. Sexual harassment case reported and action taken : Nil

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No ;
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : _____
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : Yes
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : _____
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : Yes
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Department Committee write off : North Campus Registrar Office for auction.
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : Well managed.
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Parking : Yes;
92. How many night vision Cameras are installed ? : _____
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : Not Available
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes
106. Bus facility : Not Adequate

107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : Adequate
109. How many computers are accessed by students, for what purpose and duration ? : Number : 25; Purpose : Academic; Duration : 14 hrs / day;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : Centralized; Reference Section : Centralized;
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : No
121. If Not, then, where do you complain? : Faculty
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Subhendu Ghosh;
Phone No.: 9968018654;
Email: subho@southdu.ac.in
129. Name of Nodal Officer for Foreign : Name : Prof. Subhendu Ghosh;

students, Phone Number, and E-Mail

Phone No.: 9968018654,
Email: subho@southdu.ac.in

- 130. Name of Nodal Officer for North-East : Name : Prof. Subhendu Ghosh;**
students, Phone Number, and E-Mail Phone No.: 9968018654;
Email: subho@southdu.ac.in
- 131. Any other inputs from the Admin block : _____**
- 132. Initiatives regarding Swachh Bharat : _____**
Abhyaan
- 133. Remarks : _____**

1. **Date** : 22/10/2018
2. **Place** : **Department of Electronic Science (UDSC)**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
3. : Mr. Y.P. Singh
5. **Area in Sq Mtrs** : Constructed Area : 404.6; Total Area : 404.6
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 37
7. **Total Strength of Staff** : Male : 10; Female : 5; Total : 15
8. **Total Number of Toilets (Excluding
PwD)** : Male : 3; Female : 3 Total : 6
9. **Total Number of PwD Candidates** : Male : 1; Female : 1
10. **Total Number of Washroom for PwD
Candidates** : Nil
11. **PWD facilities** : Poor
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation
centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : Yes
15. **Remark** : Only ramp facility for PWD (Ground Floor)
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : No ; No Substance Use : No ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: No ; Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : No ; Medical
Emergency (SOP) : No ; Disaster Management Plan
(SOP) : No ; Evacuation Plan : No ; Women Help Line :
No ;
18. **Remark** : ———
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : ———
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned
?** : 11/10/2017

26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : 07/09/2018
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 2; Female : 2
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Adequate ;
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : SIS
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil
53. Sexual harassment case reported and action taken : Nil

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : Shift Security Supervisor - Assistant Security Officer -
ASO - Delhi Police
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No ;
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : WUS health centre in the campus which take cares of
above requirements
67. Fire safety : Good
68. Safety measures in Science Labs are : Yes
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 2018
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : _____
auditorium/conference/seminar halls

77. Are these exits well illuminated/visible/properly marked : No
78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : Yes
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : These items are placed in store room.
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : As per University Rule
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : na
90. CCTV installation ? : No
91. Location of CCTV installed : _____
92. How many night vision Cameras are installed ? : na
93. Remarks : na
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : Nil
97. NCC Room : Poor
98. Total No. of NSS students : Nil
99. NSS Room : Poor
100. Equipment availability : Poor
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : Teachers are present throughout the day for counseling if any
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No

105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 27
109. How many computers are accessed by students, for what purpose and duration ? : Number : 110; Purpose : Practical Lab / Research; Duration : 3 Hrs / Day for PG Students and 6 Hrs / Day for Research Students;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : No
114. Number of books available : General Section : na;
115. Lights, fans and proper ventilation and sitting arrangements : _____
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : We have complaint box as per as students give their compliments in the department office
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, : Name : Prof. Avinashi Kapoor;

Phone Number, and E-Mail

Phone No.: 9350571397,
Email: avinashikapoor@rediffmail.com

- 129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail :** Name : Dr. P. Koteswara Rao;
Phone No.: 7838971276;
Email: krao@south.du.ac.in
- 130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail :** Name : Prof. Mridula Gupta;
Phone No.: 9810868230;
Email: mridula@south.du.ac.in
- 131. Any other inputs from the Admin block :** _____
- 132. Initiatives regarding Swachh Bharat Abhyaan :** _____
- 133. Remarks :** _____

1. **Date** : 22/10/2018
2. **Place** : **Department of Microbiology (UDSC)**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
3. : Mr. Y.P. Singh
5. **Area in Sq Mtrs** : Constructed Area : 13000; Area under Green Cover : -;
Total Area : 1300;
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 25
7. **Total Strength of Staff** : Male : 8; Female : 6; Total : 14;
8. **Total Number of Toilets (Excluding
PwD)** : Male : 3; Female : 3 Total : 6;
9. **Total Number of PwD Candidates** : Female : 1;
10. **Total Number of Washroom for PwD
Candidates** : 0
11. **PWD facilities** : Poor
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation
centre on the ground floor?** : No
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : No ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: Yes ; Sexual Harassment Committee : No ; Legal
Implication of Sexual Harassment : Yes ; Medical
Emergency (SOP) : Yes ; Disaster Management Plan
(SOP) : No ; Evacuation Plan : Yes ; Women Help Line :
Yes
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned** : September 2018

- ?
26. **Water Purifier** : RO : Yes ; Water filter : Yes
27. **Date of last service ?** : 29/08/2018
28. **Remark** : _____
29. **Toilets with proper markings and other amenities** : Good
30. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
31. **How many Safai Karamcharis are available for toilets** : Male : 2; Female : 2
32. **Is Soap dispenser available in toilets ?** : Yes
33. **Water facilities in the toilets** : Running
34. **Display of schedule of cleaning** : Yes
35. **Sanitary Napkin vending machine is installed** : No ;
36. **Closed dustbin (women toilet)** : Yes
37. **Cleanliness of toilets** : Good
38. **Remark** : _____
39. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. **Remark** : _____
41. **Common Room for** : Boys : No ; Girls : No
42. **Proper hygienic conditions and other amenities in Common room(s)** : _____
43. **Cleanliness in Common Room** : _____
44. **Security standards** : Good
45. **Remark** : _____
46. **Are female security guards available?** : Yes
47. **Number of security guards per shift** : Data available with Chief Security Officer
48. **Security** : _____
49. **If private, name of the security firm** : _____
50. **Does the firm has certification from Govt. of Delhi ?** : _____
51. **Number of theft reported and action taken** : None taken
52. **Eve-teasing cases reported and action taken** : None taken
53. **Sexual harassment case reported and** : None

- action taken
54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
 55. Security standard : Good
 56. Standard operating protocol related to : Yes
security in case of emergency
 57. If yes, then chain : Guards report to Chief Security Officer
 58. Medical facilities : Good
 59. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse
Present : Yes ; First Aid during Emergency : Yes ;
Patient Bed : No ;
 60. List of emergency numbers displayed : Yes
 61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
 62. Frequency of visits per month : Doctor : >12 ; Psychologist : None ;
 63. WUS membership available to : Yes
staff/Students
 64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
 65. If yes, the chain : Any faculty member - HOD - Health Centre
 66. Remark : _____
 67. Fire safety : Satisfactory
 68. Safety measures in Science Labs are : Yes
properly displayed
 69. Fire extinguisher installations : Yes
(essential in Science labs)
 70. Are these in working condition ? : Yes
 71. When last were these checked (date) ? : They are on annual AMC
 72. Is concerned staff trained in fire- : Yes
fighting protocol ?
 73. Are fire exits adequate? : Yes
 74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
 75. If yes, then chain : There is no chain. Every one is required to move out of
building to safe area and call fire department
 76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls

77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : _____
79. E-waste disposal facility : Good
80. Science lab waste disposal facilities : Yes
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : In store room
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : The committee inspects and certifies that non-workers equipment are safe for disposal. This is following by seeking approval by competent authority for auction of waste. Following approval, the items are auctioned by engineering department.
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : NA; Boys Common Room : NA; Parking : NA; Library : NA; Sports Ground : NA; Other : NA;
92. How many night vision Cameras are installed ? : 8
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : NA
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : No

103. Duration, timings : NA
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 12
109. How many computers are accessed by students, for what purpose and duration ? : Number : 4; Purpose : Academic use, Research paper etc.; Duration : 9 am - 5 pm on all working days;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : na
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes

126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Rani Gupta;
Phone No.: 011-24157165;
Email: rani.gupta@south.du.ac.in
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Prof. Rani Gupta;
Phone No.: 011-24157165;
Email: rani.gupta@south.du.ac.in
130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Prof. Rani Gupta;
Phone No.: 011-24157165;
Email: rani.gupta@south.du.ac.in
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat Abhyaan : _____
133. Remarks : _____

1. **Date** : 22/10/2018
2. **Place** : **Institute of Informatics & Communication (UDSC)**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
3. : Mr. Y.P. Singh
5. **Area in Sq Mtrs** : Constructed Area : 5000; Area under Green Cover : 1000; Total Area : 6000;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 10
7. **Total Strength of Staff** : Male : 5; Total : 5
8. **Total Number of Toilets (Excluding PwD)** : Male : 2; Female : 2; Total : 4
9. **Total Number of PwD Candidates** : ———
10. **Total Number of Washroom for PwD Candidates** : 0
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : EOC is a central unit of the University and catering to the needs of specially abled students
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **Remark** : Some of the committees functions at central level, the representation is sent to central unit.
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : In Open Spaces : Closed
22. **Remark** : The rooms and the labs are equipped with sufficient number of dustbins. The open spaces are maintained by the central cleaning unit of the campus.
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks

25. Last, when was over-head tank cleaned : 06/10/2017
?
26. Water Purifier : RO : Yes
27. Date of last service ? : April 2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : IT & Projection Facilities : Good ; Ventilation : Good ; Door Window :
40. Remark : We have lab cum classroom, which are airconditioned and equipped with LCD and AV components.
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : Satisfactory
45. Remark : The security is maintained by central unit.
46. Are female security guards available? : Yes
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : SIS, the agency is hired by the central unit of the university.
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : na
52. Eve-teasing cases reported and action : by central unit

- taken
53. Sexual harassment case reported and action taken : na
 54. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
 55. Security standard : Satisfactory
 56. Standard operating protocol related to security in case of emergency : Yes
 57. If yes, then chain : Security agency performs mock drill
 58. Medical facilities : Good
 59. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse Present : Yes ; First Aid during Emergency : Yes ; Patient Bed : Yes
 60. List of emergency numbers displayed : Yes
 61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
 62. Frequency of visits per month : Doctor : Psychologist
 63. WUS membership available to staff/Students : Yes
 64. Display of Standard operating protocol including point of contact in case of emergency : No
 65. If yes, the chain : _____
 66. Remark : _____
 67. Fire safety : Satisfactory
 68. Safety measures in Science Labs are properly displayed : _____
 69. Fire extinguisher installations (essential in Science labs) : Yes
 70. Are these in working condition ? : Yes
 71. When last were these checked (date) ? : March 2018
 72. Is concerned staff trained in fire-fighting protocol ? : Yes
 73. Are fire exits adequate? : No
 74. Display of Standard operating protocol including point of contact in case of emergency : No
 75. If yes, then chain : _____
 76. Availability of multiple exits in : _____

auditorium/conference/seminar halls

77. Are these exits well illuminated/visible/properly marked : _____
78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : Yes
81. General waste disposal facility : Yes
82. Remark : e-Waste and other waste disposal is managed by central unit of the university.
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : central waste collection by the agency.
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Managed by central unit
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Other : Yes
92. How many night vision Cameras are installed ? : _____
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Outdoor ;
96. Total No. of NCC students : na
97. NCC Room : _____
98. Total No. of NSS students : na
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : na
102. Counseling facilities : No
103. Duration, timings : na
104. Display of Information regarding the : _____

Toll-Free online counseling started by
DUWA (1800-3000-7303)

105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : Yes, All the students have one on one computer facility including provision of the Laptop.
109. How many computers are accessed by students, for what purpose and duration ? : Number : 50; Purpose : For lab exercise, online content access and project work; Duration : Full time;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : Central Library Facility;
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____

128. **Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail** : Name : Dr. Sanjeev Singh,
Phone No.: 9212002844;
Email: sanjeev@south.du.ac.in
129. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Dr. Ashutosh Bharadwaj;
Phone No.: 9910124636;
Email: osd.admission@du.ac.in
130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Dr. Sanjeev Singh;
Phone No.: 9212002844;
Email: sanjeev@south.du.ac.in
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : _____
133. **Remarks** : _____

1. **Date** : 03/04/2018
2. **Place** : **Campus Law Centre**
3. **Co-ordinator** : Prof. Pamela Singla
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : Total Area : 4372;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : ———
7. **Total Strength of Staff** : Male : 15; Female : 20; Total : 35
8. **Total Number of Toilets (Excluding PwD)** : Male : 5; Female : 7; Total : 12
9. **Total Number of PwD Candidates** : ———
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : ———
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : Yes
18. **Remark** : ———
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : ———
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : ———

26. **Water Purifier** : RO : Yes ; Water filter : Yes
27. **Date of last service ?** : 01/01/2018
28. **Remark** : _____
29. **Toilets with proper markings and other amenities** : Good
30. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
31. **How many Safai Karamcharis are available for toilets** : Male : 10; Female : 1
32. **Is Soap dispenser available in toilets ?** : Yes
33. **Water facilities in the toilets** : Stored
34. **Display of schedule of cleaning** : Yes
35. **Sanitary Napkin vending machine is installed** : No ;
36. **Closed dustbin (women toilet)** : Yes
37. **Cleanliness of toilets** : Good
38. **Remark** : _____
39. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Poor ; Ventilation : Adequate ; Door Window : Good
40. **Remark** : _____
41. **Common Room for** : Boys : No ; Girls : Yes
42. **Proper hygienic conditions and other amenities in Common room(s)** : Yes
43. **Cleanliness in Common Room** : Good
44. **Security standards** : Poor
45. **Remark** : _____
46. **Are female security guards available?** : No
47. **Number of security guards per shift** : 3
48. **Security** : Private
49. **If private, name of the security firm** : Rakshak
50. **Does the firm has certification from Govt. of Delhi ?** : _____
51. **Number of theft reported and action taken** : One theft, reported to University.
52. **Eve-teasing cases reported and action taken** : No
53. **Sexual harassment case reported and action taken** : No

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Poor
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 03/04/2018
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : dumped in available spares
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : University handles disposal of items for auction
87. Remark : The items are dumped due to lack of space / infrastructural issue
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Corridors : Yes; Library : Yes;
92. How many night vision Cameras are installed ? : 0
93. Remarks : No CCTV for the office of Professor in Charge. Also there must be CCTV in each floor and even class rooms.
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : NA
99. NSS Room : _____
100. Equipment availability : Poor
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : As and when there is a requirements teachers counsel the students.
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No

105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 37
109. How many computers are accessed by students, for what purpose and duration ? : Number : 37; Purpose : Research, Accessing the database; Duration : 9.00 am to 8.00 pm
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 171000
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : No
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : The caretaker is overburdened and there are practical difficulties and infrastructural issues. We need a separate caretaker for CLC.

128. **Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail** : Name : Dr. Ajay Sharma,
Phone No.: 9772762347;
Email: aksnluj@gmail.com
129. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : _____
130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Mizum Nyodu;
Phone No.: 9899358711;
Email: mujumxodu@gmail.com
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : 1) Maintenance Committee
2) Swachhta Pakhwada organised
133. **Remarks** : Observations :
1) The building is dirty - needs whitewash
2) Write off material needs to be processed. Broken Chairs need to be removed from classrooms and put under write off.
3) Number of caretakers need to be increased from One to More.
4) Switch Boards, classrooms tables need to be cleaned and dreed leanes etc.
5) Dustbins need to be covered.
6) Window pane of classrooms need to be repaired
7) Hanging wires.
Suggestions :
1) Need fire fighter / extinguisher.
2) Nos of racks should be increased.
3) Existing fire fighter should be refilled and also AMC.
4) In corridor, most of G.F. finishing work should be done for the safety point of view.
5) In classrooms, the grills should be provided for the safety point of view.
6) Signages should be in proper way.

1. **Date** : 03/04/2018
2. **Place** : **Law Centre-I**
3. **Co-ordinator** : Prof. Pamela Singla
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 147
7. **Total Strength of Staff** : Male : 48; Female : 26; Total : 74
8. **Total Number of Toilets (Excluding PwD)** : Male : 10; Female : 10; Total : 20
9. **Total Number of PwD Candidates** : Male : 15;
10. **Total Number of Washroom for PwD Candidates** : 4
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Not adequate in number ;
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : _____
26. **Water Purifier** : _____

27. Date of last service ? : none
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 21; Female : 6;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Poor ; Ventilation : Good ; Door Window : Good
40. Remark : ———
41. Common Room for : Boys : Yes ; Girls : Yes
42. Proper hygienic conditions and other amenities in Common room(s) : Yes
43. Cleanliness in Common Room : Good
44. Security standards : Satisfactory
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 3
48. Security : Private
49. If private, name of the security firm : Rakshak
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : One theft reported to Police and one attempt to theft.
52. Eve-teasing cases reported and action taken : No formal complaints
53. Sexual harassment case reported and action taken : na
54. Vandalism cases/ Monkey : Yes

menace/Stray dog/cat menace

55. Security standard : Satisfactory
56. Standard operating protocol related to security in case of emergency : No
57. If yes, then chain : _____
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : No ; Patient Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to staff/Students : Yes
64. Display of Standard operating protocol including point of contact in case of emergency : Yes
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are properly displayed : _____
69. Fire extinguisher installations (essential in Science labs) : Yes
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 03/04/2018
72. Is concerned staff trained in fire-fighting protocol ? : No
73. Are fire exits adequate? : No
74. Display of Standard operating protocol including point of contact in case of emergency : No
75. If yes, then chain : _____
76. Availability of multiple exits in auditorium/conference/seminar halls : Yes
77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : _____

79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Store Room
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : No
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Principal Room Entry : Yes; Corridors : Yes; Parking : Yes; Other : Open Space
92. How many night vision Cameras are installed ? : No
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Indoor ; Outdoor
96. Total No. of NCC students : No
97. NCC Room : _____
98. Total No. of NSS students : 15
99. NSS Room : _____
100. Equipment availability : Poor
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes
106. Bus facility : Adequate

107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 59
109. How many computers are accessed by students, for what purpose and duration ? : Number : 17; Purpose : Library; Duration : 12 hours per day
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 48183; Reference Section : 47132
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : No
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Vikas Kumar;
Phone No.: 7503734570;
Email: vikas1978in@gmail.com
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____

- 130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail :** Name : K. Ratnabali
Phone No.: 98680333756
Email: k_ratnabali@rediffmail.com
- 131. Any other inputs from the Admin block :** na
- 132. Initiatives regarding Swachh Bharat Abhyaan :** cleanliness drive, installation of dustbin in every floor.
- 133. Remarks :**
- 1) Faculty of Law is a new building. It is well maintained.
 - 2) Moot room, class rooms are well and clean.
 - 3) The infrastructure - table & chairs in some of the rooms have been damaged by the bids due to open windows of the rooms.
 - 4) Bathrooms are well kept & duty chart maintained.
 - 5) Posters on wall, put by tape needs to be replaced by proper signage.
 - 6) The library needs to have faculty for bags of students.
 - 7) A caretaker needs to be recruited.
 - 8) Power backup of new building needs to be operationalized.
 - 9) Display of ICC.

1. **Date** : 03/04/2018
2. **Place** : **Law Centre-II**
3. **Co-ordinator** : Prof. Pamela Singla
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 58
7. **Total Strength of Staff** : Male : 23; Female : 25; Total : 48;
8. **Total Number of Toilets (Excluding PwD)** : Male : 8; Female : 8; Total : 16;
9. **Total Number of PwD Candidates** : Male : 22; Female : 5;
10. **Total Number of Washroom for PwD Candidates** : 4
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : No
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Disaster Management Plan (SOP) : Evacuation Plan
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Not adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : _____

26. Water Purifier : RO : No ; Water filter : Yes
27. Date of last service ? : 15/01/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 21; Female : 6;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Poor ; Ventilation : Poor ; Door Window : Good
40. Remark : ———
41. Common Room for : Boys : Yes ; Girls : Yes
42. Proper hygienic conditions and other amenities in Common room(s) : Yes
43. Cleanliness in Common Room : Good
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 3
48. Security : Private
49. If private, name of the security firm : Rakshak
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : None
52. Eve-teasing cases reported and action taken : No case reported
53. Sexual harassment case reported and action taken : one disciplinary action was taken

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 03/04/2018
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : No
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Principal Room Entry : Yes; Corridors : Yes; Parking : Yes; Other : Stairs
92. How many night vision Cameras are installed ? : No
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Indoor ; Outdoor
96. Total No. of NCC students : No
97. NCC Room : _____
98. Total No. of NSS students : No
99. NSS Room : _____
100. Equipment availability : Adequate
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 6
109. How many computers are accessed by students, for what purpose and duration ? : Number : 2; Purpose : Research; Duration : 9.30 a.m. - 5.30 p.m.
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 20000; Reference Section : 6544
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : No
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Pinki Sharma; Phone No.: 7042348668
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Mr. O.B. Lal; Phone No.: 9818403071;
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : Oath was administered to staff and students regarding Swachh Bharat Abhyaan
133. **Remarks** :
1) In the Library, Fire Fighter should be installed.
2) Existing Fire Fighter should be refilled.
3) Stair case railing / wall should be white washed.
4) It has come to the notice that on the first floor some rooms are in the locked position. It is requested to the Estate Section and also to the other competent authority to look into the matter and open these rooms so that there may be allotted /used for

1. **Date** : 23/03/2018
2. **Place** : **Department of Statistics**
3. **Co-ordinator** : Prof. Rita Singh
4. **Members** : 1. : Dr. Bipin Tiwari
2. : Dr. Nisha Bala Tyagi
3. : Mr. Prem Singh
4. : Mr. Naresh
5. **Area in Sq Mtrs** : ———
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 5
7. **Total Strength of Staff** : Male : 4; Female : 9; Total : 13
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2
9. **Total Number of PwD Candidates** : Female : 1;
10. **Total Number of Washroom for PwD Candidates** : ———
11. **PwD facilities** : Poor
12. **Accessibility to ramps, lifts, roads** : No
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : ———
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : No
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Legal Implication of Ragging : Sexual Harassment Committee : Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Disaster Management Plan (SOP) : Evacuation Plan
18. **Remark** : ———
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : ———
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : ———

26. Water Purifier : RO : Yes
27. Date of last service ? : 18/08/2017
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : ———
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : Rakshak
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : None taken
52. Eve-teasing cases reported and action taken : None taken
53. Sexual harassment case reported and action taken : ———

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : No
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 23/03/2018
72. Is concerned staff trained in fire- : _____
fighting protocol ?
73. Are fire exits adequate? : No
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : In a room.
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : NA
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : NA
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : NA
92. How many night vision Cameras are installed ? : NA
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Outdoor
96. Total No. of NCC students : None
97. NCC Room : _____
98. Total No. of NSS students : None
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes
106. Bus facility : Not Adequate

107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 40
109. How many computers are accessed by students, for what purpose and duration ? : Number : 40; Purpose : Practical course paper; Duration : 4 hrs each working day
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : No
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : _____
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : No
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : No
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Ranjita Pandey;
Phone No.: 9868539655;
Email: ranjitapandey111@gmail.com
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Prof. Ajit Chaturvedi;
Phone No.: 9871375196;

Email: ajitc2001@yahoo.co.in

- 130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail :** Name : Prof. Ajit Chaturvedi;
Phone No.: 9871375196;
Email: ajitc2001@yahoo.co.in
- 131. Any other inputs from the Admin block :** _____
- 132. Initiatives regarding Swachh Bharat Abhyaan :** Random checks by teaching faculty and cleanliness committee
- 133. Remarks :**
- 1) Dustbins to be covered.
 - 2) Need CCTV on priority basis.
 - 3) Need refilling of the fire-extinguisher.
 - 4) Place No smoking, No ragging signage at appropriate locations.
 - 5) Display the mobile nos. of the member of the committee like sexual harassment, ragging, no smoking etc.
 - 6) Toilets to be cleaned.

1. **Date** : 12/04/2018
2. **Place** : **Department of Music**
3. **Co-ordinator** : Prof. Renu Deswal
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Sh. Prem Singh
3. : Sh. Umesh
5. **Area in Sq Mtrs** : Constructed Area : 837; Total Area : 3090.60;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 41
7. **Total Strength of Staff** : Male : 44; Female : 16; Total : 60
8. **Total Number of Toilets (Excluding PwD)** : Male : 4; Female : 3 Total : 7
9. **Total Number of PwD Candidates** : Male : 6; Female : 6
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : No
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : No
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : No ; Legal Implication of Sexual Harassment : Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : Yes
18. **Remark** : Uploaded on the website of the department
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Open
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Running water of corporation Other (please specify)
25. **Last, when was over-head tank cleaned ?** : NA

26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : 02/04/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Poor ; Ventilation : Good ; Door Window : Good
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Satisfactory
44. Security standards : Satisfactory
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Own recruited
49. If private, name of the security firm : NA
50. Does the firm has certification from Govt. of Delhi ? : No
51. Number of theft reported and action taken : Nil taken
52. Eve-teasing cases reported and action taken : Nil taken
53. Sexual harassment case reported and action taken : Nil taken

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 17/04/17
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : have given all the numbers at the entrance
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : As such, there is no any operating protocol.
87. Remark : One JST has been transferred in 2016 and no any substitute has been appointed so far.
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes (one); Rear Gate : No; Foyer : no; Principal Room Entry : Yes (one); Staff Room Entry : No; Corridors : No; Library : Yes (Eleven); Other : Dean's Room (one)
92. How many night vision Cameras are installed ? : 11
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : Nil
97. NCC Room : Poor
98. Total No. of NSS students : Nil
99. NSS Room : Poor
100. Equipment availability : Poor
101. Remarks : NA
102. Counseling facilities : No
103. Duration, timings : informal way
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No

105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 16
109. How many computers are accessed by students, for what purpose and duration ? : Number : 7; Purpose : Research; Duration : 8 Hrs per day
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 1000; Reference Section : 1000
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : NA
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : One Register
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Alka Nagpal;
Phone No.: 9811513379;

Email: aggarwalsisters@gmail.com

- 129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail :** Name : Prof. Rajeev Verma;
Phone No.: 9810156599;
Email: rajeev-sitar@yahoo.com
- 130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail :** Name : Dr. Jagbandhu Prasad;
Phone No.: 9654819295;
Email: jagbandhuprasad@gmail.com
- 131. Any other inputs from the Admin block :** ———
- 132. Initiatives regarding Swachh Bharat Abhyaan :** The department was part of the special drive for the past two years and sent the report and photos to the concerned.
- 133. Remarks :**
- 1) Need refilling the fire extinguisher.
 - 2) Cleaning schedule required
 - 3) Need more signage like no smoking, no ragging, no sexual harassment and name of the committee members and mobile No.
 - 4) Beading of the staircase
 - 5) Visible board in the light for floors.
 - 6) Need right of unused furniture lying in the corridor and other place.
 - 7) Need more general cleaning.
 - 8) Repair of stair case / corridor
- Note: Toilets are unclean

1. **Date** : 11/04/2018
2. **Place** : **Department of Management Studies**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Naresh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 75
7. **Total Strength of Staff** : Male : 26; Female : 9; Total : 35
8. **Total Number of Toilets (Excluding
PwD)** : Male : 6; Female : 4; Total : 10
9. **Total Number of PwD Candidates** : Male : 8; Female : 2
10. **Total Number of Washroom for PwD
Candidates** : 1
11. **PWD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation
centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : No
15. **Remark** : _____
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : No
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : No ; Anti-
Ragging Committee : Yes ; Legal Implication of
Ragging : No ; Sexual Harassment Committee : Yes ;
Legal Implication of Sexual Harassment : No ; Medical
Emergency (SOP) : No ; Disaster Management Plan
(SOP) : No ; Evacuation Plan : No ; Women Help Line
: No
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks ; Other (please specify)
25. **Last, when was over-head tank cleaned** : 28/01/2018

?

26. **Water Purifier** : RO : Yes ; Water filter : Yes
27. **Date of last service ?** : Every month
28. **Remark** : _____
29. **Toilets with proper markings and other amenities** : Good
30. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
31. **How many Safai Karamcharis are available for toilets** : Male : 9; Female : 1
32. **Is Soap dispenser available in toilets ?** : Yes
33. **Water facilities in the toilets** : Stored
34. **Display of schedule of cleaning** : Yes
35. **Sanitary Napkin vending machine is installed** : Yes, in ladies toilet ; Yes, in girls common room
36. **Closed dustbin (women toilet)** : Yes
37. **Cleanliness of toilets** : Good
38. **Remark** : _____
39. **Class Room Facilities** : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window : Good
40. **Remark** : _____
41. **Common Room for** : Boys : No ; Girls : No
42. **Proper hygienic conditions and other amenities in Common room(s)** : Yes
43. **Cleanliness in Common Room** : Good
44. **Security standards** : Good
45. **Remark** : _____
46. **Are female security guards available?** : No
47. **Number of security guards per shift** : 4 security guards
48. **Security** : Own recruited
49. **If private, name of the security firm** : _____
50. **Does the firm has certification from Govt. of Delhi ?** : No
51. **Number of theft reported and action taken** : No
52. **Eve-teasing cases reported and action taken** : No
53. **Sexual harassment case reported and** : No

- action taken
54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
 55. Security standard : Good
 56. Standard operating protocol related to : No
security in case of emergency
 57. If yes, then chain : _____
 58. Medical facilities : Satisfactory
 59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ;
Patient Bed : No ;
 60. List of emergency numbers displayed : No
 61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
 62. Frequency of visits per month : _____
 63. WUS membership available to : Yes
staff/Students
 64. Display of Standard operating protocol : No
including point of contact in case of
emergency
 65. If yes, the chain : _____
 66. Remark : _____
 67. Fire safety : Good
 68. Safety measures in Science Labs are : _____
properly displayed
 69. Fire extinguisher installations : Yes
(essential in Science labs)
 70. Are these in working condition ? : Yes
 71. When last were these checked (date) ? : 05/04/2018
 72. Is concerned staff trained in fire- : No
fighting protocol ?
 73. Are fire exits adequate? : _____
 74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
 75. If yes, then chain : _____
 76. Availability of multiple exits in : No
auditorium/conference/seminar halls
 77. Are these exits well : _____

illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Good
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Through MSTC
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : _____
92. How many night vision Cameras are installed ? : _____
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 59
109. How many computers are accessed by students, for what purpose and duration ? : _____
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 35000; Reference Section : 18000
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : No
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____
129. Name of Nodal Officer for Foreign : _____

students, Phone Number, and E-Mail

130. Name of Nodal Officer for North-East : _____
students, Phone Number, and E-Mail
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat : _____
Abhyaan
133. Remarks : _____

1. **Date** : 15/02/2018
2. **Place** : **Department of Anthropology**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : Total Area : 1058;
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 41
7. **Total Strength of Staff** : Male : 29; Female : 10; Total : 39;
8. **Total Number of Toilets (Excluding
PwD)** : Male : 2; Female : 1; Total : 3;
9. **Total Number of PwD Candidates** : Male : 1;
10. **Total Number of Washroom for PwD
Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation
centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging
Committee : Yes ; Legal Implication of Ragging : Yes ;
Sexual Harassment Committee : Yes ; Legal Implication
of Sexual Harassment : Medical Emergency (SOP) : Yes
; Disaster Management Plan (SOP) : Evacuation Plan
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. **Dustbin(s)** : In corridors : Open ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned
?** : 01/12/2017

26. Water Purifier : RO : Yes
27. Date of last service ? : 05/02/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 2; Female : 1;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : Yes, in ladies toilet ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : ———
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : one
48. Security : Private
49. If private, name of the security firm : ———
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil
53. Sexual harassment case reported and action taken : Nil

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Poor
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : No
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 15/02/2018
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : No
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : na
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : as per university rules
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : No; Rear Gate : No; Foyer : No; Principal Room Entry : No; Staff Room Entry : No; Corridors : No; Girl Common Room : No; Boys Common Room : No; Parking : No; Library : No; Sports Ground : No
92. How many night vision Cameras are installed ? : 0
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : na
97. NCC Room : Poor
98. Total No. of NSS students : no
99. NSS Room : Poor
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : As and when required
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No

105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 86
109. How many computers are accessed by students, for what purpose and duration ? : Number : 10; Purpose : Research Facility and net surfing; Duration : Depending upon the need of students;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 4953
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Students
117. Do you have a grievance committee for students redressal / welfare of the students : No
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : No
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : No
121. If Not, then, where do you complain? : Register is maintained and kept in the office for all students, teachers and staff.
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : No any caretaker designated in the department.
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. P.R. Mondal; Phone No.: 9818504754;

129. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Dr. Avitoli;
130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Dr. B. Murry;
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : As per instruction from University.
133. **Remarks** : 1) Need CCTV on urgent basis for safety point of view.
2) Need fire extinguisher at many places.
3) No proper light and ventilation. Some more lighting and exhaust fan shall be provided.
4) Need AC system in seminar.
5) There is no any exists. It is again request to the Engineering Department to look in to the matter on priority basis. It is very urgent at the time of emergency.
6) There are many almihras and other materials lying in the cooridor. There is a shortage of space / rooms. Some space should be provided so that corridor may be free and material should be shifted.

1. **Date** : 13/02/2018
2. **Place** : **Department of Botany**
3. **Co-ordinator** : Prof. Mahendra Nath
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Umesh
5. **Area in Sq Mtrs** : Constructed Area : 40%;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : ———
7. **Total Strength of Staff** : Male : 15; Female : 8; Total : 23
8. **Total Number of Toilets (Excluding PwD)** : Male : 3; Female : 4; Total : 8
9. **Total Number of PwD Candidates** : Female : 2
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : ———
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **Remark** : ———
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : ———
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : 1/06/2017

26. Water Purifier : RO : Yes
27. Date of last service ? : 01/012/2017
28. Remark : ———
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 8; Female : 2
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Adequate ;
40. Remark : Being a Heritage the class room has a single door which can't be altred
41. Common Room for : Boys : No ; Girls : Yes
42. Proper hygienic conditions and other amenities in Common room(s) : Yes
43. Cleanliness in Common Room : Satisfactory
44. Security standards : Satisfactory
45. Remark : Required additional security person preferably lady , duties ,day time
46. Are female security guards available? : No
47. Number of security guards per shift : On per shift.three shifts
48. Security : Private
49. If private, name of the security firm : next
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action : Two bicycles of student were stolen from parking area taken
52. Eve-teasing cases reported and action : none taken

53. Sexual harassment case reported and action taken : none
54. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
55. Security standard : Satisfactory
56. Standard operating protocol related to security in case of emergency : Yes
57. If yes, then chain : Care taker (Mr. Ajay Giri report to HOD
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : Yes ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : No
62. Frequency of visits per month : Doctor : None ; Psychologist : 8-12
63. WUS membership available to staff/Students : Yes
64. Display of Standard operating protocol including point of contact in case of emergency : Yes
65. If yes, the chain : Mr. Sudesh Gaulati is the Incharge and report to the HOD (m-9312878908)
66. Remark : Health Centre is in vicinity therefor no visits of doctors and nurses are required
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are properly displayed : Yes
69. Fire extinguisher installations (essential in Science labs) : Yes
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 09/03/2016
72. Is concerned staff trained in fire-fighting protocol ? : Yes
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol including point of contact in case of emergency : No
75. If yes, then chain : Care taker (Mr. Giri) and HOD
76. Availability of multiple exits in : Yes

auditorium/conference/seminar halls

77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : Yes
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Two sides on ground floor. One near lab 103 and another behind Museum.
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Store Incharge (Prof. Shalendra Goel) and HOD
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : Radioactive Incharge - Prof. S. Goel & a Committee comprising of the teachers.
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : No; Corridors : Yes; Girl Common Room : No; Boys Common Room : NA; Parking : No; Library : No; Sports Ground : NA
92. How many night vision Cameras are installed ? : None
93. Remarks : There are Thirty Two Cameras in the Department.
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : None
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : Yes

103. Duration, timings : Two counseling sessions, one in each semester during 2017
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 1
109. How many computers are accessed by students, for what purpose and duration ? : Number : -; Purpose : Bio-informatics, Internet; Duration : 9 am to 5.30 pm
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes

126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Suman Lakhanpaul;
Phone No.: 9868375756;
Email: sumanlp2001@yahoo.com
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Prof. S.B. Babbar;
Phone No.: 9810278024;
Email: babbars@rediffmail.com
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat Abhyaan : A committee is in place for Swachh Bharat Abhiyan comprising of teachers/non-teaching and sulabh members
133. Remarks : Need exterior finishing work like distempering, painting etc.

1. **Date** : 21/02/2018
2. **Place** : **Department of Chemistry**
3. **Co-ordinator** : Prof. Veena Aggarwal
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Umesh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : _____
7. **Total Strength of Staff** : Male : 51; Female : 2 Total : 53;
8. **Total Number of Toilets (Excluding
PwD)** : Male : 7; Female : 6; Total : 13;
9. **Total Number of PwD Candidates** : Male : 2;
10. **Total Number of Washroom for PwD
Candidates** : _____
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : No
13. **Do you have admission facilitation
centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : No
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging
Committee : No ; Legal Implication of Ragging : Sexual
Harassment Committee : No ; Legal Implication of
Sexual Harassment : Medical Emergency (SOP) : No ;
Disaster Management Plan (SOP) : No ; Evacuation
Plan : No ; Women Help Line : No
18. **Remark** : Separate Medical Room Not Available
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Not adequate in number ; In open spaces :
Not adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned
?** : _____

26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : None
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 11; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : projector stolen
52. Eve-teasing cases reported and action taken : No
53. Sexual harassment case reported and action taken : No

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are : Yes
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 21/02/2018
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : No
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : No
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : No
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : No; Boys Common Room : No; Parking : No; Library : No; Sports Ground : No; Other : No
92. How many night vision Cameras are installed ? : No
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : No
97. NCC Room : _____
98. Total No. of NSS students : No
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : F N Y all Saturday
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No

105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 16
109. How many computers are accessed by students, for what purpose and duration ? : Number : 16; Purpose : -; Duration : 9.00 - 5.00 pm
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 10000
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : No
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Not made

129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : No;
130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. S. Deka
Phone No.: 9899841051
Email: ssdeka@gmail.com
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat Abhyaan : Yes 2 Seminar Hall
133. Remarks : 1) Need refilling of the fire extinguisher on urgent basis.
2) Need chandign the angle of CCTV near Lab. 2
3) Re-flooring of Lab No. 2.
4) Signage in the seminar hall like entrance / exit.
5) Display of the emergency nos. (telephone) on the notice board.
6) Seepage in block somewhere need finishing work.
7) Block C is under renovation and requested to the Engineering Department to clean the same on the priority basis.
8) Some Almirahs are lying in the corridor. Pl. put these some where and make the way clear during the time of emergency.

1. **Date** : 13/02/2018
2. **Place** : **Department of Environment Studies**
3. **Co-ordinator** : Prof. Mahendra Nath
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Umesh
5. **Area in Sq Mtrs** : Constructed Area : 2160; Area under Green Cover : 1440
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 18
7. **Total Strength of Staff** : Male : 8; Female : 3 Total : 11
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2
9. **Total Number of PwD Candidates** : Male : 1
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Evacuation Plan
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Not adequate in number ; In open spaces : Not adequate in number
21. **Dustbin(s)** : In corridors : Open ; In Open Spaces : Open
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Running water of corporation
25. **Last, when was over-head tank cleaned ?** : Three months before

26. Water Purifier : RO : Yes
27. Date of last service ? : one month before
28. Remark : _____
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : Satisfactory
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : No
53. Sexual harassment case reported and action taken : No

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 08/08/2017
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : Signage in placed
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : No
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : As per university norms
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Principal Room Entry : Yes; Corridors : Yes; Parking : Yes
92. How many night vision Cameras are installed ? : Nil
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : Nil
97. NCC Room : Poor
98. Total No. of NSS students : Nil
99. NSS Room : Poor
100. Equipment availability : Adequate
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : Faculty / supportive staff are available in case of
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : No

106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 30
109. How many computers are accessed by students, for what purpose and duration ? : Number : 14; Purpose : classes and practicals; Duration : 9.00 to 5.30 pm
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 764
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. S.D. Biju;
Phone No.: 9871933622;
Email: sdbiju.du@gmail.com

129. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Dr. Vandana Mishra,
Phone No.: 9871260287;
Email: mistletoe_h@hotmail.com
130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Prof. R.S. Sharma;
Phone No.: 9810227222;
Email: radheys26@gmail.com
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : Cleaning by teaching, non-teaching and students is being organized under Swachh Bharat Abhyaan.
133. **Remarks** : 1) Need refilling of the fire extinguisher.
2) Need security person in the faculty for the security purpose. Please look into the matter.
3) There is shortage of the light. The matter discussed concerned JE (E). The estimates submitted to the competent authority for approval. After the approval, the work will be executed as per the university process.
4) There is a glass horse in Botany Department. It needs dismantling. It has no any use in this building. It is requested to competent authority to look into the matter.

1. **Date** : 13/02/2018
2. **Place** : **Department of Geology**
3. **Co-ordinator** : Prof. Mahendra Nath
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Sh. Prem Singh
3. : Sh. Umesh
5. **Area in Sq Mtrs** : Constructed Area : 3185; Area under Green Cover : 1220; Total Area : 4405;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 74
7. **Total Strength of Staff** : Male : 16; Female : 4; Total : 20;
8. **Total Number of Toilets (Excluding PwD)** : Male : 6; Female : 5; Total : 11;
9. **Total Number of PwD Candidates** : Male : 1;
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Evacuation Plan
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : march-2017

26. Water Purifier : RO : Yes
27. Date of last service ? : 25/10/2017
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : No ; Female toilets : No
31. How many Safai Karamcharis are available for toilets : Male : 3; Female : 1
32. Is Soap dispenser available in toilets ? : No
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Adequate ; Door Window : Poor
40. Remark : ———
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Satisfactory
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 3 shifts
48. Security : Private
49. If private, name of the security firm : NexGen
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : Two taken
52. Eve-teasing cases reported and action taken : No taken
53. Sexual harassment case reported and action taken : No action taken

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Satisfactory
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : Yes
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 07/07/2017
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : No
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : na
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : yes; Rear Gate : yes; Foyer : yes; Principal Room Entry : yes; Staff Room Entry : yes; Corridors : yes; Girl Common Room : no; Boys Common Room : yes; Parking : yes; Library : no; Sports Ground : no; Other : yes;
92. How many night vision Cameras are installed ? : all
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : Poor
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by : No

DUWA (1800-3000-7303)

105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 1
109. How many computers are accessed by students, for what purpose and duration ? : Number : 150; Purpose : learning and teaching; Duration : 8 hrs
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : No
114. Number of books available : General Section : no; Reference Section : no
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, : Name : Prof. N.C.Pant

Phone Number, and E-Mail

Phone No.: 9953781350,
Email: pantnc@gmail.com

129. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : _____
130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : prof.N.C Pant;
Phone No.: 9953781350;
Email: pantnc@gmail.com
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : It is routinely done and students are actively participating in this activity.
133. **Remarks** : 1) Need grill in room no. 202 and other classroom for safety point of view
2) Need proper ventilation in room no. 3 classroom and microscopy lab.
3) Need scooter parking if possible near / adjacent gate.
4) Need Register for cleaning of water cooler.
5) Need common room (there is shortage of spaces)
6) Need fire extinguisher in seminar hall.

1. **Date** : 13/04/2018
2. **Place** : **Department of Physics and Astrophysics**
3. **Co-ordinator** : Prof. Veena Aggarwal
4. **Members** : 1. : Dr. Anupam Jha
2. : Mr. Prem Singh
3. : Mr. Sooraj
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : _____
7. **Total Strength of Staff** : Male : 37; Female : 8; Total : 45
8. **Total Number of Toilets (Excluding PwD)** : Male : 10; Female : 7; Total : 17
9. **Total Number of PwD Candidates** : Male : 3; Female : 1
10. **Total Number of Washroom for PwD Candidates** : _____
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : No Substance Use : Anti-Ragging Committee : Legal Implication of Ragging : Sexual Harassment Committee : Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Disaster Management Plan (SOP) : Evacuation Plan
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Satisfactory
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : _____
26. **Water Purifier** : RO : Water filter : Yes

27. Date of last service ? : Na
28. Remark : _____
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Female : 2
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : _____
39. Class Room Facilities : Lights : Fans : IT & Projection Facilities : Ventilation : Door Window
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Satisfactory
44. Security standards : _____
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : No
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : Projector Stolen
52. Eve-teasing cases reported and action taken : None taken
53. Sexual harassment case reported and action taken : None taken
54. Vandalism cases/ Monkey : Yes

menace/Stray dog/cat menace

55. Security standard : Satisfactory
56. Standard operating protocol related to security in case of emergency : No
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : No
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to staff/Students : Yes
64. Display of Standard operating protocol including point of contact in case of emergency : No
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are properly displayed : Yes
69. Fire extinguisher installations (essential in Science labs) : Yes
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 21/02/2018
72. Is concerned staff trained in fire-fighting protocol ? : No
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol including point of contact in case of emergency : No
75. If yes, then chain : _____
76. Availability of multiple exits in auditorium/conference/seminar halls : Yes
77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : _____

79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : Yes
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Yes
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : Yes
89. Standard operating protocol in case of emergency. If yes, the chain : Yes
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : None
92. How many night vision Cameras are installed ? : NA
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : na
97. NCC Room : _____
98. Total No. of NSS students : na
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes
106. Bus facility : Adequate

107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 205
109. How many computers are accessed by students, for what purpose and duration ? : Number : 125; Purpose : studying; Duration : 9.00 am to 5.00 pm
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 1224; Reference Section : 6120
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : ———
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : ———
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : ———
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Satisfactory
127. Remark : ———
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Amita
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Prof. Annapoorni; Phone No.: Somendra
130. Name of Nodal Officer for North-East : Name : Prof. Somorendro

students, Phone Number, and E-Mail

131. Any other inputs from the Admin block : _____

132. Initiatives regarding Swachh Bharat : _____
Abhyaan

133. Remarks : _____

1. **Date** : 13/04/2017
2. **Place** : **Department of Social Work**
3. **Co-ordinator** : Prof. Anju Shrivastava
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
5. **Area in Sq Mtrs** : Constructed Area : 6070.28; Area under Green Cover : 6070.28; Total Area : 12140.6;
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 46
7. **Total Strength of Staff** : Male : 27; Female : 22; Total : 49;
8. **Total Number of Toilets (Excluding PwD)** : Male : 6; Female : 6; Total : 12;
9. **Total Number of PwD Candidates** : Male : 4;
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : We are inclusive and gender sensitive. We have undertaken a disability audit of our deptt. and are proactive in supporting the special needs of this group.
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **Remark** : ———
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : ———
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks ; Other (please specify)

25. Last, when was over-head tank cleaned : 23/10/2017
?
26. Water Purifier : RO : Yes
27. Date of last service ? : 02/04/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 2; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window : Good
40. Remark : All the facilities are updated.
41. Common Room for : Boys : No ; Girls : No ;
42. Proper hygienic conditions and other amenities in Common room(s) : Yes
43. Cleanliness in Common Room : ———
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : one per shift
48. Security : Private
49. If private, name of the security firm : provided by central office
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil

53. **Sexual harassment case reported and action taken** : Confidential Information. Handled by Internal Complaint Committee last year (Case was not authentic).
54. **Vandalism cases/ Monkey menace/Stray dog/cat menace** : No
55. **Security standard** : Good
56. **Standard operating protocol related to security in case of emergency** : Yes
57. **If yes, then chain** : _____
58. **Medical facilities** : Satisfactory
59. **Medical Facilities** : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : Yes
60. **List of emergency numbers displayed** : Yes
61. **List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency.** : Yes
62. **Frequency of visits per month** : Doctor : None ; Psychologist : None
63. **WUS membership available to staff/Students** : Yes
64. **Display of Standard operating protocol including point of contact in case of emergency** : Yes
65. **If yes, the chain** : _____
66. **Remark** : _____
67. **Fire safety** : Good
68. **Safety measures in Science Labs are properly displayed** : No
69. **Fire extinguisher installations (essential in Science labs)** : Yes
70. **Are these in working condition ?** : Yes
71. **When last were these checked (date) ?** : They are serviced on regular basis. These were checked and found satisfactory by the Proctorial board.
72. **Is concerned staff trained in fire-fighting protocol ?** : Yes
73. **Are fire exits adequate?** : Yes
74. **Display of Standard operating protocol including point of contact in case of emergency :** : No
75. **If yes, then chain** : _____
76. **Availability of multiple exits in auditorium/conference/seminar halls** : Yes

77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities :
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : In the store room / special space has been created.
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : As per university norms.
87. Remark : _____
88. Any radiation hazard in any of the laboratories? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation? : No
91. Location of CCTV installed : Front Gate : NA; Rear Gate : NA; Foyer : NA; Principal Room Entry : NA; Staff Room Entry : NA; Corridors : NA; Girl Common Room : NA; Boys Common Room : NA; Parking : NA; Library : NA; Sports Ground : NA; Other : NA
92. How many night vision Cameras are installed? : None
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Indoor ; Outdoor ;
96. Total No. of NCC students : Nil
97. NCC Room : _____
98. Total No. of NSS students : Nil
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : Student Advisor + Supervisor as Mentors are available

from 10.00 a.m. to 5.00 pm

104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 36
109. How many computers are accessed by students, for what purpose and duration ? : Number : 10; Purpose : Regarding education, syllabus etc.; Duration : 9.00 am to 5.30 pm
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 32483
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : NA
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good

127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Manoj Kumar Jha;
Phone No.: 9899694883;
Email: manojmeeta@gmail.com
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Name : Prof. Sanjai Bhatt;
Phone No.: 9811516636;
Email: sanjaibhatt@gmail.com
130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : Name : Dr. A. Malathi;
Phone No.: 9213244035;
Email: malathi.adusumalli72@gmail.com
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat Abhyaan : _____
133. Remarks : 1) Need finishing work in corridor and canteen exterior face.
2) Repair / the road east side of the building. The committee is requesting for last three years but till no action has been taken.
3) CCTV required.

1. **Date** : 15/02/2018
2. **Place** : **Department of Zoology**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Sh. Naresh Dogra
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 34
7. **Total Strength of Staff** : Male : 18; Female : 53; Total : 71;
8. **Total Number of Toilets (Excluding PwD)** : Male : 7; Female : 6; Total : 13;
9. **Total Number of PwD Candidates** : Male : 1; Female : 1
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : Point No. 13 : Admission Process for M.Sc., M.Phil., Ph.D. is done at the office of the Faculty of Science
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : No ;
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : seepage
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : This has been maintained and manage by Delhi University Engineering Department

26. Water Purifier : RO : Yes
27. Date of last service ? : 08/05/2017
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 7; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : Clean but lot of seepage
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Satisfactory
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 2
48. Security : Private
49. If private, name of the security firm : Appointment has been made by the University
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : No
53. Sexual harassment case reported and action taken : No

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : ———
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : Decided by WUS
66. Remark : ———
67. Fire safety : Satisfactory
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : No
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 15/02/2018
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : ———
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

78. Remark : Since the building is maintained by the university, the university engineer have been requested to make the building fire safety compliance.
79. E-waste disposal facility : Good
80. Science lab waste disposal facilities : Yes
81. General waste disposal facility : Yes
82. Remark : ———
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Disposable / unserviceable item kept in separate room.
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Under GFR - 17
87. Remark : ———
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : ———
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : NA; Rear Gate : NA; Foyer : NA; Principal Room Entry : NA; Staff Room Entry : NA; Corridors : NA; Girl Common Room : NA; Boys Common Room : NA; Parking : NA; Library : NA; Sports Ground : NA; Other : NA;
92. How many night vision Cameras are installed ? : NA
93. Remarks : CCTV to be installed by the university. The Department has already sent request.
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : ———
98. Total No. of NSS students : NA
99. NSS Room : ———
100. Equipment availability : Good
101. Remarks : ———
102. Counseling facilities : No
103. Duration, timings : NA

104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 86
109. How many computers are accessed by students, for what purpose and duration ? : Number : 30; Purpose : Studies; Duration : 1 to Hrs as per nature of work (per day)
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : Reference Section : 10338
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : _____

127. Remark : Point No. 125 : The Post does not exist any more. The Department has assigned the Job to a Lab Attendant.
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : D.K. Singh;
Phone No.: 9810258052;
Email: dilipksingh@gmail.com
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : _____
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat Abhyaan : We are following instruction regarding Swachhata Bharat Abhiyaan as received from time to time.
133. Remarks : 1) Need CCTV on the urgent basis for the safety point of view.
2) Need Fire extinguisher / refilling and more at the various places like in Library and other places.
3) There is seepage at many places. Need Finishing / Distemper, painting in corridor, toilet, etc. Almirahs are lying in the corridor.

1. **Date** : 27/03/2018
2. **Place** : **Department of Social Sciences**
3. **Co-ordinator** : Prof. H.C. Pokhriyal
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Naresh Dogra
3. : Mr. Prem Singh
5. **Area in Sq Mtrs** : Constructed Area : 400; Area under Green Cover : 4000;
Total Area : 4400;
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 7
7. **Total Strength of Staff** : Male : 9; Female : 3 Total : 12;
8. **Total Number of Toilets (Excluding
PwD)** : Male : 2; Female : 2 Total : 4;
9. **Total Number of PwD Candidates** : Male : 1; Female : 2
10. **Total Number of Washroom for PwD
Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation
centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-
Ragging Committee : Yes ; Legal Implication of Ragging
: Sexual Harassment Committee : Yes ; Legal
Implication of Sexual Harassment : Medical Emergency
(SOP) : Yes ; Yes ; Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces :
Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned
?** : 27/01/2018

26. Water Purifier : RO : Yes
27. Date of last service ? : 27/02/2018
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : No ;
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : _____
45. Remark : _____
46. Are female security guards available? : Yes
47. Number of security guards per shift : 3
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : 0
52. Eve-teasing cases reported and action taken : No
53. Sexual harassment case reported and action taken : No

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Poor
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 07/03/2018
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Nil
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Corridors : Yes; Library : Yes;
92. How many night vision Cameras are installed ? : 11
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : Outdoor ;
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : as per need
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 46
109. How many computers are accessed by students, for what purpose and duration ? : Number : 13; Purpose : study
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 5547
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Mr. Rahul Yadav;
Phone No.: 9711084553;
Email: rahulyadav6060@gmail.com
129. Name of Nodal Officer for Foreign : Name : Prof. Prakash Narayan;

- students, Phone Number, and E-Mail** : Phone No.: 9811441924,
Email: prakashnarayandu@gmail.com
- 130. Name of Nodal Officer for North-East : Name : Mr. Rahul Yadav;**
students, Phone Number, and E-Mail : Phone No.: 9711084553;
Email: rahulyadav6060@gmail.com
- 131. Any other inputs from the Admin block** : Regular cleaning drive, counselling and special session regarding clean and green campus.
- 132. Initiatives regarding Swachh Bharat : Plantation drive including the faculty, staff and students**
Abhyaan : participation
- 133. Remarks** : 1) Need repair of Verandah and Floor on priority basis.
2) Development of the front ground.
3) The water supply is not satisfactory. It should be increased.

1. **Date** : 06/04/2018
2. **Place** : **Department of Sociology**
3. **Co-ordinator** : Prof. Rajesh
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Balraj Singh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 32
7. **Total Strength of Staff** : Male : 10; Female : 3 Total : 13
8. **Total Number of Toilets (Excluding PwD)** : Male : 2; Female : 3 Total : 5
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PWD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : No ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : No
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : _____

26. **Water Purifier** : RO : Yes ; Water filter : Yes
27. **Date of last service ?** : None
28. **Remark** : _____
29. **Toilets with proper markings and other amenities** : Satisfactory
30. **Signage(s) for** : Male toilets : Yes ; Female toilets : Yes
31. **How many Safai Karamcharis are available for toilets** : Male : 2;
32. **Is Soap dispenser available in toilets ?** : Yes
33. **Water facilities in the toilets** : Stored
34. **Display of schedule of cleaning** : Yes
35. **Sanitary Napkin vending machine is installed** : No ;
36. **Closed dustbin (women toilet)** : Yes
37. **Cleanliness of toilets** : Satisfactory
38. **Remark** : _____
39. **Class Room Facilities** : Lights : Adequate ; Fans : Adequate ; IT & Projection Facilities : Adequate ; Ventilation : Adequate ; Door Window : Adequate
40. **Remark** : _____
41. **Common Room for** : Boys : No ; Girls : No
42. **Proper hygienic conditions and other amenities in Common room(s)** : No
43. **Cleanliness in Common Room** : _____
44. **Security standards** : Poor
45. **Remark** : _____
46. **Are female security guards available?** : No
47. **Number of security guards per shift** : No
48. **Security** : Own recruited
49. **If private, name of the security firm** : _____
50. **Does the firm has certification from Govt. of Delhi ?** : _____
51. **Number of theft reported and action taken** : No
52. **Eve-teasing cases reported and action taken** : one case was reported to the committee against sexual harassment and the relevant department has taken action.

53. Sexual harassment case reported and : none
action taken
54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Poor
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : ———
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : ———
66. Remark : ———
67. Fire safety : Poor
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : No
71. When last were these checked (date) ? : 01/02/2017
72. Is concerned staff trained in fire- : No
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : ———
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls

77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : No
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : As determined by Delhi University
87. Remark : _____
88. Any radiation hazard in any of the laboratories? : No
89. Standard operating protocol in case of emergency. If yes, the chain : No
90. CCTV installation? : No
91. Location of CCTV installed : Front Gate : none
92. How many night vision Cameras are installed? : none
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : none
97. NCC Room : _____
98. Total No. of NSS students : none
99. NSS Room : _____
100. Equipment availability : Poor
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : Every month and when required one hour per session.
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No

105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 22
109. How many computers are accessed by students, for what purpose and duration ? : Number : 4; Purpose : work; Duration : unknown
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : no; Reference Section : no;
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Students ;
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : No
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Dr. Janaki Abraham

129. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : Name : Prof. Abhijit Das Gupta
130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Dr. Kamei Aphum
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : None
133. **Remarks** : 1) Need refilling of the fire fighter.
2) Need replacement of fitting in Bathrooms / Toilets.
3) Some finish work in some places.
4) Some obsolete items are lying. So, need right off.
5) CCTV requirement.
6) Display of signage.

1. **Date** : 21/07/2018
2. **Place** : **Ambedkar Ganguly Students'House for Women**
3. **Team Leader** : Prof. Neelima Gupta
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Female : Yes;
6. **Area in Sq Mtr** : Constructed Area : 1304; Area under Green Cover : 1868; Total Area : 3172;
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 102
8. **Total Strength of Staff** : Male : 11; Female : 9; Total : 20
9. **No. of Rooms** : Single seated : Yes
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : Lift is not required as rooms in the ground floor more than the required no. of seats for PWD students.
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : House Keeper - RT - Warden – Provost
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Satisfactory

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : _____
32. Date of last service ? : 13/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 2
47. If private, name of the security firm : na
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Caretaker - RT - Warden – Provost
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 06/02/2018
58. Are fire exits adequate : Yes

59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : Caretaker - RT - Warden – Provost
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 7
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : NA; Corridors : NA; Any other places : Back Lawn & around the boundary wall of the water.
67. Remarks : _____
68. Parking facility : No
69. Do you have a designated Complaint Box for quality/maintenance related problems? : No
70. If Yes, are you (ask guests) aware about this? : _____
71. If not, then, where do you complain? : In the Complaint Register
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Satisfactory
77. Remark : _____
78. Facility of collection of obsolete items : No
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : _____
82. Remark : _____

83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Fortune; Flour : Agmark; Grains : Agmark; Vegetables : Thrice in a week from vegetable supplier; Milk : Mother Dairy; Milk Products : Mother Dairy; Spices : Agmark; Non-Veg : Purchase from butcher on the same day when the same served.
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : _____
88. Remarks : 1) The drain pipe which is required to be replaced has not been done since April, 2017 because of which one while washroom is non - functional in spite of the repair in the washroom being complete since then. the same has been repeatedly informed to the Engg. Deptt.
2) The single washroom attached to the Provost office is required to be repaired & the same has been written & requested to the Engineering Deptt. but work has not been started.
3) The store-room construction is urgently required to be done as there is no store room at present. The same has been written to the Engineering Department in the past.
4) The water tank should be cleared.

1. **Date** : 27/07/2018
2. **Place** : **Aravali PG Men's Hostel**
3. **Team Leader** : Prof. V.K. Shrotyia
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Dr. Anupam Jha
3. : Mr. Prem Singh
4. : Sh. Naresh Dogra
5. **Hostel** : Male : Yes;
6. **Area in Sq Mtr** : Constructed Area : Engineering
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 83
8. **Total Strength of Staff** : Male : 2; Total : 2
9. **No. of Rooms** : Single seated : 76
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : RT / Warden / Provost
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Open
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : No
27. **Do you have a defined Washing Area?** : Yes

28. Drinking Water facilities : Good
29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : July 2018
33. Remark : AMC for one year
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : No
42. Cleanliness : Good
43. Remark : ———
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : 1
47. If private, name of the security firm : SIS
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : RT / Warden / Provost
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : ———
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : Mar 2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : RT / Warden / Provost
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 5
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Dinning Hall
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : _____
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : Yes

81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Good; Flour : Good; Grains : Good; Vegetables : Good; Milk : Good; Milk Products : Good; Spices : Good; Non-Veg : Good
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Necessary initiative taken
88. Remarks : 1) Need signage in the corridors like no smoking, no ragging etc.
2) There is a seepage in the bathroom / toilet.
3) In the Corridor finishing work required like distemporing, painting etc.
4) Under Ground water tank should in locking system.
5) Some unused materials lying in the corridor / Floor
6) The electric panel should be repaired and covered properly.
7) Need repair / finishing work in cooking area.

1. **Date** : 19/07/2018
2. **Place** : **Central Institute of Education Hostel**
3. **Team Leader** : Prof. Anju Srivastava
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Sh. Prem Singh
3. : Sh. Naresh Dogra
5. **Hostel** : Male : Yes; Female : Yes; Both : Yes
6. **Area in Sq Mtr** : _____
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 14
8. **Total Strength of Staff** : Male : 9; Total : 9;
9. **No. of Rooms** : Single seated : 2; Double seated : 10
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : Ramps and lifts are required.
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : Since the chairperson and RT both are residing in the campus. Information about all the committees is on Departmental website & building
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Open
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : No
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : _____
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : No
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : 2
47. If private, name of the security firm : _____
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : The Chairperson & RT both are residing in the campus. Information is on our Departmental Website
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : One first aid kit has been with the Residents of Shakti Bhawan and Shree Bhawan
54. Fire safety : Good
55. Fire extinguisher installations : Yes

56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 11/04/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : The Chairperson & RT both are residing in the campus.
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : No
63. Remark : _____
64. CCTV installation ? : No
65. Total Number of CCTV installed : _____
66. Location of CCTV installed : _____
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : No
70. If Yes, are you (ask guests) aware about this? : _____
71. If not, then, where do you complain? : To the office incharge of the hostel
72. Do you have any designated Complaint Register for quality/maintenance related problems? : No
73. Remark : To the office incharge of the hostel
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : In the hostel admin office

80. Is there a committee formed to dispose these items off for auctioning ? : No
81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Good; Flour : Kendriya Bhandar; Grains : Kendriya Bhandar; Vegetables : Mother Dairy; Milk : Mother Dairy; Milk Products : Mother Dairy; Spices : Kendriya Bhandar
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Cleanliness is done in the Hostel by Residents and Staff on regular basis.
88. Remarks : 1) There is also need tectile for the usually challenge person. the matter was discussed and the quotation in process. It will be done as per the University process as e-procurement.
2) There is a seepage at many places, it should be rectified.
3)Need Distemper / painting in the hostel.
4) The sewer line inside the kitchen / mess due to which the bad smell comes out so it is requested the engineering department to look into the matter on priority basis.
5) Some fans are very old model if possible there should be replaced by need one in the hostel room.
6) Need repair of the furniture.

1. **Date** : 18/07/2018
2. **Place** : **Department of Social Work Hostel**
3. **Team Leader** : Prof. Rajesh
4. **Members** : 1. : Dr. Anupam Jha
2. : Mr. Prem Singh
3. : Mr. Balraj Singh
5. **Hostel** : Male : 31; Female : 20; Both : 51;
6. **Area in Sq Mtr** : ———
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 53
8. **Total Strength of Staff** : Male : 11; Female : 1; Total : 12
9. **No. of Rooms** : Double seated : 51;
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking
15. **Standard operating protocol in case of emergency. If yes, the chain** : ———
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 17/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : one
47. If private, name of the security firm : _____
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : _____
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : 24/09/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : _____
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 12
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Common Room, Mess
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : _____
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : No
76. If yes, his / her performance is : _____
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : store room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes

81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : _____
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : _____
88. Remarks : 1) Need some finishing work / distemper in corridor of boys's hostel and other require place.
2) the drainage for rain water along with wall should be covered for cleaning / health point of view.

1. **Date** : 16/07/2018
2. **Place** : **DS Kothari Hostel**
3. **Team Leader** : Prof. Rajagopal
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Male : 97; Both : 97;
6. **Area in Sq Mtr** : ———
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 77
8. **Total Strength of Staff** : Male : 4; Total : 4;
9. **No. of Rooms** : Single seated : 19; Double seated : 39
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : ———
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 04/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : No
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : two per shift (8 hrs)
47. If private, name of the security firm : 6
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : _____
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 29/01/2018

58. Are fire exits adequate : No
59. Standard operating protocol in case of emergency : _____
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : No
62. Are these exits well illuminated/visible/properly marked : _____
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : _____
66. Location of CCTV installed : Entrance Gate : 12; Back Gate : 1; Corridors : 1; Any other places : 4
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : In store rooms
80. Is there a committee formed to dispose these items off for auctioning ? : _____
81. Standard operating protocol of the same : As per university norms

82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Average
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Fortune; Flour : Ashirwad; Vegetables : Fresh; Milk : Mother Dairy; Spices : MDH; Non-Veg : Fresh
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Awareness Through Posters
88. Remarks : Additional Dustbins have been kept.

1. **Date** : 27/07/2018
2. **Place** : **Geetanjali Hostel**
3. **Team Leader** : Prof. V.K. Shrotyia
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Dr. Anupam Jha
3. : Mr. Prem Singh
4. : Sh. Naresh Dogra
5. **Hostel** : Female : Yes;
6. **Area in Sq Mtr** : Constructed Area : 818; Area under Green Cover : 2362; Total Area : 2180
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 69
8. **Total Strength of Staff** : Male : 8; Female : 7; Total : 15
9. **No. of Rooms** : Single seated : 45; Double seated : 6
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : PWD Students have been comfortably staying in the ground floor of the hostel in the room closest to the washroom
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : RT / Warden / Provost
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : We will be procuring larger dustbins this year. No provision of water segregation during collection from UDSC
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : No

- | | |
|---|---|
| 27. Do you have a defined Washing Area? | : Yes |
| 28. Drinking Water facilities | : Good |
| 29. Are water coolers installed ? | : Yes |
| 30. Is RO facility available ? | : Yes |
| 31. Water filters properly installed and working ? | : Yes |
| 32. Date of last service ? | : 01/02/2018 |
| 33. Remark | : RO water cooler on every floor. An additional filter is done before the water enters into the RO System. Regular maintainance and repair. |
| 34. Toilets with proper markings and other amenities | : Good |
| 35. Signage for Male Toilets | : Yes |
| 36. Signage for Female Toilets | : ——— |
| 37. Lady Safai Karamchari for female toilets | : Yes |
| 38. Is Soap dispenser available ? | : Yes |
| 39. Water facilities in the toilets | : Running |
| 40. Display of schedule of cleaning | : Yes |
| 41. Closed dustbin (women toilet) | : Yes |
| 42. Cleanliness | : Good |
| 43. Remark | : Exclusive male toilet for security guards is outside the premises of living area of girls. |
| 44. Security standards | : Good |
| 45. Female security guards (point of duty) | : No |
| 46. Number of security guards per shift | : 1 |
| 47. If private, name of the security firm | : we have regular employees |
| 48. Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 49. Standard operating protocol in case of emergency | : Yes |
| 50. If yes, then chain | : RT / Warden / Provost |
| 51. List of emergency numbers displayed | : Yes |
| 52. Is First Aid facility available ? | : Yes |

- | | | |
|--|---|--|
| 53. Remark | : | First aid is kept with female attendant during duty norms and with student representatives during night |
| 54. Fire safety | : | Good |
| 55. Fire extinguisher installations | : | Yes |
| 56. Are these in working condition ? | : | Yes |
| 57. When were these last checked (date)? | : | current validity from 09.11.2017 to 08.11.2018 |
| 58. Are fire exits adequate | : | _____ |
| 59. Standard operating protocol in case of emergency | : | _____ |
| 60. If yes, then chain | : | RT / Warden / Provost |
| 61. Availability of multiple exits in case of emergency? | : | Yes |
| 62. Are these exits well illuminated/visible/properly marked | : | Yes |
| 63. Remark | : | Two exists (apart from the main one) remain locked (unaccessible on regular days are emergency exists - 1) Back lawn 2) Kitchen |
| 64. CCTV installation ? | : | Yes |
| 65. Total Number of CCTV installed | : | 4 |
| 66. Location of CCTV installed | : | Entrance Gate : Yes; Corridors : Yes; Any other places : Adjoining road; |
| 67. Remarks | : | Only one gate is manned entirely for security reason. However, the other two gates are functional. |
| 68. Parking facility | : | Yes |
| 69. Do you have a designated Complaint Box for quality/maintenance related problems? | : | No |
| 70. If Yes, are you (ask guests) aware about this? | : | _____ |
| 71. If not, then, where do you complain? | : | we maintain a complaint register |
| 72. Do you have any designated Complaint Register for quality/maintenance related problems? | : | Yes |
| 73. Remark | : | _____ |
| 74. Do you have any AE / JE designated by University Engineer for your building? | : | No |
| 75. Do you have any designated Caretaker? | : | Yes |

76. If yes, his / her performance is : Satisfactory
77. Remark : No separate caretaker. Mr. Singh who takes care of UDSC is also the caretaker of the hostel.
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : store room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : Staff - Informs engineering office - committee comprising engineering staff, auditing staff and provost overlook
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Good; Flour : Good; Grains : Satisfactory; Vegetables : Good; Milk : Good; Milk Products : Good; Spices : ISI marked; Non-Veg : Good
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Regular cleaning (every day) of rooms, kitchen, washing area and washrooms (twice / day) is done.

88. Remarks

- : 1) Sprayed per anti-mosquito once in 15 days.
2) Deep spray twice a year inside rooms
3) Regular cleaning of the lawn, front gate and back gate.
4) Everyone contribute 2nd October Swachh Bharat Abhiyan.

Suggestion:

- 1) There is a seepage in the bathroom / toilet.
- 2) Under Ground water tank should in locking system.
- 3) Some electric cables / panels are in loose and need repair.
- 4) Need repair / finishing work in mess and common area.
- 5) Need shifting of the Gas Cylinder.
- 6) Need exterior finishing work.
- 7) Need more fire extinguisher at the required places.

27/07/2018

- 2) There is a seepage in the bathroom / toilet.
- 3) In the Corridor finishing work required like distemping, painting etc.
- 4) Under Ground water tank should in locking system.
- 5) Some unused materials lying in the corridor / Floor
- 6) The electric panel should be repaired and covered properly.
- 7) Need repair / finishing work in cooking area.

1. **Date** : 17/07/2018
2. **Place** : **Gwyer Hall**
3. **Team Leader** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Mr. Prem Singh
2. : Mr. Naresh Dogra
5. **Hostel** : Male : Yes
6. **Area in Sq Mtr** : Constructed Area : 6459.86; Area under Green Cover : 13305.00; Total Area : 19764.86
7. **Total Number of Rooms/Dining Room/ Other Rooms** : ———
8. **Total Strength of Staff** : Male : 53; Total : 53
9. **No. of Rooms** : Single seated : 17; Double seated : 95
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : Ramps and Roads provided
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines ;
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : ———
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : _____
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : 3
47. If private, name of the security firm : na
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Proctor and Security Officer, Delhi University
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : 18/06/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : 1) First use Fire Extinguisher 2) Telephone message to local fire station
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : There are open space.
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 30
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Office, Digital Library, Reading Room, Kitchen, Dining Hall, Common Room, Fees Counter etc.
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Store room

80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : through university store
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Fortune; Flour : Shakti Bhog Aata; Grains : Kendriya Bhandar; Vegetables : Azadpur Mandi through supplier; Milk : DMS; Milk Products : Laxmi Dairy, Kingsway Camp; Spices : Kendriya Bhandar
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : 2) Full week cleanliness on 2nd October
88. Remarks : 1) There is a seepage at many places. It should be rectified.
2) Solar system should be repaired.
3) In the corridor existing CC flooring should be replaced. It is requested to the Engineering and Finance Department help to the hostel authority.

1. **Date** : 18/07/2018
2. **Place** : **International Students' House**
3. **Team Leader** : Prof. Rajesh
4. **Members** : 1. : Dr. Anupam Jha
2. : Er. Prem Singh
3. : Shri Balraj Singh
4. : Mr. Jacob John
5. **Hostel** : Male : Male;
6. **Area in Sq Mtr** : Constructed Area : 1.18 acres; Area under Green Cover : 2 acres; Total Area : 3.18 acres
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 107
8. **Total Strength of Staff** : Male : 30; Female : 2 Total : 32
9. **No. of Rooms** : Single seated : 98
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : The path condition of the ISH is not very conducive for people with disabilities. Therefore, a path appropriate for people with disabilities, need to be constructed.
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines ;
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ;
15. **Standard operating protocol in case of emergency. If yes, the chain** : Resident Tutor - Warden - Provost
16. **Remark** : Non / Substance abuse (Drugs) Signage would be put up soon.
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes

- | | |
|---|---|
| 26. Is waste disposal segregated? | : Yes |
| 27. Do you have a defined Washing Area? | : Yes |
| 28. Drinking Water facilities | : Good |
| 29. Are water coolers installed ? | : Yes |
| 30. Is RO facility available ? | : Yes |
| 31. Water filters properly installed and working ? | : Yes |
| 32. Date of last service ? | : 10/07/2018 |
| 33. Remark | : None |
| 34. Toilets with proper markings and other amenities | : Good |
| 35. Signage for Male Toilets | : Yes |
| 36. Signage for Female Toilets | : Yes |
| 37. Lady Safai Karamchari for female toilets | : No |
| 38. Is Soap dispenser available ? | : Yes |
| 39. Water facilities in the toilets | : Stored |
| 40. Display of schedule of cleaning | : Yes |
| 41. Closed dustbin (women toilet) | : No |
| 42. Cleanliness | : Good |
| 43. Remark | : Since the ISH is a male hostel, hence no female safai karamchari has been recruited so far. It is added that, we have temporarily assigned one washroom for female visitors. However, a proper washroom needs to be constructed this purpose. |
| 44. Security standards | : Good |
| 45. Female security guards (point of duty) | : No |
| 46. Number of security guards per shift | : 2 |
| 47. If private, name of the security firm | : Rakshak Securities Pvt. Ltd. |
| 48. Vandalism cases/ Monkey menace/Stray dog/cat menace | : No |
| 49. Standard operating protocol in case of emergency | : Yes |
| 50. If yes, then chain | : House Keeper - Resident Tutor - Warden - Provost |
| 51. List of emergency numbers displayed | : Yes |
| 52. Is First Aid facility available ? | : Yes |

53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 12/03/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : Office-Resident Tutor - Warden - Provost - Fire Station (101)
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 14
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Mess, Dining Hall, Kitchen area, Office, Lounge, Common Room and Computer Room
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : na
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good

EC(1) dated 01-02.07.2019
Appendix-XXIV
Resolution No. 10

77. Remark : Permanent appointment of care - taker needs to be made.
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : store room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : as per university of delhi guidelines issued in this regard.
82. Remark : ———
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Good;
86. Any other inputs from the Admin block : No
87. Initiatives regarding Swachh Bharat Abhyaan : The International Students' House organized regular activities to promote "Swachh Bharat Abhiyan" which is being promoted by Govt. of India. On these occasions, the Provost, Warden, Resident Tutor, Students and Employees enthusiastically participated in this campaign. All participants have taken oath to make and keep campus clean; they also cleaned the campus on these occasion. This activity was inaugurated on the eve of Mahatma Gandhi birth anniversary (2nd October) in 2014. Since then continuous cleanliness drives had taken place from time to time. ISH has organized Swachhta Pakhwada regularly during the period from 1-15 April, 2016, 1-5 September, 2016, and 1st to 15th September, 2017 etc. And implemented various programmes related to the cleanliness and sanitation and also encouraged students and hostel employees to participate in various activities of Swachh Bharat Abhiyan Campaign of
88. Remarks : Government of India.

1. **Date** : 21/07/2018
2. **Place** : **International Students' House for Women**
3. **Team Leader** : Prof. Neelima Gupta
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Male : Yes
6. **Area in Sq Mtr** : ———
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 120
8. **Total Strength of Staff** : Total : 18;
9. **No. of Rooms** : Single seated : 98
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : Yes, House Keeper, RT & Provost
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : ———
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : No
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 11/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : 2
47. If private, name of the security firm : No
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Security Guard, House Keeper, RT & Provost
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : 09/05/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : Caretaker + Engineering Department, DU
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 5
66. Location of CCTV installed : Entrance Gate : 03; Back Gate : No; Corridors : No; Any other places : Yes, Offices - 2
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : NA
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Store Room
80. Is there a committee formed to dispose these items off for auctioning ? : _____

81. Standard operating protocol of the same : Yes
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Fine quality; Flour : Pure + high quality; Grains : Best quality; Vegetables : Fresh; Milk : Fresh + best quality; Milk Products : Fresh + high quality; Spices : Fine; Non-Veg : Fresh
86. Any other inputs from the Admin block : NA
87. Initiatives regarding Swachh Bharat Abhyaan : Yes
88. Remarks : 1) Need Renovation of Toilets and also change sanitary / water supply fittings.
2) There is seepage in bathroom / toilets and at any other places. Pl. rectify it and also need finishing work like dis-tempering etc.
3) The water tank should be cleaned on priority basis.
4) Renovation of water cooler / washrooms area should be repaired.
5) Repair of platform in garden area.
6) Rusting at several places be taken care of.

1. **Date** : 17/07/2018
2. **Place** : Jubilee **Hall**
3. **Team Leader** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Mr. Prem Singh
2. : Mr. Naresh Dogra
5. **Hostel** : _____
6. **Area in Sq Mtr** : Constructed Area : 1-2 acre; Area under Green Cover : 7-8 acres; Total Area : 8-9 acres
7. **Total Number of Rooms/Dining Room/ Other Rooms** : _____
8. **Total Strength of Staff** : Male : 50; Total : 50
9. **No. of Rooms** : Single seated : 198; Double seated : 12
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ;
14. **Display of signage** : Anti-ragging committee ; No smoking
15. **Standard operating protocol in case of emergency. If yes, the chain** : _____
16. **Remark** : _____
17. **General cleanliness** : Satisfactory
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Satisfactory
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Satisfactory
29. **Are water coolers installed ?** : Yes

30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 12/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Satisfactory
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : _____
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : _____
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Satisfactory
45. Female security guards (point of duty) : No
46. Number of security guards per shift : 7
47. If private, name of the security firm : _____
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : _____
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : _____

58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 20
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Any other places : office, kitchens, stores pentry
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : No
81. Standard operating protocol of the same : _____

82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Fortune / Soyami; Flour : Delhi Flour Mills; Grains : Azadpur Mandi; Vegetables : Mother Dairy; Milk : Laxmi Dairy; Milk Products : Kendriya Bhandar; Spices : MDH; Non-Veg : Md. Wahid, Majnu Ka Tilla
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : _____
88. Remarks : 1) There is seepage in some toilet, it should be rectified.
2) There is need of painting of the exterior face of the whole building. It is requested to the Engineering Department to look into the matter.

1. **Date** : 18/07/2018
2. **Place** : **Mansarovar Hostel**
3. **Team Leader** : Prof. Rajesh
4. **Members** : 1. : Dr. Anupam Jha
2. : Mr. Prem Singh
3. : Mr. Jacob John
4. : Mr. Balraj Singh
5. **Hostel** : Male : Yes;
6. **Area in Sq Mtr** : Constructed Area : 820; Area under Green Cover : 350; Total Area : 1170
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 115
8. **Total Strength of Staff** : Male : 43; Female : 1; Total : 44
9. **No. of Rooms** : Single seated : 68; Double seated : 30
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : Provost, Warden and RT
16. **Remark** : _____
17. **General cleanliness** : Satisfactory
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : No

28. Drinking Water facilities : Good
29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 17/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Satisfactory
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : No
42. Cleanliness : Satisfactory
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : 4
47. If private, name of the security firm : na
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : _____
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : Provost, Warden and RT
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : 15/02/2018
58. Are fire exits adequate : _____
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : Provost, Warden and RT
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 8
66. Location of CCTV installed : Entrance Gate : Yes; Corridors : Yes; Any other places : Yes
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Store room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes

81. **Standard operating protocol of the same** : Provost, Warden and RT
82. **Remark** : _____
83. **Do you have a secured and well-maintained Storeroom for storing ingredients/food items?** : Yes
84. **Cleanliness in Storeroom** : Good
85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Dhara; Flour : Shakti Bhog; Grains : Rice, Pulses; Milk : DMS; Milk Products : Paneer, Khoya, Curd; Spices : MDH; Non-Veg : Chicken, Mutton, Fish and Eggs
86. **Any other inputs from the Admin block** : _____
87. **Initiatives regarding Swachh Bharat Abhyaan** : _____
88. **Remarks** :
1) Need for the cooler stand for student in the room windows.
2) Front Passage fo CC is dance , it should be repaired.
3) In corridor, the existing CC flooring should be replaced by the tile flooring
4) Some corridor need finishing wall.
5) Canteen area should be developed.
Note : There is an improvement rather than the last year.

1. **Date** : 19/07/2018
2. **Place** : **Meghdoot Hostel**
3. **Team Leader** : Prof. Anju Srivastava
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Sh. Prem Singh
3. : Sh. Naresh Dogra
5. **Hostel** : _____
6. **Area in Sq Mtr** : _____
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 99
8. **Total Strength of Staff** : Male : 20; Female : 5; Total : 25;
9. **No. of Rooms** : Single seated : 56; Double seated : 39;
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines ;
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : _____
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 18/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 2
47. If private, name of the security firm : Nexgen Manpower Services Private Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : _____
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : 06/03/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : _____
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 7
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Back Gate is not available in Hostel; Corridors : Yes; Any other places : Common Room and Computer Room, Mess etc.;
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Store Room

80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Good;
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Regular cleanliness, awareness, orientation etc.
88. Remarks : 1) Repair of the chajjas need urgently.
2) Need repair of ceiling of some rooms.
3) some electric panel should be in the cage system.
4) Wi-fi is not working since last six month. Pl. attend it on the priority basis.
5) Need repair of solar system.
6) Balcony of Block - II need to be repaired.

1. **Date** : 23/07/2018
2. **Place** : **North Eastern Students' House for Women**
3. **Team Leader** : Prof. Veena Agarwal
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Male : Yes; Female : Yes; Both : Yes;
6. **Area in Sq Mtr** : Constructed Area : 1305; Area under Green Cover : 1867; Total Area : 3172;
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 108
8. **Total Strength of Staff** : Male : 12; Female : 2 Total : 14;
9. **No. of Rooms** : Double seated : Yes;
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : Lift is not required as rooms in the ground floor for PWD students.
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines ;
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs) ;
15. **Standard operating protocol in case of emergency. If yes, the chain** : _____
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : No
27. **Do you have a defined Washing Area?** : Yes

28. Drinking Water facilities	: Good
29. Are water coolers installed ?	: Yes
30. Is RO facility available ?	: Yes
31. Water filters properly installed and working ?	: Yes
32. Date of last service ?	: 20/07/2018
33. Remark	: _____
34. Toilets with proper markings and other amenities	: Good
35. Signage for Male Toilets	: Yes
36. Signage for Female Toilets	: Yes
37. Lady Safai Karamchari for female toilets	: Yes
38. Is Soap dispenser available ?	: Yes
39. Water facilities in the toilets	: Running
40. Display of schedule of cleaning	: Yes
41. Closed dustbin (women toilet)	: Yes
42. Cleanliness	: Good
43. Remark	: _____
44. Security standards	: Good
45. Female security guards (point of duty)	: No
46. Number of security guards per shift	: 2
47. If private, name of the security firm	: na
48. Vandalism cases/ Monkey menace/Stray dog/cat menace	: No
49. Standard operating protocol in case of emergency	: Yes
50. If yes, then chain	: we follow the guidelines issued by the university from time to time.
51. List of emergency numbers displayed	: Yes
52. Is First Aid facility available ?	: Yes
53. Remark	: _____
54. Fire safety	: Good
55. Fire extinguisher installations	: Yes

56. Are these in working condition ? : Yes
57. When were these last checked (date)? : Refilling date 08/11/2017 to Due date 08/10/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : Manual Hooter Alarm and Caretaker, Provost
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : we have staircase both side of the building and two exits gate.
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 9
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Back lawn and boundary wall in hostel;
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : In second floor

80. Is there a committee formed to dispose these items off for auctioning ? : No
81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : na
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : _____
88. Remarks : 1) Tank cleaning on urgent basis.
2) Seepage at many places.

1. **Date** : 16/07/2018
2. **Place** : **Post-Graduate Men's Hostel**
3. **Team Leader** : Prof. Rajagopal
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Male : Yes
6. **Area in Sq Mtr** : ———
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 100/01/12
8. **Total Strength of Staff** : Male : 28; Female : 1; Total : 29
9. **No. of Rooms** : Single seated : 96; Double seated : 4
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : No smoking
15. **Standard operating protocol in case of emergency. If yes, the chain** : ———
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Poor
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Good
29. **Are water coolers installed ?** : Yes

30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : _____
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : _____
37. Lady Safai Karamchari for female toilets : _____
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : _____
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : _____
46. Number of security guards per shift : 1
47. If private, name of the security firm : None
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : _____
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 15/06/2018

58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 16
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Any other places : Stair Case, Library Computer Room, Office room, Dinning Hall and Kitchen
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : No
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : store room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : Yes

82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Private Vendors; Milk : Nafed & DMS / Kendriya Bhandar
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Every month all staff & residents contribute in hostel cleaning under Swachh Bharat Abhiyaan.
88. Remarks : Need CCTV at the required places in the corridor for the security point.

1. **Date** : 23/07/2018
2. **Place** : **Rajiv Gandhi Hostel for Women**
3. **Team Leader** : Prof. Veena Agarwal
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Female : Yes;
6. **Area in Sq Mtr** : _____
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 395
8. **Total Strength of Staff** : Male : 8; Female : 5; Total : 13
9. **No. of Rooms** : Double seated : Yes
10. **PWD facilities** : _____
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : _____
16. **Remark** : _____
17. **General cleanliness** : _____
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : _____
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : _____
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : _____

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 18/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : _____
35. Signage for Male Toilets : No
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : _____
43. Remark : _____
44. Security standards : _____
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 5
47. If private, name of the security firm : Knight Watch Private Security Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : _____
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : _____
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : 14/03/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : _____
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 16
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Any other places : Yes
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : _____
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : Yes

81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : _____
85. Quality of the Ingredients used for Cooking ? : _____
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : _____
88. Remarks : 1) Need ramp from office to Cluster - 2
2) Cleaning of water tank or priority basis.
3) Repair of balconies at cluster - 3 and other places.
4) Repair of Staircase of mess.

1. **Date** : 24/07/2018
2. **Place** : **Saramati PG Men's Hostel (UDSC)**
3. **Team Leader** : Prof. V.K. Shrotyia
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Dr. Anupam Jha
3. : Mr. Prem Singh
4. : Sh. Naresh Dogra
5. **Hostel** : Male : Yes
6. **Area in Sq Mtr** : Constructed Area : Engineering
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 72
8. **Total Strength of Staff** : Male : 02
9. **No. of Rooms** : Double seated : 65
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : RT / Warden / Provost
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Open
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : No
27. **Do you have a defined Washing Area?** : Yes

28. Drinking Water facilities : Good
29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : Regularly
33. Remark : ———
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : Yes
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : No
42. Cleanliness : Good
43. Remark : ———
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : ———
47. If private, name of the security firm : SIS (I) Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : RT / Warden / Provost
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : ———
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : March - 2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : RT / Warden / Provost
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 8
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Dinning Hall
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : No
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : _____
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : No

81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Good; Flour : Good; Grains : Good; Vegetables : Good; Milk : Good; Milk Products : Good; Spices : Good; Non-Veg : Good
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Necessary initiative taken.
88. Remarks : 1) There is a seepage in the toilet.
2) There is lying a lot of furniture / unused materials.
3) Need repair / finishing work in kitchen, metss area.
4) Need signage in the corridors like no smoking, no ragging etc.
5) GYM room need finishing work.
6) Under Ground water tank should in locking system.
7) Cleaning schedule required in the toilet block.
8) Electric panel should in the cages system.

1. **Date** : 21/07/2018
2. **Place** : **Under-Graduate Hostel for Women**
3. **Team Leader** : Prof. Neelima Gupta
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Male : na; Female : 654; Both : na
6. **Area in Sq Mtr** : The information is with university engineering department;
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 353
8. **Total Strength of Staff** : Male : 11; Female : 5; Total : 16
9. **No. of Rooms** : Single seated : na; Double seated : 344
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : Caretaker - RT - Warden - Provost
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes

28. Drinking Water facilities	: Good
29. Are water coolers installed ?	: Yes
30. Is RO facility available ?	: Yes
31. Water filters properly installed and working ?	: Yes
32. Date of last service ?	: 14/07/2018
33. Remark	: All the water purifiers are properly installed and in working order and under AMC for proper maintenance
34. Toilets with proper markings and other amenities	: Good
35. Signage for Male Toilets	: Yes
36. Signage for Female Toilets	: Yes
37. Lady Safai Karamchari for female toilets	: Yes
38. Is Soap dispenser available ?	: Yes
39. Water facilities in the toilets	: Running
40. Display of schedule of cleaning	: Yes
41. Closed dustbin (women toilet)	: Yes
42. Cleanliness	: Good
43. Remark	: ———
44. Security standards	: Good
45. Female security guards (point of duty)	: Yes
46. Number of security guards per shift	: 4 security guards
47. If private, name of the security firm	: M/s Rakshak Security Pvt. Ltd.
48. Vandalism cases/ Monkey menace/Stray dog/cat menace	: Yes
49. Standard operating protocol in case of emergency	: Yes
50. If yes, then chain	: House Keeper - RT - Warden – Provost
51. List of emergency numbers displayed	: Yes
52. Is First Aid facility available ?	: Yes
53. Remark	: One Doctor attends once thrice a week and nurse attends every day.
54. Fire safety	: Good
55. Fire extinguisher installations	: Yes

56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 08/07/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : House Keeper - RT - Warden – Provost
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : The essential staff of the Hostel are trained for fire safety.
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 17
66. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Study, Visitors, Computer, Committee Rooms, Mess entrance.
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : Basement

80. Is there a committee formed to dispose these items off for auctioning ? : Yes
81. Standard operating protocol of the same : _____
82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Grains : Good quality; Milk : Standard Brands
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : We take utmost initiative and care for cleanliness in the Hostel premises.
88. Remarks :
1) Need refilling of the Fire extinguisher
2) Need repair of faculty entrance / corridor ceiling on the priority basis.
3) There are fixing some scaffolding for a long time. It has come to the notice some part of it is in the ling stage. It may fall at any time, it is risky. It is requested to the Engineering Department to look into the matter.
4) The mesh area / front corridor area need repair on urgent basis.
5) Need finishing work for block A to G.

1. **Date** : 19/07/2018
2. **Place** : **University Hostel for Women**
3. **Team Leader** : Prof. Anju Srivastava
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Male : 21; Female : 12; Both : 33;
6. **Area in Sq Mtr** : _____
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 281
8. **Total Strength of Staff** : Male : 21; Female : 12; Total : 33
9. **No. of Rooms** : Single seated : 230; Double seated : 45
10. **PWD facilities** : Satisfactory
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : _____
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Internal Complaint Committee (ICC) of DU ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; Implication of ragging ; Legal Implication of sexual harassment ; No smoking
15. **Standard operating protocol in case of emergency. If yes, the chain** : person present on the spot, Guard - RT - Warden
16. **Remark** : _____
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Not adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : _____
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : Yes
28. **Drinking Water facilities** : Satisfactory

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 12/07/2018
33. Remark : _____
34. Toilets with proper markings and other amenities : Good
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : Yes
37. Lady Safai Karamchari for female toilets : Yes
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Stored
40. Display of schedule of cleaning : No
41. Closed dustbin (women toilet) : Yes
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : Yes
46. Number of security guards per shift : 2
47. If private, name of the security firm : Rakshak Security Agency
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : RT - Warden - Provost
51. List of emergency numbers displayed : Yes
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes

57. When were these last checked (date)? : 11/01/2018
58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : RT - Warden - Provost
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 2
66. Location of CCTV installed : Entrance Gate : yes;
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : No
71. If not, then, where do you complain? : one Register is always available at guard room.
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : Available at guard room.
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : store room
80. Is there a committee formed to dispose these items off for auctioning ? : Yes

81. **Standard operating protocol of the same** : yes, RT - Warden - Provost
82. **Remark** : _____
83. **Do you have a secured and well-maintained Storeroom for storing ingredients/food items?** : Yes
84. **Cleanliness in Storeroom** : Good
85. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Nature Fresh / Dhara Cooking Oil; Flour : Kendriya Bhandar; Grains : Kendriya Bhandar; Vegetables : AGri Allied Co-op Society; Milk : DMS; Milk Products : Amul; Spices : Kendriya Bhandar; Non-Veg : Mohd. Aslam;
86. **Any other inputs from the Admin block** : _____
87. **Initiatives regarding Swachh Bharat Abhyaan** : The Hostel follows the Swachh Bharat Abhyaan campaign.
88. **Remarks** : The hostel every year review and update all the committee, that are made for the resident / staff. Suggestion : (1) Existing fire extinguisher need refilling. Some are filled and some are not filled. (2) Some electric panel should be in the cages system.

1. **Date** : 16/07/2018
2. **Place** : **VKRV Rao Hostel**
3. **Team Leader** : Prof. Rajagopal
4. **Members** : 1. : Dr. Gyan Prakash Sharma
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Hostel** : Male : Yes
6. **Area in Sq Mtr** : ———
7. **Total Number of Rooms/Dining Room/ Other Rooms** : 74
8. **Total Strength of Staff** : Male : 3; Total : 3
9. **No. of Rooms** : Single seated : 24; Double seated : 43
10. **PWD facilities** : Good
11. **Accessibility to ramps, lifts, roads** : Yes
12. **Remark** : ———
13. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse ; Display of Women help lines
14. **Display of signage** : Anti-ragging committee ; No smoking ; Substance abuse(Drugs)
15. **Standard operating protocol in case of emergency. If yes, the chain** : Resident Tutor, Warden, Provost
16. **Remark** : ———
17. **General cleanliness** : Good
18. **Dustbins** : Closed
19. **Dustbin(s)** : Adequate in number
20. **Dustbins in Corridors** : Closed
21. **Dustbins in Open Space** : Closed
22. **Remark** : ———
23. **General cleanliness** : Good
24. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
25. **Lights, fans and proper ventilation** : Yes
26. **Is waste disposal segregated?** : Yes
27. **Do you have a defined Washing Area?** : No
28. **Drinking Water facilities** : Good

29. Are water coolers installed ? : Yes
30. Is RO facility available ? : Yes
31. Water filters properly installed and working ? : Yes
32. Date of last service ? : 6.7.2018 (AMC) all R.O.
33. Remark : AMC of Intercom, RO's CCTV Cameras
34. Toilets with proper markings and other amenities : Satisfactory
35. Signage for Male Toilets : Yes
36. Signage for Female Toilets : No
37. Lady Safai Karamchari for female toilets : No
38. Is Soap dispenser available ? : No
39. Water facilities in the toilets : Running
40. Display of schedule of cleaning : Yes
41. Closed dustbin (women toilet) : No
42. Cleanliness : Good
43. Remark : _____
44. Security standards : Good
45. Female security guards (point of duty) : No
46. Number of security guards per shift : Two guards in each shift
47. If private, name of the security firm : M/s Sahib Security Establishment
48. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
49. Standard operating protocol in case of emergency : Yes
50. If yes, then chain : The Resident Tutor, The Warden & The Provost
51. List of emergency numbers displayed : No
52. Is First Aid facility available ? : Yes
53. Remark : _____
54. Fire safety : Good
55. Fire extinguisher installations : Yes
56. Are these in working condition ? : Yes
57. When were these last checked (date)? : 01/07/2018

58. Are fire exits adequate : Yes
59. Standard operating protocol in case of emergency : Yes
60. If yes, then chain : The RT, The Warden & The Provost
61. Availability of multiple exits in case of emergency? : Yes
62. Are these exits well illuminated/visible/properly marked : Yes
63. Remark : _____
64. CCTV installation ? : Yes
65. Total Number of CCTV installed : 18
66. Location of CCTV installed : Entrance Gate : 2; Corridors : 9;
Any other places : 7
67. Remarks : _____
68. Parking facility : Yes
69. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
70. If Yes, are you (ask guests) aware about this? : Yes
71. If not, then, where do you complain? : _____
72. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
73. Remark : _____
74. Do you have any AE / JE designated by University Engineer for your building? : Yes
75. Do you have any designated Caretaker? : Yes
76. If yes, his / her performance is : Good
77. Remark : _____
78. Facility of collection of obsolete items : Yes
79. If yes where these items are stored? : _____
80. Is there a committee formed to dispose these items off for auctioning ? : _____
81. Standard operating protocol of the same : In accordance with the University Rules in this regard

82. Remark : _____
83. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
84. Cleanliness in Storeroom : Good
85. Quality of the Ingredients used for Cooking ? : Cooking Oil : Fortune Oil; Flour : Ashirwad; Grains : Sri Laxmi Agro Pure; Vegetables : Direct from Azadpur Mandi; Milk : Delhi Milk Scheme; Milk Products : Amul; Spices : MDH; Non-Veg : Chicken from approved shop
86. Any other inputs from the Admin block : _____
87. Initiatives regarding Swachh Bharat Abhyaan : Yes, Plantation of Trees taking the pledge.
88. Remarks : _____

1. **Date** : 13/04/2018
2. **Place** : **Guest House (North)**
3. **Team Leader** : Prof. Anju Shrivastava
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
5. **Area** : _____
6. **Total Number of Rooms/Dining Room/ Other Rooms** : 39
7. **Total Strength of Staff** : Male : 17; Female : 1; Total : 18
8. **No. of Rooms** : 39
9. **PWD facilities** : Good
10. **Accessibility to ramps, lifts, roads** : Yes
11. **Remark** : _____
12. **Signage w.r.t. No Smoking** : Yes
13. **Signage w.r.t. No Substance Abuse** : _____
14. **Remark** : _____
15. **Display of Internal Complaint Committee (ICC) of DU (Committee against sexual harassment)** : No
16. **General cleanliness** : Good
17. **Dustbins** : Closed
18. **Dustbin(s)** : Adequate in number
19. **Dustbins in Corridors** : Closed
20. **Dustbins in Open Space** : Closed
21. **Remark** : _____
22. **General cleanliness** : Good
23. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
24. **Lights, fans and proper ventilation** : Yes
25. **Is waste disposal segregated?** : Yes
26. **Do you have a defined Washing Area?** : Yes
27. **Drinking Water facilities** : Good
28. **Are water coolers installed ?** : Yes
29. **Is RO facility available ?** : Yes

30. Water filters properly installed and working ? : Yes
31. Remark : _____
32. Date of last service ? : 16/03/2018
33. Toilets with proper markings and other amenities : Good
34. Signage for Male Toilets : Yes
35. Signage for Female Toilets : Yes
36. Lady Safai Karamchari for female toilets : Yes
37. Is Soap dispenser available ? : Yes
38. Water facilities in the toilets : Running
39. Display of schedule of cleaning : Yes
40. Closed dustbin (women toilet) : Yes
41. Cleanliness : Good
42. Remark : _____
43. Security standards : Good
44. Female security guards (point of duty). : No
45. Number of security guards per shift : 1
46. If private, name of the security firm : _____
47. Vandalism cases/ Monkey menace/Stray dog/cat menace : _____
48. Standard operating protocol in case of emergency : Yes
49. If yes, then chain : _____
50. List of emergency numbers displayed : Yes
51. Is First Aid facility available ? : Yes
52. Remark : _____
53. Fire safety : Good
54. Fire extinguisher installations : Yes
55. Are these in working condition ? : Yes
56. When were these last checked (date)? : 22/11/2017
57. Are fire exits adequate : Yes

58. Standard operating protocol in case of emergency : Yes
59. If yes, then chain : _____
60. Availability of multiple exits in case of emergency? : Yes
61. Are these exits well illuminated/visible/properly marked : Yes
62. Remark : _____
63. CCTV installation ? : Yes
64. Total Number of CCTV installed : 16
65. Location of CCTV installed : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Kitchen, Dining Hall, Office
66. Remarks : _____
67. Parking facility : Yes
68. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
69. If Yes, are you (ask guests) aware about this? : Yes
70. If Not, then, where do you complain? : _____
71. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
72. Remark : _____
73. Do you have any AE / JE designated by University Engineer for your building? : Yes
74. Do you have any designated Caretaker? : No
75. If yes, his / her performance is : _____
76. Remark : _____
77. Facility of collection of obsolete items : Yes
78. If yes where these items are stored? : Store room near parking
79. Is there a committee formed to dispose these items off for auctioning ? : No
80. Standard operating protocol of the same : _____

81. Remark : _____
82. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
83. Cleanliness in Storeroom : Good
84. Quality of the Ingredients used for Cooking ? : Cooking Oil : Saffola Gold / Fortune; Flour : Shakti Bhog; Vegetables : Mother Dairy; Milk : Mother Dairy; Milk Products : Mother Dairy; Spices : MDH
85. Any other inputs from the Admin block : _____
86. Initiatives regarding Swachh Bharat Abhyaan : _____
87. Remarks : 1) Need repair of flour in kitchen.
2) repair of Chajjas in vertical face to open kitchen.
3) Finishing work like distempering.
4) Cleaning schedule in toilets.

1. **Date** : 22/10/2018
2. **Place** : **Guest House (UDSC)**
3. **Team Leader** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : JE Adil
3. : Mr. Y.P. Singh
4. : Mr. R.P. Tyagi
5. **Area** : _____
6. **Total Number of Rooms/Dining Room/ Other Rooms** : 5
7. **Total Strength of Staff** : Male : 02; Total : 02
8. **No. of Rooms** : 5
9. **PWD facilities** : _____
10. **Accessibility to ramps, lifts, roads** : Yes
11. **Remark** : _____
12. **Signage w.r.t. No Smoking** : _____
13. **Signage w.r.t. No Substance Abuse** : _____
14. **Remark** : _____
15. **Display of Internal Complaint Committee (ICC) of DU (Committee against sexual harassment)** : Yes
16. **General cleanliness** : Good
17. **Dustbins** : Open
18. **Dustbin(s)** : Adequate in number
19. **Dustbins in Corridors** : Open
20. **Dustbins in Open Space** : Open
21. **Remark** : _____
22. **General cleanliness** : Good
23. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
24. **Lights, fans and proper ventilation** : Yes
25. **Is waste disposal segregated?** : Yes
26. **Do you have a defined Washing Area?** : Yes
27. **Drinking Water facilities** : Good
28. **Are water coolers installed ?** : No
29. **Is RO facility available ?** : Yes

30. Water filters properly installed and working ? : Yes
31. Remark : _____
32. Date of last service ? : _____
33. Toilets with proper markings and other amenities : Good
34. Signage for Male Toilets : Yes
35. Signage for Female Toilets : Yes
36. Lady Safai Karamchari for female toilets : No
37. Is Soap dispenser available ? : Yes
38. Water facilities in the toilets : Stored
39. Display of schedule of cleaning : Yes
40. Closed dustbin (women toilet) : Yes
41. Cleanliness : Good
42. Remark : _____
43. Security standards : Good
44. Female security guards (point of duty). : No
45. Number of security guards per shift : _____
46. If private, name of the security firm : SIS
47. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
48. Standard operating protocol in case of emergency : No
49. If yes, then chain : _____
50. List of emergency numbers displayed : Yes
51. Is First Aid facility available ? : Yes
52. Remark : _____
53. Fire safety : Good
54. Fire extinguisher installations : No
55. Are these in working condition ? : No
56. When were these last checked (date)? : na
57. Are fire exits adequate : _____

58. Standard operating protocol in case of emergency : No
59. If yes, then chain : _____
60. Availability of multiple exits in case of emergency? : Yes
61. Are these exits well illuminated/visible/properly marked : Yes
62. Remark : _____
63. CCTV installation ? : No
64. Total Number of CCTV installed : nil
65. Location of CCTV installed : Any other places : Yes
66. Remarks : _____
67. Parking facility : Yes
68. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
69. If Yes, are you (ask guests) aware about this? : Yes
70. If Not, then, where do you complain? : _____
71. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
72. Remark : _____
73. Do you have any AE / JE designated by University Engineer for your building? : Yes
74. Do you have any designated Caretaker? : Yes
75. If yes, his / her performance is : Good
76. Remark : _____
77. Facility of collection of obsolete items : Yes
78. If yes where these items are stored? : Store room
79. Is there a committee formed to dispose these items off for auctioning ? : Yes
80. Standard operating protocol of the same : _____

81. Remark : _____
82. Do you have a secured and well-maintained Storeroom for storing ingredients/food items? : Yes
83. Cleanliness in Storeroom : Good
84. Quality of the Ingredients used for Cooking ? : Cooking Oil : na
85. Any other inputs from the Admin block : _____
86. Initiatives regarding Swachh Bharat Abhyaan : yes
87. Remarks : _____

1. **Date** : 13/04/2018
2. **Place** : **International Guest House**
3. **Team Leader** : Prof. Anju Shrivastava
4. **Members** : 1. : Dr. Swasti Alpana
2. : Mr. Prem Singh
5. **Area** : _____
6. **Total Number of Rooms/Dining Room/ Other Rooms** : 31
7. **Total Strength of Staff** : Male : 22; Total : 22
8. **No. of Rooms** : 27
9. **PWD facilities** : Good
10. **Accessibility to ramps, lifts, roads** : Yes
11. **Remark** : _____
12. **Signage w.r.t. No Smoking** : Yes
13. **Signage w.r.t. No Substance Abuse** : Yes
14. **Remark** : _____
15. **Display of Internal Complaint Committee (ICC) of DU (Committee against sexual harassment)** : No
16. **General cleanliness** : Good
17. **Dustbins** : Closed
18. **Dustbin(s)** : Adequate in number
19. **Dustbins in Corridors** : Closed
20. **Dustbins in Open Space** : Closed
21. **Remark** : _____
22. **General cleanliness** : Good
23. **Kitchen(proper hygiene conditions for cooking, water supply etc.)** : Good
24. **Lights, fans and proper ventilation** : Yes
25. **Is waste disposal segregated?** : Yes
26. **Do you have a defined Washing Area?** : Yes
27. **Drinking Water facilities** : Good
28. **Are water coolers installed ?** : Yes
29. **Is RO facility available ?** : Yes

30. Water filters properly installed and working ? : Yes
31. Remark : _____
32. Date of last service ? : 27/02/2018
33. Toilets with proper markings and other amenities : Good
34. Signage for Male Toilets : Yes
35. Signage for Female Toilets : Yes
36. Lady Safai Karamchari for female toilets : No
37. Is Soap dispenser available ? : Yes
38. Water facilities in the toilets : Stored
39. Display of schedule of cleaning : No
40. Closed dustbin (women toilet) : Yes
41. Cleanliness : Good
42. Remark : _____
43. Security standards : Good
44. Female security guards (point of duty). : No
45. Number of security guards per shift : 1 per shift
46. If private, name of the security firm : na
47. Vandalism cases/ Monkey menace/Stray dog/cat menace : Yes
48. Standard operating protocol in case of emergency : Yes
49. If yes, then chain : (1) Chairperson, (2) Proctor, (3) Security Officer, (4) 100 No.
50. List of emergency numbers displayed : Yes
51. Is First Aid facility available ? : Yes
52. Remark : _____
53. Fire safety : Good
54. Fire extinguisher installations : Yes
55. Are these in working condition ? : Yes
56. When were these last checked (date)? : 11/07/2018
57. Are fire exits adequate : Yes

58. **Standard operating protocol in case of emergency** : Yes
59. **If yes, then chain** : (1) Chariman, (2) Proctor , (3) Security Officer , (4) 100 No.
60. **Availability of multiple exits in case of emergency?** : Yes
61. **Are these exits well illuminated/visible/properly marked** : Yes
62. **Remark** : _____
63. **CCTV installation ?** : Yes
64. **Total Number of CCTV installed** : 16
65. **Location of CCTV installed** : Entrance Gate : Yes; Back Gate : Yes; Corridors : Yes; Any other places : Dining, Kitchen, Lounge, Parking
66. **Remarks** : _____
67. **Parking facility** : Yes
68. **Do you have a designated Complaint Box for quality/maintenance related problems?** : Yes
69. **If Yes, are you (ask guests) aware about this?** : Yes
70. **If Not, then, where do you complain?** : _____
71. **Do you have any designated Complaint Register for quality/maintenance related problems?** : Yes
72. **Remark** : _____
73. **Do you have any AE / JE designated by University Engineer for your building?** : Yes
74. **Do you have any designated Caretaker?** : No
75. **If yes, his / her performance is** : Good
76. **Remark** : _____
77. **Facility of collection of obsolete items** : Yes
78. **If yes where these items are stored?** : store room
79. **Is there a committee formed to dispose these items off for auctioning ?** : Yes

80. **Standard operating protocol of the same** : Chairman
81. **Remark** : _____
82. **Do you have a secured and well-maintained Storeroom for storing ingredients/food items?** : Yes
83. **Cleanliness in Storeroom** : Good
84. **Quality of the Ingredients used for Cooking ?** : Cooking Oil : Good; Flour : Good; Grains : Good; Vegetables : Good; Milk : Good; Milk Products : Good; Spices : Good; Non-Veg : Good
85. **Any other inputs from the Admin block** : _____
86. **Initiatives regarding Swachh Bharat Abhyaan** : _____
87. **Remarks** : 1) Need finishing work like distempering in lounge, dinning hall and kitchen.
2) Floor in DPC Level north side of the kitchen.

1. **Date** : 15/02/2018
2. **Place** : **Central Science Library**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : R.P. Singh
2. : Dr. Sunaina Kanojia
3. : Mr. Prem Singh
4. : Mr. Naresh Dogra
5. **Area in Sq Mtrs** : Constructed Area : 22595; Total Area : 22595
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 13
7. **Total Strength of Staff** : Male : 18; Female : 10; Total : 28
8. **Total Number of Toilets (Excluding PwD)** : Male : 5; Female : 4; Total : 9
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD Candidates** : _____
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks

25. Last, when was over-head tank cleaned : 13/12/2017
?
26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : 02/02/2018
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 3; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : _____
39. Class Room Facilities : Lights : Fans : IT & Projection Facilities : Ventilation : Door Window :
40. Remark : _____
41. Common Room for : _____
42. Proper hygienic conditions and other amenities in Common room(s) : Yes
43. Cleanliness in Common Room : _____
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : one security guard per shift
48. Security : Private
49. If private, name of the security firm : X-Gen Man Power Security Pvt. Ltd.
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : No

53. Sexual harassment case reported and action taken : No
54. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
55. Security standard : Good
56. Standard operating protocol related to security in case of emergency : Yes
57. If yes, then chain : _____
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : Yes ; Patient Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to staff/Students : Yes
64. Display of Standard operating protocol including point of contact in case of emergency : Yes
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are properly displayed : _____
69. Fire extinguisher installations (essential in Science labs) : Yes
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 12/02/2018
72. Is concerned staff trained in fire-fighting protocol ? : Yes
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol including point of contact in case of emergency : No
75. If yes, then chain : _____
76. Availability of multiple exits in auditorium/conference/seminar halls : Yes

77. Are these exits well illuminated/visible/properly marked : Yes
78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : In the store at Backyard
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : NA
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : No; Corridors : Yes; Library : Yes
92. How many night vision Cameras are installed ? : 32
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : NA
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes

105. Parking facility : No
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 80
109. How many computers are accessed by students, for what purpose and duration ? : Number : 50; Purpose : Studies purpose; Duration : 9.00 to 5.30
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 140000; Reference Section : 1000
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : No
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : No
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____

129. Name of Nodal Officer for Foreign : _____
students, Phone Number, and E-Mail
130. Name of Nodal Officer for North-East : Name : R.P. Singh;
students, Phone Number, and E-Mail Phone No.: 27667911;
Email: rpsinghmk@yahoo.com;
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat : _____
Abhyaan
133. Remarks : 1) Need some staff for cleaning in toilet. It is requested
to Estate Branch to look into the matter.
2) Need refilling of the fire extinguisher. The matter
discussed with the concern person. The file / papers /
approval is in process.
3) Need some finishing / distempering in toilet due to
seepage.

1. **Date** : 17/10/2018
2. **Place** : **Library (UDSC)**
3. **Co-ordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Adil Mehmood
3. : Mr. Y.P. Singh
5. **Area in Sq Mtrs** : Constructed Area : 4141.52; Total Area : 4141.52
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 8
7. **Total Strength of Staff** : Male : 17; Female : 7; Total : 24
8. **Total Number of Toilets (Excluding PwD)** : Male : 3; Female : 3 Total : 6
9. **Total Number of PwD Candidates** : ———
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PWD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : ———
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : Yes ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **Remark** : ———
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : ———
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : Cleaned Through Engineering Office

26. Water Purifier : RO : Yes
27. Date of last service ? : 29/09/2018
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 3; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : _____
39. Class Room Facilities : Lights : Fans : IT & Projection Facilities : Ventilation : Door Window
40. Remark : _____
41. Common Room for : _____
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : _____
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : Yes
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil
53. Sexual harassment case reported and action taken : Nil

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : No
security in case of emergency
57. If yes, then chain : Dealt by Security Office
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : _____
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : _____
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
65. If yes, the chain : Dealt by Security Office
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 09/04/2018
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : Dealt by Security Office
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Good
80. Science lab waste disposal facilities : _____
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : _____
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : _____
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : NA; Library : Yes
92. How many night vision Cameras are installed ? : 32
93. Remarks : _____
94. Sports/Fitness classes : _____
95. Availability of Cultural activity room : _____
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : _____
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes
105. Parking facility : Yes

106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 92
109. How many computers are accessed by students, for what purpose and duration ? : Number : 61; Purpose : Accessing e-resources, internet browsing, Accessing OPAC; Duration : Library timing.;
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 150245; Reference Section : 15457;
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : _____
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : _____
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : Good
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Dealt by South Campus
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : Dealt by South Campus

130. Name of Nodal Officer for North-East : Name : Dealt by South Campus;
students, Phone Number, and E-Mail
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat : Toilets are cleaned twice in a day. Weeding out of scrap
Abhyaan material
133. Remarks : _____

1. **Date** : 11/04/2018
2. **Place** : **Ratan Tata Library**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Nisha Bala Tyagi
2. : Mr. Prem Singh
3. : Mr. Naresh
5. **Area in Sq Mtrs** : Constructed Area : 2300; Total Area : 2300
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 19
7. **Total Strength of Staff** : Male : 21; Female : 11; Total : 32
8. **Total Number of Toilets (Excluding PwD)** : Male : 2; Female : 2 Total : 4
9. **Total Number of PwD Candidates** : Male : 9; Female : 4
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Yes ; Legal Implication of Ragging : No ; Sexual Harassment Committee : Yes ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : Yes ; Evacuation Plan : Yes ; Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Satisfactory
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : _____

26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : 06/04/2018
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 3
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window Good
40. Remark : _____
41. Common Room for : Boys : No ; Girls : No
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Good
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : 3
48. Security : Own recruited
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : No
51. Number of theft reported and action taken : No taken
52. Eve-teasing cases reported and action taken : No taken
53. Sexual harassment case reported and action taken : No action taken

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : _____
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 03/04/2018
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : In unused store
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : NA
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : Yes; Foyer : Yes; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : Yes; Boys Common Room : Yes; Parking : Yes; Library : Yes; Sports Ground : Yes; Other : Yes;
92. How many night vision Cameras are installed ? : 32
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : _____
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : NA
102. Counseling facilities : Yes
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes

105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : No
108. Number of Computers/Laptops available for teachers/students use : 105
109. How many computers are accessed by students, for what purpose and duration ? : Number : 68; Purpose : Research & Reference; Duration : 9.00 - 6.30 PM
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 1; Reference Section : 1000
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Aditya Bhattacharjee (Eco); Phone No.: 98711730160;

Email: aditiya@econdse.org

- 129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail :** ——— Phone No.: NA; Email: NA;
- 130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail :** Name : Prof. Ashwini Despande (Eco);
Phone No.: 9871221108;
Email: ashwin@econdse.org
- 131. Any other inputs from the Admin block :** ———
- 132. Initiatives regarding Swachh Bharat Abhyaan :** Yes
- 133. Remarks :** 1) Need repair of the exhaust fan in the library for proper circulation of Air.
2) Some finishing work on the front face.

1. **Date** : 10/04/2018
2. **Place** : **WUS Health Centre (North)**
3. **Coordinator** : Prof. S. Annapoorni
4. **Members** :
1. : Dr. Sunaina Kanojia
2. : Mr. Prem Singh
3. : Mr. Naresh Dogra
5. **Area in Sq. Mtr.** : _____
6. **Total Number of Rooms/Dining Room/ Other Rooms** : 35
7. **Total Strength of Staff** : Male : 25; Female : 45; Total : 70
8. **PWD facilities** : Good
9. **Accessibility to ramps, lifts, roads** : Yes
10. **Remark** : Need a lift for PWD patients
11. **Display of various committees on the notice boards and respective website** : No Smoking ; Internal Complaint Committee (ICC) of DU
12. **Display of signage** : No smoking
13. **Standard operating protocol in case of emergency. If yes, the chain** : _____
14. **Remark** : _____
15. **General cleanliness** : Good
16. **Dustbins** : Closed
17. **Dustbin(s)** : Adequate in number
18. **Dustbins in Corridors** : Closed
19. **Dustbins in Open Space** : Closed
20. **Remark** : _____
21. **General cleanliness** : Good
22. **Instruments and Other medical Items properly stacked** : Good
23. **Lights, fans and proper ventilation** : Yes
24. **Is waste disposal segregated?** : Yes
25. **Medical Waste disposal facility?** : Yes
26. **E-waste disposal facility?** : No
27. **Drinking Water facilities** : Good
28. **Are water coolers installed ?** : Yes

29. Is RO facility available ? : Yes
30. Water filters properly installed and working ? : Yes
31. Date of last service ? : March 18
32. Remark : _____
33. Toilets with proper markings and other amenities : Good
34. Signage for Male Toilets : Yes
35. Signage for Female Toilets : Yes
36. Lady Safai Karamchari for female toilets : Yes
37. Is Soap dispenser available ? : Yes
38. Water facilities in the toilets : Running
39. Display of schedule of cleaning : _____
40. Closed dustbin (women toilet) : _____
41. Cleanliness : Good
42. Remark : _____
43. Security standards : Satisfactory
44. Female security guards (point of duty) : No
45. Number of security guards per shift : 1
46. If private, name of the security firm : Rakshak
47. Vandalism cases/ Monkey menace/ Stray dog/cat menace : No
48. Standard operating protocol in case of emergency : _____
49. If yes, then chain : _____
50. Fire safety : Good
51. Fire extinguisher installations : Yes
52. Are these in working condition ? : Yes
53. When were these last checked (date)? : 29/01/2018
54. Are fire exits adequate : Yes
55. Standard operating protocol in case of emergency : _____

56. If yes, then chain : _____
57. Availability of multiple exits in case of emergency? : Yes
58. Are these exits well illuminated/visible/properly marked : Yes
59. Remark : _____
60. CCTV installation ? : Yes
61. Total Number of CCTV installed : 4
62. Location of CCTV installed (Number of Cameras) : Any other places : Pharmacy, Medical Store, Reception, CMO's Room
63. Remarks : _____
64. Parking facility : Yes
65. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
66. If Yes, are you (ask guests) aware about this? : Yes
67. If not, then, where do you complain? : _____
68. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
69. Remark : _____
70. Do you have any AE / JE designated by University Engineer for your building? : Yes
71. Do you have any designated Caretaker? : No
72. If yes, his / her performance is : _____
73. Remark : _____
74. Facility of collection of obsolete items : Yes
75. If yes where these items are stored? : Room
76. Is there a committee formed to dispose these items off for auctioning ? : Yes
77. Standard operating protocol of the same : _____
78. Remark : _____

79. Any other inputs from the Admin : _____
block
80. Initiatives regarding Swachh : _____
Bharat Abhyaan
81. Remarks : 1) Need some finishing / distempering in some
Doctor's Room and repair of Chajjas.
2) Need more signage like no smoking, no sexual
harassment.
3) Need a lift for Handicapped person and also
patient during the emergency.
4) Some unused furniture lying, it needs to be
disposed off.

1. **Date** : 22/10/2018
2. **Place** : **WUS Health Centre (South)**
3. **Coordinator** : Prof. Suman Kundu
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Dr. Adil Mehmood
3. : Mr. Y.P. Singh
5. **Area in Sq. Mtr.** : Constructed Area : 505
6. **Total Number of Rooms/Dining Room/ Other Rooms** : 22
7. **Total Strength of Staff** : Male : 12; Female : 8; Total : 20
8. **PWD facilities** : Good
9. **Accessibility to ramps, lifts, roads** : Yes
10. **Remark** : _____
11. **Display of various committees on the notice boards and respective website** : No Smoking ; Substance Abuse
12. **Display of signage** : No smoking ; Substance abuse(Drugs)
13. **Standard operating protocol in case of emergency. If yes, the chain** : Yes
14. **Remark** : _____
15. **General cleanliness** : Good
16. **Dustbins** : Closed
17. **Dustbin(s)** : Adequate in number
18. **Dustbins in Corridors** : Open
19. **Dustbins in Open Space** : Closed
20. **Remark** : _____
21. **General cleanliness** : Good
22. **Instruments and Other medical Items properly stacked** : Good
23. **Lights, fans and proper ventilation** : Yes
24. **Is waste disposal segregated?** : Yes
25. **Medical Waste disposal facility?** : Yes
26. **E-waste disposal facility?** : No
27. **Drinking Water facilities** : Good
28. **Are water coolers installed ?** : Yes

29. Is RO facility available ? : Yes
30. Water filters properly installed and working ? : Yes
31. Date of last service ? : _____
32. Remark : _____
33. Toilets with proper markings and other amenities : Good
34. Signage for Male Toilets : Yes
35. Signage for Female Toilets : Yes
36. Lady Safai Karamchari for female toilets : Yes
37. Is Soap dispenser available ? : Yes
38. Water facilities in the toilets : Stored
39. Display of schedule of cleaning : Yes
40. Closed dustbin (women toilet) : Yes
41. Cleanliness : Good
42. Remark : _____
43. Security standards : Good
44. Female security guards (point of duty) : No
45. Number of security guards per shift : 3
46. If private, name of the security firm : SIS
47. Vandalism cases/ Monkey menace/ Stray dog/cat menace : No
48. Standard operating protocol in case of emergency : Yes
49. If yes, then chain : _____
50. Fire safety : Satisfactory
51. Fire extinguisher installations : Yes
52. Are these in working condition ? : Yes
53. When were these last checked (date)? : _____
54. Are fire exits adequate : Yes
55. Standard operating protocol in case of emergency : _____

56. If yes, then chain : _____
57. Availability of multiple exits in case of emergency? : Yes
58. Are these exits well illuminated/visible/properly marked : _____
59. Remark : _____
60. CCTV installation ? : No
61. Total Number of CCTV installed : na
62. Location of CCTV installed (Number of Cameras) : Entrance Gate : NA
63. Remarks : _____
64. Parking facility : No
65. Do you have a designated Complaint Box for quality/maintenance related problems? : Yes
66. If Yes, are you (ask guests) aware about this? : _____
67. If not, then, where do you complain? : _____
68. Do you have any designated Complaint Register for quality/maintenance related problems? : Yes
69. Remark : _____
70. Do you have any AE / JE designated by University Engineer for your building? : Yes
71. Do you have any designated Caretaker? : _____
72. If yes, his / her performance is : Good
73. Remark : _____
74. Facility of collection of obsolete items : Yes
75. If yes where these items are stored? : _____
76. Is there a committee formed to dispose these items off for auctioning ? : Yes
77. Standard operating protocol of the same : _____
78. Remark : _____

79. Any other inputs from the Admin : _____
block
80. Initiatives regarding Swachh : _____
Bharat Abhyaan
81. Remarks : _____

1. **Date** : 01/10/2018
2. **Place** : **WUS Health Centre (West)**
3. **Coordinator** : Prof. Rajesh
4. **Members** : 1. : Dr. Anupam Jha
2. : Sh. Umesh
5. **Area in Sq. Mtr.** : Total Area : 150;
6. **Total Number of Rooms/Dining Room/ Other Rooms** : 6
7. **Total Strength of Staff** : Male : 3; Female : 3; Total : 6
8. **PWD facilities** : Satisfactory
9. **Accessibility to ramps, lifts, roads** : Yes
10. **Remark** : _____
11. **Display of various committees on the notice boards and respective website** : _____
12. **Display of signage** : _____
13. **Standard operating protocol in case of emergency. If yes, the chain** : _____
14. **Remark** : Nurse not available, Ambulance not available, No adequate staff / equipments to manage emergency
15. **General cleanliness** : Good
16. **Dustbins** : Open
17. **Dustbin(s)** : Not adequate in number
18. **Dustbins in Corridors** : Open
19. **Dustbins in Open Space** : Open
20. **Remark** : _____
21. **General cleanliness** : Satisfactory
22. **Instruments and Other medical Items properly stacked** : Satisfactory
23. **Lights, fans and proper ventilation** : Yes
24. **Is waste disposal segregated?** : Yes
25. **Medical Waste disposal facility?** : No
26. **E-waste disposal facility?** : No
27. **Drinking Water facilities** : Satisfactory
28. **Are water coolers installed ?** : No

29. Is RO facility available ? : No
30. Water filters properly installed and working ? : No
31. Date of last service ? : _____
32. Remark : _____
33. Toilets with proper markings and other amenities : Poor
34. Signage for Male Toilets : No
35. Signage for Female Toilets : No
36. Lady Safai Karamchari for female toilets : No
37. Is Soap dispenser available ? : No
38. Water facilities in the toilets : Stored
39. Display of schedule of cleaning : _____
40. Closed dustbin (women toilet) : _____
41. Cleanliness : _____
42. Remark : _____
43. Security standards : Poor
44. Female security guards (point of duty) : No
45. Number of security guards per shift : no
46. If private, name of the security firm : na
47. Vandalism cases/ Monkey menace/ Stray dog/cat menace : _____
48. Standard operating protocol in case of emergency : _____
49. If yes, then chain : _____
50. Fire safety : Poor
51. Fire extinguisher installations : No
52. Are these in working condition ? : _____
53. When were these last checked (date)? : _____
54. Are fire exits adequate : _____
55. Standard operating protocol in case of emergency : _____

56. If yes, then chain : _____
57. Availability of multiple exits in case of emergency? : _____
58. Are these exits well illuminated/visible/properly marked : _____
59. Remark : _____
60. CCTV installation ? : _____
61. Total Number of CCTV installed : _____
62. Location of CCTV installed (Number of Cameras) : _____
63. Remarks : _____
64. Parking facility : No
65. Do you have a designated Complaint Box for quality/maintenance related problems? : No
66. If Yes, are you (ask guests) aware about this? : _____
67. If not, then, where do you complain? : To CMO and to Registrar, DU
68. Do you have any designated Complaint Register for quality/maintenance related problems? : _____
69. Remark : _____
70. Do you have any AE / JE designated by University Engineer for your building? : No
71. Do you have any designated Caretaker? : No
72. If yes, his / her performance is : _____
73. Remark : _____
74. Facility of collection of obsolete items : No
75. If yes where these items are stored? : _____
76. Is there a committee formed to dispose these items off for auctioning ? : No
77. Standard operating protocol of the same : _____
78. Remark : _____

79. Any other inputs from the Admin : _____
block
80. Initiatives regarding Swachh : _____
Bharat Abhyaan
81. Remarks : _____

1. **Date** : 12/04/2018
2. **Place** : **Cluster Innovation Centre**
3. **Co-ordinator** : Prof. Renu Deswal
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Umesh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 33
7. **Total Strength of Staff** : Male : 5; Female : 1; Total : 6
8. **Total Number of Toilets (Excluding PwD)** : Male : 4; Female : 4; Total : 8
9. **Total Number of PwD Candidates** : Male : 4;
10. **Total Number of Washroom for PwD Candidates** : 2
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Yes ; Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : Done every 6 months by engineering department of DU
Sept 2017 done last
26. **Water Purifier** : RO : Yes

27. Date of last service ? : 01/09/2017
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 3; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Good ; Fans : IT & Projection Facilities : Good ; Ventilation : Door Window
40. Remark : ———
41. Common Room for : Boys : No ; Girls : Yes
42. Proper hygienic conditions and other amenities in Common room(s) : Yes
43. Cleanliness in Common Room : Good
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : Yes
47. Number of security guards per shift : 2
48. Security : Private
49. If private, name of the security firm : Nexgen
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil
53. Sexual harassment case reported and action taken : Nil
54. Vandalism cases/ Monkey : No

menace/Stray dog/cat menace

- 55. Security standard : Satisfactory
- 56. Standard operating protocol related to security in case of emergency : Yes
- 57. If yes, then chain : Director - Proctor's Office and Security Officer
- 58. Medical facilities : Satisfactory
- 59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse Present : No ; First Aid during Emergency : No ; Patient Bed : No
- 60. List of emergency numbers displayed : Yes
- 61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : Yes
- 62. Frequency of visits per month : Doctor : None ; Psychologist : None
- 63. WUS membership available to staff/Students : Yes
- 64. Display of Standard operating protocol including point of contact in case of emergency : No
- 65. If yes, the chain : _____
- 66. Remark : _____
- 67. Fire safety : Good
- 68. Safety measures in Science Labs are properly displayed : Yes
- 69. Fire extinguisher installations (essential in Science labs) : Yes
- 70. Are these in working condition ? : No
- 71. When last were these checked (date) ? : 12/04/2018
- 72. Is concerned staff trained in fire-fighting protocol ? : Yes
- 73. Are fire exits adequate? : Yes
- 74. Display of Standard operating protocol including point of contact in case of emergency : No
- 75. If yes, then chain : _____
- 76. Availability of multiple exits in auditorium/conference/seminar halls : No
- 77. Are these exits well illuminated/visible/properly marked : No
- 78. Remark : _____

79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : No
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : NA
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : NA
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Corridors : Yes; Library : Yes
92. How many night vision Cameras are installed ? : 7
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : Adequate
101. Remarks : _____
102. Counseling facilities : Yes
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : No
106. Bus facility : Not Adequate

107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 350
109. How many computers are accessed by students, for what purpose and duration ? : Number : 250; Purpose : For Academics; Duration : 24 X 7
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : 2571
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : Yes
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : Name : Prof. Shuba Baghri;
Phone No.: 9810909650;
Email: shobhabagai@gmail.com
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____

130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : Name : Dr. Dorjee Dawa,
Phone No.: 8800945386;
Email: dorje.dawa@gmail.com
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : _____
133. **Remarks** : 1) Need refilling of the Fire fighter / extinguisher as also visible.
2) Need finishing / Distemper in corridor and classes and other places.
3) Signages should be in proper way like board.
4) General cleanliness require
5) Cleaning schedule require in toilet.
6) On third floor wooden platform require to access the place.

1. **Date** : 13/02/2018
2. **Place** : **Delhi University Computer Centre**
3. **Co-ordinator** : Prof. Mahender Nath
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Umesh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 21
7. **Total Strength of Staff** : Male : 23; Female : 8; Total : 31
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2
9. **Total Number of PwD Candidates** : Male : 2
10. **Total Number of Washroom for PwD Candidates** : _____
11. **PwD facilities** : Poor
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Yes ; Legal Implication of Ragging : Yes ; Sexual Harassment Committee : No ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : No ; Disaster Management Plan (SOP) : No ; Evacuation Plan : No ; Women Help Line : No
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Running water of corporation Other (please specify)
25. **Last, when was over-head tank cleaned ?** : Reverse osmosis stored in bottles

26. Water Purifier : RO : Yes ; Water filter : Yes
27. Date of last service ? : not more than one month
28. Remark : _____
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 3
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : No
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : _____
39. Class Room Facilities : Lights : Good ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window
40. Remark : _____
41. Common Room for : _____
42. Proper hygienic conditions and other amenities in Common room(s) : No
43. Cleanliness in Common Room : Satisfactory
44. Security standards : Good
45. Remark : _____
46. Are female security guards available? : No
47. Number of security guards per shift : one
48. Security : Own recruited
49. If private, name of the security firm : na
50. Does the firm has certification from Govt. of Delhi ? : No
51. Number of theft reported and action taken : nil
52. Eve-teasing cases reported and action taken : nil
53. Sexual harassment case reported and action taken : nil

54. Vandalism cases/ Monkey : Yes
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : inform security officer
58. Medical facilities : Poor
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No ;
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : No
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 13/01/2018
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : No
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : No
auditorium/conference/seminar halls
77. Are these exits well : No
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : store rooms
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : na
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : Front Gate : na
92. How many night vision Cameras are installed ? : na
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : na
97. NCC Room : _____
98. Total No. of NSS students : na
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : No
105. Parking facility : Yes

106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 85
109. How many computers are accessed by students, for what purpose and duration ? : Number : 50; Purpose : User Area - Web Surfing; Duration : 9.00 a.m. to 5.30 p.m.
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : Yes
112. Connectivity : Good
113. Library facility : Yes
114. Number of books available : General Section : no; Reference Section : no
115. Lights, fans and proper ventilation and sitting arrangements : Adequate
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : Yes
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : Yes
120. If Yes, are you (ask students) aware about this? : Yes
121. If Not, then, where do you complain? : na
122. Do you have any designated Complaint Register for maintenance related problems? : Yes
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : na
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____

130. Name of Nodal Officer for North-East : _____
students, Phone Number, and E-Mail

131. Any other inputs from the Admin block : _____

132. Initiatives regarding Swachh Bharat : _____
Abhyaan

133. Remarks : 1) Some unused material need to be disposed off.
2) Some E-waste material is also lying. It needs also to
disposed off.
3) Two rooms are sealed / in locking system since 2010.
There is a shortage of the space. It is requested to
competent authority to look into the matter and direct to
the concerned department to re-open the same so that it
may be used for other purpose.

1. **Date** : 12/04/2018
2. **Place** : **Gandhi Bhawan**
3. **Co-ordinator** : Prof. Renu Deswal
4. **Members** : 1. : Dr. Manoj Kumar Singh
2. : Mr. Prem Singh
3. : Mr. Umesh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 4
7. **Total Strength of Staff** : Male : 5; Total : 5
8. **Total Number of Toilets (Excluding PwD)** : Male : 2; Female : 1; Total : 3
9. **Total Number of PwD Candidates** : Male : 1
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Good
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : Yes
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Anti-Ragging Committee : Legal Implication of Ragging : Sexual Harassment Committee : Legal Implication of Sexual Harassment : Medical Emergency (SOP) : Yes ; Women Help Line : Yes
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Stored in overhead tanks
25. **Last, when was over-head tank cleaned ?** : December 2017
26. **Water Purifier** : RO : Yes

27. Date of last service ? : 8/4/2018
28. Remark : ———
29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 2;
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Stored
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : Lights : Adequate ; Fans : Good ; IT & Projection Facilities : Good ; Ventilation : Good ; Door Window : Good
40. Remark : ———
41. Common Room for : ———
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : ———
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : 1
48. Security : Private
49. If private, name of the security firm : nexgen
50. Does the firm has certification from Govt. of Delhi ? : Yes
51. Number of theft reported and action taken : None taken
52. Eve-teasing cases reported and action taken : None taken
53. Sexual harassment case reported and action taken : None taken

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : Guard > Supervisor > D.U. Security Officer
58. Medical facilities : Satisfactory
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : Yes ; Patient
Bed : No ;
60. List of emergency numbers displayed : Yes
61. List of the empaneled hospital in near : Yes
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : _____
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 1/12/2017
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : _____
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : _____
79. E-waste disposal facility : Satisfactory
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : _____
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : Store
85. Is there a committee to dispose these items for auction? : No
86. Standard operating protocol of the same : Through Central Store, DU
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : NA; Foyer : -; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Yes; Girl Common Room : NA; Boys Common Room : NA; Parking : NA; Library : Yes; Sports Ground : Yes; Other : Yes
92. How many night vision Cameras are installed ? : 8
93. Remarks : _____
94. Sports/Fitness classes : Yes
95. Availability of Cultural activity room : Indoor ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : Yes

105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 20
109. How many computers are accessed by students, for what purpose and duration ? : _____
110. Internet accessibility : Yes
111. Are students being given access to the internet ? : No
112. Connectivity : Satisfactory
113. Library facility : Yes
114. Number of books available : General Section : 5000;
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : Teachers ; PwD Candidates ; Students
117. Do you have a grievance committee for students redressal / welfare of the students : No
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : Yes
119. Do you have a designated Complaint Box for maintenance related problems? : No
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : Through letter, Online and Phone
122. Do you have any designated Complaint Register for maintenance related problems? : No
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____

129. Name of Nodal Officer for Foreign : _____
students, Phone Number, and E-Mail
130. Name of Nodal Officer for North-East : _____
students, Phone Number, and E-Mail
131. Any other inputs from the Admin block : na
132. Initiatives regarding Swachh Bharat : Organized from time to time Swachchata Abhiyan with
Abhyaan students / Faculty & Staff
133. Remarks : Repair of Dom ceiling. It is requested to the Engineering
Department look into the matter. To avoid any incident it
should be repaired on the priority basis.
Note : Gandhi Bhawan has requested Engineering
Department to repair but no response. Take immediate
action.

1. **Date** : 15/02/2018
2. **Place** : **University Press**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Naresh Dogra
3. : Mr. Prem Singh
5. **Area in Sq Mtrs** : 477 Sq. Mtr.
6. **Total Number of Rooms/Staff Rooms/
Other Rooms** : 13
7. **Total Strength of Staff** : Male : 7; Female : 1; Total : 8
8. **Total Number of Toilets (Excluding
PwD)** : Male : 3; Female : 1; Total : 4
9. **Total Number of PwD Candidates** : Nil
10. **Total Number of Washroom for PwD
Candidates** : Nil
11. **PWD facilities** : _____
12. **Accessibility to ramps, lifts, roads** : _____
13. **Do you have admission facilitation
centre on the ground floor?** : No
14. **Awareness about Equal Opportunity
Cell (EOC) of DU** : _____
15. **Remark** : _____
16. **Display of Internal Complaint
Committee (ICC) of Delhi University** : _____
17. **Signage w.r.t.** : No Smoking : Yes ; Sexual Harassment Committee : Yes
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ;
In open spaces : Adequate in number
21. **Dustbin(s)** : _____
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Running water of corporation
25. **Last, when was over-head tank cleaned
?** : Dec-17
26. **Water Purifier** : RO: Yes
27. **Date of last service ?** : 18-07-2018
28. **Remark** : _____

29. Toilets with proper markings and other amenities : Good
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : Nil
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : Yes
35. Sanitary Napkin vending machine is installed : ———
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Good
38. Remark : ———
39. Class Room Facilities : ———
40. Remark : ———
41. Common Room for : ———
42. Proper hygienic conditions and other amenities in Common room(s) : ———
43. Cleanliness in Common Room : Good
44. Security standards : Good
45. Remark : ———
46. Are female security guards available? : No
47. Number of security guards per shift : One
48. Security : Private
49. If private, name of the security firm : Security arrangement from Delhi University
50. Does the firm has certification from Govt. of Delhi ? : ———
51. Number of theft reported and action taken : Nil
52. Eve-teasing cases reported and action taken : Nil
53. Sexual harassment case reported and action taken : Nil
54. Vandalism cases/ Monkey menace/Stray dog/cat menace : No
55. Security standard : Good
56. Standard operating protocol related to : ———

security in case of emergency

- 57. If yes, then chain : _____
- 58. Medical facilities : _____
- 59. Medical Facilities : _____
- 60. List of emergency numbers displayed : _____
- 61. List of the empaneled hospital in near vicinity/WUS health Centres/CGHS empaneled hospitals along with phone numbers, for an emergency. : _____
- 62. Frequency of visits per month : _____
- 63. WUS membership available to staff/Students : Yes
- 64. Display of Standard operating protocol including point of contact in case of emergency : _____
- 65. If yes, the chain : _____
- 66. Remark : _____
- 67. Fire safety : _____
- 68. Safety measures in Science Labs are properly displayed : _____
- 69. Fire extinguisher installations (essential in Science labs) : _____
- 70. Are these in working condition ? : _____
- 71. When last were these checked (date) ? : _____
- 72. Is concerned staff trained in fire-fighting protocol ? : _____
- 73. Are fire exits adequate? : _____
- 74. Display of Standard operating protocol including point of contact in case of emergency : _____
- 75. If yes, then chain : _____
- 76. Availability of multiple exits in auditorium/conference/seminar halls : _____
- 77. Are these exits well illuminated/visible/properly marked : _____
- 78. Remark : _____
- 79. E-waste disposal facility : _____
- 80. Science lab waste disposal facilities : _____
- 81. General waste disposal facility : _____

82. Remark : _____
83. Facility of collection of obsolete items : _____
84. If yes where these items are stored? : _____
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : _____
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : _____
90. CCTV installation ? : No
91. Location of CCTV installed : _____
92. How many night vision Cameras are installed ? : Nil
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : _____
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the Toll-Free online counseling started by DUWA (1800-3000-7303) : _____
105. Parking facility : Yes
106. Bus facility : Not Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops available for teachers/students use : 4
109. How many computers are accessed by students, for what purpose and : _____

duration ?

110. Internet accessibility : Yes
111. Are students being given access to the internet ? : _____
112. Connectivity : Good
113. Library facility : No
114. Number of books available : _____
115. Lights, fans and proper ventilation and sitting arrangements : Good
116. Media Library is used by : _____
117. Do you have a grievance committee for students redressal / welfare of the students : _____
118. Display of name and contact number of the Convener and members of the Committee on Notice Board : _____
119. Do you have a designated Complaint Box for maintenance related problems? : _____
120. If Yes, are you (ask students) aware about this? : _____
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint Register for maintenance related problems? : _____
123. Remark : _____
124. Do you have any AE / JE designated by University Engineer for your building? : Yes
125. Do you have any designated Caretaker? : No
126. If yes, his / her performance is : _____
127. Remark : _____
128. Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail : _____
129. Name of Nodal Officer for Foreign students, Phone Number, and E-Mail : _____
130. Name of Nodal Officer for North-East students, Phone Number, and E-Mail : _____
131. Any other inputs from the Admin block : _____
132. Initiatives regarding Swachh Bharat Abhyaan : _____

133. Remarks

- : 1) Need CCTV for the safety point of view
2) Need refilling of Fire Extinguisher
3) Need proper signage in toilet.
4) Need more staff for cleaning.
5) Need termite treatment for the Building.

1. **Date** : 15/02/2018
2. **Place** : **University Science Instrumentation Centre**
3. **Co-ordinator** : Prof. A.G. Vedeshwar
4. **Members** : 1. : Dr. Sunaina Kanojia
2. : Mr. Naresh Dogra
3. : Mr. Prem Singh
5. **Area in Sq Mtrs** : _____
6. **Total Number of Rooms/Staff Rooms/ Other Rooms** : 22
7. **Total Strength of Staff** : Male : 7; Female : 5; Total : 12
8. **Total Number of Toilets (Excluding PwD)** : Male : 1; Female : 1 Total : 2
9. **Total Number of PwD Candidates** : _____
10. **Total Number of Washroom for PwD Candidates** : 1
11. **PwD facilities** : Satisfactory
12. **Accessibility to ramps, lifts, roads** : Yes
13. **Do you have admission facilitation centre on the ground floor?** : No
14. **Awareness about Equal Opportunity Cell (EOC) of DU** : Yes
15. **Remark** : _____
16. **Display of Internal Complaint Committee (ICC) of Delhi University** : Yes
17. **Signage w.r.t.** : No Smoking : Yes ; No Substance Use : Yes ; Anti-Ragging Committee : Legal Implication of Ragging : Sexual Harassment Committee : No ; Legal Implication of Sexual Harassment : No ; Medical Emergency (SOP) : Yes ; Disaster Management Plan (SOP) : No ; Evacuation Plan : Yes ; Women Help Line : No
18. **Remark** : _____
19. **General cleanliness** : Good
20. **Dustbin(s)** : In corridors : Adequate in number ; In open spaces : Adequate in number
21. **Dustbin(s)** : In corridors : Closed ; In Open Spaces : Closed
22. **Remark** : _____
23. **Drinking Water facilities** : Good
24. **Drinking water is** : Running water of corporation Other (please specify)
25. **Last, when was over-head tank cleaned ?** : Not Known

26. Water Purifier : RO : Water filter : Yes
27. Date of last service ? : one month ago filter changed
28. Remark : Aqua Guard filters regularly changed
29. Toilets with proper markings and other amenities : Satisfactory
30. Signage(s) for : Male toilets : Yes ; Female toilets : Yes
31. How many Safai Karamcharis are available for toilets : Male : 1; Female : 1
32. Is Soap dispenser available in toilets ? : Yes
33. Water facilities in the toilets : Running
34. Display of schedule of cleaning : No
35. Sanitary Napkin vending machine is installed : No ;
36. Closed dustbin (women toilet) : Yes
37. Cleanliness of toilets : Satisfactory
38. Remark : Sulabh Service Maintains the toilets
39. Class Room Facilities : Lights : Fans : IT & Projection Facilities : Ventilation : Door Window
40. Remark : na
41. Common Room for : _____
42. Proper hygienic conditions and other amenities in Common room(s) : _____
43. Cleanliness in Common Room : Satisfactory
44. Security standards : Good
45. Remark : University guards for physics & Chemistry blocks
46. Are female security guards available? : No
47. Number of security guards per shift : Two
48. Security : Private
49. If private, name of the security firm : _____
50. Does the firm has certification from Govt. of Delhi ? : _____
51. Number of theft reported and action taken : No
52. Eve-teasing cases reported and action taken : _____
53. Sexual harassment case reported and action taken : _____

54. Vandalism cases/ Monkey : No
menace/Stray dog/cat menace
55. Security standard : Good
56. Standard operating protocol related to : Yes
security in case of emergency
57. If yes, then chain : Emergency call nos. for USIC provided at the entrance
58. Medical facilities : Good
59. Medical Facilities : Medical Inspection (MI) room facility : No ; Nurse
Present : No ; First Aid during Emergency : No ; Patient
Bed : No
60. List of emergency numbers displayed : No
61. List of the empaneled hospital in near : No
vicinity/WUS health Centres/CGHS
empaneled hospitals along with phone
numbers, for an emergency.
62. Frequency of visits per month : Doctor : None ; Psychologist : None
63. WUS membership available to : Yes
staff/Students
64. Display of Standard operating protocol : Yes
including point of contact in case of
emergency
65. If yes, the chain : _____
66. Remark : _____
67. Fire safety : Good
68. Safety measures in Science Labs are : No
properly displayed
69. Fire extinguisher installations : Yes
(essential in Science labs)
70. Are these in working condition ? : Yes
71. When last were these checked (date) ? : 12/08/2016
72. Is concerned staff trained in fire- : Yes
fighting protocol ?
73. Are fire exits adequate? : Yes
74. Display of Standard operating protocol : Yes
including point of contact in case of
emergency :
75. If yes, then chain : Emergency contact no. displayed
76. Availability of multiple exits in : Yes
auditorium/conference/seminar halls
77. Are these exits well : Yes
illuminated/visible/properly marked

78. Remark : Exit signs displayed
79. E-waste disposal facility : Poor
80. Science lab waste disposal facilities : No
81. General waste disposal facility : Yes
82. Remark : Dustbins are used. General waste disposal and dustbin emptying on daily basis, handled by Sulabh staff
83. Facility of collection of obsolete items : Yes
84. If yes where these items are stored? : We collect small items (obsolete) items in a big wooden box.
85. Is there a committee to dispose these items for auction? : Yes
86. Standard operating protocol of the same : Action as per University write off and auction procedures
87. Remark : _____
88. Any radiation hazard in any of the laboratories ? : No
89. Standard operating protocol in case of emergency. If yes, the chain : checked by AERB, Govt. of India and the regular checking / inspection report.
90. CCTV installation ? : Yes
91. Location of CCTV installed : Front Gate : Yes; Rear Gate : No; Foyer : No; Principal Room Entry : Yes; Staff Room Entry : Yes; Corridors : Via Physics & Chemistry Sept. Corridors; Girl Common Room : No; Boys Common Room : No; Parking : No; Library : No; Sports Ground : No
92. How many night vision Cameras are installed ? : CCTV cameras work even in dim light.
93. Remarks : _____
94. Sports/Fitness classes : No
95. Availability of Cultural activity room : None ;
96. Total No. of NCC students : NA
97. NCC Room : _____
98. Total No. of NSS students : _____
99. NSS Room : _____
100. Equipment availability : Good
101. Remarks : _____
102. Counseling facilities : No
103. Duration, timings : _____
104. Display of Information regarding the : Yes

Toll-Free online counseling started by
DUWA (1800-3000-7303)

105. Parking facility : Yes
106. Bus facility : Adequate
107. Metro connectivity : Yes
108. Number of Computers/Laptops : 2
available for teachers/students use
109. How many computers are accessed by : Number : 2; Purpose : For analysis data transfer;
students, for what purpose and : Duration : none
duration ?
110. Internet accessibility : Yes
111. Are students being given access to the : Yes
internet ?
112. Connectivity : Good
113. Library facility : No
114. Number of books available : _____
115. Lights, fans and proper ventilation and : Good
sitting arrangements
116. Media Library is used by : _____
117. Do you have a grievance committee for : Yes
students redressal / welfare of the
students
118. Display of name and contact number of : Yes
the Convener and members of the
Committee on Notice Board
119. Do you have a designated Complaint : Yes
Box for maintenance related
problems?
120. If Yes, are you (ask students) aware : Yes
about this?
121. If Not, then, where do you complain? : _____
122. Do you have any designated Complaint : No
Register for maintenance related
problems?
123. Remark : We have a complaint box.
124. Do you have any AE / JE designated by : No
University Engineer for your building?
125. Do you have any designated : No
Caretaker?
126. If yes, his / her performance is : Satisfactory
127. Remark : _____

128. **Name of Nodal Officer for Anti-ragging, Phone Number, and E-Mail** : Name : Prof. K. Sreenivas,
Phone No.: 9810958703
129. **Name of Nodal Officer for Foreign students, Phone Number, and E-Mail** : _____
130. **Name of Nodal Officer for North-East students, Phone Number, and E-Mail** : _____
131. **Any other inputs from the Admin block** : _____
132. **Initiatives regarding Swachh Bharat Abhyaan** : _____
133. **Remarks** : 1) Need refilling of the fire extinguisher / fighter.
2) Need repair of AC
Note : Instruments are kept in the proper manner and looking in very good maintainance also. It is requested to keep it in also future.